MINUTES OF MEETING: INCLUSION – AN LGBTQIA AGENDA FOR ACSP
ACSP CONFERENCE; GREENVILLE, SC HYATT REGENCY; 26 OCTOBER; SATURDAY; 2:05pm

MEETING AGENDA:
1. Welcome
2. Approve Agenda
3. Review of Draft Bylaws
4. Nominations for Leadership
5. Organizing for Toronto and Miami
6. LGBTQ Advocacy within Planning ACSP/PAB/APA
7. Interest Group Report and Budget Request
8. Other

1. WELCOME: Chair Michael Frisch welcomed everyone and opened the meeting with introductions of all people in the room. Attendance 16 people.

2. APPROVE AGENDA: The Chair called for the approval of the agenda, which was moved, seconded, and approved. No discussion.

3. REVIEW OF DRAFT BYLAWS: Discussion of the draft bylaws, which were based on the bylaw model from FWIG. Discussion of the bylaws followed a slide show, each of which covered a different section of the bylaws.

**Bylaws 1.0 – Who we are?** A substantial discussion arose over the acronym of letters to be included as part of INCLUSION. **Discussion:** The acronym needs to be expanded to include ‘allies.’ There was some discussion over whether the ‘A’ in LGBTQIA referred to allies. **At the end of the discussion, it was moved, seconded and agreed that INCLUSION would embrace the following term: ‘LGBTQIA + allies.’**

**Bylaws 2.0 – Goals.** The Chair reviewed the goals on the slide under the heading: Create LGBTQIA Inclusive Space within ACSP, followed by a list of goals. Goals that were briefly discussed in the meeting included: 2.3 TRAINING: Continue training for schools to become more sensitive to INCLUSION issues, including in Toronto and at APA; 2.4 LIAISON: Ensure that Sexuality and Space is recognized within ACSP and the other professional planning organizations; 2.5 SOCIAL EVENTS: Continue working toward an INCLUSION reception at the next conference in Toronto, after ACSP denied a reception at this conference; Hold informal events during the next conference; 2.6 ANNUAL BUSINESS MEETING: This meeting is a requirement at each conference; 2.7 SCHOLARSHIP and 2.8 ADVOCACY: The real issue here is outreach; The Chair reinforced the notion that we need to continue writing, researching, and publishing on INCLUSION and LGBTQIA issues.

**Bylaws 3.0 – Decision-making.** The Chair explained that INCLUSION would be using Roberta’s Rules of Order – for importance of ensuring minority positions. No other discussion.

**Bylaws 4.0 – Membership.** The Chair reviewed the slide. No discussion.

**Bylaws 5.0 – Officers.** The Chair reviewed the duties of each officer that were presented on a slide each: President; Vice-President; Secretary/Treasurer; Past-President. No discussion over these.
Bylaws 6.0 – Elections, Nominations and Terms of Office. The Chair reviewed contents of the slide, stressing the following: elections would be held in September – the month before the annual conference; winning an office would be by a plurality of votes; a nominating process will take place, which will be operated by a nominating committee.

Bylaws 7.0 – Executive Committee. The Chair reviewed the slide, stressing that composition of the Executive Committee is comprised of the Officers + a quorum of three other INCLUSION members; and does the work of INCLUSION between business meetings. A suggestion came from the audience that a Student Representative be added to the Executive Committee. The addition of the Student Representative to the Executive Committee was so moved, seconded, and agreed.

Bylaws 8.0 – Changes to the Bylaws. Changes requires a 2/3 vote of the membership at a business meeting.

Bylaws 9.0 – Termination (of group). The ACSP Governing Board can terminate INCLUSION based on: failure to submit annual reports. A question was asked by an audience member if the Governing Board could terminate INCLUSION based on inefficacy or insubstantiality? The Chair didn’t have that answer and ensured he would check into this.

Approval of the Bylaws was moved and seconded with the two changes (LGBTQIA + allies; and a Student Representative on the Executive Committee). The Bylaws were approved.

4. NOMINATIONS FOR LEADERSHIP: The Chair discussed how nominations for leadership, suggesting that INCLUSION would have its first formal elections in September 2020 prior to the Toronto conference. In the interim, the Chair asked for volunteers to occupy the executive committee offices until those elections were held. Andrew Whittemore (UNC Chapel Hill) volunteered to be Vice-President. Michael Larice (UC Berkeley) volunteered to be Secretary. Anne Forsythe (Harvard) volunteered to be on the Nominating Committee.

The Nominating Committee and Executive Committee would hold meetings electronically between formal business meetings. Those volunteers for office and the Nominating Committee were so moved, seconded, and approved.

5. ORGANIZING FOR TORONTO AND MIAMI: The Chair suggested we should continue the training program, but perhaps we should think of hiring someone to facilitate the training session. A suggestion was made that we have a special INCLUSION tour of Toronto. With respect to Miami, the Chair reminded us that Florida has similar issues to South Carolina – that resulted in a significant ACSP member boycott. Because of these State issues, PhD students were not supported with scholarships to the conference in some cases. The Chair queried if we needed a Location Taskforce, and suggested he was not in support of future boycotts – but rather, we use each ACSP conference location to highlight negative issues associated with the place as well as attributes that might be seen as positive examples of inclusive practice. In this way each conference site can be used as a departure point for richer place-based advocacy; including, issues pertinent to trans students and local residents/activists. Issues brought up with respect to conference location decisions, include: safe spaces; public space; gender neutral bathrooms. Additional comments:

- Ensure that the conference hotel/parent company are inclusive and supportive;
- Confirm that host institutions are LGBTQIA supportive;
6. LGBTQIA ADVOCACY WITHIN PLANNING ACSP/PAB/APA: The Chair invited members to continue writing as advocacy: chapters, articles, books. He suggested we might restart the book proposal for *Queering Planning* that was begun in 2006. Book chapter ideas are wanted for this edited book. Other opportunities for advocacy writing include: a special issue of *Housing Policy Debate* devoted to LBGTQIA issues; JAPA Viewpoints; and, literature reviews. Other suggestions to expand advocacy:

- Give voice to INCLUSION members and local groups at the next conference;
- Rework the Climate Survey to reinforce inclusivity issues;
- Use traditional and social media to expand advocacy.
- Ensure that inclusion and diversity issues are adopted by ACSP/APA/PAB in student and faculty areas, including retention and promotion; in particular at member institutions in States that don’t recognize LGBTQIA issues and/or civil rights, e.g., Utah;
- Stress the need to increase the number of queer courses.


8. OTHER: Comments from the members in attendance included the following:

- The group is under-represented by females;
- Ensure that LGBTQIA relevant sessions and interest group meetings don’t conflict in the schedule;
- We might put together some type of 2 or 5 year action plan;
- INCLUSION might benefit from co-leadership with other gender-oriented committees;
- Training sessions are a better use of our time than bar hangouts;
- Seek to share member lists with other like-minded committees;
- We need to draft something to the student list-serve.

MEETING ADJOURNED. MF, I didn’t note the time of adjournment – do you remember?