2021 CALL FOR ABSTRACTS & SESSIONS

Association of Collegiate Schools of Planning
61st Annual Conference, October 21-24, 2021
Hosted by: Florida Atlantic University, Florida State University, University of Central Florida, University of Florida & the University of South Florida

Website Open for Submissions: Tuesday, February 16, 2020, 8:00am EST
Abstract submission deadline: Tuesday, March 25, 2020, 11:59pm EST
Notification of Accept or Reject: We anticipate the second week of May

The ACSP National Conference Committee cordially invites faculty, researchers, and students to submit proposals for abstracts for the 2021 ACSP Annual Conference. We anticipate an in-person/virtual hybrid format event in Miami, Florida, but as with the 2020 conference, we will keep you apprised of any change in plans.

In addition to paper sessions, posters, and roundtables, we invite you to consider two unique aspects of this upcoming conference:

1) 2021 Focus Event: Planning for Climate Justice
2) Pre-organized sessions, roundtables, or papers with submissions from both ACSP and Association of European Schools of Planning (AESOP) authors.

See the descriptions for each below. Instructions for these and other abstract submissions follow.

2021 Focus Event: Planning for Climate Justice

Planners must address the climate crisis in ways that advance social justice. ACSP is organizing a conference focus event on this important topic at our 2021 Annual Conference in Miami to highlight emerging research and education on climate change and climate justice within urban planning. The focal event theme asks all presenters to consider how their work intersects with climate change and issues of equity, social justice, or anti-racism. Planning for climate justice will require action across all planning domains, and we hope to have all sub-fields and conference tracks represented in the focus event. When entering their submissions, authors will have the opportunity to specify they are part of the conference theme in addition to their more usual conference track. Panels and papers that are part of the focus event will be highlighted in the schedule.

We also aim to bring voices into ACSP that do not currently attend the conference but whose expertise and passion for climate change, climate action planning, and climate justice research would greatly enrich the conversation. Interdisciplinary scholars and practitioners from allied fields are encouraged to submit their work.
The ACSP Presidential Task Force on Climate Action is anticipating hosting a pre-conference workshop (exact format TBD). We hope that everyone reading this call will consider joining us for a collaborative workshop intended to elevate pedagogy and practice around planning for climate change and climate justice. We will release details on how you can participate, so please stay tuned.

AESOP-ACSP Joint Sessions
We invite pre-organized sessions, roundtables or research papers that include scholars from both the Association of European Schools of Planning (AESOP) and the Association of Collegiate Schools of Planning (ACSP) on any topic. Such proposals should highlight the advantage of the transatlantic perspective. This is part of a long-term effort by AESOP and ACSP to build more collaborations.

Pre-organized sessions and roundtables that are comprised of participants from multiple regions of the world are also welcomed, and global scholarship, transatlantic and transnational, is encouraged in any track. All submissions have the same requirements as others described below and are submitted through the abstract submission site.

All Abstract Submissions
Please note that ALL proposals should contain the required information as described below including keywords and citations. Only abstracts that meet these criteria will be accepted for the conference.

Requirements
If you think that any of the following requirements are inappropriate for your work, please provide other relevant information. You will not have the option to attach full bibliographies, reports, or full papers during the abstract submission process.

Your abstract should contain the following information in about 600 words and be suitable for publication online without any further editing:

- Central theme or planning issue you are addressing: what research question(s) are you trying to answer?
- Approach and methodology: how will you address the question(s)?
- Meaningful and new findings. Research with concrete findings has a better chance of being accepted into the conference.
- Relevance and implications of your work to planning scholarship, practice, and/or education
- Key words (up to 5)
- Major references/citations (up to 5)

Focal Event and ACSP-AESOP Joint Sessions
The abstract system will provide a place for you to indicate your interest in having your abstract or pre-organized session considered for these two special elements of the 2020 conference.

Key Words
- Provide at least one, but no more than five.
- Key words help track chairs when putting together coherent paper sessions.
- The Book of Accepted Abstracts published to www.acsp.org will have an index of key words.

Major References/Citations
- Provide at least three, but no more than five.
- Citations help reviewers place your work in its field.
- The abstract submission system will restrict the listing of citations to a total of five (5).
- In the past, submissions have been rejected because of a lack of citations.

PROOFREAD, PROOFREAD, PROOFREAD your abstract submission while online! Abstracts cannot be edited after you complete your submission.

AICP Credit Eligibility for your Submission
AICP pre-approves the ACSP Conference sessions so AICP members know the sessions they attend will be accepted for continuing education credits. During the abstract submission process, you will be required to use a pull-down menu to indicate an AICP-related topic for your abstract. There may not be a perfect fit choice but select the one that seems the closest to your topic. This is a list created by the AICP.

ACSP is interested in the inclusion of sessions that provide our AICP faculty and attending professionals with law and ethics CM credits. If you are proposing such a session, or know someone we should contact, please contact ddodd@acsp.org.
Submission Fee and Payment
The required fee for online submission is $25 per abstract.

- ACSP does not accept abstract submissions in any way other than through the on-line submission portal.
- Abstracts sent directly to a track chair will not be reviewed or considered.
- Payment of the submission fee requires the use of a credit card. Submission is not complete without payment.
- Once the review is open, there are no abstract submission fee refunds.

Submission Types
- Individual paper presentations
- Pre-organized paper sessions
- Roundtable discussions
- Poster presentations

Poster Sessions
Posters are a highly effective way to present one’s research. ACSP enthusiastically encourages faculty, researchers, and students to submit poster proposals highlighting their work. The conference will feature accepted posters during a reception in the exhibit hall on Friday afternoon. Posters will then remain on display until Saturday afternoon. Posters are subjected to the same rigorous review process as papers, except that the materials in posters must be well-suited for visual presentations. A Best Poster award will be presented chosen by a panel of judges and the winning poster will be announced at the Saturday Luncheon.

Authors may present both a paper and a poster at the conference, but not from the same abstract submission. Authors must attend the conference to display their poster and be considered for the Best Poster award.

The presentation of a poster does not require a submitted final paper. Details about the creation of your poster will be posted to www.acsp.org through the Annual Conference menu.

Pre-Organized Sessions
The conference committee strongly encourages the grouping of papers in pre-organized sessions that have strong intellectual merit but reserves the right to realign papers if needed.

- Pre-organized sessions that comprise all faculty from one university or only students will be rejected unless the organizers provide justification for the listed authors.
- Instructions for submitting a pre-organized session can be found at www.acsp.org through the Annual Conference menu.

A pre-organized session requires one lead person to work in the abstract submission system before the other authors. This leader creates a session title and completes additional general information fields including the name and email address of the primary author for each of the included abstracts. Once the session is created, the system will then email the participating authors with a link they can use to submit their own abstracts into the session. Although we cannot guarantee the discussant will not have a schedule conflict, we recommend the session organizer invite a discussant for the session. Please email a note to the conference coordinator so your session can be tracked for successful submission: abstracts@acsp.org.

A pre-organized session with only three papers will be scheduled in a 60-minute time slot; a 4-paper session in a 75-minute time slot; and a 5-paper session will be scheduled in a 90-minute time slot.

The fact that a session is pre-organized does not preclude track chairs from adding appropriate accepted papers to the session if time allows.

Roundtable Submissions
Successful roundtables are those that have a clear focus and foster discussion. Participants listed in the final program should offer short summaries of their viewpoints and engage in discussions with each other and the audience. A roundtable submission requires an organizer to submit the abstract, confirm additional participants in advance of abstract submission, and confirm a facilitator to manage the discussion at the conference. A minimum of three participants is required for the roundtable to remain on the program. A successful roundtable requires strict enforcement of time limits to ensure a large block of time for audience participation. Roundtable sessions do not include paper presentations and are generally placed in a 60-minute time slot.
Track Information
The 2021 conference will be organized around sixteen tracks. You must indicate one track to which you are submitting the abstract, and an alternative choice as well. Many – perhaps most – topics cut across two or more tracks.

If you are uncertain about the appropriate placement for your work, we encourage you to correspond with relevant track chairs before submitting the abstract. Track chairs reserve the right to transfer an abstract to this alternative track, or to a more suitable track.

Do not email your final abstract submission directly to a track chair. It must be submitted through the abstract submission site.

See the list of tracks on the last page of this Call.

The Fate of Your Submission
Due to the volume of submissions, proposals will either be rejected or accepted. Decisions are made based on quality abstracts working within the space constraints of the conference. The ACSP typically works with a 15-20% rejection rate based on the number of submissions and space available for presentations.

- Track chairs may invite authors of acceptable abstracts to present their work as posters prior to the review decision being emailed. Such a request is not a statement about the quality of the proposed work; it is a statement about whether the research is suitable in a poster format. The final decision is with the track chair and the track chair has the option to reject the abstract if the author does not agree to change the format.
- A rejected paper abstract will not be invited to present as a poster.
- Track chairs make the ultimate decision on whether a submission is accepted or rejected.

Notifications
All authors and co-authors related to an abstract submission will receive an email indicating acceptance or not for the 2021 conference. If you did not receive yours, and your co-authors did, please check your spam or junk mail folders before contacting abstracts@acsp.org.

Track chairs welcome your inquiry. Authors should get in touch with track chairs if they wish to receive feedback on their abstract.

Multiple Program Placements
Participants on the final program are limited to:

- one presentation of a paper as presenting author whether in a paper session or pre-organized paper session;
- one placement on a roundtable;
- one (or two max) placement(s) as a discussant or facilitator of a paper presentation session;
- one placement in a poster session

If you have more than one appearance in one of the categories in this paragraph, in fairness to everyone, we will ask you to withdraw the additional appearance(s) prior to the scheduling of sessions.

Important Information for Students
If you are a master’s or doctoral student, you may submit an abstract for a paper or poster presentation based on research undertaken in collaboration with a faculty member. Students may also submit abstracts for papers or posters based on the results of independent research from their dissertation or thesis. The abstract submission system will require you to certify that either, or both of these conditions are met, and you will be asked to include the name and e-mail address of your advisor or dissertation supervisor with your submission so that track chairs can confirm this information. In submitting a paper to the conference, your advisor or dissertation supervisor certifies that your research is ready for presentation at a national conference.

Student submissions are evaluated using the same criteria as all other submissions.

Abstract submissions for general purpose papers or for work done in preparation for qualifying exams will be rejected and as a reminder, there are no abstract submission fee refunds.

Final Papers & Presentations
You will be asked to submit a final paper to both your session discussant and conference organizers (submission date to be announced). Final papers are
required for those presenting in a paper session or pre-organized session, but not for posters or roundtables.

Having made the submission deadline, the names of authors and title of their presentation will be highlighted in the program/conference app as having a paper available on request for attendees. Conference attendees often use this information to judge the quality of a session they are considering attending.

Discussants are not required to provide comments on presentations for which final papers were not submitted.

- You will not be allowed to change the content of an abstract after it has been submitted.
- Over the course of the summer, you may make minor modifications to the title of the final paper.
- You may not substitute different research if the original research is not complete. Please notify conference organizers that you must withdraw as soon as you know this is necessary.
- Submitted final papers are not considered “published” when submitted to conference. Colleagues interested in your paper will be instructed to contact you directly.

Facilitators and Discussants
Track chairs will invite and do their best to confirm facilitators and discussants for all paper sessions. ACSP welcomes volunteers and suggestions proffered by authors and session organizers. If you are interested in acting as a facilitator or discussant or have a suggestion or nomination, please complete the volunteer form and include your specializations. Facilitators and discussants may serve two sessions if invited to do so.

Scheduling Requests
ACSP recognizes ONLY religious holidays as valid reasons for scheduling requests. Once the schedule is created, authors who cannot present during their scheduled time must withdraw their paper from the program. We strongly recommend you do not make travel reservations until you know your presentation schedule which should be available in July.

Book of Accepted Abstracts
PROOFREAD, PROOFREAD, PROOFREAD your abstract submission while online!

- The Book of Accepted Abstracts will be posted at the ACSP website, so it is important that references are complete, all names are spelled correctly, and the text is proofread thoroughly.
- We will not edit your submission after publication and there will not be an opportunity for you to edit your work after the abstract submission deadline.

Questions

- Program questions should be addressed to National Conference chair Jennifer Minner, Cornell University, j.minner@cornell.edu
- Abstract submission procedure and payment questions should be addressed to: abstracts@acsp.org.

Tracks

- Track 1 – Analytical Methods, Technology and Society
- Track 2 - Community Development
- Track 3 - Economic Development
- Track 4 - Environmental Planning & Resource Management
- Track 5 - Gender and Diversity in Planning
- Track 6 - Housing
- Track 7 - International Development Planning
- Track 8 - Land Use Policy and Governance
- Track 9 - Food Systems, Community Health, Safety
- Track 10 - Planning Education and Pedagogy
- Track 11 - Planning History
- Track 12 - Planning Process, Administration, Law and Dispute Resolution
- Track 13 - Planning Theory
- Track 14 - Regional Planning
- Track 15 - Transportation & Infrastructure Planning
- Track 16 - Urban Design

Track descriptions and track chair contact information can be found on this page: https://www.acsp.org/page/ConfTracks