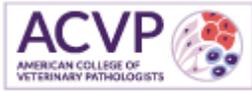


Maintenance of Certification (MOC) – Frequently Asked Questions

1. What is a “credit activity request form” (CARF), and when do I need to submit one?
 - a. The CARF is a form used to request MOC credits for activities that are not on the list of pre-approved activities in the MOC credit table and should be used for any activity that is potentially eligible for MOC credits.
2. What information should I put in the CARF?
 - a. The CARF is prepopulated with information that will help the review committee determine if an activity is eligible for MOC credits and the form should be filled out in entirety. There is also a section within the form to provide additional information, or to attach additional documents (such as meeting programs/agendas, curriculum information, etc.), which can be utilized to support an activity being eligible for MOC credits.
3. Who reviews the CARF and how do they decide what activities are approved?
 - a. The MOC committee, made up of 5 members (both anatomic and clinical pathologists), reviews all CARFs. The MOC committee weighs each CARF based on the MOC policy manual and approves activities that fall within the intended scope of MOC (mandated by the American Board of Veterinary Specialists). The committee looks for activities that demonstrate continuous learning and professional development within the field of pathology, as well as contributions to the advancement of the field.
4. What happens if I don't submit credits with the appropriate deadline?
 - a. Unfortunately, credits not entered within the appropriate deadline cannot be entered in the portal. Please refer to the MOC policy manual for the entry deadline and further explanation.
5. What happens if I don't get the required number of credits within the 10-year cycle?
 - a. Individuals that allow their certificate to expire without the 100 credits needed are given a 1-year grace period. In year 11, the individual must apply for reinstatement and a minimum of 110 credits must be earned by September 30 of year 11. If the individual does not complete the minimum number of credits by the end of year 11 reinstatement can only be achieved by retaking the ACVP certifying examination with successful completion of all sections.
6. What do I need as proof of an activity?
 - a. Proof of an activity depends on the type of activity. Examples of proof of activity would include, but are not limited to: emails or receipts confirming registration, a copy of a meeting program, a copy of certificate of attendance/credit, etc.
7. What date should I use for publication/review article?
 - a. Credits should be entered in the year in which the article is accepted for publication.
8. I did multiple reviews for the same manuscript. Do I get credits for each review?
 - a. MOC credits can only be given for each manuscript reviewed, regardless of the number of times a manuscript is reviewed.
9. I attended the ACVP conference and was a speaker, do I get credits for attending and speaking?



- a. Yes, you would receive credit both as an attendee at an approved meeting and as a speaker at a scientific meeting.
- 10. Can I get credit for activities I did during my residency training?
 - a. MOC credits can only be given for activities completed following board certification. Activities completed prior to certification are not eligible for credits.
- 11. My CARF was denied, can I appeal?
 - a. Yes. Many times, the committee may not have enough information to approve an activity. If an activity is denied that you feel should be approved, please provide whatever additional information may help the committee to make a decision.
- 12. What if I attend a conference for which only some of it was likely to be within the scope of MOC?
 - a. Not all conferences fall within the intended scope of MOC; however, some lectures may be appropriate for MOC credit. The committee can approve 1 credit per lecture as long as appropriate documentation and supporting information is provided.