



ADED

The Association for Driver
Rehabilitation Specialists

ADED Call for Papers **Information about Submitting a Presentation Proposal**

ADED issues a call for papers to solicit submission of proposals that will add value to the professional development of driver rehabilitation specialists and the community mobility industry.

Benefits of Presenting: National recognition and exposure, and the opportunity to present at the largest gathering of driver rehabilitation professionals in the world. Contact hours and professional development/advancement and an honorarium.

In addition to the speaker(s) name, address, phone email and CV/biographical sketch(s) a number of items are required when you answer a call for papers and submit a presentation proposal. This is meant to be a guide to help you understand the process and answer your questions. Should you have other questions please email Lynn@driver-ed.org

Program Title:

Titles are often the first thing attendees look at when determining which sessions they will attend. Your title should accurately capture your session's intent. Avoid vague or ambiguous language and be as clear as possible without being overly lengthy (aim for about 7 words).

Abstract (not to exceed 500 words):

An abstract is a short statement that describes a larger work. It should contain key words of the larger work. It is original text not excerpted.

There are two types of abstracts:

- **Descriptive:** Describes the work being abstracted. Outline of the work rather than a summary. Usually 100 words or less
- **Informative:** Presents and explains all the main points of the work itself. Acts as a substitute for the work. Includes information on purpose, scope, results and conclusions.

Submitted for:

Presentations are considered under the following categories:

- 1 full day (7 hour) Preconference Workshop
- 3 Hour Seminar
- 1.5 hour Seminar

Conflict of Interest Disclosure

Although this term sounds negative, it really isn't. Many speakers by the nature of their experience and innovations have a conflict of interest. The attendees have a right to know about any conflicts and proprietary interests related to the presentation so they can make informed judgements related to content and potential bias. Please list any company or corporate relationships, sponsorships or roles where you have influence. Listing a conflict does not preclude you from speaking but rather discloses influence and relationships you have to the audience. ADED makes every effort to ensure presentations are balanced, un-biased, evidence based and free of commercial interest.

Level of course

Level of expertise expected of the information

- **Basic:** Information is geared to practitioners with little or no knowledge of the subject matter. Focus is on providing general introductory information.
- **Intermediate:** Information is geared to practitioners with a general working knowledge of current practice trends and literature related to the subject matter. Focus is on increasing understanding and competent application of the subject matter.
- **Advanced:** Information is geared to practitioners with a comprehensive understanding of the subject matter based on current theories and standards of practice as well as current literature and research. Focus is on recent advances and trends, and/or research applications.

Educational Objectives (list 5)

An educational objective is an outcome statement that captures what knowledge, skills or attitudes the learner should be able to exhibit after the presentation.

Educational objectives should be SMART

- **Specific**
- **Measurable/Observable**
- **Attainable for the target audience**
- **Relevant and results oriented**
- **Targeted to the learner and desired level of learning**

Educational Objectives samples:

- Participants will be able to assess appropriate vehicles for installation of adaptive driving equipment.
- Participants will discuss causes of dementia and how they may impact driving.
- Participant will analyze how technology trends impact driver rehabilitation programs.

Target Audience

This is the group that will receive the most benefit from your presentation, it may be multiple groups.

- Generalist / Allied Health
- Driver Educator
- DRS
- CDRS

Audio Visual Equipment Needed

All presentations will be provided a projector, screen and podium with an attached microphone. Should you have any specific requirements we ask that you list them.

Can your presentation be made public?

If we chose to record or live stream our event this gives us your preference. We caution presenters that when providing your PowerPoint presentation as a handout, we will post your handout to the handout section of our conference website which is a public webpage.

The Presentation Review/Peer Review Process

Annual Conference calls for presentations are promoted at least 12 months prior. Proposals are due to the executive office by October 1st the prior year. Deadline extensions are only considered based on the amount of proposals received. The executive office distributes the proposals to the education committee for peer review. To protect the integrity of the peer review process, all submissions are submitted sans identifying information including name or affiliations. Each member of the education committee reviews the proposals and gives consideration based on content, quality and applicability to the field of driver rehabilitation. In the case of a member of the education committee submitting a proposal, a member of the board will be asked to take the committee members place for the entire selection process.

ADED conference program reviews take place from October 15th –November 15th with final selections delivered to the executive office by November 22nd. Submissions for other events will be reviewed in a time frame to meet printing deadlines.

Decisions: The executive office will make notifications based on acceptance or non-acceptance. Those accepted will be offered a speaker agreement identifying the date, time, and location of the presentation. The final program will be submitted to the certification committee for contact hour approval per the policy.