Academy of Dentistry International Foundation

Convocation Class
New Fellow Grant (NFG)
Proposal Application Form

The maximum amount distributed per NFG shall be US$ 1000.00.

Due no later than 60 days prior to the ADIF Annual Meeting. Check the ADI Web Calendar for date. Applications not received by the deadline will NOT be considered.

Upon completing form, **DO NOT STAPLE**; the application and or supporting materials.

Please mail along with additional required documents to:

ADI Foundation
03813 Gordon Creek Drive
Hicksville, OH 43526
(419) 542-0101

1. **Principal Applicant Name:**

   Principal Applicant Title:

   Address:

   City: [ ] State: [ ] Zip: [ ]

   Country: [ ] Email: [ ]

   Telephone: [ ] Fax: [ ]

2. **Name of Organization:**

   Website:

3. **Project title:**

Revised: 1 May 2017
4. Please provide a brief project summary:

5. Total Project Budget: $__________  Amount Funded To Date: $__________
   (Budget, including how ADIF funds will be utilized, must be attached.)

6. Demonstration of Need:

7. Target Population(s) to be served:_____________________

8. Target Population Size – How many will be served:____________________
9. Anticipated impact of project:

10. How will the project be implemented? (Include dates of implementation & total project time period):
11. List major phases of the project, if applicable:

12. Does this project: ☐ Address Access to Care? ☐ Fulfill the mission of ADIF? ☐ Both

13. How does this project address the issue(s) checked in item 12 above?
14. How will this project positively impact capacity of care provided?

15. What, if any, community or private sector collaboration will be associated with this project?

16. Have you directly or indirectly received ADI Foundation grant funds in the past?
   □ YES   □ NO
   If yes, what year? __________________________ How much funding? __________________________

   If yes, please outline project accomplishments directly connected to prior ADIF funding:
   ___________________________________________
17. Attached the following mandatory items as part of this application:

☐ Principal Applicant Vitae
☐ IRS tax exempt documentation
☐ Letter(s) of support from confirmed co-sponsors and/or dental societies (where applicable) and confirmation of authority to act on behalf of organization identified in grant application
☐ Copy of complete project budget to include proposed allocation of ADIF grant funds

Failure to complete this form in its entirety and to submit all required components of the application (see section 17 above) will result in rejection of the grant application.

18. I hereby represent and warrant that all information contained in this application and accompanying documents are true and accurate.

I, __________________________, being __________________________ of __________________________

Name Title Organization

do hereby certify that I have the authority to represent the organization and execute and deliver this Application and make the representations and warranties as set forth herein.

If awarded a grant the applicant agrees to be bound by and carry out the following terms and conditions:

1. The grant award must be used solely for the purposes outlined above in this application. Applicant understands any grant award may contain additional restrictions on the use of the funds. Written, prior approval from ADIF is required before making any changes to the intended use of any grant funds that may be awarded.

2. ADIF does not engage in the practice of dentistry or patient care. ADIF receives funding from the members of ADI and from various corporations and foundations. No representation shall be made that applicant is performing services on behalf of ADIF and shall not hold him/herself out being an employee or representative of ADIF.

3. Applicant agrees to indemnify, defend and hold harmless ADIF and its agents, representatives, officers, directors and employees from any liability, loss, cost, injury, damage or other expense that may be incurred by or claimed by any third person against it as a result of ADIF’s funding of any grant-funded project or any action or not taken in connection with any grant-funded project.

4. If awarded a grant, applicant agrees to file a report with ADIF upon completion of any grant-funded Project. A final report should include the following information:

• Name and address of grantee.
• Brief description of the purpose of the grant as outlined in the original grant application.
- Amount of grant award.
- How has the project been implemented?
- Has the project followed the objectives? If not, why?
- Has the project been modified since the proposal was presented; if so, how?
- What have been your methods for evaluating this project?
- What is the impact of the project on your organization and on those it was designed to serve?
- Include budget information detailing exactly how grant funds have been spent.
- If funding was for general support please submit an operations budget for the funding period and information as to services and results i.e. number of performances, attendance, shows, classes etc.

5. ADIF will be recognized as a funder of any grant-funded Project, including being named as a supporter in program books, press materials, signage and web sites that refer to any grant-funded Project. All communications and press releases about any grant-funded Project that names or identifies ADIF will be sent to ADIF for approval prior to release. Applicant acknowledges that ADIF reserves the right to periodically use the name or visual representations of its grant recipients for communications purposes. Applicant agrees that ADIF can use applicants name and logo, in publicizing any grant awarded provided ADIF provides applicant the opportunity to review the disclosure in advance.

6. Applicant shall provide ADIF with photographs related to any grant-funded Project for use in annual reports, newsletters, etc. and applicant agrees to write an article for publication in the Academy’s journal and/or newsletters pertaining to any grant-funded project. Applicant shall sign the release for publicity in the form included as Schedule A to this Grant Proposal Application.

7. Applicant’s website shall recognize ADIF in the manner agreed to by applicant and ADIF, but at a minimum such website shall contain a link to ADIF’s website.

8. Applicant understands and agrees that any grant funding must be utilized within six months of receipt or returned to the ADI Foundation.

**Place Signature Here to confirm agreement and understanding of the above terms and conditions:**

Name: ____________________________

Title: ____________________________ Date: ____________________________

**All grant applicants will receive notification as to the outcome of their application no later than 60 days following the meeting.**
Schedule A

Terms and Conditions of Grant Awards

If the Applicant receives a grant the following terms and conditions will apply and Applicant as a condition to the award must sign an agreement to the following effect:

1. The grant award must be used for the purposes outlined in your application. Your award letter will note any additional restrictions on the use of the funds. Written, prior approval from ADIF is required before making any changes to the intended use of these grant funds. To change the intended use of the funds, please e-mail or write to ADIF requesting approval.

2. ADIF does not engage in the practice of dentistry or patient care. ADIF receives funding from the members of ADI and from various corporations and foundations.

3. Hold Harmless – Grant recipients must agree to indemnify, defend and hold harmless ADIF and its agents, representatives and employees from any liability, loss, cost, injury, damage or other expense that may be incurred by or claimed by any third person against it as a result of ADIF’s funding of the Project or any action or non-action taken in connection with the Project.

4. All grant recipients must file a report to ADIF upon completion of the grant-funded Project. A final report should include the following information:

   **Grant Information**
   - Name and address of grantee.
   - Brief description of the purpose of the grant as outlined in the original grant application.
   - Amount of grant award.

   **Project Results**
   - How has the project been implemented?
   - Has the project followed the objectives? If not, why?
   - Has the project been modified since the proposal was presented; if so, how?
   - What have been your methods for evaluating this project?
   - What is the impact of the project on your organization and on those people it was designed to serve?
   - Include budget information detailing exactly how grant funds have been spent.
   - For the above, if funding was for general support please submit an operations budget for the funding period and information as to services and results i.e. number of performances, attendance, shows, classes etc. This will help us to further our efforts to promote your organization and ADIF.
5. In accepting this grant, you agree that whenever applicable ADIF will be recognized as a funder of the Project, for example, by naming ADIF as a supporter in program books, press materials, signage and web sites that refer to the Project. ADIF requests that you share communications and dissemination activities with us prior to release. ADIF reserves the right to periodically use the name or visual representations of its grant recipients for communications purposes. ADIF will work with all grant recipients to insure proper use of their name and logo, including receipt of your prior written consent.

6. Please provide ADIF with photographs related to the grant-funded Project for use in annual reports, newsletters, etc. Mail such photographs to the ADI Foundation 3813 Gordon Creek Drive Hicksville, Ohio 43526 USA or email to info@adint.org These photographs can be useful in increasing community awareness of our grant-making role, which can aid us in increasing our grant-making capacity.

7. If you currently have a web site please provide your link to us and add the following link www.adint.org The more internet connections the better the exposure. Also, ADIF will provide you with a logo for your web site and would likewise appreciate any logo that you could provide.

8. Applicant understands and agrees that any grant funding must be utilized within six months of receipt or returned to the ADI Foundation.

I, as a representative of ________________________________ (Applicant), agree to the terms and conditions stated in BOTH the award letter and this form.

Signed: _________________________________________________________________

Date: _____________________

Print Name and Title: ______________________________________________________
**Release for Publication:** As representative for the organization cited above, by my signature below I authorize ADIF to use photographs and any accompanying explanatory text for any and all publicity purposes deemed necessary and appropriate by ADIF. By copy of my signature below, I certify that I have the permission of any individuals shown in photographs, sent to ADIF, to use any photographs bearing their likenesses for publicity purposes.

Representative

Date

IN WITNESS WHEREOF,

I have executed this Certification as on the ________ day of _________, 20____.

Name:

Date: