

GOVERNANCE COMMITTEE CHARTER

Updated September 17, 2017

The Governance Committee (GC) was approved as a permanent standing committee by the AEG Board of Directors (BOD) in 2004. The GC reports to and advises the BOD on governance issues.

- GC Charter Statement;

The Governance Committee reports to the BOD and is charged with acting as an advisor to the BOD in the following respects:

1. Review and Summarize options for BOD and Executive Council (EC) structure, policy, by-laws and protocol.
2. Provide training and monitor performance of the BOD & EC.
3. Interact at regular intervals with the BOD, EC and associated committees including but not necessarily limited to the Strategic Initiative, Finance and By-Laws Committees.

- GC Strategies;

1. Periodically review governance structure options for the Association and compare those options to the governance structure of similar organizations. Prepare a report summarizing findings to the BOD.
2. Review proposed revisions to the By-Laws and/or Policies. Participate in By-Laws workshops.
3. Review and evaluate the effectiveness of governance protocol at meetings where the Association's business is conducted.
4. Provide options for governance training including facilitating the semi-annual New BOD Member Training Workshops.
5. Monitor the two semi-annual BOD meetings and two of the four annual EC meetings. Utilize Meeting Monitoring Scorecard and prepare an annual report of findings for the *AEG NEWS*.
6. Provide an annual budget to the BOD for GC members to attend workshops and conduct meeting monitoring.
7. Provide guidance to the EC, BOD and other committees as requested.

- GC Membership Criteria & Selection Process;

1. The committee consists of one or two chairperson(s) and 2 to 7 other committee members.
2. The committee members shall be current or former BOD members, and members shall not be current members of the EC.
3. The term of the committee chair and members shall be one to three years. The committee shall strive to establish terms that are staggered such that members' terms expire in alternating years.
4. The BOD shall select, via blind vote at one of its semi-annual business meetings, committee members from a list of potential members that is introduced to the BOD in the 30-day agenda prior to the BOD meeting when new GC members are required.
 - a. The GC may accept volunteers meeting the membership criteria to the committee as interim members. Interim members must undergo BOD vote using the same method described above in the next BOD meeting.

5. The committee chair(s) shall be annually selected by members of the GC. The members of the GC may remove the chair(s) from office for inaction or malfeasance concerning the Association.