

Off-Cycle Request for Proposal

Last Updated: 1/25/2019



1 Off-Cycle RFP Overview

Nexant Inc. (Implementing Contractor), acting as the Program Administrator on behalf of Commonwealth Edison Company (ComEd) for the ComEd Energy Efficiency Program Retro-commissioning (RCx) offerings, is soliciting Off-Cycle Request for Proposals from companies interested in becoming a member of the qualified pool of Energy Efficiency Service Providers approved to provide RCx and/or Monitoring Based Commissioning (MBCx) services to ComEd's customers. This Off-Cycle Request for Proposal (RFP) invites proposals from: (1) **qualified companies that have an expertise in providing RCx and MBCx services for private and public buildings**, and (2) **qualified companies must have a customer(s) interested in participating in the RCx offering and willing to provide a letter of intent noting that they would like you to be their Energy Efficiency Service Provider**. If your company meets both of the aforementioned criteria, please contact Nexant at ComEdRFP@nexant.com and copy Walid Guerfali at wguerfali@nexant.com, and you will be contacted about the next steps.

The ComEd Energy Efficiency Program includes multiple RCx offerings that provide different levels of technical scope, payments and incentives based on customer size and technology. The RCx offerings include: (1) RCx, (2) RCx Express, (3) MBCx, and (4) RCx Building Tune-up. Interested companies are invited to apply for all offerings, just one, or a combination of offerings as part of this Off-Cycle RFP depending on bidder's qualifications and customer's eligibility.

2 Program Overview

The ComEd Energy Efficiency Program is funded by Illinois ratepayers. The Program Year is from January 1 through December 31 or until incentive funding is depleted. The RCx offerings are designed to achieve electric demand and energy savings, and natural gas savings if eligible, in private and public facilities in the ComEd service territory. Savings are realized through the systematic evaluation of facility systems and subsequent customer implementation of cost-effective energy-saving measures targeted to improve facility operation. Payments and possibly customer incentives are offered for low or no-cost improvements, such as scheduling and economizer optimization. Typical facilities served in the RCx offerings are between 100 kW and 10,000 kW peak demand, over 0.5 GWh in annual electric usage and over 50,000 sq.ft.

Facility types include commercial office, healthcare, educational, retail, hospitality, lodging, public buildings, etc.

The RCx offerings provide the following services:

- Site investigations conducted by approved Energy Efficiency Service Providers, at no cost to the customer, including a planning and/or investigation report detailing recommended operational improvements.
- On-site assistance and support with the implementation of measures as needed.
- Verification report detailing the results and energy savings for the project.

3 Energy Efficiency Service Providers

Selected **Energy Efficiency Service Providers (EESPs)** will contract directly with Nexant, and will be subject to a strict quality control process. The period of performance for successful bidders is January 1 through December 31, with the option for renewal based on the EESP performance. Being selected as an EESP does not imply any guaranteed minimum level of work will be assigned by the Implementing Contractor.

An EESP interested in participating in ComEd's Energy Efficiency Program as an approved provider must qualify and be approved for an offering(s). Approval for the RCx offering does not authorize an EESP to provide services for any of the other ComEd Energy Efficiency Program offerings.

EESPs approved through this Off-cycle RFP process are required to submit at least one customer application to the RCx offering within a year from official acceptance to be eligible for automatic renewal for future calendar years. An EESP may be required to submit a new proposal in order to be renewed for future calendar years if: (1) performance is determined to be unsatisfactory, or (2) the above minimum application submission requirement is not met.

4 RFP Documents

Documents will be available, upon request, for qualified companies as detailed in the overview section.

5 Tentative Schedule

The tentative Off-Cycle RFP schedule is below:

- RFP issuance: upon request for qualified companies
- Deadline to submit questions regarding RFP: within one (1) week from RFP issuance
- Responses to RFP questions available: within two (2) weeks from RFP issuance
- Proposals due: within three (3) weeks from RFP issuance
- Award notifications sent: within five (5) weeks of RFP issuance