

Lawrence Daves

Communication – Woo – Positivity – Activator – Maximizer

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EDUCATION

UNIVERSITY OF SOUTHERN CALIFORNIA

M. Ed. in Postsecondary Administration and Student Affairs
May 2016 | Los Angeles, CA

HOFSTRA UNIVERSITY

BA in Liberal Studies (Psychology, Fine Arts, and Drama)
August 2013 | Hempstead, NY

SKILLS

Knowledge of: Adobe Photoshop, Adobe Illustrator, iLife Suite, Movie Editing, Microsoft Office Suite, Print Photography, Digital Photography, VZ Orientation, CRS, Harris, ICS recruitment software and Salesforce

AWARDS

Outstanding Professional National Order of Omega Honor Society (AFLV West) April 2018

Candidates for Outstanding Professional Award must demonstrate the all 12 tenants of the Order of Omega Honor Society in their approach to advising. 2 advisors of the over 575 chapters will be selected for this honor (one for the west coast and one for the east coast) and must be nominated by current undergraduate leaders.

The Order of Areté University of Southern California May 2016

This honor represents the highest honor awarded to graduate students upon completion of their academic programs. Students are recognized for demonstrating significant depth and scope of responsibility in a campus or community leadership role.

STUDENT AFFAIRS EXPERIENCE

LOYOLA MARYMOUNT UNIVERSITY

Program Coordinator for Sorority & Fraternity Life

August 2016 – present | Los Angeles, CA

- Provide day-to-day management of the sorority and fraternity community
- Serve as the primary advisor for the 7 national panhellenic conference sororities consisting of approximately 1,000 undergraduate women
- Serve as the primary advisor for Sorority & Fraternity Affinity Groups including: Order of Omega Honor Society, Greek Light, and Fraternal Values Society
- Manage, advise, and support the collegiate panhellenic council in leadership development, goal setting, defining and developing committees/roles to result in successful council experiences, continued engagement, and creating a sustainable leadership pipeline
- Plan and execute panhellenic formal membership recruitment alongside the collegiate panhellenic council
- Monitor and manage an annual budget of \$60,000 related to areas of responsibility; provide support for team expense reporting/tracking/processing
- Develop, implement, and evaluate educational and risk management programs which reflect the needs of the sorority and fraternity student population
- Develop and implement developmental student leadership programming based on the Ignatian and Marymount model of service and leadership
- Perform ongoing program assessment by collecting and analyzing data, preparing and writing reports for assessment and new program proposals.
- Compile and distribute sorority and fraternity community statistical and database information, and reports.

The following duties were in addition to my primary role during a gap in staffing:

- Served as the primary advisor for the 5 National Pan-Hellenic Council organizations consisting of approximately 20 students, 3 Multicultural Greek Council organizations consisting of approximately 35 students, and the 7 north-American interfraternity conference fraternities consisting of approximately 500 undergraduate men
- Primary advisor for the InterFraternity Council and United Greek Council (NPHC and MGC organizations)
- Assisted in program development with the United Greek Council
- Communicated with off campus advisors and inter/national for intake processed within the United Greek Council
- Planned and executed formal recruitment with the InterFraternity Council

UNIVERSITY OF SOUTHERN CALIFORNIA ALUMNI ASSOCIATION

Manager of Student Outreach Programs

August 2015 – August 2016 | Los Angeles, CA

Graduate Assistant for Student Outreach Programs

August 2014 – August 2015 | Los Angeles, CA

- Provided high-level attention to detail and program/project management from conceptual design to implementation
- Developed and implemented strategic plans for short- and long-term growth of student-alumni programs and initiatives
- Monitored and managed an annual budget of \$100,000 related to areas of responsibility; provided support for team expense reporting/tracking/processing
- Identified best practices and trends in student-alumni development via data mining and benchmarking with peer institutions

VOLUNTEERING

DELTA GAMMA

FRATERNITY

Human Dignity Facilitator

Lewis Institute Facilitator

February Institute Facilitator

May 2018 – present

Columbus, OH

NORTH-AMERICAN

INTERFRATERNITY

CONFERENCE

Undergraduate Interfraternity

Institute (UIFI) Facilitator

Summer 2018 + 2019

DELTA SIGMA PHI

FRATERNITY

Bruce J. Loewenberg

Membership Summit Facilitator

January 2018

LMU CARES

Campus Awareness Resource

Education Services Facilitator

Loyola Marymount University

September 2017 – present

Los Angeles, CA

- Code Certified (Sexual and Interpersonal Misconduct – specifically geared toward male students)
- LMU Pregame (Safe alcohol consumption)
- Courageous Conversations (Dialogue across differences)

PHI DELTA THETA

FRATERNITY

Chapter Advisory Board Chairman

California Theta Chapter

University of California, Irvine

March 2018 – present

Irvine, CA

Risk Management Advisor

Recruitment Advisor

California Psi Chapter

Loyola Marymount University

September 2014 – August 2016

Los Angeles, CA

- Served as key advisor for Society 53 (the ambassadors to the Alumni Association/the leadership board of the Student Alumni Society)
- Guided the planning, marketing, strategy, execution, and follow up for programs, events, and initiatives organized by Society 53 for the over 2,000 members of the Student Alumni Society
- Managed, advised, and supported student ambassadors (Society 53) in leadership development, goal setting, defining and developing committees/roles to result in successful ambassador experiences, continued engagement, and creating a sustainable leadership pipeline
- Served as the staff liaison to the Board of Governors for Student Outreach efforts by working with two alumni co-chairs on how to effectively engage students and alumni
- Cultivated relationships and collaborations with colleagues and departments across the university to strengthen relationships between students, alumni, faculty, staff, donors, parents, and friends of the university

STANFORD UNIVERSITY OFFICE OF COLLEGIATE PROGRAMS

Live-in House Director and Commuter Student Liaison

June 2015 – August 2015 | Palo Alto, CA

- Trained, supervised, and evaluated 4 undergraduate summer resident assistants
- Led weekly and bi-weekly staff and one-on-one meetings with summer resident assistants
- Served in an on call rotation to handle crisis response and document policy violations for over 700 students
- Created and implemented diverse, educational, and social programs
- Served as primary student conduct officer for students living in the residence halls
- Directly managed a budget of \$5,000 for residence hall summer programming
- Collaborated with one other intern to create, plan, and implement social and educational programming for approximately 200 commuter students
- Managed a budget of \$10,000 for commuter student summer programming
- Served as a resource to commuter students regarding academics, campus events, and other opportunities

TEACHING EXPERIENCE

LOYOLA MARYMOUNT UNIVERSITY

Adjunct Faculty – School of Education – Ignatian Leadership Institute

August 2017 – present | Los Angeles, CA

- EDLA 491 – Delta Gamma Cohort – Leadership Seminar III – Fall 2018
- EDLA 490 – Delta Gamma Cohort – Leadership Seminar II – Spring 2018
- EDLA 491 – Leadership Seminar III – Fall 2017

PROFESSIONAL DEVELOPMENT EXPERIENCES

FRATERNITY EXECUTIVES ASSOCIATION

Interfraternity Institute (IFI)

June 2017 | Indianapolis, IN

- One of 25 scholarship recipients to partake in the experience
- Developed a guided professional philosophy/personal vision
- Gained deeper understanding of the historical and future landscape and context of higher education and the inter/national fraternal movement
- Partook in elevated level of discourse surrounding fraternity/sorority life issues

ASSOCIATION OF FRATERNITY/SORORITY ADVISORS

First 90 Days

Fall 2016 | Online Platform

- First 90 Days program helps new fraternity/sorority professionals acclimate
- Bi-weekly web conference sessions that involve delivery of information, panel discussions, question/answer time, and small group discussions