



Job Posting / Mailing Labels Information and Form

The Association of Fundraising Professionals is the leading professional association for fundraisers working for not-for-profit and philanthropic organizations. The Greater Houston Chapter of AFP boasts a growing membership of more than 625 professional members and reaches out to more than 4,000 Houstonians and organizations involved in the philanthropic process. The Chapter offers two options for organizations that have a need to publicize career opportunities to our general membership.

ONLINE JOB POSTING , \$125.00 for Members and \$225.00 for non-members

- ⇒ All ads MUST be prepaid with check or credit card. Purchase orders and invoices are not accepted.
- ⇒ Job listings will be posted for 30 days on the www.afphouston.org website.
- ⇒ Maximum length of job posting is 100 words, entries exceeding the 100 word maximum will delay posting.
- ⇒ Display ads will not be accepted, text only.
- ⇒ AFP has the discretion to edit postings to fit space or to follow common punctuation/grammatical standards.
- ⇒ Please allow at least 48 hours for processing.

MEMBERSHIP MAILING LABELS \$150 AFP members/ \$250 for non-members

- ⇒ Material to be mailed must be submitted for approval to the AFP Chapter Office via email to admin@afphouston.org (Please allow at least 48 hours for approval)
- ⇒ Labels must be prepaid with check or credit card. Purchase orders and invoices are not accepted.
- ⇒ Labels are printed on Avery 5160 white laser stock (30/page) by last name, alpha order.
- ⇒ By submitting this request form, the advertiser agrees that labels are released for a one-time use only on the approved mailing.

ORDER FORM **EMAIL WITH CREDIT CARD INFORMATION To ADMIN@AFPHOUSTON.ORG**

_____ Online Job Posting \$125/\$225 _____ Chapter Mailing Labels \$150/\$250

Job Description _____ Date of Online Submission _____

Contact Name _____ Title _____

Organization _____ Phone _____

Address _____ e-mail _____

City _____ State _____ Zip _____

Method of Payment: Payment may be made by credit card or check. Complete this form and fax with credit card information to 713.839.1453. Make checks payable to the Association of Fundraising Professionals-Greater Houston Chapter and mail to P.O. Box 59, Bellaire, TX 77402,

- Check is enclosed Charge this credit card \$_____ American Express MasterCard Visa Discover

Credit Card # _____ Exp. Date: _____

Name as appears on card _____ Signature: _____