



## Association of Fundraising Professional-Greater Houston Chapter 2019 Youth in Philanthropy Award Program

### Guidelines for Submitting Nominations

- 1.) A student, or a student organization in any public, private or independent middle/high school located in the Greater Houston area may be nominated for the award.
- 2.) The nomination must include a signature from an authorized faculty sponsor and/or the non-profit organization that benefits from the organization's efforts.
- 3.) The **deadline** for nominations for Association of Fundraising Professional – Greater Houston Chapter's (AFP-GHC) 2019 Youth in Philanthropy Awards is ***Tuesday, May 28, 2019.***
- 4.) All nominations **must** be submitted using the forms available on the AFP-GHC website. Nominators should accurately follow the instructions listed on the form. When the form is complete, please send as one pdf document to:

ATTN: 2019 Youth in Philanthropy Award Program  
Association of Fundraising Professionals-Greater Houston Chapter  
Attn: Chapter Administrator  
[admin@afphouston.org](mailto:admin@afphouston.org)

- 4.) There will be a first place prize along with two honorable mentions:

- \* **First Place - \$3,000**
- \* **Honorable Mention - \$1,000 each**

The award money will be split equally between school organization and charity. In the event that an individual wins, the entire monetary award will go to the charity.

- 5.) The awards will be presented during the July 17<sup>th</sup> educational session at the Junior League and acknowledged at the 2019 National Philanthropy Day in November. The winning individuals or group representative, his/her parents, and the nominator should plan to be present and will be notified of event details.
- 6.) Nominations will be judged solely on the responses to the criteria. Incomplete nominations or nominations that do not address all of the criteria will not be considered.
- 7.) Submit applications with a maximum of three supporting documents (flyers, letters, newspaper articles, photographs, etc.). ***One of which must be a photograph of the participants.***

8.) Please include with your submission, a letter of recommendation from the supporting advisor or organization served.

9.) The selection committee for the award will consists of the AFP-GHC Board of Directors Chair of I.D.E.A and Youth in Philanthropy (YIP) and the YIP committee.

10.) AFP Houston Board of Directors and the Board I. D. E. A Chair manage the Youth in Philanthropy Award. Applications are handled through the AFP-GHC office, which may be contacted for more information.

**11.) Please note: AFP-GHC and its activities are independent of any school district in or around the Greater Houston area.**



## Association of Fundraising Professional-Greater Houston Chapter 2019 Youth in Philanthropy Award Program

### Guidelines for Submitting Nominations

Nominate your student or student group for the 2019 Youth in Philanthropy Award!

The Association of Fundraising Professionals (AFP) – Greater Houston Chapter (GHC) established the Youth in Philanthropy Award in 2011 to recognize a Greater Houston area high school student OR student group **who has demonstrated outstanding commitment to the community through direct financial support, development of a charitable program and/or leadership in creating a culture of philanthropy.** However, this year, we are expanding the awards to middle school students.

The Youth in Philanthropy recipient/s will be honored during July 17<sup>th</sup> educational session at the Junior League and acknowledged at the 2019 National Philanthropy Day in November. The winning individual/s, his/her parents, group representative, and the nominator should plan to be present and will be notified of event details.

Nominations will be considered based on the responses to the following criteria:

- Description of the project, what inspired the nominee/s, goals, timeline, budget, and those involved in the process (adult leaders or adviser).
- Description of the impact the nominee/project had on the community, including number of people involved, financial impact, organizations helped, benefit to the community, etc. Please include the names and contact information of individuals at the organizations who benefited from the nominee's work.
- Description of results: how goals were met, the impact on participants and on those who benefitted in the community, final lessons learned and/or concluding thoughts.
- A letter of recommendation is encouraged from faculty advisor and/or organization served.

**ALL nominations must be received digitally or postmarked by**  
***Tuesday, May 28, 2019***

Send nomination forms to:  
ATTN: 2019 Youth in Philanthropy Award Program  
Association of Fundraising Professionals-Greater Houston Chapter  
Attn: Chapter Administrator  
[admin@afphouston.org](mailto:admin@afphouston.org)



•

---

---

**Project Description:**

1) How many people were involved? Was there adult involvement? Please describe.

---

---

2) Describe the timeline of this event. \_\_\_\_\_

---

---

3) Describe the budget: \_\_\_\_\_

---

---

4) Were there any organizational meetings? How many? Who led them? Who participated?

---

---

5) Were goals of project successfully met? Please explain. \_\_\_\_\_

---

---

---

---

**Results:**

6) What impact did the project have on the individuals participating? \_\_\_\_\_

---

---

7) How did this project benefit the community (good will, financial, organizations or individuals helped)?

---

---

---

---

8) What final thoughts or lessons were gained from this experience? \_\_\_\_\_

---

---

---

---

*Projects are judged on merit. All supporting materials and submitted documents (e.g., photos) **will not** be returned and become the property of AFP and may be used in publicity materials.*

I DO CERTIFY THAT ON the \_\_\_\_\_ day of \_\_\_\_\_, the above named individual or group is hereby nominated for this AFP Award.

---

Signature of Faculty/ Sponsor	Title ( <i>please print</i> )	Contact Information
-------------------------------	-------------------------------	---------------------

---

Signature of Administrator	Title ( <i>please print</i> )	Contact Information
----------------------------	-------------------------------	---------------------

\*Parental approval prior to submission is required.

**Thank you for applying. Good luck!**