



AIA WESTERN MOUNTAIN REGION DESIGN AWARDS CALL FOR ENTRIES, SUBMITTAL REQUIREMENTS, AND FORMS

*The 2019 WMR Conference and the WMR Design Awards
are being hosted by AIA Wyoming*

September 19-21, 2019 - Snow King Resort, Jackson, WY

The AIA Western Mountain Region Design Awards program recognizes excellence in design, planning and construction of projects located anywhere in the world that are designed by AIA architects, registered and licensed in the Western Mountain Region. Entries from multi-office firms are limited to work designed in the office located in any one of the six states in the Western Mountain Region: Arizona, Colorado, New Mexico, Nevada, Utah and Wyoming.

The intent of the design awards program is to honor the highest standards of design in response to user requirements, site, context, climate and environment. Each entry, regardless of size or classification, is judged individually on the basis of total design merit.

AWARDS TIMELINE

- April 15 – May 24: Call for Entries
- **May 24: Deadline for Entry Forms and Fees**
- **June 21: Design Submittals Due**
- Week of July 8: Jury Meets
- First Week of August: Winners Notified
- September 20: WMR Design and Honor Awards Celebration

ENTRY FEE

\$225 per entry (no late submittals will be accepted)

Entry fees are non-refundable. No exceptions. Make **checks payable to AIA Wyoming**. Visa, MasterCard, Discover accepted.

CATEGORIES

Distinguished Building Awards: Recognizes significant achievements in the planning, design and execution of recently **built** projects.

Unbuilt Design Awards: Recognizes achievements in architectural design for commissioned projects that may or may not be built. Student projects and non-building work such as industrial or graphic design may not be submitted. Projects must have been commissioned by a client and may include competition entries, urban design schemes, and similar work.



ELIGIBILITY

Any work of architecture completed since January 1, 2013, regardless of location, may be entered with the stipulation that the architecture was directed and substantially executed by design professionals and/or firms that are members of the AIA Western Mountain Region. Only the “firm of record” or in its absence, the “architect of record” may submit entries for this competition. When the architect is not the sole author, all other participants substantially contributing to the design of the project must be given credit.

PUBLICITY

All photography submitted for publicity purposes must be free of restrictions.

AWARDS

The type and number of awards given will be determined by the jury and may include Honor, Merit and/or Citation. Award winners will be announced and will receive certificates during the AIA Western Mountain Region 2019 Design Awards Presentation on Friday, September 20, 2019 at Snow King Resort in Jackson, WY. Award recipients will be featured throughout 2019 on the AIA Western Mountain Region website, www.aiawmr.org. In recognition of the vital part they play in the creation of these projects, the owners and all members of the design team are invited to attend the awards presentation. If you are submitting a project, please contact the owners and members of the design team and invite them to attend the Awards Celebration as well.

2019 WMR DESIGN AWARDS JURY

John Grable, FAIA, John Grable Architects - Chair
Roberto de Leon, FAIA, de Leon and Primmer Architecture
Tom Kundig, FAIA, Olson Kundig Architects

If you submit a project, the following applies for entrants and jurors within each individual program.

- Any project that credits any 2019 jury member or his or her firm as architect, associate architect, consultant or client is ineligible and will be disqualified if submitted.
- Communication with any jury member by the entrants is inadmissible and cause for disqualification.
- All architects of award-winning projects will be required to verify that neither they nor any persons acting on their behalf had any type of communication with any 2019 jury member regarding a submitted project.
- At the jurors’ discretion, recognition will be given for Honor, Merit, and Citation levels.

2019 WMR DESIGN AWARDS PRESENTATION

Award recipients will be announced at the WMR Design Awards Celebration, to be held as part of the 2019 WMR Conference. The Awards Celebration will be held at Snow King Resort in Jackson, WY at 7:00 pm on Friday, September 20, 2019.



2019 WMR DESIGN AWARDS ENTRY FORM

Deadline for Entry Form and Fees is Friday, May 24, 2019 at 5:00 pm. If you are submitting multiple projects, duplicate this form as needed. Incomplete entry forms will be disqualified.

Project # _____ of _____ (if submitting more than one project)

Name of Person Completing this Form _____

Contact Phone _____ Contact Email _____

Name of the Submitting Firm (Complete legal name) _____

Name of Design Architect or Project Architect of Record _____

AIA Member Number of Design Architect or Project Architect of Record _____

Firm Mailing Address _____

Firm City/State/Zip _____

Award Category (choose one)

_____ Distinguished Building Awards _____ Unbuilt Design Awards

PAYMENT INFORMATION:

Only fill this portion out if submitting just one project (leave blank if you are submitting more than one project)

Total Number of Entries Submitted _____ Total Amount of Entry Fees Due (\$225 each) \$ _____

☐ Enclosed is my check for the total amount due payable to

AIA Wyoming
c/o GYDE Architects
P.O. Box 4735
Jackson, WY 83001

☐ Please charge my credit card (note – only MC, VISA, Discover accepted)

Name as it appears on the credit card _____

CC # _____ Exp. Date _____ Security Code _____



2019 WMR DESIGN AWARDS

SUBMITTAL REQUIREMENTS AND INSTRUCTIONS

1. Entry Forms and Fees:

- Go to <https://www.aia-wyoming.org/events/EventDetails.aspx?id=1156663> or www.aiawmr.org and download/print the complete “2019 WMR Design Awards Call for Entries, Submittal Requirements and Forms” document. Duplicate as necessary for each project you plan to enter (one payment form can be used for all projects submitted.)
- Complete the Entry Form(s) for each project you plan to enter. Payment in full for all projects can be entered on the Payment Form. **Checks must be made payable to AIA Wyoming.**
- Send your completed Entry Form(s) and Fees via email to awards@aia-wyoming.org or by regular mail (USPS only) to AIA Wyoming, c/o GYDE Architects, PO Box 4735, Jackson, WY, 83001
- By return email, you will receive a Project Number for each project you enter- Use this as the identifier for your submittal package.

2. Submittal Package

- Submittals for 2019 are required to be digital and in a PC format. All images are to be submitted as JPG files in a PowerPoint presentation uploaded to Dropbox (<https://tinyurl.com/aiawmr2019>) as packaged .zip folder.
- The PowerPoint file size for each project submitted must not exceed 20 MB.
- A maximum of 20 PowerPoint slides showing exterior and interior views of the project, site context, site plan(s) and floor plan(s) are required and must be included within the 20 slides. NO SLIDE TRANSITIONS WILL BE ALLOWED.
 - Distinguished Building Awards
 - Slide 1: Title slide
 - Slide 2: Project Description slide
 - Slide 3 – 20: Project image slides – including site plan, floor plan(s), sketches and photographs
 - Unbuilt Design Awards
 - Slide 1: Title slide
 - Slide 2: Project Description slide
 - Slide 3: Additional Data slide – status of the project
 - Slides 4-20: Project image slides – including site plan, floor plan(s), sketches and photographs
- No identification of the submitting architect or firm may be included on any part of the submittal, except the identification sheet. If this information is found on any of the PowerPoint slides, the submittal will be disqualified. Use only your project number provided by the AIA WMR Awards team.

3. Forms – please complete, sign (if necessary) and return with submittal.

- Identification Sheet
- Photo Release Form
- Intern Disclaimer Form

4. Prior to 5:00 pm on Friday, June 21, 2019 – upload your complete submission, including all forms, to Dropbox (<https://tinyurl.com/aiawmr2019>) as a packaged .zip folder. No entry fee will be refunded for entries that are disqualified, late, incomplete or not submitted.



2019 WMR DESIGN AWARDS

IDENTIFICATION SHEET

Project Identification Number (provided by AIA Wyoming) _____

Name of Project _____

(Please provide the exact name of the project as it should appear on the Award certificate.)

Location of Project (City, State) _____

Project Architect of Record _____

Name of Firm _____

(Please provide the exact name of the firm (or firms) as it should appear on the Award certificate. i.e. Architect of Record and/or Design Architect written exactly as it should be written on the Award.)

Firm Address _____

Firm Telephone _____

Email _____

Other Credits: (Consultant(s), Contractor(s), Owner(s) and Photographer(s))

(This page will be held by AIA Wyoming until after Jury awards are determined.)



2019 WMR DESIGN AWARDS PHOTO RELEASE FORM

All photos, artwork and materials included in your submittal packet become the property of AIA WMR and will not be returned. **Please do not send original materials.** Duplicate this form and execute a separate release form for each owner or copyright holder of the images submitted. This release applies to all photos, artwork and materials listed on this form.

The owners and copyright holders of the photographs, slides, plans, graphics and materials submitted to AIA WMR hereby grant permission to AIA WMR to use and reproduce this material for the following purposes: (1) Editorial and professional/educational use in all media. (2) Publication on electronic media includes AIA Chapter websites. (3) Publication in AIA and non-AIA publications initiated by AIA WMR and AIA Wyoming (exclusive of advertising or other commercial use) or to announce the awards, and in all magazines and publications used to educate the public about architectural design.

If materials submitted are copyrighted, the copyright notice and credits must appear on this form. AIA WMR will include credit and any notice of copyright on all photographs, artwork or materials that AIA WMR itself publishes and will include this information with all material distributed to other media or retained in the archives. However, AIA WMR will not be responsible for the failure of other persons or media to identify this information in their publications. No royalties or other amounts shall be payable to AIA WMR for use of these materials.

Name of Project _____

Project Identification Number _____

I affirm that I am the sole owner of the materials identified on this release form; that all copyright holders and other owners have granted permission for use of these materials for the purpose stated in this release; and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark or rights of others.

Owner Name _____

Owner Signature _____

Firm _____

Date _____

Include this photo release form with the Identification Form and the Intern Disclaimer Form. Submittals that do not include this signed release form will be disqualified.



2019 WMR DESIGN AWARDS INTERN COMPENSATION DISCLAIMER

At a National AIA Board of Directors Meeting on May 3-4, 1995, a policy was adopted:

"Any architect desiring to promote or be promoted by the AIA through awards programs, publications, speaking engagements, elected or appointed office, or admission to Fellowship, must declare that they themselves and/or their firm does not employ unpaid intern architects in their professional practice."

At a Council Meeting of the Western Mountain Region/AIA meeting on May 10, 1996, a policy was adopted:

"Any architect desiring to promote or be promoted by the AIA/Western Mountain Region through awards programs, publications, speaking engagements, elected or appointed office, or admission to Fellowship, must declare that he/she or his/her firm does not employ unpaid interns in their professional practice, an intern being defined as an architecture graduate prior to licensure, a working architecture student, or an architecture student working for credit."

I, _____, do declare that I do not employ unpaid interns, nor does any firm of which I am an owner or manager.

Name of Project _____

Project Identification Number _____

Firm Name _____

Architect's Signature _____

Print Name _____

Date _____

