How to
GIVE A PRESENTATION
&
SLEEP WELL TONIGHT

You may be a nervous wreck before you speak in front of a group, or you may be a seasoned professional in the mood for some innovative tips.

Whether speaking to potential clients, the Board of Directors, a professional organization, your peers, or people in line at Longs, “Life is a presentation,” says Pam Chambers. Learn tips that will make you a more comfortable, effective, and captivating communicator.

SESSION ONE
Wednesday, November 1

Develop the Proper Mindset
• Why it’s logical to fear public speaking
• Why it’s crucial to overcome that fear
• Three tips that provide instant relief from “the jitters”
• Your Fab 4: body language, voice, words, and appearance
• Learn Pam’s Ten Keys to Freedom of Speech

SESSION TWO
Wednesday, November 15

Get Your Audience to be Your Partner
• Banish the feeling of “being alone up there.”
• Get your audience to help carry your presentation
• Create and manage audience involvement

SESSION THREE
Wednesday, December 6

Gracefully Handle “What If . . . ?”
• Learn to roll with “the unexpected”
• How to manage the know-it-all, the rummager, the person who tunes out, people who have side conversations, and more

Pam Chambers has been Hawaii’s Presentation Coach since 1985. Through her in-house training sessions and public classes, she has coached people from all walks of life—architects, contractors, entertainers, astronomers, CEOs, and people from just about any industry you can name. Pam’s method is friendly, supportive, and thorough, as she deftly guides people to become more effective and confident communicators and leaders.

TUITION

Series: $150 AIA members; $185 non-members
(We strongly encourage attendance for the entire series; sessions are designed to work most effectively together)

Per Session: $60 AIA members; $75 non-members

TIME & PLACE

11:45am - 1:30pm
AIA Honolulu Center for Architecture
828 Fort Street Mall, Suite 100, Honolulu
Includes Lunch!

REGISTER ONLINE
www.aiahonorul.org/event/PresentationWorkshop2017