



**AIA**  
Honolulu

# Center for Architecture

828 Fort Street Mall, Suite 100, Honolulu HI 96813

RENT OUR SPACE for your meeting, retreat, class or reception in downtown Honolulu



*Photo credit, Andrea Brizzi Photography, LLC*

**AIA Honolulu | Center for Architecture**

828 Fort Street Mall, Suite 100, Honolulu, HI | (808) 628-7243 | [contact@aiahonolulu.org](mailto:contact@aiahonolulu.org)



RENT OUR SPACE for your meeting, retreat, class or reception in downtown Honolulu

**Rental Rates – including use of all audio/visual technologies**

*(Published rates subject to change and must be confirmed upon booking. Rates + Hawaii GET 4.712%)*

**1) CONFERENCE ROOM: Monday to Friday 9:00am – 5:00pm** (seats 15)

HOURS	MEMBERS & NON-PROFITS	NON-MEMBERS
Up to 2 hours	\$65	\$125
½ Day (3-4 hours)	\$125	\$225
Full Day (5-8 hours)	\$225	\$325

**2) PROGRAM/EXHIBITION SPACE: Monday to Friday 9:00am – 5:00pm** (seats 40)

HOURS	MEMBERS & NON-PROFITS	NON-MEMBERS
Up to 2 hours	\$125	\$225
½ Day (3-4 hours)	\$225	\$325
Full Day (5-8 hours)	\$325	\$525

**3) FULL CENTER SPACE: Monday to Friday 9:00am – 5:00pm** (seats 50-60)

HOURS	MEMBERS & NON-PROFITS	NON-MEMBERS
Up to 2 hours	\$190	\$350
½ Day (3-4 hours)	\$350	\$550
Full Day (5-8 hours)	\$550	\$750



**Call for evening availability:** Additional fees apply to cover after-hours services.

**All-Inclusive Amenities with Every Rental**

- Wireless internet throughout the space for use by presenter and attendees
- Telephone conferencing + video conferencing capable in both rooms (Tandberg + Web-based)
- Main room = Mounted LCD projector/screen; Conference room uses dual TV monitors for viewing
- Wall mounted PCs in both rooms; simply bring a “jump drive” to download your presentation
- Built-in sound system throughout space for music and presentations
- Comfortable chairs and seminar tables; hightop tables for receptions
- Floor standing presentation easels for your use
- Flexibility to have things your way: Room set-up and refresh are responsibility of renter





RENT OUR SPACE for your meeting, retreat, class or reception in downtown Honolulu



### **CENTER LAYOUT**

**1. Conference Room:** *Seats 15 comfortably.*

Seats up to 18 people at conference tables. Room features video teleconferencing capabilities, laptop connections and flat screen TV's for PowerPoint or video presentations. Glass doors are glazed for privacy.

**2. Program/Exhibition Space:** *Seats 35 comfortably.*

Our program space accommodates a variety of set ups such as panel discussions, theater style presentations or training at seated tables. Also great for hosting networking receptions.

**3. Kitchen:** This is a great staging area for event servicing and clean-up (not intended for meal prep). *Renter responsible for catering arrangements. See rental agreement for terms.*

**4. Outside (Lanai):** Our space is located on Fort Street pedestrian mall and provides a great setting



## **Ready to Rent?**

**For Availability:** Check our web calendar at [www.aiahonolulu.org](http://www.aiahonolulu.org) Click on [Events](#) to determine if your preferred date/time is open.

**For Questions/Booking:** Call AIA Honolulu today at (808) 628-7243.