ethos | three ARCHITECTURE is a progressive architectural practice focusing on commercial and educational environments. Our current projects range in size from $250k - $30m in construction cost. We are client driven, environmentally conscious, and deliver our services through collaborative efforts with passion and commitment. We are seeking a confident, self-motivated person who can thrive in a busy studio setting. Salary is negotiable and is dependent on experience and motivation to succeed.

REQUIREMENTS:
• Understanding of architectural drafting systems and conventions.
• Proficiency in Revit and AutoCAD
• Ability to read and understand applicable building codes and ordinances.
• Ability to read and understand structural, mechanical, electrical, and civil engineering plans.
• 3- 5 years of professional experience, favorable
• Bachelor or Masters degree in Architecture or building sciences, favorable
• Architectural license, favorable

RESPONSIBILITIES:
• Preparation of Architectural construction documents for small to medium sized projects.
• Review of RFIs, submittals, and change orders during the construction phase of projects.
• Research building code and zoning code requirements.
• Research building materials and produce specifications.
• Manage the Construction Document Phase
• Coordinate architectural solutions with engineering consultants.
• Manage the Building Permitting process.

EXPECTATIONS:
• Ability to communicate effectively with other team members and supervisors.
• Ability to understand and meet goals and deadlines.

TO APPLY: Please send your resume’ and portfolio to cberry@ethosthree.com.
Please use the subject line “Your Name” – CAD Drafter Application
No Phone Calls Please