



AIA
Las Vegas

Adopted May 30, 2015

MEMBER DATA STORAGE AND DISSEMINATION

AIA Las Vegas's member information is a valuable resource which enables companies and organizations to target-market their products and services to a highly-specialized clientele. It is to the advantage of our organization to closely protect that list but, at the same time, promote its potential as a source of non-dues revenue.

AIA Las Vegas does not provide member contact information in a digital format. Sponsors who request lists of attendees for events they have sponsored may receive a listing of those attendees in a word document (or PDF) providing mailing addresses. Email addresses are not provided.

Use of the AIA member list may be rented for a fee, however, the list is only accessed through our mail house and never provided in any form upon request. The purchaser must provide a copy of the information they wish to be mailed to our members to the Executive Director for approval. Once approved, and payment received, the latest version of our member list is provided to our mail house to be used for a one-time mailing for the purchaser. The purchaser never sees the actual list.

Member data associated with financial transactions for programs and events will meet the requirements of the merchant /gateway used for data encryption and, AIA Nevada will not store member credit card/checking information physically, digitally or otherwise on site. Third party software will meet federal guidelines for PCI compliance.