



AIA
Las Vegas

Adopted: May 24, 2016

Member Financial Data Security Policy

Introduction

The purpose of this policy is to protect and provide security in the collection and use of AIA Las Vegas members' financial data.

Data

AIA Las Vegas has implemented security measures to protect and safeguard members' financial data. Sensitive financial data includes an individual's first name or initial and last name in combination with any of the following items if the name and items are not encrypted:

- Social security number*
- Driver's license number or government-issued number*
- Account number or credit or debit card number

AIA Las Vegas does not routinely collect social security numbers, driver's license numbers or government-issued numbers from individual members.

Compliance

AIA Las Vegas complies with association security standards in accordance with the Payment Card Industry (PCI). When sensitive financial information has been processed by AIA Las Vegas, it is shredded, erased or modified so that the data is unreadable or undecipherable. In addition, any breach of the security system safeguarding computerized data by an unauthorized person, will be reported in writing to the individual member and owner of the sensitive personal information.