



# AIA Las Vegas

**Adopted 1998**

## AIA Nevada Archive Policies

### Background

For several years, the UNLV Architecture Studies Library has worked with AIA Nevada to develop an archival history of Architecture in Nevada. One of the largest contributors to this archive has been and continues to be the information submitted for the AIA Nevada Service Awards and Excellence in Design Awards. At the conclusion of the awards program, the binders (and/or digital images) submitted for each category are delivered to the Library where the information is archived. A list of all the submitted projects and people is available online, and the binders or digital images of the projects/people, may be viewed at the archives of the Architecture Studies Library.

### Current Policy

Should anyone wish to view the information contained within any of the submitted items, they may go to the Architecture Studies Library Archives and view the binders as archival material which may not leave the archive. A request can be made for a copy of the information which can be provided by Library staff. Original materials may not be removed from the archive. This policy is mentioned in the submittal requirements for the AIA Nevada awards as all information is indicated to become the property of AIA Nevada.

### Proposed Modification to Policy

It is agreed that the information submitted to AIA Nevada should be turned over to the Architecture Studies Library to create a comprehensive archival history of Architecture in Nevada. It is also accepted that the best location for the archive is at the Library at UNLV. However, as this information is technically the property of AIA Nevada, a vehicle needs to be in place that allows all AIA Nevada members equal access to the archives – without jeopardizing the integrity of the archives. In order to accomplish this I make the following proposal:

Upon request of an AIA Nevada member, information / submittals from the AIA Nevada awards contained in the Architecture Studies Library will be forwarded at the member's expense to the AIA Northern Nevada office. The materials will remain at the AIANN office where they may be viewed, but not modified. After a set amount of time, the original materials will be returned to the Architecture Studies library.

It is hoped that this policy will maintain the integrity of the Archive, but offer equal access to materials to all members of AIA Nevada.