AIA Las Vegas has created a Product Show like no other!
Providing 3 Great Marketing Opportunities.

**2020 AIA Las Vegas**
LEARN ABOUT / TURN ABOUT” PRODUCT SHOW
Sponsored by SunStone Building Specialties / Modernfold

Wednesday, September 2nd at The Westgate Hotel & Casino

**Product Show** Limited to the first 58 Exhibitors! All Premium spaces $800 each = 10’ x 10’ space, pipe and drape, identification sign, 6’ X 2’ draped table, 2 chairs and a waste basket
If you require electricity (one outlet) you may purchase it for an additional $150.

**And, For Exhibitors Only**
A Great Additional Marketing Opportunity!

**Learn About** Exhibitors can offer a “Learn About” Experience for architects, engineers, facilities managers, interior designers, specifiers, landscape architects and design professionals – by providing an AIA Registered Continuing Education Class (Only 5 Class Times Available – 8:00AM to 3:45PM) Only $400 for Exhibitors Only – Includes AIA C.E. Registration and Promotion.
Must qualify for HSW or be code related.

**Turn About** Exhibitors can also meet “FACE to FACE” with the Firm Principals and Key Decision Makers during a special lunch meeting from 11:30AM to 1:30PM Introduce yourself and your company/ product/service – schedule a follow up meeting, lunch or demonstration in their office... network with the decision makers in design and construction. What a Turn-About! Only $200 each (for Exhibitors Only.)

**Lunch & Face Time with Firm Principals Will Feature Key Decision Makers**

Make the most of this triple opportunity. Reserve your space today!
Secure your C.E. Class Time and Sign-up for your FACE to FACE with decision makers.
Contact Kelly Lavigne, Show Manager:
klavigne@aianevada.org - 702-483-3838

**Schedule for the Day**

8:00AM – 9:00AM
C.E. Class – Ballroom F

9:15AM to 10:15AM
C.E. Class – Ballroom F

9:30AM – 2:00PM
Move In and Set Up Product Show – Ballroom C

10:30AM – 11:30AM
C.E. Class – Ballroom F

11:30AM – 1:30PM
Turn About Product Show – Ballroom D
(Lunch and FACE TIME with Firm Principals - RSVP Required) or Lunch on Your Own

1:30PM – 2:30PM
C.E. Class – Ballroom F

2:45PM – 3:45PM
C.E. Class – Ballroom F

4:00PM – 7:00PM
AIA Las Vegas Product Show – Ballroom C

7:00PM – 9:00PM
Move Out
PRODUCT SHOW  Be an Exhibitor

Exhibitor Name: ________________________________
Representative Contact: ____________________ Email: ______________________
Phone: __________________ Fax: ______________________________
Address: _______________________________________________________________________
City / State / Zip: ________________________________________________________________________________________________
Space Sign to Read: _____________________________________________________________________________________________
Type of Business: ________________________________________________________________________________________________
This is to keep you from being placed next to your competitor. “Manufacturer” or “Rep Company” isn’t specific enough.
Space Preference: 1st ________ 2nd ________ 3rd________ Cost: $800 ea
I require electricity (one outlet - for an additional $150) ________Yes _________No

LEARN ABOUT  Provide a Continuing Education Class
Provide Title of Class: (required)
Preferred Class Time ___ 8:00-9:00a ___ 9:15-10:15a ___ 10:30- 11:30a ___ 1:30-2:30p ___ 2:45-3:45p
Regular cost for providing a C.E. Class is $1,300. THIS IS A SPECIAL OPPORTUNITY for only $400. You will be contact-
ed to provide details on the educational content of your presentation. Content must meet AIA CE criteria and requirements.

TURN ABOUT  Have Lunch & Face Time With Key Decision Makers
Must be an exhibitor to participate
Must qualify for HSW or be Code Related

Please provide tickets for the Turn About Product Show at $200 each for the following people: (only 2 per company)
Name of Participant: ________________________________
Name of Participant: ________________________________

PAYMENT  Credit Card or send Check to address at top of page
50% cancellation refund after July 17, 2020
No cancellation / refund after Aug. 14, 2020
Credit Card Number: ________________________________
Expiration Date: __________________ Security Code: ___________ Name On Card: ____________________________
Signature: ________________________________
Continuing Education Ballroom G

Turn About Luncheon Ballroom D

FOOD & BAR

WATER & SODA STATION

孙石上的建筑特技

#12 #13 #14 #15 #16 #17 #18 #19 #20 #21 #22 #23

#25 #26 #27 #28, 29 & 30

#31

#32

#33

#34

#1

#2

#3

#4

#5

#6

#31, 32, 33, 34

Nevada Lighting

Creative West

Horrocks Engineering

American Insurance & Investment

Noble Company

IMAGINiT Technologies

Draper, Inc.

#39 USA Shade

#40

#41

#42

#43

#44

#45

#46

Sunstone Building Specialties

#47

#48

#49

#50

#51, 52, 53, 54

#55

#56

#57

#58

#38

#36

#35

Arts Landscape Architecture

Dunn - Edwards Paint

Coldspring Granite

Coherent Design

Continuing Education Ballroom G

FOOD

BAR

EXIT

ENTRANCE

SAMPLE BOOTH SPACE IS 10' X 10'

Aisle space is 10' wide

FOOD AND BAR SPACE IS 10' X 10'

Entrance and Exit space is 10' X 20'

60 FEET

60 FEET

20 FEET

140 FEET

10 FEET

5 FEET

5 FEET

5 FEET

20 FEET

10 FEET

15 FEET

10 FEET

15 FEET

10 FEET

10 FEET

10 FEET
1. PAYMENT FOR ALL SPACES MUST BE RECEIVED WITHIN TWO WEEKS OF BOOKING THE SPACE. If paying by check and payment is not received within the two weeks, the space will not be held.

2. PLEASE CHECK YOUR CONFIRMATION EMAIL to be sure that ALL information regarding your space is accurate. In particular, check the information for your SPACE SIGN TO READ. Please contact the AIA office to make any corrections.

3. PLEASE NOTE THAT ELECTRICITY DOES NOT COME WITH YOUR SPACE. Electrical hook-up is an extra $150. Please order it on your order form when booking space.

4. NO FOOD AND/OR DRINK TO BE GIVEN OUT BY EXHIBITORS unless approved ahead of time by AIA Las Vegas.

5. MOVE IN AND SET UP SCHEDULE IS AS FOLLOWS: 9:00AM – 3:30PM * DOORS OPEN AT 4:00PM * Drinks Available 4:00PM-7:00PM * Food & Beverage 4:00-7:00PM * MOVE OUT BEGINS AT 7:00PM – ABSOLUTELY NO BREAK DOWN OR MOVE OUT BEFORE 7:00PM – All items and materials MUST be removed from the premises by 11:00p on 9/2/2020.

6. IF YOU NEED A HOTEL ROOM, we are suggesting The Westgate Hotel & Casino on Paradise in Las Vegas. It is the same hotel as the Product Show. There is NO Room Block. Phone 7702-732-5111 to make your reservation.

7. YOU ARE RESPONSIBLE FOR YOUR OWN LOAD-IN AND LOAD-OUT ON THE DAY OF THE SHOW. If you have not arranged your move in and move out through Viper Tradeshow Services, you will be able to load and unload your own booth items at the Westgate.

8. AIA LAS VEGAS IS NOT RESPONSIBLE FOR SHIPPING OR RECEIVING YOUR MATERIALS. Viper Tradeshow Services will be handling all of the receiving and shipping of materials. You will receive a show kit from them which will have all of that information.

9. PARKING FOR EXHIBITORS - Parking is available on the hotel property in guest parking. After unloading, you must move your car to guest parking.

10. BUSINESS CARD COLLECTION: Please Remind and Encourage all attendees to DROP OFF A BUSINESS CARD at your booth so they are eligible for the Door Prizes. In this way you will generate a list of those who actually visited your booth. You will receive a complete printed list of all the Product Show attendees, if they visited your booth or not, with contact information within two weeks of the event. This list is NOT available in an excel or electronic format.

11. BOOTH SIZE AND SPACE: Please remember that your space is 10’ wide by 10’ deep and that is all. You may not move, remove or alter the pipe and drape construction. You may not put any signage or pop-up banners in the aisles. The items in your space may not hang out over the pipe and drape or into the aisles. AIA Las Vegas takes no responsibility for your display not fitting in your space.
NAMETAGS - Please provide the names of ALL persons who will be working in your space and will require a nametag.

Company Name: ______________________________________________________________________________________________________

Space #_____________

Please print names:

________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

YOUR DOOR PRIZES – If you have a door prize, let us know what it is!! You will be listed on the Door Prize Schedule reflecting the information you provided to AIA concerning the items and the times you would be giving them away. Please note that this is on a first come / first served basis. **Deadline for Door Prizes is August 26, 2020. No Prizes will be added to the list on the day of show.** Attendees will be instructed to drop off a business card and be present at the listed time of the drawing.

Door Prize Item: ____________________________________________________________________________________________________________

What time (4 thru 7PM or contacting the winner after the show?) are you planning to give it away? ____________________________

We will do our best to schedule you on the door prize schedule as close to your requested time as possible.