AIA Nevada Distinguished Service Awards

Call for Nominations and Submittal Instructions

AIA Nevada honors the achievements of exceptional AIA members and firms through this annual awards program. It is designed to recognize the significant contributions made to the profession of architecture and to the larger community through the various levels of AIA membership.
2020 AIA NEVADA
DISTINGUISHED SERVICE AWARDS

The Nevada Chapter of the American Institute of Architects (AIA Nevada) honors the achievements of exceptional AIA members and firms through this annual awards program. It is designed to recognize the significant contributions made to the profession of architecture, and to the larger community through various levels of AIA membership. The 2020 AIA Nevada Excellence In Design & Distinguished Service Awards Program is managed by the AIA Las Vegas Chapter. Award Recipients will be recognized at the AIA Nevada Excellence in Design & Distinguished Service Awards Gala being held on Friday, December 4, 2020.

NOMINATIONS

Nominations for 2020 Distinguished Service Awards may be made in each category by any AIA member or group of members, by completing the Nomination Form with all the required information.

There is no entry fee for nominations in this program, however Nomination Forms must be completed and signed by BOTH the Nominator and the Nominee. Any AIA Member, group of members, or committee in good standing may nominate candidates for these awards. Nominees must be members of AIA in good standing who have contributed to the overall success of the chapter and the community. Completed, signed Nomination Forms must be received by Randy Lavigne, Hon. AIA, Executive Director, AIA Nevada by 4:00PM on Tuesday, September 15, 2020. Email to: rlavigne@aianevada.org

The submittal packets are due on Friday, October 2, 2020.

NOMINATION CATEGORIES

- The AIA Nevada Silver Medal
- The AIA Nevada Architecture Firm Award
- The AIA Nevada Service Award
- The AIA Nevada Young Architect Award
- The AIA Nevada Associate Member Award
- The AIA Nevada Allied Member Award
- The AIA Nevada Emerging Professional Leadership Award

Nominations MUST be made IN WRITING by letter, email or Nomination Form. If the Nomination is made via letter or email (instead of using the Nomination Form) the Nomination MUST include all of the following:

- Category for which nomination is being made;
- Complete/accurate contact information for the nominee including name, address, phone, and email address;
- Complete/accurate contact information for nominator including name, address, phone, and email address;
- Complete/accurate statement of the reason this person is being nominated for this award, including description of contribution to chapter, profession, and community;
- Signatures of the Nominator and the Nominee indicating that the nomination is accepted and a submittal will be provided as required prior to 4:00PM on Tuesday, September 15, 2020.

Nominations that are not in writing or do not include all requested information will be considered incomplete and will not be valid.

Nominees must indicate that they accept their nomination by signing the Nomination Form, or acknowledging acceptance via letter or email.
NOMINATION FORM

To make a nomination in any category, you MUST complete this Nomination Form and send it to Randy Lavigne, Hon. AIA, Executive Director, AIA Nevada, via e-mail to: rlavigne@aianevada.org by 4:00PM on Tuesday, September 15, 2020.

Today’s Date: ____________________  Nominations must be received by Tuesday, September 15, 2020

Select an Award Category for your Nominee

[ ] AIA Nevada Silver Medal
[ ] AIA Nevada Architecture Firm Award
[ ] AIA Nevada Service Award
[ ] AIA Nevada Young Architect Award
[ ] AIA Nevada Associate Member Award
[ ] AIA Nevada Allied Member Award
[ ] AIA Nevada Emerging Professional Leadership Award

NOMINEE INFORMATION:

Name of NOMINEE: ____________________________________________

Address: ______________________________________________________

City/State/Zip: ________________________________________________

Phone: __________________________ Email: ________________________

Statement of Nomination: (Write the reason you are nominating this person for this award. Be specific and include detailed information on why this nominee deserves this recognition. Use additional pages if necessary.)

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

By signing below, I accept this nomination and will provide a submittal package by Friday, October 2, 2020.

NOMINEE Signature: __________________________________________

NOMINATOR INFORMATION:

Name of NOMINATOR: __________________________________________

Address: ______________________________________________________

City/State/Zip: ________________________________________________

Phone: __________________________ Email: ________________________

NOMINATOR Signature: _________________________________________
CATEGORIES AND PAST WINNERS

AIA Nevada Silver Medal
This is the highest honor that the AIA Nevada Chapter can bestow upon an individual. It is given in recognition of the most distinguished service to the profession of architecture and significant body of work of lasting influence on the theory and practice of architecture in the state of Nevada. No more than one award is given in any year.

Past Recipients

AIA Nevada Service Award
The Service Award is presented to the individual AIA member who has contributed significantly to the profession of architecture through service to the American Institute of Architects.

Past Recipients

AIA Nevada Young Architect Award
This award is given to individuals who at an early stage of their architectural career, have shown exceptional leadership in design, education, and /or service to the profession.

Past Recipients
**CATEGORIES AND PAST WINNERS**

**AIA Nevada Associate Member Award**
This honor is awarded to the individual Associate member who has contributed significantly to the profession of architecture through their membership and participation in their local Chapter of the American Institute of Architects.

**Past Recipients**

**AIA Nevada Allied Member Award**
This honor is awarded to the individual Allied Member who has contributed significantly to the profession of architecture through their membership and participation in their local Chapter of the American Institute of Architects.

**Past Recipients**

**AIA Nevada Emerging Professionals Leadership Award**
The AIA Nevada Emerging Professionals Leadership Award is a new addition to our AIA Nevada Distinguished Service Awards program. This award was established to recognize AIA Emerging Professional members (those licensed less than 10 years, or Associate Members) who are committed to advancing the profession, their Chapter and whose actions have helped to elevate and improve their communities. The intent of the award is to invest in our state’s youth, enriching future leaders not only within in the Institute but in the profession at large. The award provides funding for the recipient to attend the annual Grassroots or Leadership Conference and the AIA Western Mountain Conference each year in order to further their knowledge of the Institute and to develop their knowledge and skills as leaders for the future.

**Past Recipients**
2015 – Glenn Nowak, AIA; Mercedes de la Garza, AIA; 2016 – Rhys Williams, Assoc. AIA; 2017 – No Award; 2018 – Travis Allen, AIA and Jennifer Turchin, AIA; 2019 – Maggie Will, Assoc. AIA and Destanee Cook, AIAS
The AIA Nevada Silver Medal is the highest honor that the AIA Nevada Chapter can bestow upon an individual architect. It is given in recognition of the most distinguished service to the profession of architecture and acknowledgement of a significant body of work that has had a lasting influence on the theory and practice of architecture in the state of Nevada.

Eligibility
Any AIA Nevada architect, living or dead, is eligible to receive the Silver Medal. No more than one Silver Medal shall be awarded in any year.

Criteria
Candidates will be evaluated on how well they meet the program criteria which may include:
- The candidate shall have evidenced a positive effect on the profession of architecture.
- The candidate shall have influenced the direction of the profession of architecture.
- The candidate shall be an individual whose contributions have consistently been directed toward the future as well as respectful of the past.
- The candidate shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas.
- The candidate shall be widely recognized for the quality of his or her work and services by those who practice architecture and by members of the design and architecture community.

Additional Considerations
Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight any aspects of the candidate’s work or life experience that may reflect contributions of special interest to AIA Nevada, to the Institute, it’s members and the architecture profession. These might include such areas as diversity, sustainability, or the mentoring of emerging professionals.

Submittal Instructions:
All submittals must be submitted electronically, in a PDF file. Pages will be 8.5”x11” (portrait or landscape orientation). Electronic submittal is due to AIA Nevada by 4:00PM on Tuesday, September 15, 2020.

Each Submittal must contain the following materials and must be presented in the order requested:
- A one-page nomination letter that summarizes the contributions made and addresses the criteria for the award.
- A brief biography of the Candidate not to exceed two pages.
- A list of the Candidate’s achievements not to exceed two pages.
- Miscellaneous material: clippings, articles, etc. not to exceed three pages.
- Three examples of the Candidate’s architectural work with three images for each example represented, ideally including a site plan, an exterior, and interior image of each project (3 pages maximum for a total of 9 pages).
- A maximum of 3 one-page letters of support are required as a part of the submission. Letters, as part of the PDF file, should be explicit in the recommendation and should address the criteria for the award.

The following items must be included, in a separate PDF folder,
- ONE 8 X 10 JPEG IMAGE AT 300 DPI of the candidate.
- A signed copy of the INTERN COMPENSATION DISCLAIMER.
- A signed copy of the PHOTO RELEASE FORM. Photos and artwork will be used in the AIA Nevada Awards Gala presentation, posted to the Chapters’ websites and published in various media and in various publications.
The **AIA Nevada Architecture Firm Award** is the highest honor that the AIA Nevada Chapter can bestow upon an architecture firm. It is awarded to recognize a firm that has consistently produced distinguished architecture, has shown a commitment to the American Institute of Architects and the profession of architecture and has been of service to the community in which they are located.

### Eligibility

Any architecture firm that has not received this award in the last 5 years, located in Nevada, whether an individual or an organization of architects, is eligible for this recognition. Continuing collaboration among the individuals of the firm should be the guiding principal force in consistently producing distinguished architecture. The firm should also have evidenced a commitment to the AIA elevating the profession of architecture and to being of service to the community in which they are located. No more than one Architecture Firm Award shall be given in any year. Firms are only eligible to receive this award once every 5 years.

### Criteria

Candidates will be evaluated on how well they meet the program criteria which may include:

- The firm shall have evidenced a cumulative effect on the profession of architecture and the AIA for at least 10 years.
- The firm shall have influenced the direction/profession of architecture.
- The firm’s work shall be a product of a collaborative environment that has consistently directed itself toward the future as well as respectful of the past.
- The firm shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas.
- The firm shall be widely known by the quality of its projects and services to the community by those who practice architecture and by members of the design and architecture community.

### Additional Considerations

Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight aspects of the firm’s work or experiences that reflect contributions of special interest to AIA Nevada, to the Institute, its members and the architecture profession. These might include diversity, sustainability, or the mentoring of emerging professionals.

### Submittal Instructions:

**All submittals must be submitted electronically, in a PDF file.** Pages will be 8.5”x11” (portrait or landscape orientation). Electronic submittal is due to AIA Nevada by **4:00PM on Friday, October 2, 2020**.

Each Submittal must contain the following materials and must be presented in the order requested:

- A one-page nomination letter that summarizes the contributions made by the firm and addresses the criteria for the award.
- A brief biography of the Firm not to exceed two pages.
- A list of the Firm’s achievements not to exceed two pages.
- Miscellaneous material: clippings, articles, etc. not to exceed three pages.
- A maximum of 10 examples of the Candidate’s work and three images for each example represented, hopefully including a site plan, an exterior, and interior image (for a maximum of 3 pages each for a total of 30 pages).
- A maximum of 5 one-page letters of support are required as a part of the submission. Letters should be explicit in their recommendation and should address the criteria for the award.
The following items must be included in a separate folder:

- **ONE 8 X 10 JPEG IMAGE AT 300 DPI** of the firm, building or employee group shot.
- A signed copy of the **INTERN COMPENSATION DISCLAIMER**.
- A signed copy of the **PHOTO RELEASE FORM**. Photos and artwork included in your submittal will be used in the AIA Awards Gala Presentation, posted to the Chapter websites and/or published in various media and in various publications.
The **AIA Nevada Service Award** is presented to the individual AIA member who has contributed significantly to the profession of architecture through service to the Nevada Chapter of the American Institute of Architects and/or to the AIA Las Vegas or AIA Northern Nevada Chapters.

**Eligibility**
Any Architect Member of AIA Nevada in good standing is eligible to be considered for the Service Award.

**Criteria**
Candidates will be evaluated on how well they meet the program criteria which may include:

- The candidate shall have evidenced a cumulative effect on the profession of architecture.
- The candidate shall have influenced the direction/profession of architecture.
- The candidate shall be an individual whose contributions to the profession of architecture have consistently been directed toward the future as well as respectful of the past.
- The candidate shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas.
- The candidate shall be widely recognized for the quality of his or her work and services by those who practice architecture and by members of the design and architecture community.

**Additional Considerations**
Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight any aspects of the candidate’s work or life experience that may reflect contributions of special interest to AIA Nevada, to the Institute, it’s members and the architecture profession. These might include such areas as diversity, sustainability, or the mentoring of emerging professionals.

**Submission Instructions:**
All submittals must be submitted electronically, in a PDF file. Pages will be 8.5”x11” (portrait or landscape orientation). Electronic submittal is due to AIA Nevada by **4:00PM on Friday, October 2, 2020**.

Each Submittal must contain the following materials and must be presented in the order requested:

- A one-page nomination letter that summarizes the contributions made and addresses the criteria for the award.
- A brief biography of the Candidate not to exceed two pages.
- A list of the Candidate’s achievements not to exceed two pages.
- Miscellaneous material: clippings, articles, etc. not to exceed three pages.
- A maximum of 5 examples of the Candidate’s design work and/or services with three images for each example represented, (a maximum of 3 pages each for a total of 15 pages).
- A maximum of 5 one-page letters of support are required as a part of the submission. Letters should be explicit in their recommendation and should address the criteria for the award.

The following items must be included in a separate PDF file.

- **ONE 8 X 10 JPEG IMAGE AT 300 DPI** of the candidate.
- A signed copy of the **INTERN COMPENSATION DISCLAIMER**.
- A signed copy of the **PHOTO RELEASE FORM**. Photos and artwork included in your submittal will be used in the AIA Awards Gala Presentation, posted to the Chapters’ websites, published in various media and publications.
The AIA Nevada Young Architect Award is given to individuals who at an early stage of their architectural career, have shown exceptional leadership in design, education, and service to their community and to the profession of architecture.

Eligibility
Architect members of AIA Nevada who have been licensed to practice architecture for less than ten years, or who have graduated after June 2010 are eligible to be nominated. The term “Young Architect” has no reference to the age of the nominees. Candidates must be nominated by an AIA member or nominating group. Jurors may award more than one Young Architect Award if they feel it is merited.

Criteria
Candidates will be evaluated on how well they meet the program criteria which may include:

- The candidate shall have evidenced a cumulative effect on the profession of architecture.
- The candidate shall have influenced the direction/profession of architecture.
- The candidate shall be an individual whose contributions to the profession of architecture have consistently been directed toward the future as well as respectful of the past.
- The candidate shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas.
- The candidate shall be widely recognized for the quality of his or her work and services by those who practice architecture and by members of the design and architecture community.

Additional Considerations
Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight aspects of the firm’s work or experiences that may reflect contributions of special interest to AIA Nevada, to the Institute, its members and the architecture profession. These might include such areas as diversity, sustainability, or the mentoring of emerging professionals.

Submission Instructions:
All submittals must be submitted electronically, in a PDF file. Pages will be 8.5”x11” (portrait or landscape orientation). Electronic submittal is due to AIA Nevada by 4:00PM on Friday, October 2, 2020.

Each submittal shall contain the following materials, in the order requested:
- A one-page nomination letter that summarizes the contributions made and addresses the criteria for the award.
- A brief biography of the Candidate not to exceed two pages.
- A list of the Candidate’s achievements not to exceed two pages.
- Miscellaneous material: clippings, articles, etc. not to exceed three pages.
- A maximum of 5 examples of the Candidate’s work and three images for each example represented, including a site plan, an exterior, and interior image (3 pages each for a maximum of 15 pages).
- A maximum of 5 one-page letters of support are required as a part of the submission. Letters should be explicit in their recommendation and should address the criteria for the award.

The following items must be included in a separate PDF file:
- ONE 8 X 10 JPEG IMAGE AT 300 DPI of the candidate.
- A signed copy of the INTERN COMPENSATION DISCLAIMER.
- A signed copy of the PHOTO RELEASE FORM. Photos and artwork included in your submittal will be used in the AIA Awards Gala Presentation, posted to the Chapters’ websites and the UNLV Architectural Studies websites, published in various media and publications.
The **AIA Nevada Associate** Award is presented to the individual Associate member who has contributed significantly to the profession of architecture through their membership and participation in their local Chapter of the American Institute of Architects.

### Eligibility
Any AIA member, group of members, or committee may nominate an Associate AIA member for this award. Nominees must be Associate AIA members in good standing.

### Criteria
Candidates will be evaluated on how well they meet the program criteria, which may include:
- The candidate shall have evidenced a cumulative effect on the profession of architecture.
- The candidate shall have influenced the direction/profession of architecture.
- The candidate shall be an individual whose contributions to the profession of architecture have consistently been directed toward the future as well as respectful of the past.
- The candidate shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas.
- The candidate shall be widely recognized for the quality of his or her work and services by those who practice architecture and by members of the design and architecture community.

### Additional Considerations
Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight aspects of the firm’s work or experiences that may reflect contributions of special interest to AIA Nevada, to the Institute, its members and the architecture profession. These might include such areas as diversity, sustainability, or the mentoring of emerging professionals.

### Submission Instructions:
All submittals must be submitted electronically, in a PDF file. Pages will be 8.5”x11” (portrait or landscape orientation). Electronic submittal is due to AIA Nevada by **4:00PM on Friday, October 2, 2020**.

Each Submittal shall contain the following materials and must be presented in the order requested:
- A one-page nomination letter that summarizes the contributions made and addresses the criteria for the award.
- A brief biography of the Candidate not to exceed two pages.
- A list of the Candidate’s achievements not to exceed two pages.
- Miscellaneous material: clippings, articles, etc. not to exceed three pages.
- A maximum of 5 examples of the Candidate’s work with three images for each example represented, including a site plan, an exterior, and interior image. (For a maximum of 3 pages for a total of 15 pages.)
- A maximum of 3 one-page letters of support are required as a part of the submission. Letters should be explicit in their recommendation and should address the criteria for the award.

The following items must be included in a separate file.
- **ONE 8 X 10 JPEG IMAGE AT 300 DPI** of the candidate.
- A signed copy of the **INTERN COMPENSATION DISCLAIMER**.
- A signed copy of the **PHOTO RELEASE FORM**. Photos and artwork included in your submittal will be used in the AIA Awards Gala Presentation, posted to the Chapters’ websites and the UNLV Architectural Studies websites, published in various media and publications.
The AIA Nevada Allied honor is awarded to the individual Allied member who has contributed significantly to the profession of architecture through their membership and participation in their local Chapter of the American Institute of Architects.

Eligibility
Any AIA member, group of members, or committee may nominate one Allied member for this award. Nominees must be AIA Allied members in good standing.

Criteria
Candidates will be evaluated on how well they meet the program criteria as established by AIA Nevada which may include:

- The candidate shall have evidenced a cumulative effect on the profession of architecture.
- The candidate shall have influenced the direction/profession of architecture.
- The candidate shall be an individual whose contributions to the profession of architecture have consistently been directed toward the future as well as respectful of the past.
- The candidate shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas.
- The candidate shall be widely recognized for the quality of his or her work and services by those who practice architecture and by members of the design and architecture community.

Additional Considerations
Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight aspects of the firm’s work or experiences that may reflect contributions of special interest to AIA Nevada, to the Institute, its members and the architecture profession. These might include such areas as diversity, sustainability, or the mentoring of emerging professionals.

Submission Instructions:
All submittals must be submitted electronically, in a PDF file. Pages will be 8.5”x11” (portrait or landscape orientation). Electronic submittal is due to AIA Nevada by 4:00PM on Friday, October 2, 2020.

Each Submittal shall contain the following materials and must be presented in the order requested:

- A one-page nomination letter that summarizes the contributions made and addresses the criteria for the award.
- A brief biography of the Candidate not to exceed two pages.
- A list of the Candidate’s achievements not to exceed two pages.
- Miscellaneous material: clippings, articles, etc. not to exceed 3 pages.
- A maximum of 3 examples of the Candidate’s contributions to the Chapter (for a maximum of three pages each for a total of 15 pages).
- A maximum of 3 one-page letters of support are required as a part of the submission. Letters should be explicit in their recommendation and should address the criteria for the award.

The following items must be included in a separate file:
- ONE 8 X 10 JPEG IMAGE AT 300 DPI of the candidate.
- A signed copy of the INTERN COMPENSATION DISCLAIMER.
- A signed copy of the PHOTO RELEASE FORM. Photos and artwork included in your submittal will be used in the AIA Awards Gala Presentation, posted to the Chapters' websites, published in various media and publications.
The AIA Nevada Emerging Professionals Leadership Award was established to recognize AIA Emerging Professional members (those licensed less than 10 years, or Associate Members) who are committed to advancing the profession, their Chapter and whose actions have helped to elevate and improve their communities.

The intent of the award is to invest in our state’s youth, enriching future leaders not only within in the Institute but in the profession at large. The award provides funding for the recipient to attend the annual Grassroots or Leadership Conference and the AIA Western Mountain Conference each year in order to further their knowledge of the Institute and to develop their knowledge and skills as leaders for the future.

## Eligibility
Candidates for this award must be members of the American Institute of Architects, newly licensed (less than 10 years), Associate Members or AIAS students, who evidence a strong commitment to the profession and who have taken an active leadership role in their Chapter and their community. Only ONE AIA Nevada Emerging Professionals Leadership Award may be given each year.

## Criteria
Candidates will be evaluated on how well they meet the program criteria which may include:

- The candidate shall have evidenced a cumulative effect on their community.
- The candidate shall have influenced the development of the built environment in a positive manner.
- The candidate shall be an individual whose contributions in their community have consistently been directed toward the future as well as respectful of the past.
- The candidate shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas.
- The candidate shall be widely recognized for the quality of his or her work and services by those who practice architecture and by members of the design and architecture community.

## Additional Considerations
Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight any aspects of the candidate’s work or life experience that may reflect contributions to areas of special interest to their community or to a specific group or cause. These might include diversity, sustainability, natural resources, or other areas of community interest.

## Submission Instructions:
All submittals must be submitted electronically, in a file. Pages will be 8.5”x11” (portrait or landscape orientation). Electronic submittal is due to AIA Nevada by 4:00PM on Friday, October 2, 2020.

Each submittal shall contain the following materials and must be presented in the order requested:

- An application form shall be completed for each nomination.
- Nominee must be an Associate AIA Member or full AIA Member within the first 10 years of initial registration in good standing of AIA Las Vegas or AIA Northern Nevada.
• Nominee must have demonstrated leadership and enthusiasm for the AIA at either state of local component level as evidenced by a letter of recommendation from a member of the relevant component.

• Nominee must demonstrate support for his/her involvement in AIA activities and leadership potential as evidenced by a letter of recommendation from a Principal/Partner from the Nominee’s place of work.

• Nominee must show evidence of his/her commitment to future involvement and leadership in the AIA as provided by a personal written statement, not to exceed 2 pages.

The following items must be included in a separate file:

• ONE 8 X 10 JPEG IMAGE AT 300 DPI of the candidate.

• A signed copy of the INTERN COMPENSATION DISCLAIMER.

• A signed copy of the PHOTO RELEASE FORM. Photos and artwork included in your submittal will be used in the AIA Awards Gala Presentation, posted to the Chapters’ websites, published in various media and in various publications.
At a National AIA Board of Directors meeting on May 3-4, 1995, a policy was adopted:

“Any architect desiring to promote or be promoted by the AIA through awards programs, publications, speaking engagements, elected or appointed office or admission to Fellowship, must declare that they themselves and/or their firm does not employ unpaid intern architects in their professional practice.”

The AIA Nevada and AIA Las Vegas Board of Directors have adopted this policy. An owner or manager of your firm must sign this form and it must be included as a part of your overall submittal.

I, _________________________________

do declare that I do not employ unpaid interns, nor does any firm of which I am an owner or manager.

Firm name:

____________________________________________

Architect’s signature:

____________________________________________

Print name:

____________________________________________

Date:

____________________________________________

AN OWNER OR MANAGER OF YOUR FIRM MUST SIGN THIS FORM. INCLUDE IT IN THE SUBMITTAL PDF FILE.
Photo Release Guidelines

All photos, artwork and materials included in your submittal packet for the 2020 AIA Nevada Distinguished Service Awards program become the property of AIA Nevada and/or AIA Las Vegas archives and will not be returned. Please do not send original materials. The photos, artwork and materials included in this submittal will be exhibited to the public, included on websites and published in various Chapter and University publications. Permission to use these materials is hereby granted by signature below.

Duplicate this form and execute a separate release form for each owner or copyright holder of the images submitted. This release applies to all photos, artwork and materials listed on the Photo Release form.

The owners and copyright holders of the photographs, slides, plans, graphics and materials submitted to the AIA Nevada, a Chapter of the American Institute of Architects, in connection with the 2020 AIA Nevada Distinguished Service Awards Program, hereby grant permission to AIA Nevada and/or AIA Las Vegas and/or the UNLV Special Collections Library to use and reproduce this material for the following purposes.

1. Editorial and professional/educational use in all media.
2. Publication on electronic media including AIA Chapter websites and UNLV Architecture Studies Library websites.
3. Publication in AIA and non-AIA publications initiated by AIA Nevada (exclusive of advertising or other commercial use) or to announce the awards, and in all magazines and publications used to educate the public about architectural design.

If submitted materials are copyrighted, the copyright notice and credits must appear on this form. AIA Nevada will include credit and any notice of copyright on all photographs, artwork or materials that AIA Nevada itself publishes and will include this information with all material distributed to other media or retained in the AIA Nevada archives. However, AIA Nevada will not be responsible for the failure of other persons or media to identify this information in their publications.

No royalties or other amounts shall be paid by AIA Nevada or AIA Las Vegas or to the UNLV Special Collections Library for use of these materials.

This photo release form must be signed and both pages included in the PDF submittal.
# Photo Release Form

**Instructions**
List each photograph or image included in your submittal below. Identify each photograph or image by name followed by an alphabetical designation. (Example John Jones - A; John Jones w/Firm Employees - B, etc). Duplicate this form and execute a separate release form for each owner or copyright holder of the photos and/or images submitted. This photo release form must be signed and both pages included as a pdf file in your submittal. Submittals that do not include this signed release form will be disqualified.

List all images submitted and number each item on the lower left-hand corner.

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