

The following guidelines are based on the latest COVID-19 guidance from the CDC, OSHA and other publications. Permit holders are responsible for enforcing social distancing and safety measures on their job sites. These guidelines are meant to help you develop and manage appropriate measures for your job sites.

ENSURE SOCIAL DISTANCING ON-SITE

- Workers should maintain a distance of six feet from each other whenever possible. Provide tools to help them mark out social distancing spacing when performing job tasks. Require that workers maintain a distance of six feet when waiting to enter turnstiles, hoists/elevators, stairs, and other shared spaces.
- Prevent workers from congregating during pre-shift meetings, toolbox talks and other similar gatherings.
- Stagger schedules for job functions that put workers close together. For example, workers that perform job functions that are in close proximity can work different shifts or days, or they can have different work start times and end times, including breakfasts and lunch breaks.

OPERATIONS AND SOCIAL DISTANCING

It is up to permit holders to limit, to the greatest degree possible, all operations where proper social distancing can't be followed. Examples where this may be an issue could include material delivery, the installation of sheet rock or curtain walls, or pouring concrete. To carry out these complex operations and maintain social distancing, there are a variety of strategies you can employ, including:

- Replace a worker with mechanical means for operations that require multiple workers.
- Erect temporary barriers for additional protective measures such as: sheet rock, plastic sheeting, plexiglass, etc.

SUGGESTED SAFETY MEASURES

In addition to the above safety precautions, there are a variety of other strategies permit holders should employ to maintain social distancing to keep your workers, and the public, safe. These include:

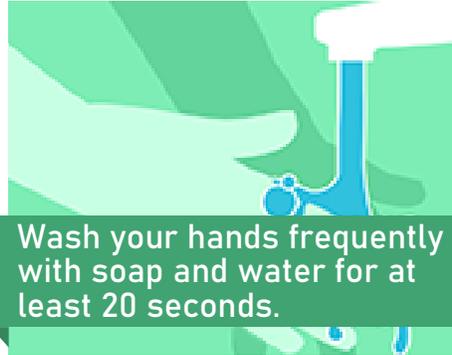
- **Take Temperatures:** Use a no contact thermometer to take workers' temperatures before letting them on the jobsite.
- **Hand Washing:** Require that all workers wash their hands thoroughly before and after an operation. Add hand washing and hand sanitizing stations throughout your worksite.
- **PPE:** All workers should be required to wear appropriate safety protective equipment and use masks that cover their mouths and noses. If you do not have enough masks, a snug fit bandana with secure loose ends can aid in preventing respiratory vapor from traveling into someone else's breathing zone.
- **Temporary Barriers:** Erect temporary barriers to keep workers separate during the workday.
- **Only Use Your Items:** Strongly discourage workers from using other workers' phones, desks, offices, work tools and equipment..
- **Disinfect:** Regularly clean and disinfect shared tools and equipment.
- **Send Sick Workers Home:** If anyone is symptomatic send them home and do not let them on the site
- **Effective Quarantine:** Workers must inform their supervisors if they or a family member at home has COVID-19. They should not return to work until they have completed a 14-day self-quarantine.
- **Shut It Down:** Close the site if social distancing cannot be maintained.

Good health habits can help stop the spread of germs and prevent respiratory illnesses. Use these tips to protect yourself and others:

Cover your cough and sneeze with a tissue then throw the tissue in the trash.



Cover your mouth and nose with a tissue when you cough or sneeze. Use the bend of your arm if a tissue is not available. Face masks should be replaced if you cough or sneeze in it.



Wash your hands frequently with soap and water for at least 20 seconds.

Practice proper hygiene. Wash hands thoroughly and often using soap and water for at least 20 seconds. If soap and water are not available, use an alcohol based hand sanitizer.

Clean and disinfect frequently touched objects and surfaces.



Clean tools and equipment with disinfectant wipes after each use. For larger tools and equipment, wipe or spray the surface with a 1:30 ratio of bleach to water. Allow the solution to sit on the surface for 5 minutes to kill all of the germs.

WAYS TO REDUCE THE SPREAD OF GERMS

- Practice social distancing by avoiding large groups and gatherings and maintaining a distance of 6 feet from other people whenever possible.
- Stagger pre-shift meetings, new hire orientations, and other meetings conducted in-person. These meetings should include information on proper hygiene, keeping surfaces clean, and procedures on what to do if a worker feels sick.
- If a worker is symptomatic encourage him/her to stay home. Supervisors should keep a record or log of all employees who are sent home or stay home.
- Provide workers with access to soap and water so they can wash their hands frequently.
- Give co-workers a friendly reminder if you notice they forget to wash their hands, cover their mouth, or wipe down their equipment after each use.

COVID-19

Symptoms to look for

Supervisors should monitor and watch workers to see if they have the following symptoms:

- **Dry Cough** - you do not bring up mucus
- **Fever** - body temperature of 100.4°F or higher
- **Body Aches** - soreness or pain of the body