LOCATING THE AICC COMMUNITIES

Start by going to AICCbox.org and login with your personal profile, using “sign-in” in at the top of the page.

Once logged in, click “Quick Links” in the top navigation, then “communities.”

AICC Communities is a private online network, with members-only discussion groups in a variety of topics, including:

- COVID-19
- Customer Service
- Design
- Human Resources
- IT
- Corrugated Production
- Folding Carton Production
- Rigid Box Production

1 If you receive emails from AICC you have a personal profile and can reset your password if you have forgotten it. Once you reset your password, close your browser completely (all windows) and reopen it before returning to www.AICCbox.org to login.

If you do not have a profile you can create one. AICC membership is for the full company. All employees have access to member benefits. There is no fee to create a profile and it give you access to the online Communities and nearly 80 free online courses.
TO ASK A QUESTION

To ask a question, simply click on the community forum title to enter it, click “New Topic.”

A form will open. You can type a short description or your question (if it will fit) into the “subject” box, leave “locked” and “type of post” as they are, type your full question in the message box, then click “submit post.”

This is the message box.
Then your question will show up in the list of topics for that forum.

TO READ A POST & ANSWER A QUESTION

When you are in a community forum and see a question you want to read, just click on the title/topic to open it.

You will see the original question at the top and the responses from members below it.

To add a response, type it into the “quick reply” box at the bottom of the page and click “Submit Quick Reply.”
When you are in a community forum, click “forum actions” on the left-hand side, and click “subscribe to instant updates.” You will now receive an email each time a question or response is posted in this community.

If that is too often and you want a daily digest, still click “subscribe to instant updates,” then click “my subscriptions & settings” directly under it in “forum actions.”

This takes you to all of your subscriptions. You can “unsubscribe from instant updates” and “subscribe to digest.”
If you have questions, please reach out to Patrick Moore at pmoore@aiccbox.org or 703.836.2422.