



## CERTIFIED IMAGE PROFESSIONAL PEER EVALUATION

**Candidate Please Complete:**

Name of AICI CIP Candidate:
Name of Evaluator and Certification:
Date(s) of Relationship:

**To the Evaluator:**

Please place the completed form in the **stamped addressed envelope** provided. Please seal and sign the envelope and send it to me. The contents will remain confidential until opened by the AICI CIP External Reviewer

**Evaluator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please rate the candidate on each of the statements below by placing  in the appropriate box. 5 is a high rating and 1 is low rating. N/A means that you are unable to rate the candidate on this item, because you have not observed this about the candidate.

### 1. Professional Practices/Ethics

The Candidate:	1	2	3	4	5
Returned messages to me in a timely fashion					
Was punctual or communicated if the unexpected came up					
Showed a grasp of and was responsive to concerns or issues					
Had effective listening skills					
Took care of details					
Completed responsibilities with me in a timely manner					
Demonstrated excellent organizational skills, such as time management, organizing materials, attention to details					
Demonstrated ethical and professional behavior at all times					
Used terminology and language effectively to explain things clearly					
Demonstrated excellent follow-up practices					

### 2. Appearance

The Candidate:	1	2	3	4	5
Was always appropriate for the occasion					
Was well groomed					
Hairstyle, clothing, and makeup were appropriate for a professional image consultant					
Body language was always appropriate					

### 3. Professional Relationship

<b>The Candidate:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Respected the relationship with others (i.e., did not gossip about others)					
Was positive and enthusiastic					
Communicated clearly and concisely					
Delegated appropriately					
Added value to the relationship					
Additional Comments:					

**Candidate's Name:** \_\_\_\_\_

**Evaluator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_