

ANNUAL BUSINESS MEETING AGENDA

TUCSON, ARIZONA

November 16, 2015

- I. Call to Order Barb Remsburg
4:43pm: quite a few things to get through, 60th Anniversary of AIMHO to begin!

- II. Quorum Report Brent Klingemann
49/62 voting members present simple majority for regular business and 2/3 for bylaw amendments

- III. Appointment of Parliamentarian Barb Remsburg
Greg Ziebell from University of Arizona has been appointed

- IV. Review and Approval of Minutes of 2014 Annual Meeting Maureen Ward
Moved to approve by Fort Lewis – Julie Love
Seconded by Utah State – Whitney Milligan

Y: 47 (verbal vote)
N: 0
A: 2

- V. Officer Reports: Paper & Electronic Copies Are Available, Barb Remsburg
as well as on Guidebook
 - A. President Barb Remsburg
Stands as submitted in Annual Report

 - B. President Elect Jeff Rosenberry
Stands as submitted in Annual Report

 - C. Past President Shirl Portillos
Stands as submitted in Annual Report

 - D. Secretary Maureen Ward
Stands as submitted in Annual Report

 - E. Treasurer Brent Klingemann
Stands as submitted in Annual Report

 - F. Member at Large (Senior Level) Katie Schmalzel
Stands as submitted in Annual Report

 - G. Member at Large (Entry Level) David Aderholdt
Stands as submitted in Annual Report

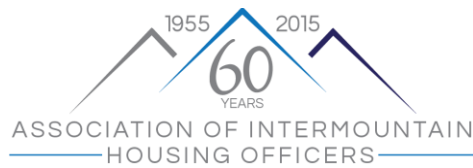
- VI. IACURH Report Shannon Mulqueen, IACURH Director

Hosted at NAU – if you have any questions or concerns after, please reach out to her or Tweet @IACURH, just finished the regional conference, IACURH 2015 was hosted at CSU in Fort Collins Nov 12-15, largest IACURH with over 375 attendees, please commend CSU on their effort. We have an open position for IACURH 2016 host – please reach out. No Frills 2015 2/18-2/21 at CU Boulder, Held election for IACURH Advisor – Megan Chibanga from University of New Mexico incoming advisor. Will be taking applications for on-site visits. Regional assessment and Strategic Planning – ISPA released in the next month – encourages anyone involved now or in the past with IACURH to participate. No Frills 2016 – will be hosting an alumni lunch. Instituting IACURH webinar series. NACURH 2016 will at University of Delaware June 24-27. Have unveiled The Link – their magazine (like The Talking Stick). Working on their alumni involvement through webinar series – found on the NACURH website.

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VII. AIMHO Rep to the ACUHO-I Foundation Board

Paula Bland

Took over as the rep and went to the ACUHO-I office for training last January, went to the annual conference in June, and raised money on behalf of AIMHO. Sandy Schoonover from University of Montana also serves on the Foundation Board and represents AIMHO. As of right now, we have exceeded the total amount of money raised at the AIMHO conference last year, and well on our way to the \$2,000 goal, but looking at silent auction, we're not going to make it, so bid high, bid often, and come get raffle tickets.

VIII. Report from NWACUHO

Kathryn Magura, NWACUHO President

Has had a wonderful time at our conference so far, couple updates from NWACUHO – conference in OR in Feb was highest attendance ever – introduced some web streaming of events for accessibility to those who couldn't attend (incl. 2 Canadian provinces). Also included Poll Everywhere. They've moved journal to an online blog format instead. Excited to have Jeff join them in Anchorage in February, and if you happen to be there, stop by.

IX. Report from ACUHO-I

Beth McCuskey, ACUHO-I President-Elect

Big agenda for the the last year has been strategic plan with 4 pillars: Community, Advocacy, Research and Education (or CARE). Mary Dinera joins us as Executive Director. ACUHO-I will be sponsoring a break tomorrow to help celebrate the 60th. Presentation of plaque to Barb on to recognize our 60th. Barb noted that the plaque will become part of the History Table and will travel to future conferences.

X. Committee Reports

A. AIMHO 365

Jeff Bondy

Stands as submitted in Annual Report

B. AIMHO College

Andy Aslaksen

A

C. Awards & Recognition

Catherine LaRoche

Stands as submitted in Annual Report

D. Diversity & Social Justice

Tabitha Venezia

Stands as submitted in Annual Report

E. Host Committee

Nick Sweeton

A

F. Marketing

Scott Mathie

Stands as submitted in Annual Report

G. Program Committee

Brittany Billar

A

H. RAppin 2015 Conference Report

Katie Schmalzel

Stands as submitted in Annual Report

I. Assessment & Information

Pat Newman

A

J. SHO Institute

Julie Love

A

K. Website

Josh Hill

Stands as submitted in Annual Report

XI. Old Business

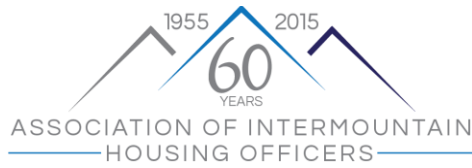
None

XII. New Business

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A. AIMHO Technology Coordinator

Barb Remsburg

Updates:	Barb: over the past years, we have had a website committee. We recognize that the world of technology has moved well beyond the scope of just website. Our intent is to find people to serve as a Technology Coordinator Chair and Co-Chair. We would anticipate that the Chair would be Chris Dugger, and we would identify a co-Chair. They need to be nimble and flexible to respond to committee and association demands for technology beyond website. Open to questions.
Questions:	(None)

B. Change in By-laws

1. Align the AIMHO 365 Reporting Liaison

Jeff Rosenberry, Katie Schmalzel

Updates:	Katie: currently it's underneath the President-Elect but is actually reporting to MAL-Senior Level – helps with logistics Barb: Please hold the vote until the vote is called
Questions:	University of Montana – Sara Agostinelli moves to approve Northwest Community College – Chris Dugger moves to second Y: 49 N: 0 A: 0 Motion Passes

2. SPR Selection Process Timeline Revision

Katie Schmalzel

Updates:	Katie: currently SPRs don't have a specific election process in our bylaws – this would propose that it would go to a Chair/Co-Chair process – does not exclude people who can't attend, but provides opportunity for
Questions:	Northern Arizona University – Rich Payne moves to approve Co School of Mines – Erik Buol seconds Y: 47 N: 0 A: 2 Motion Passes

3. Redefine Quorum for Voting

Katie Schmalzel, Jeff Rosenberry, Andy Aslaksen

Updates:	Katie: worked on by myself, Jeff and Andy – props to those folks. We recognize that it's challenging to get people to annual business meeting, did a lot of research with other regional affiliates and did benchmarking on their voting practices. Rather than 60%, a simple majority is where most of the organizations are at. We also recognize that not all the AIMHO members can attend, and would like to move to an ability to sign on from afar to vote and participate virtually. Simple majority
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	<p>would be 50%+1 including everyone in attendance and anyone who signs in viruta</p>
<p>Questions:</p>	<p>Brad Schade from UNC moves to approve Kevin Caputo from Co Mines seconds</p> <p>Y: N: A:</p> <p>Motion</p> <p>Megan Chibanga – University of New Mexico: What’s the logic for lowering the quorum from 60% to 50%+1? Katie – last business meeting we struggled to make quorum, and it seems to be where most of the of ACUHO affiliates have gone.</p> <p>Followup from Megan Chibanga, UNM: Are there any implications for financial decisions, such as passing the budget? Barb: No, finances are already 50%+1, it’s just bylaw decisions</p> <p>Chris Anderson from University of Utah: For virtual attendees – will they be able to participate in the discussion? Barb: we would identify an individual to be involved, and would look to a Technology Coordinator to help us so they could participate somehow.</p> <p>DeAndre Taylor, University of Colorado – Boulder – limit on virtual participants? Katie: we don’t anticipate a limit.</p> <p>Julie Franklin – Brigham Young University: Clarifying that this change would make all voting to 50%+1 of all affiliated members, not just those present? Jeff: Yes. Julie: So we would equate making financial</p> <p>Greg Ziebell, University of Arizona: Typically organizations would set a higher standard to change governing documents than other business. So 50%+1 of all members present? Jeff: No, the change would be 50%+1 of all affiliated schools.</p> <p>Megan Chibanga, UNM: so, as written, this only changes the quorum of the meeting attendance, but still requires a 60% vote for bylaw changes. Barb: not the intent, but yes, as written, that is correct.</p> <p>Chris Anderson from University of Utah: if I attended the conference but didn’t physically come to the meeting, could I be voting from my hotel room? Barb: as written, yes, but intended to close the gap for those not in attendance, not to encourage people to not attend the Business Meeting.</p> <p>Christina Schwiderski from Boise State University: Why are we lowering quorum if we are also creating more access. The two-part</p> <p>Julie Franklin, BYU: article 6 “...shall be amended by 2/3 majority....” Which is not included in the amendment. Barb: that seems to be a gap. It is the intent to change that, but not clear in the proposal.</p> <p>Barb: this item is being withdrawn. We want to get your discussion items, but it appears there are some issues. Please get feedback to Katie, Jeff, Andy. We will continue this discussion via email.</p>

4. Removing Webmaster

Chris Dugger, Josh Hill

Updates:	Chris: "Webmaster" duties would be moving to the new Technology Coordinator, but need to remove Webmaster from the one place in the bylaws where it exists.
Questions:	Chris Ralphs from Southern Utah University moves to approve Mike Schilling from University of Arizona seconds Y: 46 N: 0 A: 3 Motion passes

C. Adoption 2016-20167 Budget

Brent Klingemann

Updates:	<p>Brent: should be 2 copies of the budget on each table. Does anyone else need a copy? Seeing none, move to an overview. First, financial standing as of last fiscal year, account was over \$100,000 plus savings was over \$30,000 plus seed money for RAppin' and AIMHO – resources available to us.</p> <p>Budget, broken up in a few ways. General overview: income broken up into conference registrations, membership dues and coroporate sponsorships. Expenses are listed at the bottom – several categories: admin fees, e-commerce, committees, conference, schoalrships, sponsored travel (for IRS reporting purposes)</p> <p>Line by Line items – most relevant to budget approval:</p> <ul style="list-style-type: none"> • Membership dues – took in \$7600 last year, good • Anticipate AIMHO conference host will transfer \$15,000 back to us • Corporate Sponsorship – we expect to raise a minimum amount of \$35,000 (although we've exceeded that quite often) • Income – conservative estimates • AIMHO Conference Corporate Transfer expense: so we don't pay ourselves twice, this is the seed money that goes back to seed money • E-Commerce – more expenses to Affinipay that usual since we took in quite few corporate sponsorship electronically • Your Membership dues • Committee expenses – handful of recent additions: <ul style="list-style-type: none"> ○ Small increase in A&I and Pro Comm ○ Increases in keynote • Conferences and Scholarships: new section of the budget added by Brent – more accurate representation of our budget to see what we spend at conferences. Also one addition to NHTI conferences to accommodate their multiple sites. • Last year we were looking at a deficit of \$19k vs. this year \$26k – keep in mind that this is looking at worse case for expenses and income (last year we ended up about \$11k in the black, for
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	example).
Questions:	<p>Cory Shapiro from Arizona State University: changes in NWACUHO and IACURH reps? Brent: ...</p> <p>Barb – we need a motion on the floor to continue</p> <p>Christina Schwiderski from Boise State University moves to approve Shaydean Saye from RMC seconds</p> <p>Matt Brown from ASU: Why are we not using a more accurate numbers? As a department head, I would never approve a budget that was in the red \$26k. Brent: we are not exactly a zero-budget organization. Like I pointed out, over \$100k in our coffers, but in years when we need to be lean we can, and we can spend more when we can. The bottom line is the corporate partner donations, which the last two years has been over \$55k. Barb: follow up – in a year where we may have a host that can’t attract as many corporate sponsors, we can show the minimum expectation for host sites.</p> <p>Julie Franklin from BYU: when Logan closed, what happened to the carryover? Barb: it was taken out and moved to the savings account. We believe on current information we can carry this year, and if not, adjust the budget for next year.</p> <p>Y: 39 N: 2 A: 8</p> <p>Budget</p>

D. Conference Bids

Barb Remsburg

1. AIMHO 2017

Updates:	<p>Arizona State University:</p> <p>Ignite AIMHO – 330+ days of sunshine, annual average high of 75 degrees, cultural melting pot, 6th largest city in the US, 4.3 million population, light rail, visited by more 16 million annually, home to 22 tribes, lots of sports stuff, all of our campuses have great resources to give to our bid, home to the Global Institute of Sustainability, approx.. 90,000 students making us the largest institution in the country, proud of unique P3s, lots of international students. Pre-conferences activities: 1st Friday art festivals in downtown Phoenix, the Suns (BB) & the Coyotes (hockey), residence hall tours, restaurants, bars, shopping, museums, science centers – really is a place to find anything your heart desires. Conference Entertainment: Night on the Town: downtown Phoenix AND Tempe, of course annual BB game, cosmic bowling, also options in the hotel like exercise/yoga, and some hiking options, trivia and karaoke. Hilton Phoenix – Airport: \$109 night, complimentary shuttle service, just about 5 miles from Tempe campus and Downtown campus, very good at working with us (like keeping the bar open til 2am), a pool, and onsite workout facility. Goal is to keep registration under \$235. We’ve got great staff support. Also, would be 46 years since we last hosted if we get 2017! We hope you’re ready to help us IGNITE AIMHO! November 4-6 pre-conference, 6-8, 2017 conference.</p>
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	<p>Questions: Shaydean Saye from Rocky Mountain College – looked into shuttle options from other airports? We have shuttles on campus we can offer.</p> <p>University of Nevada Las Vegas: Make This Place Your Home – November 9-14, 2017 at the Golden Nugget. In 2013 we were at the Riviera (soon to be a parking lot) – and we came to the one that is very unique – only 4-star hotel in Downtown LV – great accommodations and conference space, also a very exciting pool (3-tier drop through a shark tank), great diversity in lifestyles and entertainment, food, etc. (video highlights: located on the Fremont Street Experience, Reception area overlooking FSE, Live entertainment stage across from the hotel, pool voted in top 10 in Forbes magazine, 200,000 gallon shark tank, pool open year round, 11 restaurants and bars on location, Plenty of visible signage, meeting rooms located close together, electronic schedules located throughout, 40 vendor spaces), have secured 2015 prices for 2017. \$260 registration cost (for expense of food) gets offset by price per room. Lots of low-cost options to LAS, and lots of transportation options to/from the Golden Nugget. Excited to offer diversity, social justice and inclusion – our core values – into the conference. The bars do NOT close in the hotel.</p> <p>Questions: Shaydean Saye from Rocky Mountain College: would the rates change with Veteran’s Day? Tem: No, those are locked</p> <p>Rachel Aho University of Utah: Structured entertainment other than the casinos? Tem: Too early to secure anything for 2017. Feedback we got last time was that people wanted to secure on their own, but if EC asked us to, we would explore that.</p> <p>ASU: UNLV: Gets the bid</p>
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2. RAppin 2017

Updates:	<p>University of Nevada – Reno – nominated self</p> <p>There was one nomination from the floor, University of Nevada Reno. There was visible support for the nomination through applause. UNR presented their plan Tuesday morning. No concerns were raised.</p>
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E. Elections

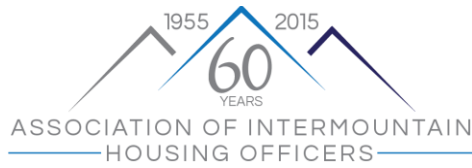
Barb Remsburg

1. Treasurer-Elect

Updates:	Vote by voice acclimation: Passes – Nick Sweeton is elected.
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2. Secretary

Updates:	Vote by voice acclimation: Passes – Mo Ward is elected.
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3. Member at Large (Entry Level)

Updates:	2 individuals – please vote
Questions:	Winner: David Aderholt.

4. President Elect

Updates:	<p>Laura Giles from CSU – Josh Hill from UA (accepts)</p> <p>Tem Sedgwick from UNLV – Richard Clark from UNLV (accepts)</p> <p>Cody Garrison UU – nominates Chris Anderson UU (accepts)</p> <p>Josh Hill: served on committees for the last 8 years, 7 of those on the web committee. Truly humbled last year to earn service award last year. Strive to continue the momentum – double down on 365 and webinars, utilize resources more effectively such as best practices, stay welcoming and down-to-earth.</p> <p>Richard Clark: seeking your support, came out from GLACUHO 11 years ago, first AIMHO in Flagstaff, been at every conference since 2006, been on many committees, co-chair of host committee, 3 years as Treasurer, uniquely positioned to give back to this region and help Jeff Rosenberry as he prepares to take over the reigns.</p> <p>Chris Anderson: been in the region for 7 years, this is my 4th AIMHO conference, spent a lot of time as AIMHO College faculty and helping with AIMHO College, we’re making an impact on 87,935 people (conservative estimate) – really incredible. Couple priorities – ensure that for all of us the this would be AIMHome. Work in Social Justice – want to build a place where our students feel like they have a home on our campuses and assist those who underrepresented. Honored to have your support.</p>
Questions:	Your next President Elect is: Richard Clark, UNLV

XIII. Announcements

Updates:	None
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XIV. Adjourned at 6:49 p.m.