



**ANNUAL BUSINESS MEETING AGENDA**

**WESTMINSTER, CO**

**Monday, November 7, 2016**

- I. Call to Order Jeff Rosenberry
  - A. 1:16pm – meeting called to order by JR
- II. Quorum Report Brent Klingemann
  - A. 48 institutions are checked in – we meet quorum
- III. Appointment of Parliamentarian – Greg Ziebell (UA) Jeff Rosenberry
- IV. Making A Motion & Second Jeff Rosenberry
  - A. **LOUDLY & CLEARLY** “{Name} from {Institution} moves/seconds to”
- V. Review and Approval of Minutes of 2015 Annual Meeting Maureen Ward (VOTE)

<b>Discussion:</b>	Matt Crouse from New Mexico State: please amend University of Northern Las Vegas to University of Nevada, Las Vegas - so amended  Mari Strombom from CSU moves to pass with amendments  Eric Buol from Colorado School of Mines - seconded
<b>Vote Results</b>	Minutes pass

- VI. Officer Reports: *Electronic & Guidebook Copies Available*  
**Reports Stand “as is” Unless Updated from Submission**
  - A. President Jeff Rosenberry
    - 1. Stands as submitted in Annual Report
  - B. President Elect Richard Clark
    - 1. Stands as submitted in Annual Report
  - C. Past President Barb Remsburg
    - 1. Stands as submitted in Annual Report
  - D. Secretary Maureen Ward
    - 1. Stands as submitted in Annual Report
  - E. Treasurer Brent Klingemann
    - 1. Stands as submitted in Annual Report
  - F. Treasurer Elect Nick Sweeton

<b>Updates:</b>	Nick: Executive Team has made 2 changes to vendor relationships: <ul style="list-style-type: none"> <li>1. We’ve moved responsibility from Host Committee to the Corporate Partner Committee – this job has become more complex, and we also can maintain seamless relationships with vendors, and take pressure off of the smaller host committees</li> <li>2. Starting this year, the funds raised will be applied to the succeeding year’s conference, so this year we will be taking a one-time extraction from our reserves to apply as the seed money for Las Vegas – this strategy will enable us to not pass a deficit budget, and also give us more time to recover from any unanticipated events like an economic downturn</li> </ul>
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<b>Questions:</b>	None
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- A. Member at Large (Senior Level) Katie Schmalzel
  - 1. Stands as submitted in Annual Report
- B. Member at Large (Entry Level) David Aderholdt
  - 1. Stands as submitted in Annual Report
- C. AIMHO Rep to the ACUHO-I Foundation Board Paula Bland
  - 1. Stands as submitted in Annual Report

3. IACURH Report Rebecca Smith, IACURH Director

<b>Updates:</b>	Rebecca: In Year 1 of our Strategic Plan – focused on assessment, information and transparency. New regional philanthropy – umbrella of food insecurity – individual institutions then have the empowerment to take it from there – working on social media campaigns to bring that out; Jen O’Brien is coming in as Advisor; 28 affiliated institutions; restructuring alumni organization; working on re-branding IACURH and continuity from year-to-year; always interested in new affiliations; IACURH this week at UU, roughly 340 delegates and will be live-streamed on Zoom.
<b>Questions:</b>	Jeff R: big thank you for taking out the time to be here, we appreciate what you’ve done on the continued relationship with AIMHO

4. NWACUHO Report Craig Whitton, NWACUHO President

<b>Updates:</b>	Craig: NWACUHO has been working on a new Strategic Plan, their annual conference is in February in Spokane – AIMHO is welcome to join us; no matter what happens in the election – it’s important that we all keep doing the work we do; thank you for welcoming me in as part of your AIMHO family
<b>Questions:</b>	None

5. ACUHO-I Report Beth McCuskey, ACUHO-I President-Elect

<b>Updates:</b>	Beth: CAKE – Community, Advocacy, Knowledge Resources and Education are the pillars of our strategic plan; Campus Housing Index – upcoming opportunity to data gather within our field in a variety of areas – participants will get the information early; Research agenda: Public Private Partnerships, Student Success & Student Outcomes – we’re funding research grants – if you are interested – look into this; Sponsored research – we’re getting ready to commission research over a several year period to get back out to everyone; Influential Leadership – want to be an advocate for the value of the residential experience – how can we be better? A task force looked at policy impact, timeliness of information distribution, and what are the responsibilities as we move forward - spent a lot of time on FLSA;
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	working hard to get research and information out to our institutions so they can tell their story on their campuses; new book out on assessment "Making a Difference..." by Kirsten Kennedy; check out our new online tool; will be partnering with Foliot on a mid-level managers institute that will be in Las Vegas and Montreal; encourage you all to join us in Providence for the annual conference next summer!
<b>Questions:</b>	Jeff: Beth will be doing a follow up session this afternoon on how to be involved in ACUHO-I.  Jeff: also would like to welcome our 1 <sup>st</sup> -ever online voter from Yavapai College – Shar Jenniges

6. Committee Reports: *Electronic & Guidebook Copies Available*

**Reports Stand "as is" Unless Updated from Submission**

A. AIMHO 365 Jeff Bondy

1. Stands as submitted in Annual Report

B. AIMHO College Chris Anderson

<b>Updates:</b>	Chris: Goal was 30 participants from 20 different institutions – and we had that; some people came early to serve as cohort leaders; addressed ACUHO-I Body of Knowledge areas; faculty was great; great collaborators
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C. Assessment & Information Tem Sedgwick

1. Stands as submitted in Annual Report

D. Awards & Recognition Aaron Like

1. Stands as submitted in Annual Report

E. Diversity & Social Justice Justin Lukasewicz

1. Stands as submitted in Annual Report

F. Host Committee Brent Klingemann & Vicki Vanderwerf

<b>Updates:</b>	Vicki – total of 218 attendees; CPs – raised \$59,620, thank you DeAndre Taylor; tried a new "meatless meal" – saved over 26,000 gallons of water; 11 committee members – thank you for your hard work; thank you everyone for attending!
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G. Marketing Christine Fleming

1. Stands as submitted in Annual Report

H. Program Jessica Siegfried

1. Stands as submitted in Annual Report

I. RAppin' 2016 Conference Update Aaron Like

<b>Updates:</b>	Aaron: RAppin' 2016 hosted by Montana State University – Billings; 17 student staff and advisors plan; 265 total attendees; big shout out to Brent and Nick on registration and invoice help; Justin Jones-Fosu was also the keynote there; Katie Schmalzel helped out quite a bit as well as the previous RAppin' host; Conference evals have been sent out – would love to see more of those come in so please encourage attendees to fill those out
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J. SHO Institute Brad Shade

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<b>Updates:</b>	Brad: outstanding institute this year; faculty – Paula Bland on programming, Matt Brown on legal issues, Chris Ralphs on Public Relations, and Brad on Facilities and sitting at the construction table; added a new component this year where participants selected hot button items;
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- 7. Old Business
- 8. New Business

A. Adoption 2017-2018 Budget Brent Klingemann & Nick Sweeton (VOTE)

<b>Updates:</b>	Brent: walked everyone through the budget.  Highlights: <ol style="list-style-type: none"> <li>1. Strategic Planning Process – new this year</li> <li>2. AIMHO Conference expenses and RAppin Conference expenses are still “expected” at this time</li> <li>3. No money was spent on ACUHO-I travel for the President this year</li> <li>4. There’s approximately \$15,000 of encumbered expenses that are noted at the time</li> <li>5. Also note the \$55,000 one-time expense for the Corporate Partner model shift which would leave us with around \$63,000</li> </ol>
<b>Questions:</b>	None
<b>Action Items:</b>	Chris Dugger from Northwest College moves to approve the budget  Alex Dubois from the UA seconded  Jerome Maese from University of Nevada Reno – what efforts are being made to replenish the reserve fund?  Brent: working on an investment plan, currently just have money in a savings account that draws about \$7.00 per year  Vote Results: The 2017-2018 Budget has passed

A. Appreciative Inquiry Strategic Planning Update Richard Clark

<b>Updates:</b>	Rich: would like to recognize the AI Core Group – thank you to the individual members; please take part in an interview – and we will also be following up with those who are not here as it is an important part of the Appreciative Inquiry process; as we get into the spring – look for updates in the AIMHO Angle; Summer Business Meeting – will bring forward a report for consideration
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B. Conference Bids Jeff Rosenberry (VOTE)

1. AIMHO 2018: Arizona State University

<b>Updates:</b>	Catherine and Cory: (video); we are very dedicated – 4 <sup>th</sup> bid in 8 years with some amazing competition; we have a wonderful team that wants to “Elevate” you conference experience – Nov. 6-8, 2018; Phoenix – 6 <sup>th</sup> largest cities in the US, 330 days of sunshine, avg. Nov. temperature of 75 degrees, home to 22 American Indian tribes, new light rail, visited by 16 million
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	<p>people annually; Approximately 90,000 ASU students on one of our campuses or online, Most Innovative University for two years running, lots of great residential initiatives; Conference Highlights: moving to a Tues-Thurs model to accommodate FLSA concerns, will be transporting people to Tempe for the CP Fair and Luncheon to show off our beautiful campus; Pre-Conference: go to a Suns game, First Fridays in downtown, shopping, great restaurants; Conference Entertainment: Night on the Town – lots of dining in the area, would want to do some trivia and karaoke, mornings – great place to do a hike, yoga; Accommodations: Hilton Phoenix Airport - \$119 per night, 24-hour complimentary airport shuttles and close to the airport, plenty of meeting and outdoor space, will be keeping the bars open until 2am; ASU hasn't had an opportunity to host since 1971 and we want to show you how much our campus has changed; Snapchat filter – share your excitement with those back home, also take some chapstick and our cards</p>
<b>Questions:</b>	<p>Sara Agostinelli from University of Montana moves to accept the bid from ASU to Host AIMHO 2018</p> <p>DeAndre Taylor from CU-Boulder seconded</p> <p>PC Call from Denver University: Estimated registration fee? Cory: \$235</p>
<b>Action Items:</b>	<p>The motion passes, ASU will host in 2018!</p>

2. RAppin' 2018: Boise State University

<b>Updates:</b>	<p>Zack Eckerdt and Christina Schwiderski – Boise State University: Boise is the City of Trees; BSU – exciting place to be – growing campus; RAppin' October 11-12, 2018 (Th-Fr to accommodate ); Grove Hotel – close to the airport, 250 rooms available, just renovated, possibility of gender neutral bathrooms, entertainment – ghost tours, Egyptian Theater, hiking Table Rock; sessions – want to dig a little deeper to more innovation; want to get the participants out on “The Blue” for selfies – it’s an important part of our campus; \$185 for RAs in a quad – projected registration cost</p>
<b>Questions:</b>	<p>Matt Crouse from New Mexico State moves to accept the bid</p> <p>Shaydean Saye from Rocky Mountain College seconds</p> <p>Marykatherine Woodson from University of Nevada - Reno – consider moving the Thursday schedule back a little further for more travel time? Christina: we can consider it, want to get some more input.</p>
<b>Action Items:</b>	<p>Motion passes – Boise State University will host RAppin' 2018</p>

C. Elections

Jeff Rosenberry (VOTE)

1. Member at Large (Senior Level)
  - i. Aaron Like
  - ii. Justin Lukasewicz

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<b>Updates:</b>	Aaron Like has received a majority of the votes and will serve as the next Member at Large – Senior Level
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- 2. President Elect
  - i. Brad Shade
  - ii. Cory Shapiro

<b>Updates:</b>	Brad Shade has received a majority of the votes and will serve as the next President-Elect.
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- 6. Announcements
  - A. Poster Session participants – please see Tem before you leave
  - B. Rich – there is an AI session tomorrow – the presentation is only about 15 minutes, then we would love to move into interviews
- 7. Adjourn
  - A. Meeting adjourned at 2:45pm

*Minutes Taken by Maureen Ward – AIMHO Secretary*