

ASSOCIATION OF INTER-MOUNTAIN HOUSING OFFICERS, INC.
ANNUAL BUSINESS MEETING
Wednesday, November 8, 1995
Flagstaff, Arizona

- I. **Call to Order** - The meeting was called to order by President Dave McKelfresh at 3:10 p.m.
- II. **Appointment of Parliamentarian** - Lamon Oviatt, Brigham Young University, was appointed parliamentarian.
- III. **Quorum Report** - There were 38 dues paying AIMHO members attending this year's conference. 60% or 23 of these members needed to be in attendance in order to have a quorum. 26 schools were in attendance. Therefore, we had a quorum.
- IV. **Minutes** - A motion was made by Ryan McCaigue from Embry Riddle Aeronautical University to approve the minutes from the previous meeting. The motion was seconded by Rich Wagner of Colorado State University. The motion passed.
- V. **Financial Report** - Karleen McSherry presented the AIMHO financial report for November 1, 1994 through October 31, 1995:
- | | |
|-----------------------|-------------|
| Total Revenue | \$ 4,077.26 |
| Total Expense | \$10,380.12 |
| Total Available Funds | \$20,946.50 |

NB. On the financial statement under revenues a line was accidentally omitted for RAppin' Speakers' Fee Returned in the amount of \$250. Also, although AIMHO '94 conference revenue was reported as \$0.00, AIMHO fee scholarships expenses was also reported as \$0.00. No money was exchanged but we did award \$850 in scholarships and the conference netted \$696.75.

A motion was made by Greg Ziebell of the University of Arizona to approve the financial statement. The motion was seconded by Jon Schrade of Western Wyoming Community College. The motion passed.

VI. **Reports**

- A. **Membership** - Karleen McSherry reported that we had 47 dues paying members in the region with 3 attending the conference who promised to pay, making a total of 50 dues paying members.
- B. **Host Committee** - Terri Chedester, representing the host school Northern Arizona University, reported 140 paid registrants in attendance from 38 colleges and universities, 22 exhibitor companies with approximately 35

representatives present, 10 host committee members and guests for a total of 190 delegates at this year's conference. At that time some of their expenditures were still anticipated. However, they expected to meet their budget and return the proposed revenues outlined in last year's budget.

- C. Exhibitors - Rich Wagner said he had nothing to add for this report.
- D. Program Committee - Greg Block from New Mexico State University announced that we had 28 program applications and all 28 were accepted. There were 11 roundtable discussions and the case study for a total of 40 events. The committee reviewed the evaluations to that point which reflected membership satisfaction. The committee gave a number of recommendations to Mike Black and the future program chair about what went well and areas needing improvement.
- E. RMTI 1995 - John Ringle from Utah State University thanked Terri Chedester and the NAU staff for logistical coordination. The 22nd Annual Conference was excellent. There were 20 people in attendance from residence director to CHO level. Discussion was mainly CHO interest topics led by Carl Jardine from the University of Colorado - Boulder and Grant Sherwood from Colorado State University. Topics included financial management and budgeting, strategic planning and standards review, leadership, technology applications, privatization, and relations with academic affairs. Of the 16 evaluations which were returned, 11 stated they would like to keep the pre-AIMHO format for RMTI.
- F. RAppin' 1995 - Janice Rupp from Idaho State University reported that 294 RAs attended Rappin' "The World is in Your Hands" in Pocatello, October 13 - 15. She thanked AIMHO for voting to allocated \$2,000 for speakers fees for that conference; it helped them put on a high quality conference for RAs.
- G. Annual Conference 1996 - Lamon Oviatt, representing host school Brigham Young University, officially invited everyone to the annual conference in Provo, UT in 1996. The dates for this year's conference will be November 13 - 16 (Wednesday through Saturday). Although these dates are one week later than usual, Lamon promised to have no snow for those who are going to drive and lots of it for those who want to ski (he hopes!). For those wanting to fly, arrival will be at Salt Lake International Airport and BYU will provide transportation to their campus. Plenty of activities are planned.
- H. RAppin' 1996 - Bill Bolden from Fort Lewis College introduced Sandy Smith-Lloyd, who invited everyone to RAppin' '96 in Durango, CO, October 18 - 20 to be held downtown next to their historic steam locomotive train station. This year's theme is "I think I can . . . I think I can," but by the time they leave she

believes RAs will be saying "I know I can . . . I know I can."

I. IACHUR 1995 - Tyson Milanovich introduced Paula Bland who was the advisor for IACHUR '95 to be held at CU Boulder 2 weeks later. Paula announced they were expecting 470 delegates and advisors; over 90 program proposals were submitted and they had to turn down over 20 programs. She thanked the advisors for sending their students. Tyson thanked President McKelfresh for inviting him to AIMHO. He reported that IACHUR membership is up to 34 schools, which is the largest they have ever been, but they are looking for new schools and new delegates.

J. AIMHO Fee Scholarships - Heather Boyd, Colorado School of Mines, announced that for the five scholarships AIMHO offers to newcomers (four in residence life, and one in Apartment Life) there were seven applicants this year. The two who applied for the apartment life scholarship were from the same school and two of the five applicants for the residence life awards were from the same school. Therefore the scholarships were awarded to five institutions across seven people:

Residence Life Scholarships

- | | |
|---|-------|
| 1. Carissa Miller - Univ. of Wyoming | \$200 |
| 2. Ana Marie Vasquez and Jeannette Anderson - E. New Mexico Univ. | 200 |
| 3. Janet Anderson - Univ. of Northern Colorado | 200 |
| 4. Jason Astle - Fort Lewis College | 200 |

Apartment Life - Dick Daines Scholarship

- | | |
|---|-----|
| 5. Laura Skillings and Allison Carroll - Colorado State Univ. | 250 |
|---|-----|

In anticipation of more applicants next year, the executive committee will establish criteria for awarding scholarships.

K. Research and Information Committee - Dan Gette, University of Northern Colorado, reported that 65% of the membership returned the annual survey. This year the committee compiled a resource book which was available for perusal in the resource room at the conference. Material in the book included brochures, flyers, contracts, policies, procedures, staff training, domestic partners, alcohol, security, etc.

L. President's Update - Dave McKelfresh, Colorado State University

1. One goal this year was to produce our directory not only on hard copy but also on disk. Approximately 50% of the membership requested it on hard copy and the other 50% requested it on disk.
2. At our spring meeting the executive committee decided that after our annual conference when we produce our next directory we would include the names

and contact information of our exhibitors, and they will also receive a directory.

3. ACUHO-I this summer. We as a region can take great pride in the great job New Mexico State University did in presenting this conference. Thanks to Lisa Thornton and Cargo Furniture for their sponsoring of our reception while we were there, and David Kent or WEB for his sponsoring of our volleyball t-shirts (we looked very, very good!).
4. Thanks to Keith Guy for representing our interest in the ACUHO plan to reconfigure the western district. Because of his leadership the proposed configuration did not come to pass. Although Keith is finishing his term as district rep, in order to show our appreciation an open invitation was extended for him to come back to AIMHO anytime.
5. Thanks to Mark McGuire for serving a fourth year on the Executive Committee (instead of the normal three).
6. One of the things we've developed is a home page for AIMHO, hosted on a server at Colorado State University, and after the conference our directory information will be put on it.
7. Tax exempt status was approved. Thanks were extended to everyone involved: Lamon Oviatt, of BYU, attorneys at BYU, Jon Schrade of Western Wyoming Community College, and Karleen McSherry of Western Montana College.

VII. **Old Business** - President-Elect Mike Black discussed the future of RMTI. Do we continue it, drop it, have it every other year? This year it preceded the annual conference and was the best one in many years. Rich Payne, Northern Arizona University, moved to keep the same format next year as this year. Dick McKinnon, Boise State University, seconded the motion. Motion passed. Next year BYU will host RMTI before AIMHO.

VIII. **New Business**

- A. Annual Conference Bids - 1997 - Dave McKelfresh, on behalf of Colorado State University, submitted a bid to host the 1997 Annual AIMHO Conference, November 2 - 5 (Sunday to Wednesday). A motion was made by Connie Hernandez, Northern Arizona University, to accept the bid from CSU and it was seconded by Dan Gette, University of Northern Colorado. Motion passed.

No bids were submitted to host RAppin' '97. The executive committee will solicit bids.

- B. Elections - Led by Mark McGuire
President-Elect - Paul Jones from The Colorado College and Bill Bolden from Fort Lewis College were nominated. Bill Bolden was elected.

Member-At-Large (Entry level) - Nominees were Jenna Fisher-Hyatt from

the University of Arizona, Sandy Smith-Lloyd from Fort Lewis College, Jason Pina from the University of Northern Colorado, and A. J. Priesman from Montana State University. Jenna Fisher-Hyatt was elected.

C. Proposed 1995 - 96 Budget

1. The budget was submitted by Karleen McSherry. A motion to accept the budget as proposed was made by Steve Saur of Montana Tech and seconded by Jon Schrade of Western Wyoming Community College. Motion passed.
2. Karleen McSherry reported on two procedural decisions made at the spring executive committee meeting. First, after each conference it is requested that the host school send a preliminary financial report to the Executive Secretary by 30 days after the conference and a final report by 60 days after. Second, solicitation for funding shall be submitted in writing to the Executive Secretary by 30 days prior to the annual business meeting. The Executive Committee shall review all requests and bring them to the business meeting.

- D. Proposed Co-Chair for the Program Committee - Mike Black discussed the proposal to have a co-chair for the program committee who would be responsible for the keynote speakers for the following year's conference. That person would then be the program chair the following year. This position would not be an assistant chair, but a co-chair (with different assignments). A motion was made by Connie Hernandez, Northern Arizona University, and was seconded by Bob Francisco, Colorado School of Mines. Motion passed.

E. Other Business

1. A comment was made by Greg Ziebell to have the proposed budget, financial statement and minutes from the past meeting in everyone's registration packet when they arrive or if this is not possible, to distribute them during the conference prior to the business meeting. A motion to this effect was made by Mike McCormick, Colorado State University and seconded by Dick McKinnon, Boise State University. Motion passed.
2. Bill Bolden publicly acknowledged John Ringle for his coaching and managing of the mighty AIMHO volleyball team. Everyone got to play. We lost to the eventual champs.

IX. **Adjournment** - Meeting was adjourned at 4:28 p.m. (a record!).