



**ASSOCIATION OF INTER-MOUNTAIN HOUSING OFFICERS, INC.
ANNUAL BUSINESS MEETING
Friday, November 15, 1996
Provo, Utah**

- I. **Call to Order** - The meeting was called to order by President Mike Black at 3:23 p.m.
- II. **Appointment of Parliamentarian** - Tom Dunning, Colorado State University, was appointed parliamentarian.
- III. **Quorum Report** - There were 40 dues paying AIMHO members attending this year's conference. 60% or 24 of these members needed to be in attendance in order to have a quorum. 33 schools were in attendance. Therefore, we had a quorum.
- IV. **Minutes** - A motion was made by Mike Jolly of Adams State to approve the minutes from the previous meeting. The motion was seconded by Dick McKinnon of Boise State University. The motion passed.
- V. **Financial Report**
 - A. Karleen McSherry presented the AIMHO financial report for November 1, 1995 through October 31, 1996:

Total Revenue	\$13,442.03
Total Expense	\$14,683.00
Total Available Funds	\$19,705.53
- VI. **Reports**
 - A. Membership - Karleen McSherry reported that we had 48 dues paying members in the region with 3 who had sent in directory updates but the checks had not yet been received, making a total of 51 members.
 - B. Host Committee - Lamon Oviatt, representing the host school Brigham Young University, thanked his staff for their fine work. Although he had no financial report at that time, he expected to meet their budget and break even.

- C. Exhibitors - Rich Wagner of Colorado State University, reported that 25 vendors had rented 29 booths at the annual conference, for a gross income of \$12,000. Of the 50 vendor representatives, 8 were new vendors: 3 architectural firms, 2 restaurant suppliers, and 3 furniture companies--KI, My West, and Midi Lite. All breaks but one were sponsored (BYU picked up that last one). Vendors gave away 60 prizes including \$500 in cash. There were over 30 software packages given away. Rich reminded us that the prizes were not from our revenue but from the vendors themselves, including some vendors who were not in attendance, i.e., Coke, Correl, Nu Skin, etc.
- D. Program Committee - Barb Morgan, University of Wyoming, announced that we had 45 program proposals (17 more than last year) and 33 were accepted. There were 6 roundtable discussions, the case study, and 3 grand session follow-ups (new this year). This year was also the first time we had a co-chair format. Janice Rupp, Idaho State University, was this year's co-chair. She reported that she was able to contract with the three wonderful keynote speakers for this year's conference at reasonable costs.
- E. RMTI 1996 - Dick McKinnon, Boise State University, reported that 25 people attended this year's RMTI, presented by the Covey Leadership Center. RMTI was held just prior to the annual conference. This was the second year using this scheduling and of the 23 evaluations which were returned, 19 stated they would like to keep the pre-AIMHO format for RMTI, 1 preferred to change the scheduling, and 3 had no preference. Overall evaluations of this year's presentation were very positive. Dick also received input for topics for next year's RMTI.
- F. RAppin' 1996 - Jenna Fisher-Hyatt, University of Arizona, Entry Level Member-at-Large, whose responsibility it is to attend annual RA conference. Jenna reported that over 305 RAs from 27 institutions attended RAppin' "There is a Ripple Effect in Everything That We Do--What You Do Touches Me and What I Do Touches You" at Fort Lewis College in Durango, October 18 - 20. The program included 30 presentations and 5 roundtables.
- G. Annual Conference 1997 - Dave McKelfresh, representing host school Colorado State University, officially invited everyone to the annual conference in Fort Collins, CO in 1997. The dates for this year's conference will be November 2 - 5 (Sunday through Wednesday). CSU hasn't hosted the AIMHO annual conference since 1981--16 years. Conferees will stay at the University Park Holiday Inn and the program will be held on campus in the Student Center. The theme will be "Leadership from the Ground Up." CSU will also host RMTI (if so voted at this year's business meeting) the Friday and Saturday before.
- H. RAppin' 1997 - Jim Tweedy, Montana State University-Bozeman, invited everyone

to RAppin' '97 in Bozeman, MT next October 24 - 25 (tentative dates) to be held both on campus and at the hotel. Jim said he has excellent keynote resources. There will be a two-tiered focus, the program and networking centered around school traditions.

- I. AIMHO Fee Scholarships - Heather Boyd, Colorado School of Mines, announced that for the five scholarships AIMHO offers to newcomers (four in residence life at \$200 each, and one in Apartment Life and Family Housing, the Dick Daines Scholarship, at \$250) there were seven applicants this year. Everyone was awarded something. Heather reported that there would be a more extended application in the future, with a more detailed distribution plan and timeline.

Residence Life Scholarships

1. Ron Laue - University of Colorado-Boulder	\$150
2. Cheryl Najarian - University of Arizona	150
3. Allison McClure - University of Arizona	150
4. Curtis Grow - University of Utah	150
5. Rhonda Park Uber - University of Utah	150
6. Sam Jennings II - Lewis-Clark State College	150
7. Edye Hoffmann - University of Utah	150

- J. Research and Information Committee - Jason Pina distributed this year's report based on the annual survey for Dan Gette, University of Northern Colorado, who was not in attendance.

- K. ACUHO-I Update - Western District Rep Kay Rich, Western Washington University

1. Kay reminded us of ACUHO-I's mission to promote quality residential living experiences at colleges, universities and other post secondary institutions worldwide by providing programs, services, research and professional development experience for its members. She will submit an article for our newsletter to explain her role and opportunities for serving the Western District.
2. ACUHO-I's new directory will be mailed out about Thanksgiving and will include e-mail addresses.
3. The ACUHO-I Foundation board met recently in Seattle and are working through some organizational issues.
4. The upcoming ACUHO-I national convention sites are as follows: 1997 host site is Minneapolis; 1998 host site is Charlotte, North Carolina; 1999 site will be back in the Western District. Bids have been received from the University of British Columbia in Vancouver, and the University of Washington in Seattle. That decision will be announced in January.
5. ACUHO-I and NACUS are planning a joint symposium on privatized housing, January 9-11 in San Diego. Pat Kearney from University of California-Davis is ACUHO's representative in working with NACUS.

6. Members will soon receive from ACUHO-I a constitutional amendment package which is looking to provide a voting representative on the executive board for the Gay/Lesbian/Bisexual Group. There has been a member of GLB on the board as a consultant and they have now asked for voting rights.
7. On Ohio State University student has been hired to develop a World Wide Web site for ACUHO-I; the page is up and running.
8. Kay will write an article for our newsletter to explain two ACUHO-I current proposals. The first is a dues proposal to facilitate increased membership from small schools and to raise additional funds. They will also serve the larger schools who will be experiencing an increase in dues in order to facilitate the lowering of dues for the smaller schools. If this proposal is supported, there would be a variance in cost per bed with small schools paying \$1.20 per bed and large schools (over 6,000) paying \$0.12 per bed.
9. Second proposal is to restructure the Executive Board away from district representation (geographical) to functional representation, i.e., member services, professional development, educational programming, etc. It would reduce the number of people on the board and rearrange some of the positions, i.e., get rid of the treasurer and move that responsibility to the central office.

L. ACUHO-I Volleyball shirts - Thanks to David Kent and Web Laundry for buying our shirts and to John Ringle our coach. We lost to the eventual champs.

M. Newsletter - Carissa Miller, University of Wyoming, solicited articles for future issues. Carissa reported that she published two issues this year, one in June and another in October. In October, 500 were sent; everyone listed in the directory should have received one. She expects to publish three issues this coming year, in February, June and October. Submissions are due on the 31st of the month prior to these dates, but earlier is appreciated. Ads which she already has: Norse has taken out three half page yearly ads and Adden has already paid for one full page yearly inside cover ad. So she is well on her way with the advertising which she hopes will be even better this year. Thanks to those who were willing to help her out, Jenna Fisher-Hyatt and Dave McKelfresh.

Mike Black commended Carissa for a job well done!

VII. **Old Business**

- A. RMTI Conference format. Dick McKinnon, Boise State University, motioned to keep RMTI as a pre-conference workshop to the annual AIMHO conference. John Ringle, Utah State University, seconded the motion. Motion passed. Next year CSU will host RMTI before AIMHO.

VIII. **New Business**

- A. Annual Conference Bids - 1998 - Three schools bid to host the 1998 Annual AIMHO Conference: Colorado University at Boulder (1964 was the last time they

hosted AIMHO); New Mexico State University (hosted AIMHO in 1988); and Boise State University (never hosted AIMHO). Barb Morgan, University of Wyoming, motioned to close nominations. Dave Hunt, BYU, seconded. Motion passed. Members elected Boise State as the 1998 annual conference site.

Conference dates will be Friday - Saturday, November 6 - 7 RMTI, and Sunday - Wednesday, November 8 - 11 AIMHO.

- B. RAppin' '98 - Ryan Stewart, Resident Assistant, and Jill Eckhardt, Director of Housing at Mesa State bid to host RAppin' '98, "Making Futures Brighter One at a Time," October 9 - 11. Dick McKinnon, Boise State, motioned to accept Mesa State's bid. Mike Jolly, Adams State, seconded. Motion passed.

- C. Elections - Led by Dave McKelfresh

President-Elect - Paul Jones from The Colorado College and Tammie Brown from Montana State University - Bozeman were nominated. Tammie Brown was elected.

Member-At-Large - Nominees were Jill Eckhardt, Mesa State; Ken Marquez, Northern Arizona University; and Maurio Ibarra, Wyoming Tech. Ken Marquez was elected.

Executive Secretary - Nominees were Dana Kelly, Boise State and Shirley Portillos, Colorado State University. Shirley Portillos was elected.

- D. Proposed Fiscal Year Change - Karleen McSherry, Western Montana College, suggested a change in fiscal year from the current November 1 - October 31 year, to a May 1 - April 30 year. The new year would allow for six months before the conference and six months after, so all seed money for conferences could be expended and returned within the one budget year. The same for expenses, the majority of which are for the annual conference.

Greg Ziebell, University of Arizona, moved to approve the proposal. Motion carries.

Lamon Oviatt reminded us to change this information with the federal government.

- E. Proposed 1995 - 96 Budget - Karleen McSherry submitted two proposed budgets, one for November 1, 1996 to April 30, 1997 and a second for May 1, 1997 to April 30, 1998. A motion to accept the budget as proposed was made by Greg Ziebell, University of Arizona and seconded by Brad Shade, Lewis-Clark State College.

Discussion ensued about raising speaker's fees to \$3,000. Original motion to accept the proposed budgets as is did not pass.

Greg Ziebell, University of Arizona, moved to add \$1,000 to AIMHO speakers fees for a yearly total of \$3,000. Susie Campbell, University of Colorado-Boulder, seconded. Motion passed.

Rachel Kittelson, Western State College of Colorado, motioned to accept the amended budget. Steve Jenson, Utah State University, seconded. Motion passed.

F. Other Business

1. Bill Bolden proposed to Executive Board to offer a scholarship of \$500 for the best of the best RAppin' conference program to attend AIMHO to present their program. Funding would come from within the current budget, and would not increase proposed spending.

Mike Jolly, Adams State, moved that we create a scholarship of \$500 for the best RAppin' program to attend AIMHO. Stacy Klippenstein, Northern Arizona University, seconded.

Discussion ensued about only giving grad students a \$200 scholarship as compared to the \$500 proposed for undergrads. Grad scholarships are individual and RA scholarship would usually be distributed across a team of presenters. Total grad scholarship amount is \$1,050.

Motion passed to create a line item best of best scholarship for RAppin' program.

2. In comparing our dues with others around the country, ours are the lowest. Mike Black, Utah State University, asked for input and discussion about changing our dues structure. Tom Dunning, Colorado State University, suggested the President send out a survey to Chief Housing Officers which he can bring to the Executive Board over the summer and they can recommend a proposal to be voted on at the next annual meeting.

IX. **Adjournment** - Meeting was adjourned at 5:49 p.m.