

AIMHO
Business Meeting Minutes
November 7, 2000
University of Arizona

- I. Call to Order: President Schrade called the business meeting to order at 8:23 a.m. on Tuesday, November 7, 2000
- II. Appointment of Parliamentarian: Lamon A. Oviatt, Jr. of Brigham Young University was appointed parliamentarian.
- III. Review of Agenda and Format: President Schrade reported that the Western District Rep report was given earlier in the conference and will be deleted from the meeting. Also, the selection of new officers will take place first in the new business section of this meeting to facilitate the counting of the votes.
- IV. Quorum Report: Thirty-four schools attended the business meeting. There was quorum.
- V. Review and Approval of Minutes: Dave McKelfresh made a motion to approve the minutes. Bob Smiggen seconded the motion. The minutes were approved unanimously.
- VI. Financial Report, Operating Budget 1999-2000: Mike Jolly clarified the figures on the budget report from 1999-2000 (attached). He also pointed out that members could see the activity for the current fiscal year. There were no questions. President Schrade expressed appreciation for the work done by the Financial Advisory Committee and Mike Jolly. He mentioned he would be framing a copy of this budget report.
- VII. IACURH—Cory Shapiro the Regional Communications Coordinator for the southern sub-region of IACURH introduced the business meeting attendees to “The IACURH Thing”. NACURH was hosted at CU Boulder with 2500 student leader delegates. The IACURH conference at BYU is set to begin on Thursday, November 9, 2000 with approximately 500 delegates. There will be a focus on issues of diversity. There is a proposal to develop a regional statement on diversity. IACURH looks forward to working more with AIMHO. Cory submitted a memorandum to the members at the business meeting discussing why institutions should affiliate with IACURH.
- VIII. Rappin’ 2000—Dan Fox and Matt Salve reported on the conference. The theme was RA Story 2000: Building Community and Beyond. Thirty-one schools attended the conference. There were 240 registered delegates with 228 that attended. Delegates presented 42 programs. Bills for the conference were still pending but the host committee felt that there would be a surplus.

The conference staff applied for and received a \$1,000 grant from UNC that supports conferences. This helped to offset some of the conference costs. The feedback received was the conference was well organized, fun, informative and worth peoples time. The conference staff prepared a binder to pass on to the next host school. Dan recognized Matt for all of his efforts in behalf of the conference.

- IX. Program Committee—Rachel Kittelson reported that the program committee worked with the host committee to create the first on-line program submission process for AIMHO which proved to be very successful. Forty-eight program proposals were submitted; 30 were selected. Keynote addresses were Dr. Peter Likins, Vernon Wall and Dick McKinnon, the AIMHO Sage. Chat rooms and roundtables continued to be a part of the program schedule. Mentor/Mentee and Case Study continued to be integral parts of the AIMHO experience. A tradition was begun that the AIMHO Sage recipient delivered the final keynote address of the conference. The host committee expects to have expenses come in under budget. An issue identified for future consideration is the possibility of having more money allocated for use by the program committee.
- X. Host Committee—Patrick Call reported there were 157 total registered delegates. One complimentary registration was provided for the Western District Rep. Forty-five different schools were represented at the conference. Several changes were made to the schedule this year. A keynote address and dinner were added to Sunday night. The business meeting was moved to Tuesday morning. There was an additional exhibitor break on Tuesday evening. Committee meetings were scheduled at 8:00-9:30 a.m. rather than over breakfast on Wednesday morning.
- XI. Exhibits Committee—John Ringle reported there were 25 paying exhibitors. A few new exhibitors were solicited at the Millennial Magic Conference. There were first time exhibitors. They donated \$5000, and over 22 items. It was difficult for some of the vendors to register over the Web. John Stackpole announced the prizes. Kudos to PC, who picked up slack when he lost his conference exhibitor liaison. It was announced during the conference that future Exhibits Committee would become a sub-committee of the Host Committee.
- XII. Professional Development—Dave Wilcox reported a survey was done regarding professional development. Copies of the results were available in the business meeting packets. Another short survey was to be administered during the conference.
- XIII. Diversity Committee--John Fox, who became the chair half way through the year, reported that the diversity committee would be presenting the third recipient of Commitment to Diversity Award. A small individual plaque will

be presented to the honoree and the larger multi-plate plaque will remain in the hands of the committee. Georgia Totress worked on getting that done. Javier Guterrez prepared rainbow ribbons, which were given to Diversity presenters, speakers, committee members and anyone who wanted to show ally support. A Resource Table, focused on race and ethnicity, was available in the vendor area. A few videos, books and conference suggestions were provided around this topic. The Diversity Committee helped select the diversity keynote speaker, Vernon Wall.

- XIV. Finance Committee—John gave kudos to Deb who organized this committee. Great strides have been made in having a solid budget. The committee is making recommendations on long-term financial stability. The prepared budget is good. Committee has had input on audits and other recommendations being made.
- XV. Newsletter—This has not been published at all this year. It was announced that the responsibility for the newsletter would be moving under the Program Committee Chair.
- XVI. Awards and Recognition—Brad Shade reported changes to awards. He mentioned that he was honored to play a role in recognizing Dr. McKinnon. He expressed a concern that there was a lower response than anticipated for all awards. As an organization we need to do a better job getting individuals nominated.
- XVII. Research and Information Committee—John Schrade honored Jill Eckardt, Chair of the Research and Information Committee, who received the Presidential Service Award at ACUHO-I conference. Jill reported that the Committee has presented two surveys to the membership this past year. The first survey this spring was one on conference services. The results of the second, our annual survey, are available at this conference.

The annual survey was a whopper! There were 67 questions with multiple responses for several questions. We had a 40% return rate with our annual survey. We are one of the few regions that do a survey. Several regions administer salary surveys, but none as complete as ours.

The small committee consisted of Jill Eckardt of Mesa State College, Ruth Ann Stoddard of Colorado Mountain College and Jay Childs of Colorado Northwestern. Jill expressed thanks to twenty-six schools that responded to the survey.

- XVIII. AIMHO Strategic Planning—Suzy Campbell discussed the strategic planning initiative that began during summer meeting. The committee met on Sunday morning. Goals were discussed for next year. The goals fell in five areas:

Technology, Training, Recruitment and Retention of Staff, Political and Legal Issues, and Communication.

XIX. Old Business

Executive Secretary—By-laws proposed change—not enough people at business meeting to change constitution. With the emailed poll we were able to do that. The position is now two, a secretary and a treasurer.

XX. New Business

The regional website is ready to become AIMHO.org with help from University of Arizona. There will be a Technology committee to assist with utilizing technology resources to improve communication and help resolve other issues.

There was discussion about the role and status of the Exhibits Committee. Many of the vital discussions occur between exhibitors and the host committee. The Exhibits Committee will become a sub-committee of host committee.

Elections

Nominations for Member at Large (senior level)

- Dan Fox of University of Northern Colorado was nominated by Rachel Kittelson. The nomination was seconded by Ken Marquez.
- Becca Hancock of Boise State University was nominated by Patrick Call. The nomination was seconded by Dick McKinnon.
- Dan Fox of University of Northern Colorado was nominated by John Stackpole. The nomination was seconded by Carissa Miller.
- Whitney Fleming of Utah State University was nominated by Trent Norman. The nomination was seconded by John Ringle.
- Abbie Dickenson was nominated by Ken Marquez.. The nomination was seconded by Ruth Stoddard.

Greg Ziebell moved to close nominations. John Stackpole seconded the motion.

Each of the candidates spoke briefly about themselves.

There was a run-off between Dan Fox and Whitney Fleming.

Dan Fox was elected Member-at-Large (Senior Level).

President Elect

- Patrick Call of University of Arizona was nominated by Greg Ziebell. The nomination was seconded by Rich Payne.

- Dennis Fuller of New Mexico State University was nominated by Bob Smiggen. Ken Marquez seconded the nomination.
- Rachel Kittelson was nominated by Jenn Hiatt. The nomination was seconded by John Stackpole.

Curtis Grow motioned to close the nominations. Dick McKinnon seconded the motion. The nominations were closed unanimously.

Each of the candidates spoke briefly about themselves.

There was a two-tiered run-off between Dennis Fuller and Patrick Call. Then, an addition run-off was held between Rachel Kittelson and Patrick Call.

Rachel Kittelson was elected President Elect.

Super Regional 2003—Greg Ziebell motioned to refer the issue to the Executive Committee to further discuss and research with the other two regional Executive Committees and then submit the issue as a ballot item to the membership. Dave McKelfresh seconded the motion.

Suzu briefly outlined the issues and described the proposed planning process. There were questions about location and length of the conference. Dick McKinnon clarified the reasoning of moving the regional conference to fall instead of spring approximately ten years ago. RMTI was moved to the spring and has since begun to decline. There was discussion about the conflict between the professional and student conferences. Recruitment could be facilitated if the conference was held in the spring. Spring is also a time when other conferences are held—ACPA, NASPA, etc. Revitalizing RMTI was also discussed. There was a concern regarding formalizing the relationship with the other regions in order to protect our region's financial resources. There is a concern about the number of delegates who could be sent based on the time frame and the additional financial commitment, particularly small schools. There was question about the possibility of holding the conference in the fall as opposed to the spring. There was a question of what the long-term impact of a Super Regional would be on the association. Other discussion points involved how programs would be determined and how finances would be divided. There could be in impact on the term of officers.

Greg Ziebell called for a motion on the previous question. No further discussion was held.

The motion passed with a vote of 27 institutions.

Bid to host AIMHO 2002.

Bob Smiggen and Dennis Fuller presented a bid to Host AIMHO 2002 or 2003 depending on the outcome of Super Regional Conference Proposal.

Dick McKinnon moved to approve the bid. Jill Eckardt seconded the motion. The motion was approved unanimously.

Bid to Host Rappin' 2001

Kimberly Allen presented a bid for Colorado College pending approval by Ed Bell.

Bob Smiggen moved to accept the bid. John Stackpole seconded the motion. The motion was approved unanimously.

ACUHO-I Affiliation Agreement

President Schrade presented the proposal. There was short discussion of the impact of adopting the agreement.

Rich Payne moved to accept the agreement as written. Dick McKinnon seconded the motion. The motion was approved unanimously.

2001-2002 Budget Review and Approval

Rich Payne moved to accept the budget as presented. Dick McKinnon seconded the motion. The budget was approved unanimously.

Bob Smiggen clarified the history that appeared in the binder regarding host school for the year 1978.

XXI. Announcements

NHTI Scholarship--Bee Sena discussed the scholarships that now exist for the National Housing Training Institute.

John Stackpole moved to adjourn the meeting pending announcements. Dave Wilcox seconded the motion. The motion was approved unanimously.

The AIMHO Business meeting was adjourned.