

Business Meeting – November 8, 2005

Meeting called to order by President Jennifer Hiatt following a review of parliamentary procedures by Parliamentarian Lamon Oviatt.

Quorum was determined by 28 present out of 40.

Minutes from Business Meeting 2004 was motioned for approval by G Ziebel and seconded by L Bennett.

Pres Hiatt noted changes to agenda.

Pres Hiatt discussed the offering of scholarships instead of the chartered bus as transportation. She worked with the RA Exchange project that L Zavodsky will expand. The budget is in a favorable position. It brings some challenges.

President elect McCuskey is focusing on her vision as the upcoming pres. She will describe in detail in her speech tomorrow. Decisions regarding the budget will need to be taken carefully to best benefit the association. She encouraged attendance at the town hall meeting to express ideas. Beth hopes to use technology to continue education and connection throughout the year by offering webinars etc. The committee chairs were asked to complete a questionnaire to determine their responsibilities of each in hopes of continuity.

Milligan thanked those who volunteered for committees. She has been working to solicit bids for upcoming conferences. She has also been encouraging interested members to run for elected offices.

Secretary - Updates and changes need to be made on membership directory.

Treasurer – M Jolly reviewed the budget. Some budgets were not spent fully this past year. Membership dues are down with only 60% paying currently. AIMHO sponsor to RAppin was overspent due to the decision made by exec to pay the expenses of the rep to attend. The assoc is currently experiencing \$1,600 in excess cash. For new budget, awards diversity and marketing committee budgets were increased. AIMHO scholarships line item has increased because of roll over. M. Bailey pointed out the line item for Technology committee but we no longer have a technology committee. J Hiatt pointed out the budget will be used for expenses associated with technologies to support e-conferences and webinars. S. Nygaard asked how many scholarships are awarded from the budgeted amount. J. Bondy noted the increase in the corporate sponsorship and is concerned about the pressure that puts on the host committees. Mike included the fact that some of the extra money from more corporate sponsors goes to the host committee to help with the additional expenses associated with more vendors. B. Shade asked about the web site fee. Mike explained about how the web fee is paid as a multi-year fee but he maintains a line item in case there might be additional costs that are associated with maintaining the web in between fee payments. We filed with the IRS showing a profit this year but have not received notice to file as profit. Mike hopes the association will not be forced to file as a for profit

organization. Mike recognized the finance committee. PC motioned to accept the budget B Shade seconded.

Member at Large –Senior Level - Sue was able to post solicitations and accept applications on the web site with the help of the Webmaster. Fourteen apps received which is more than last. Eight were awarded with one being declined. First time for AIMHO college school awarded this year. Six scholarships awarded for Dallon Sanders Memorial. \$2,050 in scholarship money awarded this year. Sue will work closer with M. Jolly to reach out to potential members and seek ways to increase participation among current members.

Member at Large – Entry Level – Liz said there were 5 people who participated in the RA exchange which was a successful program. She enjoyed working with the AIMHO College. Liz attended the RAppin conference. She gave good reviews on her experience at the conference.

IACURH report – S. Broghammer says about 30 organizations are registered to attend the annual conference at UNC that begins tomorrow.

Western Dist Report – PC’s goal is to have the ACUHO-I president to join the AIMHO conference next year. Annual conference is in Atlanta in June 2006.

Program Committee – Ray thanked the committee members. The committee had 50 program submissions. This resulted in 7 programs per session with a total of 11 round table discussions. Best RAppin program was presented by students from Montana State. There was a large number of participants in the case study. Mentoring matters program was different from the previous program by encouraging continuous relationships beyond the conference. Top 6 programs will be presented at the luncheon tomorrow. Programming committee will be \$2,000 under budget due to the lower honorariums for the keynote speakers.

Host committee – comprised of 4 universities in the area. 165 attendees participated this year along with 25 vendors. There were a number of schools outside region attending this year. Expenditures were higher than previous years because the conference site was away from a campus and we were unable to utilize a campus food service which is lower in cost.

Technology committee – D. Schumacher explained that during the summer meeting the exec decided to dissolve the committee but may resurrect due to new goals.

Research and Information – 9 schools responded to small school survey. Results are still being compiled. M. Bailey hopes to increase participation. Mike began the eJournal project with no participation but Mike hopes to encourage member to utilize the research posting site.

Webmaster – Sean asked for feedback on the web site. Please let him know how he can assist you in your web needs.

AIMHO College – There were 10 participants this year. Cindy recognized the faculty for this year’s college. An increase in budget was requested for this year. They will be able to return a portion of the unused budget back to the association. Grant Sherwood gave his honorarium from

his keynote last year to the College. It was used to purchase a book given to each participant. The association has agreed to continue this expenditure from the budget. Cindy recognized the committee members and expressed her appreciation for their work.

Diversity committee – Ken Marquez awarded the diversity award to Scott Astin from USU. He encouraged nominations by campuses for the diversity award. The book of the month club was successful at the conference. Budget was increased this year allowing for more resources to the committee.

Awards and Recognition committee – The committee received 23 nominations in 6 different categories. Laura wants to increase the nominations by utilizing the web. Please submit materials for the Sage scrapbook for Ginny at the History booth in the exhibitor hall.

Marketing Committee – AIMHO Angle was converted to a web based format this year. Torrey encouraged people to go online and participate in the marketing survey.

No old business to address.

Bid for AIMHO 2007 was presented by Northern Arizona University. L. Bennett moved we accept the bid and PC seconded the motion.

Bid for RAppin 2007 was proposed by University of Arizona. M. Jolly moved we accept the bid and Coree Newman seconded.

Nominations for Member at Large, Entry Level – Michael Butcher nom by M. Tantau , Torrey Bruce was nom by Wendi Davison. Torrey Bruce was elected as Member at Large Entry Level by a majority vote of the association.

Nominations for Secretary – Liz Zavodsky was nominated by L Bennett and sec by PC. B. Shade moved to close nominations and seconded by BYU-Idaho. Liz Zavodsky was approved as secretary by acclimation as moved by G. Ziebel and approved by the association.

Nominations for President Elect – Ray Gasser was nominated by PC Call and seconded by Ken Marquez. Greg Ziebel moved for Ray to be approved as president elect by acclimation and seconded by Julie Franklin. The association approved the appointment of Ray as President Elect.

Julie from Boise State expressed her concern from the vendors that the members visit their booths in the exhibit hall.

Jenn publicly thanked Ginny Racette for being the Sage this year.

Motion was made by Jon Schrade to adjourn the meeting and was seconded by Brad Shade. Motion was approved by the association.