

Annual Business Meeting Minutes

November 16, 2010

Coeur d'Alene, ID - Hosted by the University of Idaho and College of North Idaho

Pre-meeting announcements:

Clicker instructions (donated by Turning Point Technologies) & practice questions were reviewed by Chris Thompson (CU-Boulder), AIMHO Technology Committee. Tom Smith from Turning Point Technologies was recognized.

I. Call to Order by Jeff Bondy

President Jeff Bondy called the meeting to order at 3:27 PM.

II. Appointment of Parliamentarian by Jeff Bondy

President Jeff Bondy named Greg Ziebell from the University of Arizona parliamentarian.

III. Quorum Report by Rhonda Park Uber

We have met quorum. There are 36 (out of 41 registered) schools present with voting rights.

IV. Review and Approval of Minutes by Rhonda Park Uber

Fall Business Meeting 2009 – Colorado State University

- **University of Idaho (Ray Gasser) - Motioned to approve**
- **Colorado State University (Shirl Portillos) Seconded motion**
- **Minutes passed – 36 for, 0 against**

V. Officer Reports: Paper & Electronic Copies Are Available

a. President	Jeff Bondy
b. President Elect	Chris Ralphs
c. Past President	Sue Belatti
d. Secretary	Rhonda Park Uber
e. Treasurer	Cindy Anderson
f. Treasurer Elect	Lori Lander
g. Member at Large (Senior Level)	Brad Shade
h. Member at Large (Entry Level)	Victor Salazar

President Bondy: Written copies are on tables. Report is as stands

President Elect: No updates to written report.

Past President : No updates to written report.

Secretary: No updates to written report.

Treasurer Report: No updates to written report. It was highlighted that the association membership numbers are at a 10 year high.

Treasurer Elect : No updates to written report.

Member at Large (Senior Level): No updates to written report.

Member at Large (Entry Level): No updates to written report.

VI. IACURH Report by Amanda Menge, Montana State University

29 schools were in attendance – 6 of the 29 were new. There were 298 attendees. The conference just completed last Sunday and it was very successful.

VII. RAppin Report by Tony Earls, University of Wyoming

A copy of the program schedule/packet was distributed. It turns out when RAppin was scheduled two years ago that it landed on the same weekend as the University of Wyoming Homecoming. The theme of the conference was “The Power of 10” and it was designed to build on the participants strengths. Mark Hoge from Strengths Quest was the keynote speaker. Conference revenues exceeded expenses by \$46.00. This report was given for Becky Adair who was not in attendance to the annual conference.

VIII. ACUHO-I Liaison Report by Jill Eckardt, ACUHO-I President

Report was provided during breakfast on Monday.

IX. Committee Reports: Paper & Electronic Copies Are Available

Reports were distributed prior to the business meeting, so we will only be hearing updates to the written reports from Committee Chairs.

a. Program Committee Report by Rebecca Flintoft

Mentoring Matter had 38 mentors and 45 mentees. There were 29 case studies participants.

b. Host Committee Report by Ray Gasser

Attendance: 41 AIMHO institutions, 7 institutions from NWACUHO, 7 other regions for a total of 55 institutions represented at the conference. There was \$38,850 in corporate sponsorship. It is anticipated that there will be some funds given back to the association.

c. Web Master Report by Josh Hill

6027 visits in the last week – report is as stands

d. AIMHO College Report by Marianne Price

There were 27 participants this year (largest ever) - 17 AIMHO institutions.

e. SHO Institute Report

No updates to written report. – will be added to webpage.

f. Diversity & Social Justice Report by Paul York

No updates to written report.

g. Awards & Recognition Report by Liz Kather

There have been some recipients chosen for the awards. No updates to written report.

h. Research & Information Report by Chris Thompson

No updates to written report.

i. Marketing Report by Cory Shapiro

No updates to written report.

X. Old Business

None

XI. New Business

a. Presentation of the Budget

Treasurer Cindy Anderson presented the current budget. Action needs to be taken on 2011-12 budget. It was noted that the 2011-12 Budget was developed as a zero-based budget with the one exception of encumbered funds for the SHO because all of the funds were raised by the SHO. The interest investment will change in the next couple of years. It was intentional to delay the reinvestment of these funds until after the conference to gain a better rate. \$35,000 will be a predicted amount for Corporate Partner revenue. There has been an expense change for the internet costs because Josh Hill found a website that would be less expensive. The PayPal amount will change because the conferences will pick up these fees. The bank balances are actual/current as of today. The proposed budget was developed during the summer meeting. A Finance Committee composed of former AIMHO presidents helped develop the proposed budget. Our new challenge is to look at the actual cost of holding our annual conference.

- **Colorado State University (Shirl Portillos) motioned to approve**
- **Tropicana Gardens (David Wilcox) seconded**
- **Results – 36 approve, 0 against.**
- **Budget is approved**

b. Bylaws Changes

President Jeff Bondy discussed the process, rationale and how the vote will happen. President Bondy stated these would be reviewed annually. A copy of the written rationale as well as the proposed by-laws changes were distributed at the meeting and electronically prior to the meeting. There is 60 days for a vote to be put out after the annual meeting. The designated member on the campus will receive the electronic communication of the vote. The copy of the proposed by-law changes have the changes highlighted. The language proposed to be removed is struck through and the added language is included in the highlight.

Article I currently are structured that the dues are based on on-campus residential occupancy numbers. A review of AIMHO historical records revealed that the dues have not been changed since the 1970s. Currently are not reviewed on a regular basis by the basis.

President Bondy clarified that the due structure would be changed once the bylaw changes are made.

Article II section 2 – letter a is added language that defines majority. In the final vote it will read 50% plus 1. Under the current bylaws there is no such language. Letter b- it also puts in language that guides the association on voting on bylaws outside of the business meeting

Greg Ziebell (U of A) suggested some slight changes in the language in Article II, Meeting, Section 2, letter b – Jeff Bondy (MSU) suggested he would work with Greg Ziebell (U of A) to get the final language.

University of New Mexico, Patrick Call – asked if the Finance Committee was defined. Treasurer Cindy Anderson responded that the Finance Committee isn't defined in the bylaws but it is in the Treasurer Manual. PC suggested this be added to the by-laws so it's not so embedded.

Article III – Past President Belatti reviewed the qualifications and terms of the office. She read the proposed changes and the rationale for the change. Torry Bruce (U of A) asked how the election of a treasurer-elect would work. It was acknowledged there would be an off year. So the treasurer-elect is a non-voting member on the executive.

Changes to the Bylaws restriction of conducting financial transactions only “by check” are due to Host Committee challenges in writing checks on an out of state account. Treasurer Anderson explained that due to these recurrent issues, debit cards were issued to Rappin and AIMHO Host Committees. University of Wyoming did not use the card. University of Idaho did use the card.

Article III – Duties of the Treasurer-Elect

Article IV – Revenue – Treasurer Anderson read the proposed changed in bylaws annuals dues. Treasurer Anderson opened the floor for questions prior to putting this to vote:

- Greg Ziebell suggested merging Article I section 1 with Article IV.
- Ray Gasser suggested adding language for working with corporate sponsors. It needs to be included in one executive committee member's duties to work annually with this group.
- Ruth Stoddard (UNM) – commented that maybe adding the corporate sponsors to the standing committee
- Doug Ballard (UNC) – he stated that striking the last piece of the treasurer elect –article section 8 may be interpreted that a treasurer-elect could not be elected as treasurer if the treasurer leaves before their term is up.
- Sara Burst (Colorado College) suggested it was covered in the duties.
- Greg Ziebell (UofA) brought to the floor as to what an adequate number needed to vote to change the bylaws. Section II article 2 b is trying to give some clarification of voting outside of the annual business. It was clarified that the 60% of the membership and not of quorum of the conference.

c. Conference Bids for AIMHO 2012 & RAppin' 2012

AIMHO 2012: Jeff Rosenberry (MSU – Billings) presented a proposal on behalf of MSU-Billings

Theme: 2012 a Leadership Quest

Billings, Montana November 15-18, 2012

The Vice Chancellor has committed to purchasing a book and code prior to the conference. It would work toward getting a pre-conference on strength quest.

- **University of Idaho (Ray Gasser) moved to accept by acclimation**
- **College of Santa Fe (Ebonie Carter) seconded**
- **Unanimous support - MSU Billings will host in 2012!**

RAppin 2012: Ray Gasser spoke on behalf University of Idaho to host RAppin. University of ID would be happy to host. Ray Gasser was certain he and his staff could do this conference.

- **Colorado State University (Shirl Portillos) moved to accept by acclimation**
- **Casper College (Barb Mayhew) seconded.**
- **Unanimous support – University of Idaho will host in 2012!**

e. **Treasurer Transition**

Sue Belatti explained why Cindy Anderson submitted the letter of resignation because of the new treasurer elect. The group recognized Cindy for her work by a round of applause.

f. **Elections**

I. Member at Large (Senior Level)

Cory Shapiro from Arizona State University

Outcome: Cory Shapiro was elected Member at Large (Senior Level)

II. President Elect

Jeff Bondy proposed to be elected by 50% plus 1

University of Idaho (Ray Gasser) moved that the president be elected by 50% plus 1

Arizona State University (Jen O'Brien) Seconded

Unanimously voted/supported.

Candidates for President Elect included:

Brad Shade from University of Northern Colorado

Cindy Anderson from Northern Arizona University

Rich Clark from the University of Nevada Las Vegas

Run off between Brad Shade and Cindy Anderson

Outcome: Cindy Anderson elected President-Elect

XII. Announcements

To return the clickers as people leave

XIII. Adjourn

Colorado State University (Shirl Portillos) Moved to adjourn

Casper College (Barb Mayhew) seconded.

All were in favor. Meeting was adjourned at 5:13 p.m.