

## **Annual Business Meeting Minutes**

**November 7, 2011**

**Albuquerque, New Mexico - Hosted by the University of New Mexico**

### **I. Call to Order by Chris Ralphs**

President Chris Ralphs called the meeting to order at 4:31 pm

### **II. Appointment of Parliamentarian by Chris Ralphs**

President Chris Ralphs named Greg Ziebell from the University of Arizona as Parliamentarian.

### **III. Quorum Report by Rhonda Park Uber**

We have met quorum. There are 40 (out of 45 registered) schools present with voting rights.

### **IV. Review and Approval of Minutes by Rhonda Park Uber**

Fall Business Meeting 2010 – University of Idaho

University of Wyoming (Patrick ‘PC’ Call) - Motioned to approve

University of Northern Colorado (Chris Mullen) - Seconded motion

Colorado State University (Shirl Portillos) - The last sentence in the Bylaw changes section 11 b. should eliminate “by the basis.”

Minutes passed – 40 for, 0 against, 0 abstention

### **V. Officer Reports: Paper & Electronic Copies Are Available**

**a. President**

**Chris Ralphs**

**b. President Elect**

**Cindy Anderson**

**c. Past President**

**Jeff Bondy**

**d. Secretary**

**Rhonda Park Uber**

**e. Treasurer**

**Lori Lander**

**f. Member at Large (Senior Level)**

**Cory Shapiro**

**g. Member at Large (Entry Level)**

**Victor Salazar**

President: Written copies are on tables. Report is as stands. The addition of webinars was highlighted. The first one was held on Nov. 3.

President Elect: No updates to written report.

Past President : No updates to written report.

Secretary: No updates to written report.

Treasurer Report: Highlighted the information about membership. There are 59 member institutions with small schools making up almost half of the member institutions. The corporate sponsorships have increased with a special thanks to the host committee. No updates to written report.

Member at Large (Senior Level): No updates to written report.

Member at Large (Entry Level): No updates to written report.

### **VI. IACURH Report by Chris Mullen University of Northern Colorado**

IACURH will be in University of WY next week with 350 in attendance. This is the 50<sup>th</sup> conference.

**VII. RAppin Report by Julie Franklin, Brigham Young University**

There were 231 attendees from 29 schools. There were 58 programs submitted with only room for 38 programs. It is recommended that next year they expand the advisor session to a track. They stayed within budget with \$358 to return to the association.

**VIII. ACUHO-I Liaison Report by Bill Fox**

Report was provided during breakfast on Monday. Reminded ACE program proposals are due in two weeks. Julie Weber from New Mexico State is chairing the CHO Institute which is January 28 - February 1, 2012, at Emory University Conference Center in Atlanta, Georgia.

**IX. Committee Reports: Paper & Electronic Copies Are Available**

Reports were distributed prior to the business meeting; updates to the written reports from Committee Chairs were given.

**a. Program Committee Report by Torry Brouillard Bruce**

Stands as submitted

**b. Host Committee Report by PC Call and Ruth Stoddard**

No report was submitted. PC Call gave a verbal report. It is anticipated that \$10,000 will be given back to the association. It was suggested this to be forwarded to next year.

**c. Web Master Report by Josh Hill**

The website will be updated in January but the membership should not see a difference. A request for pictures to be posted onto the site was made to the membership.

**d. AIMHO College Report by Jessica Crombie**

There were 28 participants this year the largest to date. It was very successful and positive for those who participated.

**e. SHO Institute Report by Marcie Tucker**

There were 15 participants with 4 faculty members. It was an outstanding institute. Topics included legal issues, HR, and other topics. Southwest Contractors donated \$5,000 to support SHO and it was needed in order to support the institute. The feedback has been very positive.

**f. Diversity & Social Justice Report by Hannah Lozon**

No updates to written report.

**g. Awards & Recognition Report by Jeff Rosenberry**

There were 50 nominations for the awards this year. The committee members have done a great job to help make this committee be so successful. No updates to written report.

**h. Research & Information Report by Chris Thompson**

No updates to written report.

**Marketing Report by Liz Greenfield**

Provided information to the association and published four editions of the AIMHO Angle. There was no money spent this year.

**X. Old Business**

None

**XI. New Business**

**a. Budget**

The report was distributed for review. Treasurer Lori Lander highlighted the following line items: \$360 for Paypal, increased the program committee to 5,643.00, increased the AIMHO College to 2,950.00, and decreased the foundation rep to \$650. Funding was added for the AIMHO rep to attend ACE, for an IACURH to attend the conference and for a representative from AIMHO to attend IACURAH. Overall the association is in a good place financially. In addition to the current budget, the association has two saving accounts. Right now, the interest rates are so low that it is anticipated that very little return will happen with these accounts at this time.

PC Call asked for clarification about how the support for the reps to attend the conference would be applied. Chris Ralphs clarified that this budgeted amount would be applied towards travel and/or registration. It would be up to the person on how they wanted to apply the amount.

Colorado College (Sara Rotunno) motioned to approve the budget  
Trinidad State Junior College (Mike Jolly) seconded the motion  
Vote – 40 yes, 0 no budget passed.

**b. AIMHO Webinars**

Chris Ralph put out the request to those interested in presenting/participating in a webinars to contact him or any member of the executive board.

**c. Conference Bids for AIMHO 2013 & RAppin' 2013**

**Rappin' 2013**

- University of Utah - Deleea Mecker made the presentation. The attendees would stay on campus in the Guest House.
- Whitney made a presentation for Utah State University. The attendees would stay at The Inn next to campus.
- Cory Shapiro and Cindy Anderson were the tellers for the vote.
- Vote Outcome: University of Utah will be the host for Rappin' in 2013

**AIMHO 2013**

- Fort Lewis College – Julie Love provided a media presentation. Theme: Four Corners Many Directions. Nov. 3-6, 2013. Proposed to be located in Ignacio Colorado at the Sky Ute Resort. This is owned by the Ute tribe. Registration fee would be at or below the rate that was this year \$225. The hotel rates will be \$72 to \$89 per night.

- UNLV –Richard Clark provided a media presentation. Theme: Beating the Odds, Winning Together. November 8-12, 2013. Proposed to host the conference at the Riviera Hotel and Casino – the hotel is being renovated right now. The room rate would be \$64.00 a night. The registration would probably be at \$195.00. The committee would try to get corporate sponsorship to offset the registration cost.
- University of Utah – Barb Remsberg provided a media presentation. November 3-6. Proposed the conference would be hosted on campus in the Guest House with rates at \$109 to \$119 per night per room.

**Vote was held. Outcome was University of Nevada Las Vegas was awarded to host the 2013 conference.**

**d. Elections**

**i. ACUHO-I Foundation Rep**

There were no nominations for this positions made at the meeting.

**ii. Member at Large (Entry Level)**

Candidates for Member at Larger (Entry Level) included:

**Brittany Johnson** from Northern Arizona University

**Megan Chibanga** from University of New Mexico

**Katie Schmalzel** from Colorado School of Mines

Run Off Election was held between Megan Chibanga and Brittany Johnson was held.

**Outcome: Megan Chibanga elected Member at Large (Entry Level)**

**iii. Secretary**

Candidates for Secretary included:

**Rhonda Park Uber** from Colorado State University – Pueblo

**Elizabeth Grant Greenfield** from Montana State University – Bozeman.

**Outcome: Rhonda Park Uber was elected Secretary**

**iv. Treasurer-Elect**

Richard Clark from the University of Nevada – Las Vegas.

Vote by Acclimation was called by University of Wyoming (Patrick “PC” Call)

Votes : 40 yes, no abstains

**Outcome: Richard Clark was elected Treasurer-Elect**

**v. President Elect**

Julie Franklin from Brigham Young University

Northern Arizona University (Sue Belatti) called for vote by acclimation

**Outcome: Julie Franklin elected President Elect**

**e. Bylaw Vote**

University of the Pacific (Torry Brouillard-Bruce) moved to have the Bylaw vote to be an email vote due to the lack of time in the business meeting.

Colorado School of Mines (Brett Miller) seconded the motion.

Vote –40 for, 0 against, 0 abstentions

**XII. Announcements**

The buses are outside ready to leave for Night of the town. Game night will be later tonight. Tomorrow breakfast will be set up by state.

The host committee was recognized for doing an outstanding job.

**XIII. Adjourn**

Colorado State University (Shirl Portillos) moved to adjourn the meeting.

Arizona State University (Elliot Johnston) seconded the motion.

All were in favor. Meeting was adjourned at 6:07 p.m.