



Professional Development Proposal Form

Thank you for your interest in presenting for AIMS. Please complete this form with information about your program.

Preferred date range for event (ex. month or week):

AUDIENCE *(Check all that apply)*

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Art Counseling/Nurses | <input type="checkbox"/> General Interest | <input type="checkbox"/> Music/Drama | <input type="checkbox"/> Administrators |
| <input type="checkbox"/> Equity & Justice | <input type="checkbox"/> History/Social Studies | <input type="checkbox"/> PE/Athletics | <input type="checkbox"/> Pre-School |
| <input type="checkbox"/> English/Language Arts | <input type="checkbox"/> Learning Specialists | <input checked="" type="checkbox"/> Religion/Ethics | <input type="checkbox"/> Lower School |
| <input type="checkbox"/> World Languages | <input type="checkbox"/> Library | <input type="checkbox"/> Science | <input type="checkbox"/> Middle School |
| <input type="checkbox"/> Technology/Innovation | <input type="checkbox"/> Math | <input type="checkbox"/> Sustainability | <input type="checkbox"/> Upper School |

PROPOSED TITLE _____

DESCRIPTION *(max 80 words) (include participant limit and specific school location, if applicable)*

LEAD PRESENTER *(if not from an AIMS school, provide company name and address)*

Name _____ Email _____ Phone _____

School/Organization _____ Position _____

Address _____ City _____ State _____ Zip _____

ADDITIONAL PRESENTERS *(if applicable)*

Name/School _____ Name/School _____

Name/School _____ Name/School _____

Fee Policies – Presentations by AIMS Member School Faculty/Staff are often done voluntarily. Speaker fees, if any, are paid on a case-by-case basis. Lead presenters assume responsibility for communication with additional presenter(s). Presenters from AIMS Schools are responsible for acquiring Head’s approval. Though not all proposals can be chosen, all are given consideration and are based on program content and overall balance. For presentations, please bring your own laptop and send all copying to AIMS (AIMS does not pay for outside copying).