

alPHa

Association of Local
PUBLIC HEALTH
Agencies

ANNUAL GENERAL MEETING & CONFERENCE **Tuesday, June 9, 2026**

This package contains the following information:
Pre-Notice of the 2026 alPHa Annual General Meeting
Call for 2026 alPHa Resolutions
Call for 2026 alPHa Distinguished Service Awards
Call for Board of Health Nominations for the alPHa Board of Directors

The 2026 Annual General Meeting and Conference are being held at the Radisson Blu Toronto Downtown, located along the waterfront. Further information about the mobile workshop and opening reception on the afternoon of Monday, June 8, the Conference and AGM on Tuesday, June 9, and the half-day Section meetings on the morning of Wednesday, June 10 will follow at a later date.



PRE-NOTICE

2026 ANNUAL GENERAL MEETING

PRE-NOTICE is hereby given the 2026 Annual General Meeting of the ASSOCIATION OF LOCAL PUBLIC HEALTH AGENCIES (alPHa) will be held in Toronto on Tuesday, June 9, 2026, at 10:15 a.m. Eastern Daylight Time during the 2026 Annual Conference.

Member Representatives of the Association in good standing at the time of the meeting are entitled to vote.

The Annual General Meeting is being held for the following purposes:

1. To consider and approve the minutes of the 2025 Annual General Meeting;
2. To receive and adopt the annual reports from the Chair, Chief Executive Officer, Section Chairs, and others, as appropriate;
3. To consider and approve the Audited Financial Statements for the 2025–2026 fiscal year;
4. To appoint an auditor for the 2026–2027 fiscal year; and
5. To transact such other business as may properly be brought before the meeting.

DATED at Toronto, Ontario, Friday, March 6, 2026.

BY ORDER OF THE BOARD OF DIRECTORS.



Loretta Ryan
Chief Executive Officer



Call for Resolutions

ALPHA members are invited to submit Resolutions for consideration at the 2026 ALPHA Annual General Meeting & Resolutions Session during the Annual Conference in June.

Proposed Resolutions should be drafted with consideration of:

- ALPHA's scope and mandate, including its [Strategic Plan](#).
- ALPHA's existing positions, which are documented in our [online Resolutions pages](#).
- Adherence to ALPHA's [Procedural Guidelines for ALPHA Resolutions](#).

Resolutions should, wherever possible, be limited to **one** operative clause **per issue** (other than specific directions on whom to advise) to allow for focused advocacy and monitoring.

Who may submit?

Resolutions for consideration by the ALPHA Membership must be sponsored by one of the following:

- Member Board of Health.
- The ALPHA Board of Directors, the ALPHA Executive Committee, an ALPHA Section (i.e. COMOH or Boards of Health) or a Section Executive Committee.
- An Affiliate member organization.

When is the deadline to submit?

All Resolutions for Consideration by the Membership, and all supporting materials, must be submitted no later than **Friday, April 10, 2026, at 4:30 p.m.**

In accordance with the provisions set out by Ontario's *Not for Profit Corporations Act, 2010*, late Resolutions are no longer accepted. Urgent matters raised after this time may be addressed by the ALPHA Board of Directors under its existing authority as the duly elected representative body of the membership.

When will Resolutions be debated by the ALPHA membership?

There will be a special session to consider Resolutions on Tuesday, June 9, 2026, immediately following the Annual Business Meeting portion of the Annual Conference.

How may I submit the Resolutions?

Only electronic submissions in **MS Word** will be accepted. Please [click here](#) to download a template.

Please email Submissions to: Loretta Ryan, Chief Executive Officer, ALPHA loretta@alphaweb.org.



CALL FOR NOMINATIONS

alPHA Distinguished Service Award

The Distinguished Service Award (DSA) is awarded annually by the Association of Local Public Health Agencies to individuals in recognition of their outstanding contributions to local public health in Ontario.

How many awards are given each year?

- A maximum of one award per Section and Affiliate organization may be presented in any given year.
- On occasion, an award may be given to individuals outside of alPHA for their contributions to local public health. No more than one such nomination will be considered in any given year.

Who is eligible to receive the DSA?

- Eligibility is open to individuals who fall under the following categories and have served at a **health unit that has been a member in good standing of alPHA for at least three years**:
 - A current member of alPHA's Boards of Health (BOH) Section.
 - A current member of alPHA's Council of Ontario Medical Officers of Health (COMOH) Section.
 - A senior management/non-union current member of one of alPHA's seven Affiliated organizations (i.e., AOPHBA, APHEO, ASPHIO, HPO, OAPHD, ODPH, and OPHNL).
- Consideration may also be given to individuals outside of the alPHA membership who have made outstanding contributions to local public health in Ontario.

Who is eligible to be nominated?

- Eligible nominees have:
 - Demonstrated exceptional qualities of leadership in their own milieu.
 - Achieved tangible results through lengthy service and/or distinctive acts.
 - Displayed exemplary devotion to public health at the provincial level.

Who is eligible to nominate?

- Eligibility to nominate is subject to the same requirements as those for nominees, including minimum length of service. Please note that three Section or Affiliate members of alPHA must sign the nomination form, as appropriate.
- In the case of nominations of *non-members of alPHA*, nominations must come from any three eligible nominators from alPHA's Sections or Affiliates.
- The Award is presented on behalf of each of alPHA's various membership groups, i.e., the BOH Section, COMOH Section, and the seven Affiliated organizations of alPHA.

- **Therefore, nominations must be issued by the nominee's Section or Affiliate organization** (i.e., nominations of BOH Section members must come from the BOH Section; nominations of a Medical/Associate Medical Officer of Health must come from the COMOH Section; and nominations of senior public health staff must come from the nominee's respective Affiliate organization and be signed by management/non-union staff). If you want to recommend an individual for nomination by their Section or Affiliate organization, please contact the Chair or President of the respective Section or Affiliate organization.
- **Nominees must be active members of alPHa – i.e., currently employed at a public health unit or currently serving on a Board of Health.**
- In the case of awards presented to non-members of alPHa, the award will be presented on behalf of alPHa's Board of Directors.

What materials must accompany the nomination form?

1. Signatures of the nominator and two other supporting eligible nominators.
2. A **cover letter explaining why the nominee deserves this award** (maximum two pages in length). Since the members of the Selection Committee more than likely will not know the nominee, they will base their assessment on what is conveyed to them in the cover letter. The letter should tell the Selection Committee what the nominee has achieved and why the nominee is outstanding.
3. A service record or curriculum vitae (maximum two pages in length) that includes the following:
 - Special or distinctive services on behalf of public health provincially.
 - Leadership and contributions on behalf of alPHa and/or one of its Sections; an Affiliated organization; or a provincial public health organization. (if applicable)

Where should the nominations be sent?

- Nomination forms, along with all relevant materials/ full package, should be emailed to Loretta Ryan, Chief Executive Officer, alPHa, at loretta@alphaweb.org.

When is the deadline to submit nominations?

- **Friday, April 10, 2026, at 4:30 p.m. EDT. Only complete applications will be considered for an award.**

Who selects the DSA recipients?

- All nominations are reviewed and approved by the alPHa Executive Committee.
- In the event of a tie, the alPHa Board of Directors will determine the Award recipient.

How are DSA recipients notified?

- Award recipients are notified by alPHa approximately one month prior to the conference date.
- Award recipients will be recognized during the Annual Conference.

Who can I contact if I have further questions about the DSAs?

- Loretta Ryan, Chief Executive Officer, alPHa at loretta@alphaweb.org.



2026 NOMINATION FORM
Distinguished Service Award

I HEREBY NOMINATE THE FOLLOWING INDIVIDUAL TO RECEIVE THE alPHA DISTINGUISHED SERVICE AWARD :

Nominee: (Must be from the nominees' Section or Affiliate organization.):

Title:

Health Unit/Agency/Organization (Must be currently employed by a Public Health Unit or actively serving on a Board of Health.):

Mailing Address:

Email:

Telephone:

Membership Group within alPHA (choose one):

BOH Section	COMOH Section	AOPHBA	APHEO	ASPHIO
HPO	OAPHD	ODPH	OPHNL	OTHER

NOMINATOR:

Name and Title:

Health Unit/Agency/Organization (Must be currently employed by a Public Health Unit or actively serving on a Board of Health.):

Mailing Address:

Email:

Signature:

SUPPORTING SIGNATURES (Must be different from nominator and signatories must be from the nominee's Section or Affiliate organization.):

1) Name and Title:

Health Unit/Agency/Organization (Must be currently employed by a Public Health Unit or actively serving on a Board of Health.):

Mailing Address:

Email:

Signature:

2) Name and Title:

Health Unit/Agency/Organization (Must be currently employed by a Public Health Unit or actively serving on a Board of Health.):

Mailing Address:

Email:

Signature:

This completed form **must** be accompanied by a **cover letter (maximum two pages in length)** and service record, or curriculum vitae (maximum two pages in length) that covers at a minimum a list of personal achievements at the local level, special or distinctive services on behalf of public health provincially and contributions on behalf of alPHa and/or one of its Sections, Affiliated organizations, or a provincial health organization.

Please forward completed nomination package by Friday, April 10, 2026, at 4:30 p.m. EDT to Loretta Ryan, Chief Executive Officer, alPHa, loretta@alphaweb.org.

CALL FOR BOARD OF HEALTH NOMINATIONS
alPHa BOARD OF DIRECTORS



The Association of Local Public Health Agencies (alPHa) is accepting nominations for three Board of Health Section (BOH) representatives who will serve on its BOH Section Executive Committee and serve on the alPHa Board of Directors from the following regions and for the following terms:

<ul style="list-style-type: none"> • East Region • Central West Region • South West Region 	<p>} 2-year term each (June 2026 to June 2028)</p>
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Only representatives of Boards of Health that are members in good standing of alPHa are eligible to stand for election.

As leaders in local public health agencies, the alPHa BOH Section is committed to representing the Boards of Health with the aim of improving the health of Ontarians and strengthening Ontario’s public health system. This is achieved through alPHa’s leadership and coordination, in collaboration with the provincial government and other organizations, and through evidence-informed public policy positions.

Available positions will fill seats on the alPHa BOH Section Executive Committee and on the alPHa Board of Directors. If you are a Member of a Board of Health that is an active member of alPHa, and are interested in running for a seat, please consider putting your name forward. **Further details, including the Boards of Health listed for each of the regions holding elections, are in the appendix. All candidates are strongly encouraged to read this additional information.**

How do I put my name forward?

Submit a completed Nomination Form and Consent, along with a biography of your suitability for candidacy (maximum 200 words), and a copy of the motion from your Board of Health supporting your nomination to alPHa by **Friday, April 17, 2026**, at 4:30 p.m. EDT. **Only complete nomination packages will be considered – this includes signatures from the sponsors, who must be Members in good standing with alPHa.**

An election to determine the representatives will be held at the alPHa BOH Section Zoom meeting on **Tuesday, May 5, 2026, at 2:00 p.m. EDT for the sole purpose of electing regional representatives. All candidates must be in attendance and be prepared to give a two-minute speech to the attendees. All alPHa BOH Section Members who wish to participate and vote, including candidates, must pre-register by: **Friday, April 17, 2026**, at 4:30 p.m. EDT.**

alPHa will reach out at a later date to the public health units for a list of Member Representatives who plan to attend the meeting. This is a similar process to previous years in that an EA/AA will send in the list to alPHa on behalf of their Board of Health to communications@alphaweb.org.
Member Representatives do not individually register.

Whom should I contact if I have questions about the above? Loretta Ryan, Chief Executive Officer, alPHa at loretta@alphaweb.org.



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FORM OF NOMINATION AND CONSENT

BOH Section Executive Committee and the alPHa Board of Directors 2026-2028

_____, a Member Representative of the Board of Health
of
(Please print the nominee’s name)

_____, is HEREBY NOMINATED.
(Please print the health unit’s name)

as a candidate for election to the BOH Section Executive Committee and the alPHa Board of Directors from:

- East Region (2-year term)
- Central West Region (2-year term)
- South West Region (2-year term)

SPONSORED BY:

1) _____
(Signature of Member Representative from the nominating Board of Health)

2) _____
(Signature of Member Representative from the nominating Board of Health)

Date: _____

I, _____, HEREBY CONSENT to my nomination.
(Signature of nominee) and agree to serve as a member of **the BOH Section Executive Committee and a Director of the alPHa Board** if appointed.

Date: _____

IMPORTANT:

1. Nominations close on **Friday, April 17, 2026**, at 4:30 p.m. EDT, and must be submitted to alPHa by then. **Only complete nomination packages will be considered.**
2. A **biography** of the nominee outlining their suitability for candidacy, as well as a **motion passed by the sponsoring Board of Health** (i.e. record of a motion from the Clerk/Secretary of the Board of Health) must also be submitted with this nomination form on separate pages by the deadline. **There is a 200-word limit for the biography. Links may be included in the biography but not attachments.**
3. **Email the completed form, biography, and copy of the Board of Health nominating motion, to Loretta Ryan, Chief Executive Officer, alPHa at loretta@alphaweb.org.**

APPENDIX
BOARDS OF HEALTH SECTION
BACKGROUND INFORMATION FOR CANDIDATES

<p>South West Region - Boards of Health in this region include:</p> <ul style="list-style-type: none"> • Chatham-Kent Public Health • Grey Bruce Public Health • Huron Perth Public Health • Lambton Public Health • Middlesex-London Health Unit • Southwestern Public Health • Windsor-Essex County Health Unit 	<p>East Region - Boards of Health in this region include:</p> <ul style="list-style-type: none"> • Eastern Ontario Health Unit • Southeast Public Health • Ottawa Public Health • Renfrew County and District Health Unit
<p>Central West Region - Boards of Health in this region include:</p> <ul style="list-style-type: none"> • Grand Erie Public Health • Halton Region Health Department • Hamilton Public Health Services • Niagara Region Public Health • Waterloo Region Public Health and Paramedic Services • Wellington-Dufferin-Guelph Public Health 	

BOH SECTION OBJECTIVES

The objectives of alPHA's BOH Section are to do the following:

- Provide strong, province-wide leadership in local public health.
- Advocate for health protection and promotion policies and programs that maintain and improve the health of Ontarians.
- Promote and maintain the highest standards for Ontario's public health legislation, policy, programs, and services.
- Support the planning, implementation, and evaluation of effective and efficient local public health programs and services.
- Act as a forum for sharing information and resources and for addressing and discussing public health issues amongst the BOH Section Member Representatives and other agencies that support alPHA's goals.
- Engage with and provide public health and related policy advice to alPHA, the Office of the Chief Medical Officer of Health, the Government of Ontario, Public Health Ontario, Ontario Health, Health Canada, the Public Health Agency of Canada, and other public health partners, subject to approval by the alPHA Board of Directors.
- Promote and support the governance role of its Members.
- Provide support to Boards of Health, as needed.
- Support alPHA's education and networking events.
- Seek recognition for outstanding service from amongst Board of Health Section Member Representatives through the annual alPHA Distinguished Service Awards.

BOH SECTION EXECUTIVE COMMITTEE

- Seven Directors are elected by Section Member Representatives to the alPHa Board of Directors. These Directors must be a Representative from an active Member of a Board of Health/Regional Health Committee and satisfy the qualification requirements in Section 5.03(a) of the [By-law](#).
- Member Representatives will be elected for 2-year terms by the Membership and constitute the Executive Committee of the Section.
- The BOH Section Executive Committee will include one representative from each of the following regions of Ontario: North West; North East; South West; East; Central East; Central West; and Toronto.
- The BOH Section Executive Committee will elect a BOH Section Executive Committee Chair and a BOH Section Executive Committee Vice Chair.
- No Member Representatives of the BOH Section Executive Committee receive any remuneration or honorarium from alPHa for acting as such.

MEETINGS

- The BOH Section follows alPHa's By-law and policies and procedures.
- The general Membership meets at the alPHa Annual Conference, and other meetings may be held, at the call of the BOH Section Chair.
- Any BOH Member Representative qualifies to be a voting delegate at large at any general meeting of the BOH Section for Member local public health agencies.
- Serve as a public figure and spokesperson for alPHa, as approved by the Chair of the Board of Directors or the Chief Executive Officer.
- The BOH Section Executive Committee meets as required and at the call of the BOH Section Chair to conduct the business of the Section. At other times, the BOH Section Executive Committee will maintain a continuity of effort through correspondence or directly through the alPHa Chief Executive Officer.
- A quorum for the transaction of business at a BOH Section Executive Committee meeting is four (4).
- The BOH Section Executive Committee Chair presides over the Section Executive meetings.
- Procedures for the order of business are those set forth in the By-Law and *Robert's Rules of Order*.
- In all matters of procedure not provided for by by-law, policy, or procedures at any meeting, the question will be decided by the BOH Section Executive Committee Chair, whose decision may be appealed to the meeting without debate.
- BOH Section Executive Committee Members may not substitute their Board position to an alternate Member of the BOH Section to sit in for the Director responsibilities at a meeting of the Board of Directors or the BOH Section Executive Committee.
- The BOH Section Executive Committee may, from time to time or upon direction from the alPHa Board of Directors, establish special committees or recruit special representatives from the BOH Section Membership to committees and working groups, with the approval of the alPHa Board of Directors.
- Any Member Representative who has had two absences in a row, or a total of three during the same year, without giving prior notice of their absence, will be reminded by the BOH Section Executive Committee Chair via official letter. After a total of four absences, or three in a row during the same year, without giving prior notice of their absence, the Member Representative will be deemed to have resigned from the Committee unless exempted by a Section Resolution. An Attendance Report is included in the Annual Report.