

CALL FOR BOARD OF HEALTH NOMINATIONS
2024-2026
aPHa BOARD OF DIRECTORS



*alPHa is accepting nominations for **three** Board of Health representatives to fill positions on its Board of Directors from the following regions and for the following terms:*

<ol style="list-style-type: none"> 1. East 2. Central West 3. South West 	}	<p>Two-year term each (June 2024 to June 2026)</p>
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See the attached appendix for Boards of Health in each of these regions.

Each position will fill a seat on the Boards of Health Section Executive Committee and a seat on the alPHa Board of Directors. If you are an active member of a Board of Health/Regional Health Committee who is interested in running for a seat, please consider standing for nomination.

Qualifications:

- Active member of an Ontario Board of Health (or Regional Public Health Committee) that is a member organization of alPHa.
- Knowledge and skills in the areas of not-for-profit governance: policy, finance, programs, and human resources.
- Previous volunteer leadership experience in a not-for-profit is an asset but not a requirement.
- Strong commitment to public health and the work of the organization.

An election to determine the representatives will be held at the Boards of Health Section Meeting on Friday, June 7, 2024. All nominees must be present.

Nominations close on **Friday, May 31, 2024, at 4:30 p.m.** Candidates are encouraged to submit well in advance of the deadline to ensure they have a complete application package. Only complete nomination packages will be considered.

Serving on the alPHa Board is an important opportunity for you to:

- Play a part in making alPHa a stronger leadership organization for public health agencies in Ontario.
- Represent your colleagues at the provincial level.
- Participate in discussion reflecting common concerns of public health agency management across the province.
- Expand your contacts and strengthen relationships with Medical Officers of Health, public health unit senior staff and Board of Health members and lend your expertise to

the development of alPHa position papers and official responses to issues affecting all public health agencies.

- Participate on provincial ad hoc or advisory committees.

Duties of a Director:

- Make decisions in the best interest of the Association's long and short-term goals, objectives, priorities, and initiatives using a thorough understanding of alPHa's Constitution, Strategic Plan, and policies and procedures, including the Code of Conduct.
- Prepare for, attend, and actively participate in Board meetings and the Annual General Meeting.
- Approve Strategic Plan, Annual Budget, and Annual Report.
- Review and approve major contracts and grants.
- Complete tasks as assigned by the Executive Committee.
- Provide written and verbal reports, as appropriate.
- Participate in ad hoc committees and sub-committees, as appropriate.
- Provide input and consultation to the alPHa Executive Committee and Executive Director, as needed.
- Hire and evaluate the Association's Executive Director.
- Serve as a public figure and spokesperson for the Association, as appropriate.

How is the alPHa Board structured?

- There are twenty-one directors on the alPHa Board.
 - Seven from the Boards of Health Section (BOH Section).
 - Seven from the Council of Ontario Medical Officers of Health Section (COMOH Section).
 - One from each of the-seven Affiliate Organizations of alPHa.
- There are three committees of the alPHa Board: Executive Committee, Boards of Health Section Executive, and COMOH Executive.

What is the Boards of Health Section Executive Committee of alPHa?

- This is a committee of the alPHa Board of Directors comprising seven Board of Health representatives.
- It includes a Chair and Vice-Chair who are chosen by the Section Executive members; and
- Members of the Section Executive attend all alPHa Board meetings.

How long is the term on the Boards of Health Section Executive/alPHa Board of Directors?

- A full term is two years with no limit to the number of consecutive terms.
- Mid-term appointments will be for less than two years.

What is the time commitment for a Section Executive member/Director of alPHa?

- alPHa Board meetings are held online approximately six times a year; a sixth and final meeting is held in-person at the June *Annual Conference*.
- Boards of Health Section Executive Committee meetings are held online approximately five times a year.
- The Chair of the Boards of Health Section Executive and two other members participate

in the alpha Executive Committee's monthly online meetings. Other ad hoc meetings may be held.

- Attendance and participation at meetings are a key aspect of the positions. Candidates should give careful consideration as to their availability for these meetings prior to committing to putting their name forth for a position.

Are my expenses as a Director of the alpha Board covered?

- Any travel expenses incurred by an alpha Director during Association meetings are *not* covered by the Association but are the responsibility of the Director's sponsoring health unit.

How do I stand for consideration for appointment to the alpha Board of Directors?

Submit a completed Form of Nomination and Consent along with a biography of your suitability for candidacy (maximum 200 words) and a copy of the motion from your Board of Health supporting your nomination to alpha by **Friday, May 31, 2024, at 4:30 p.m. Candidates are encouraged to submit well in advance of the deadline to ensure they have a complete application package. Only complete nomination packages will be considered.**

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- **All nominees are required to attend and participate in the alpha Boards of Health Section Executive Elections on June 7, 2024.**

Who should I contact if I have questions on any of the above?

- Loretta Ryan, Executive Director, alpha at loretta@alphaweb.org.

Appendix to Nomination and Consent Form – aPHa Board of Directors 2024-2026

East Region

Boards of health in this region include:

Eastern Ontario
Hastings Prince Edward
Kingston Frontenac Lennox & Addington
Leeds Grenville & Lanark
Ottawa
Renfrew

Central West Region

Boards of health in this region include:

Brant
Haldimand-Norfolk
Halton
Hamilton
Niagara
Waterloo
Wellington-Dufferin-Guelph

South West Region

Boards of health in this region include:

Chatham-Kent
Grey Bruce
Huron Perth
Lambton
Middlesex-London
Southwestern
Windsor-Essex



Association of Local
PUBLIC HEALTH
Agencies

FORM OF NOMINATION AND CONSENT
alPHa Board of Directors 2024-2026

_____, a Member of the Board of Health of
(Please print nominee’s name)

_____, is HEREBY NOMINATED
(Please print health unit name)

as a candidate for election to the alPHa Board of Directors for the following Boards of Health Section Executive seat from (*choose one using the list of Board of Health Vacancies on previous pages*):

East (two-year term)

Central West (two-year term)

South West (two-year term)

SPONSORED BY:

1) _____
(Signature of a Member of the Board of Health)

2) _____
(Signature of a Member of the Board of Health)

Date: _____

I, _____, HEREBY CONSENT to my nomination
(Signature of nominee) and agree to serve as a **Director of the alPHa Board** if appointed.

Date: _____

IMPORTANT:

1. Nominations close on **Friday, May 31, 2024, at 4:30 p.m.** and must be submitted to alPHa by this deadline. **Candidates are encouraged to submit well in advance of the deadline to ensure they have a complete application package. Only complete nomination packages will be considered.**
2. A **biography** of the nominee outlining their suitability for candidacy, as well as a **motion passed by the sponsoring Board of Health** (i.e. record of a motion from the Clerk/Secretary of the Board of Health) must also be submitted with this nomination form on separate pages by the deadline. **There is a 200-word limit for the biography.** **Links may be included in the biography but not attachments. Candidates are encouraged to include a photo.**
3. Email the completed form, biography and copy of Board motion, to Loretta Ryan at loretta@alphaweb.org.