



## CALL FOR NOMINATIONS

### ALPHA Distinguished Service Award

The Distinguished Service Award (DSA) is awarded annually by the Association of Local Public Health Agencies to individuals in recognition of their outstanding contributions made to public health in Ontario.

#### How many awards are given yearly?

- A maximum of one award per Section and Affiliate organization may be presented in any given year.
- On occasion, an award may be given to individuals outside ALPHA for their contributions to public health. No more than one such nomination will be considered in any given year.

#### Who is eligible to receive the DSA?

- Eligibility is open to individuals who fall under the following categories and have served a health unit that is currently a member in good standing of ALPHA for at least three years:
  - A current member of ALPHA's Boards of Health Section.
  - A current member of ALPHA's COMOH Section.
  - A senior management/non-union current member of one of ALPHA's seven affiliated organizations (i.e., AOPHBA, APHEO, ASPHIO, HPO, OAPHD, ODPH, OPHNL).
- Consideration may also be given to individuals outside of the ALPHA membership who have made outstanding contributions to public health in Ontario.

#### Who deserves the DSA?

- Eligible recipients have:
  - Demonstrated exceptional qualities of leadership in their own milieu.
  - Achieved tangible results through lengthy service and/or distinctive acts.
  - Displayed exemplary devotion to public health at the provincial level.

#### Who is eligible to nominate?

- Eligibility to nominate is subject to the same requirements as those for nominees including minimum length of service. Please note that three Section or Affiliate members of ALPHA must sign the nomination form. In the case of Affiliate nominations, nominators must be non-union/senior management members of their respective associations.
- In the case of nominations of *non-members of ALPHA*, nominations must come from any three eligible nominators from ALPHA's Sections or Affiliates.
- The Award is presented on behalf of each of ALPHA's various membership groups, i.e., the Boards of Health Section, COMOH Section, and the seven Affiliate organizations of ALPHA.

- **Therefore, nominations must be issued by the nominee's Section or Affiliate organization** (i.e., nominations of Boards of Health Section members must come from the Boards of Health Section; nominations of a Medical/Associate Medical Officer of Health must come from the COMOH Section; and nominations of senior public health staff must come from the nominee's respective Affiliate organization). If you want to recommend an individual for nomination by their Section or Affiliate organization, please contact the Chair or President of the respective Section or Affiliate organization.
- In the case of awards presented to non-members of alPHa, the award will be presented on behalf of alPHa's Board of Directors.

### **What materials must accompany the nomination form?**

1. Signatures of the nominator and two other supporting eligible nominators.
2. A **cover letter explaining why the nominee is deserving of this award**. Since the members of the Selection Committee more than likely will not know the nominee, they will base their assessment on what is conveyed to them in the cover letter. The letter should tell the Selection Committee what the nominee has achieved and why it is outstanding.
3. A service record or curriculum vitae that includes the following:
  - Personal achievements at the local level.
  - Special or distinctive services on behalf of public health provincially.
  - Leadership and contributions on behalf of alPHa and/or one of its Sections; an Affiliated organization; or a provincial public health organization.

### **Where should I send the nominations to?**

- Nomination forms along with all relevant accompaniments should be emailed to Loretta Ryan, Executive Director, alPHa, at [loretta@alphaweb.org](mailto:loretta@alphaweb.org).

### **When is the deadline to submit nominations?**

- **Friday, April 12, 2024, 4:30 p.m.**

### **Who selects the DSA recipients?**

- All nominations are reviewed by the Executive Committee of alPHa.
- In the event of a tie, the alPHa Board of Directors will determine the Award recipient.

### **How are Award recipients notified?**

- Award recipients are notified in writing by alPHa approximately one month prior to the conference date.
- Award recipients will be recognized during the *Annual Conference*.

### **Who can I contact if I have further questions about the Awards?**

- Loretta Ryan, Executive Director, alPHa ,at [loretta@alphaweb.org](mailto:loretta@alphaweb.org).



**2024 NOMINATION FORM**  
*Distinguished Service Award*

**I HEREBY NOMINATE THE FOLLOWING INDIVIDUAL TO RECEIVE THE alPHa DISTINGUISHED SERVICE AWARD:**

Nominee:

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Title:

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Health Unit/Agency/Organization:

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Mailing Address:

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Email:

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Telephone:

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Membership Group within alPHa (choose one):

BOH Section	COMOH Section	AOPHBA	APHEO	ASPHIO
HPO	OAPHD	ODPH	OPHNL	OTHER

**NOMINATOR'S SIGNATURE:**

Name (please print):

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Title:

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Health

Unit/Agency/Organization: \_\_\_\_\_

Email:

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Signature: \_\_\_\_\_ Date:

**SUPPORTING SIGNATURES** (*must be different from nominator*):

1. \_\_\_\_\_ Name (please print):

\_\_\_\_\_

2. \_\_\_\_\_ Name (please print):

\_\_\_\_\_

This completed form **must** be accompanied by a **cover letter** and **service record**, or curriculum vitae, to at least include a list of personal achievements at the local level, special or distinctive services on behalf of public health provincially and contributions on behalf of alPHa and/or one of its Sections, Affiliated organizations, or a provincial health organization.

**Please forward by Friday, April 12, 2024, 4:30 p.m.**

**to:** Loretta Ryan, Executive Director, alPHa, [loretta@alphaweb.org](mailto:loretta@alphaweb.org)