Competition Council Meeting  
December 2-3, 2017  
Arlington, VA

Agenda

Locations:
• Hotel: Crystal Gateway Marriott  
  o 1700 Jefferson Davis Hwy. Arlington, VA 22202 (703-920-3230)  
  o Meeting Room Location - Jefferson Room: Lobby Level  
• Saturday Evening Dinner: King Street Blues [www.kingstreetblues.com]  
  o 1648 Crystal Square Arcade, Arlington, VA (703-415-2583)

Transportation:
• Reagan National Airport (DCA)  
• To Hotel:  
  o Crystal City Metro Station (*Blue Line or Yellow Line*), or  
  o Hotel Shuttle (*free*) - Courtesy phone located at airport, or call: 703-920-3230

ACA Staff Contact Info:
• Chris Stec, Chief Operating Officer: cstec@americancanoe.org  828-329-3404  
• Morgan House, Director of High Performance & Competition: mhouse@americancanoe.org  770-540-6307  
• Amy Ellis, Membership Coordinator: aellis@americancanoe.org  540-907-4460 x108, or 706-206-6316

Friday, December 1st
*Arrivals prior to Friday - must be pre-approved – to confirm hotel room availability*

Evening  
  ◦ Arrival  
  ◦ Dinner on your own

Saturday, December 2nd

Morning  
  ◦ Arrivals continue  
  ◦ Breakfast on your own

8:15am  
  ◦ ACA Staff Meeting: Competition Department

10:00am  
  ◦ Competition Council Meeting Check in Opens – *Amy Ellis & Morgan House (Jefferson Room)*

11:00  
  ◦ Competition Council Meeting Begins (*Jefferson Room*)  
    ◦ Welcome & Call to Order – Kirk Havens, ACA Board of Directors  
    ◦ Overview – *Chris Stec*  
      ◦ Reimbursement Procedure & Hotel Rooms

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- Introductions
- Staff Presentation
  - ACA Structure: Board – Councils – Committees - Staff
  - Finances: Funding Sources & Bank Accounts

12:00pm  ◦ Lunch (with the group at the hotel)

1:00  ◦ Meeting resumes
  - Staff Presentation continues – Chris Stec
    - Uniforms
    - Calendar
    - Communications
    - Conference Call Line & GoToMeeting
    - Council & Committee Rosters
    - Membership Structure - Dues - Funding

3:00  ◦ Break (snacks and drinks provided)

3:30  ◦ Facilitated Discussion – Morgan House
  - Coaching Certifications: recruitment & retention
  - Officials/Judges Certifications: recruitment & retention
  - Development Program / Pipeline
  - Gender Equity / Diversity

4:45  ◦ Governance Overview – Chris Stec
  - ACA Board: Elite Athlete Nominations
  - Athlete Advisory Council
  - USOC representation
  - ICF representation
  - COPAC representation
  - Competition Council Operating Procedures - introduction

5:00  ◦ Meeting Concludes for the Day

6:30  ◦ Meet in Lobby to Walk to Group Dinner

7:00  ◦ Group Dinner & Networking – King Street Blues
  - 1648 Crystal Square Arcade, Arlington, VA (703-415-2583)
  - 5 minute walk from hotel
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● Sunday, December 3rd

7:15am  ◦ Paracanoe Committee Meeting (Shaun, Debby, Brandon, Chris B., Morgan)

8:00  ◦ Light Breakfast provided (Jefferson Room)

8:30  ◦ Competition Council Meeting Resumes (Jefferson Room)
  ◦ Competition Council Operating Procedures – in depth discussion
  ◦ Development Program / Pipeline continued

9:45  ◦ Open Session for Other Topics or Ideas

10:15  ◦ Greatest needs from each Discipline

10:45  ◦ Break

11:00  ◦ Final Session
  ◦ Next Steps
  ◦ January: Nominations & Elections
  ◦ Future Goals
  ◦ 2018 Competition Council Meeting(s):
    ◦ Monthly or Quarterly Conference Calls?
    ◦ August 24-25, 2018
      at the ACA Leadership Academy in conjunction with Paddlesports Retailer

12:00pm  ◦ Conclusion and Depart for Airport, Thank You & Safe Travels!
  ◦ Airport Transportation provided by metro or hotel

  Must make individual arrangements with hotel for courtesy shuttle

  Hotel Departures after Sunday - must be pre-approved

a/o 11.30.2017