I. Call to Order – Time: 12:06pm – 1:35pm
   - Establish Quorum (needs to be at least 3) - One Committee Member is not in good standing, so committee has 4 voting members and the quorum is 3 for this meeting

II. Secretary’s Report – Larry Gioia

   Discussion: n/a
   -

III. Discipline Committee Chair Report –

   Discussion: n/a

IV. Staff Report/Update (if appropriate)

   Discussion: See below topics under New Business

V. Sub-committee/Workgroup report

   Discussion: None
VI. Election matters (as required)
Discussion: None

VII. Old Business
Discussion: None

VIII. New Business (links to reference documents)

- 2019 USP Paracanoe Funding status -Stec
- Chula Vista Training Camp -Debby
- World Cups and/or World Championships participation
- Tokyo Paralympics Selection Criteria (info attached)
- Update on potential Paracanoe High Performance Manager position – have an interview scheduled for Thursday with Shannon Moore -Stec

Discussion:
- 2019 USP Paracanoe Funding status -Stec
  1. Staff need to submit an update on Paracanoe program to Katie Baker prior to USP sending the PPA to sign
  2. Thanked Debby for Paracanoe athlete info to add to report
  3. Spoke about remaining Paracanoe funds from 2018
     1. Final/outstanding reimbursements from athletes/coaches/team leader need to be sent to staff asap

- Chula Vista Training Camp -Debby
  1. Spoke about athletes that would be attending – updates on their training and background
  2. Looking forward to a good training camp with several athletes
  3. Funding will likely be available to reimburse these athletes for a percentage of their travel from the 2019 Paracanoe budget

- World Cups and/or World Championships participation
  1. Debby provided updates on locations and potential athletes
  2. Debby is willing to serve as Team Leader
  3. Will need to finalize travel and accreditations in the near future.

- Tokyo Paralympics Selection Criteria (info attached)
  1. Debby has provided a first rough draft
  2. After National Team Selection Criteria are finalized, the Tokyo criteria will be the next priority
• Update on potential Paracanoe High Performance Manager position – have an interview scheduled for Thursday with Shannon Moore. -Stec
  ■ Speaking with Shannon Moore on Thursday about potential role on ACA’s Paracanoe staff
  ■ Committee also recommended we talk to Bryse Paffile. Debby to provide an introduction for Chris Stec
  ■ Discussion ensued about job description/responsibilities of this position.

• Other Topics
  ■ Spoke about new process to allow Paracanoe Committee to see and help manage yearly Paracanoe budget
  ■ Need to work on 2019 National Team Selection Criteria; criteria to include a time component in order to make the National Team in each class.
  ■ Discussed potential process for being invited to the Tokyo Paralympic Test Race later this year; staff to ask Katie Baker about additional funding for this if USA secures a quota spot
  ■ Discussed updates to the VMAA times. Debby to submit to Mike Welch at VA

IX. Upcoming Meeting(s)
• Will send out a Doodle Poll for next call in late February / early March:
  https://doodle.com/poll/ai7ryn7bf96u3hz8