



Safety Education & Instruction Council (SEIC) Meeting

Date: Friday, November 9th, 2018

Location: Sweetgrass Pavilion, Wild Dunes Resort - Isle of Palms, SC

In attendance were

Voting members:

| | | | |
|---------------|---------------|---------------|-------------|
| John Browning | C.C. Williams | Greg Wolfe | Sam Fowlkes |
| Trey Knight | | Mike Aronoff | Sean Morley |
| Robin Pope | Steve Hutton | Molly Gurien | |
| Raff Kuner | Beth Wiegandt | John McDonald | |

Non-voting attendees:

| | | | | |
|------------------------------|-------------------------------|---------------------------|-------------------------------------|-------------|
| David Bell (BSA Advisory) | Joe Moore | John Traendly | Mike Schandroff | Kyle Thomas |
| Lynn Dominguez | Paula Hubbard Peg Phillips | Lee Riser Nigel Graham | Denise Schandroff Janette Pasqua | |

ACA Staff: Kelsey Bracewell & Chris Stec

- The meeting was called to order at 8:15 a.m. by Chair Steve Hutton.
 - Welcome, introductions, and declaration of conflicts of interest
- A quorum was established with 12 of 21 voting members present.
- The Chair announced that we received 2 motions were not received by the 30 day advance notice deadline required by our Bylaws. Bylaws require those 2 to be listed under New Business and to receive 2/3 vote approval to consider.
- Motion to amend the agenda to allow discussion of late motions - Steve - Robin. Approved by unanimous vote.

Secretary's Report: Secretary C.C. Williams presented the minutes from:

- The March 2nd, 2018 meeting Fredericksburg, V.A..
 - Motion to accept the minutes as presented was made by Sam and seconded by Robin. Motion passed by unanimous vote.

Liaison Reports

- Boy Scouts of America, reported by David Bell
 - Put out a new brochure for new WW rafting award. ACA office staff assisted.
 - Continue to get good feedback on BSA aquatics safety committee
 - Working to update merit badge books with NOWS language. Will be using 3rd party verification for those documents as well.
- USCG Auxiliary, report by Chris:
 - Chris - USCG main concern is reducing paddlesports deaths.
 - Will be doing outreach to paddle sports retailers to provide educational material and training.
 - Paddlesports are a target for regulation due to the number of fatalities. Regulations will not come from USCG but will likely come from states.
- USCG Auxiliary, reported by Robin:
 - Appointed as branch chief for USCG auxiliary.
- Peg Phillips, National Safe Boating Council
 - Powerpoint (to be included in packet)
 - Life jacket facts
 - 76% of drowning due to drowning
 - 84.5% of victims NOT wearing life jackets
 - Recent logo rebranding
 - Co-branded logos available for each state, aca, etc.
 - 31% increase in website hits since rebranding
 - Top section of website visited - resources
 - Federal life jacket requirement
 - Review of USCG federal requirement
 - Reviewed Voluntary Media Best Practices
 - Reviewed 2019 Events
 - Sam - How do the PFD laws apply to river tubing. Having done research it appears that the PFD laws do not apply to tubing
 - Chris - NASBLA is working with government agencies to produce a seated DUI test that could have the same consequences as DUI while driving and could be done in a boat.
 - Mike - in Potomac river gorge they require PFD and helmet when people are near the river.
 - Greg - Are you actively looking for national regulations for wearing a lifejacket. Seems similar to what we went through with seat belts in cars.
 - Peg - We're not a lobbying agency. We do outreach and education to promote life jacket use. There is a solution - grassroots efforts to promote life jacket use.
 - Chris - Changing mandatory life jacket laws at the national level is very difficult, however, it can be easier to get these laws passed at the state level.
 - Raff - Do you have statistics on SUP specific deaths?
 - Peg - I can do some research and get back to you.
 - Joe - Has anyone looked at approaching the insurance companies instead? Cost savings for insurance companies may help them get behind the effort.
 - Chris - Boat US is now owned by GEICO. Boat US is a major insurance player will not advocate for mandatory life jacket wear.
 - Peg - Insurance companies are one of the key targets for our work
 - David - BSA does not mandate life jacket wear for all boats at all times.
 - Lynn - We're starting to see things change at Picture Rocks in Michigan. The Park service is working to curb fatalities and accidents by enforcing life jacket wear.

SEI Department Report: given by Kelsey Bracewell, accompanied by a PowerPoint presentation that is included in the post meeting packet.

- Review of current SEI Dept. Staff
- 2017-2018 – USCG Grants
 - PSF Training & Video Resources
 - Grant funding will be used to provide some of these courses around the country. Video clips have been produced to assist candidates with these courses.
 - Kelsey - Funding made it possible to use short videos/GIF's for marketing on social media. We had 835,000 people view these videos. Hosted 8 PSF courses across the country targeted to the states that had highest fatality rates.
 - Underprivileged Youth On-water Training & Game
 - The game has a similar style and animation to the Top 10 Tips for Canoeing and Kayaking Safely and Top 10 Tips for Stand Up Paddleboarding Safely videos made a few years ago and the youth paddling book.
 - You can play the game multiple times, see different outcomes, etc.
 - Game includes key education topics, PFD wear, LNT, parts of equipment, etc.
 - Course were done in four states and focused on underprivileged youth.
 - Paddle TV Safety Minute Series (Marcel)
 - Created 15, 1-min episodes that provide short and to-the-point information for children and parents. Total videos now are just over 80.
 - All videos can be found on the ACA website resources page
 - Three videos were used in TV ads - 23 million people saw these videos/ads
 - Greg - Is there any way to track any revenue that the ACA gained by these marketing efforts
 - Molly - Examples of padding TV shows?
 - Chris - Most is streaming services that provide some paddling content
 - John M. - The Facebook video and social media campaigns have been great! We have had great feedback from the college audience and the ease to share these has helped get them to other audiences. Kudos!
 - Also working on ACA Photo & GIF search tool make it easy to find photos with people in appropriate craft, wearing appropriate gear, etc.
- IT Process/SEIC Requests
 - Review of 2018 stats
 - SEIC Standards - Voted on 59 separate issues since January 2018
 - SEI Dept. has received 160 IT Can. Registration forms, and 107 IT/ITE applications since 2016.
 - Review of current Instructor Statistics including number of certified instructors.
 - Review of teaching credits charts – teaching credits and new certifications/renewals.
 - We continue to have a significant number of ACA Instructors that do not stay current with their ACA Membership and SEIC Dues (4,675 not paid of 8,946)
 - Reviewed numbers of collective certifications held: 11,721
 - Chris - Two years ago we instituted an 11-point process to get people to renew their membership renewals.
 - Steve - There are additional difficulties for international folks to even pay their SEIC dues when they want to.
 - 2018 Statistics
 - The number of skills courses reported continue to decline after a high in 2015

- Josh - There was a time in 2017 & 18 that the app didn't work. Can we communicate out to our instructors that it's now operational and back up and running
- Instructor Audit
 - Number of certifications continue to rise. Renewals have stayed mostly flat
 - Discussion about incentives for people to report their courses
 - Possible ideas - every instructor that reports a course entered to win an ACA prize
- Statistics – Assessment
 - Most popular - L2: EKT, L1: IK, L3: CK
 - 35% of all assessments were conducted in China/Hong Kong
 - 199 PSF Certifications

Standards Committee Report: SEIC Chair, Steve Hutton

- Written report included in the meeting packet.
- We get some IT applications that are very clean and easy to approve. Then we have some that require much more investigation that are much harder to approve
- I should point out that ITE renewals that are an annual task for the standards committee. These are typically rather large and take a lot of time. This is an area that we've focused on in the last 12-18 months to raise the bar for these folks. We've not been shy about identifying areas for improvement for ITEs. We consider the sole purpose of the ITE is to mentor new IT's. So if we have ITEs that aren't doing that, you aren't really fulfilling your role and purpose. We encourage ITEs to be active and stay at the top of your game
- This is the year that SEIC officers are up for reappointment. Many thanks to Robin, Steve, and C.C. for their service.
- Mike - Have there been any formal challenges?
 - Steve - We've had one this year
 - Chris - As a staff we field 3-5 phone calls per year for people who are complaining about their course, Instructor, or IT/ITE.

Nominations Committee Report: Past SEIC Chair, Robin Pope

- Every two years we get new officers
- This year we have slate of Trey Knight (Chair), Josh Hall (Vice Chair), John T. (Secretary)
- Hearing no further nominations. Slate presented
 - Motion - to accept. Sam then beth
 - Discussion - none
 - Vote - Accepted by unanimous vote.
- Sam - Thanks to Steve, Robin, and C.C. for their work
- Steve - Reminder that our current positions are effective until the end of 2018.

Instruction Committee Report: SEIC Vice Chair and Instructional Committee Chair, Trey Knight.

- The two things we focused on the lapsed instructor survey and the evaluation form for instructor candidates.
- Lapsed Instructor Survey (see summary included in meeting packet)
 - Goals
 - To assess what maintenance requirement instructors were not satisfying

- To assess why those requirements were not being met
- Survey ranged on 12-25 questions depending on their answers through the survey
- Kelsey - I considered this amount of responses to be significant based on results we've had for other surveys.
- Trey - Review of key statistics from the survey
- Mike - The numbers you showed that you sent this survey too, does this mean that the ACA have near 50,000 members?
 - Chris - We have about 16,000 ACA members at this time.
 - David - Plus another 20,000 or so ACA Event members
- Instructor Candidate Evaluation Form
 - Reviewing this document was something that we got a lot of feedback on that we should focus on.
 - The group of 11 people or so looked at different models and what different models other similar organizations are using. The group was unanimous in moving to a rubric style system.
 - John - Question on Observed/Not Observed
 - If we rate someone on a skill doesn't that imply we observe it? Could we remove the "O" option?
 - Trey - Logic would suggest we could yes.
 - Trey - We tried to find a middle ground to make it clear to candidates that they will be evaluated on all these items.
 - Steve - One word of caution - If we specify each skill at each level this is going to add a lot of documents to our evaluations and would make it more difficult to make changes when motions are passed.
 - Mike - Why wouldn't the evaluation match the Instructor Criteria instead of including all these specific skills.
 - Joe - I think that's an excellent point. This could lead toward transparency and customer service - this evaluation form should match the Instructor Criteria.
 - Chris - Could we just merge this concept into the current format of the evaluation form.
 - Kelsey - I agree with Chris. This could serve two purposes. I think this needs to also include a place to clearly identify certification level/course outcome
 - Paula - One of the things I really liked was the focus on teaching at the top of the form. Often instructor courses become a skills assessment instead of a teaching assessment.
 - Raff - This does seem to be a very cumbersome process if we implement evaluations that required so many individual forms for students with so many different criteria.
 - Trey - This is an issue we looked at that certainly does add complexity into the certification paperwork. This will require additional work and thought to solve.
 - John - I shared the AP candidate evaluation form. Link was provided to the group.

Curriculum Committee Report: SEIC Secretary and Curriculum Committee Chair, C.C. Williams.

No report

Discipline Committee Reports followed:

Introduction to Paddling Committee Report: Discipline Committee Chair, Beth Wiegandt

- Written report
- Yesterday we added a few things to the revised documents that you have as a motion in your packet.
- We have added language based on a 3rd party review yesterday at the IPC meeting. I have those changes made so we can consider the motion with the new language.
- The other things we talked about yesterday was the PSF program. A short survey was sent out to all that have provided that program. Got some good feedback from this survey as well.

Adaptive Paddling Committee Report: Discipline Committee Chair, John McDonald

- Written report included in the packet.
- Adaptive Paddling Summit took place last week. 80 people from 40 states.
- Advanced communications curriculum is moving forward
- Paracanoe world conference - beginning of Oct. great to see interest in tying paracanoe to recreation. to get potential athletes identified and engage in paddlesports
- Joe - Craig Nelson Grant Program
 - To provide APW's focusing on utilizing crafts that aren't typically used in APW. These courses have gone very well.
 - Adaptive paddling as an endorsement applies to all disciplines, but in the past we've not had the risk management, and adaptations figured out for various crafts. During these courses we were able to develop some equipment and techniques that are appropriate for these additional crafts and people with disabilities.

Canoe Touring Committee Report: Discipline Committee Chair, Molly Gurien

- Written report included in the packet.
- We are still working on developing an L3: Canoe Touring course that will function as a bridge to the L4 freestyle course.
- Freestyle Activity Committee has been teaching a lot of courses. Taught 86 courses collectively as a course. Since report also held Pine Barrens Symposium. We have added other endorsements, kayaking updates, etc. to events. We are trying to broaden these events to increase attendance.
- Chris - Is the name change for the L3 course still in draft?
 - Molly - Yes. This is just a working title.
 - Chris - We could do some further revision to make the title more clear for this course.
- Chris - Point of order. If these were approved with settlement authority we need to do a further review.
 - Steve - Agreed. We'll touch base over lunch

Coastal Kayaking Committee Report: Discipline Committee Chair, John Browning

- Written report included in the packet.
- Yesterday - Established three subcommittees
 - Venue consistency
 - Sample skills course for instructor updates
 - Navigation course development

- Also looking at recommendation for revision to the L4 Instructor Criteria. Currently written for 6 days. We're finding that with the new pre-req of being L3 people are just upgrading. Suggests the need to revise this minimum course length requirement.

Prone Paddling Committee Report: Discipline Committee Vice Chair, Robin Pope

- Written report included in the packet.
- Working on developing L4 & L5 curriculum

River Canoeing Committee Report: Discipline Committee Chair, Greg Wolfe

- Written report included in the packet.
- We've been looking at the effects of the new L1 IC course on the following L2: ERC course. We have been waiting on SEIC board approval. We are looking at also integrating the outcome based outlines. Much of the way we've been teaching has been stroke based rather than outcome based. Changes are being made to focus on the fundamentals of paddling as opposed to strokes. We feel this would give paddlers a better understanding of how to deal with changing boat shapes/styles, etc. We now have a subcommittee that will work on this issue.
- If we do make these changes we'll have to work through an implementation plan for how to educate existing Instructors, IT's and ITE's.
- Sam - Many, many of these old style canoes are still out there and the current curriculum addresses the needs for these boats.
 - Mike - Agreed. The L1 & l2 course should be for "any" boat.
 - Molly - Also agree. Are you talking about solo or tandem?
 - Greg - Really both. The key is increasing their understanding of different hull designs, boat lengths, and how these variable affect the paddlers experience and boat performance on the water.

River Kayaking Committee Report: Discipline Committee Chair, Mike Aronoff

- Written report included in the packet.
- Mike - Several changes were made at the last SEIC meeting
 - I question whether or not existing instructors are aware of these changes.
- We do have three sub committees that are working on various projects: playboating, video review, and trip leading.

Safety & Rescue Committee Report: Discipline Committee Chair, Sam Fowlkes

- Written report included in the packet.
- Currently have 15 voting and 3 affiliate members
- 4 fatalities in April and May in NC
 - 3 of these Class V boaters. This caused a lot of discussion among committee members
- The hurricanes in the SE have caused SWR to become more mainstream.
- We did have a SWR conference in Oct. 2017 in Mill City, OR. Well attended but lost a little money on it. We will do the next conference in 2020.
- ITRA is new and off the ground. ACA SWR instructors can apply to be ITRA certified instructors. It's been an interesting experience to see what it takes to get an international organization of the group.

- Curriculum review is underway. We are trying to stay on the cutting edge without updating the document too often
- The terminology document has been developed to bring consistency to our skills and verbiage that is used.
- Mike - I certainly covet the enthusiasm and participation that the S&R curriculum is fantastic. I think we can do more to promote cross-discipline participation in S&R courses from River Kayaking, Canoeing, SUP.

Stand Up Paddleboarding Committee Report: Discipline Committee Chair, Raff Kuner

- No written report.
- It was a busy year in the field for everyone.
- We published the major changes we passed at the last SEIC meeting
- We need to complete some housekeeping for level 2 in the coming winter season

Old Business:

Steve Hutton

- ITE Revision Process: Preview & Next Steps – Chris Stec
 - Same report as March. I apologize. This is on my plate and it hasn't moved. Hope to have it by March meeting.
- Updated best practices for cold water & hypothermia education – John Browning & Robin Pope
 - Robin - John and I were asked to work on a new document for these topics. Document is finished. Need to work with Chris on best way to distribute this document.
 - Chris - We did some work through a grant for research on ...This could lead to further discussion on other topics we include information in our skills course outlines.
 - Mike - I think we have been over-teaching hypothermia. There are other things that we should spend time on like (cold water shock, gasp reflex, etc.) that are more likely to cause death before hypothermia.

Discussion & Vote on Motions:

Steve Hutton

- **Motion 2018-11-09-A:** To replace the existing surf kayak skills courses and instructor criteria
 - Sean - Introduced motion from motion form.
 - Steve - Thank you already for moving this forward to update the surf kayak curriculum.
 - Kelsey - One minor thing - The Level 2 documents don't have consistent titles. Can I make the titles the same?
 - Sean - Happy to update those to be consistent.
 - John B. - Instructor criteria - in overview you use the word "should". In CKC we've updated our documents to include "will" instead of "should". Additionally, I'd like to see cold water shock added to the documents. You've used some symbols (greater than/less than). Can these be written out?
 - Sean - good points. Yes
 - Trey - Instructor criteria - Level 3 course - "moderate surf" change to "in venue" or define it very clearly. Same with "mild surf" or "significant surf" in additional documents. These terms will be identified in the venue at the beginning of the document
 - Sean - Agreed.
 - Vote - Motion approved by unanimous vote

- **Motion 2018-11-09-B:** To create a Level 5 surf kayak skills course and instructor criteria.
 - Sean - Introduced motion from motion form.
 - Beth - Can the same comments apply from the friendly amendments from the last motion?
 - Sean - Agreed
 - Raff - What is the plan to roll this Level 5 course curriculum out?
 - Sean - At the moment there are only two L4 Surf Kayak IT's. We plan to come up with a plan to run a Level 5: IDW/ITDW.
 - Kelsey - The current Level 4 instructors/ITs should apply for this new level using the existing IT process. That would allow them the ability to run some of these courses to work out the particulars.
 - Chris - If you want to also look at hosting an ITDW for this new level that would be another good option.
 - Vote - Motion approved by unanimous vote

- **Motion 2018-11-09-C:** The APC proposes revisions to the documents titled Guide to Hosting an APW (2-Day / 4-Day) and Adaptive Paddling Workshop Instructor Endorsement Criteria. These revisions remove the “2 day” and “4 day” references to align with other disciplines as well as minor housekeeping revisions.
 - John M. - Introduced the motion with review of motion form.
 - Chris - In reference to the “typical cost” section of this document, please make it clear that this is “typical” or “suggested” costs. We’re not mandating fees for courses.
 - John - Absolutely
 - Joe - When we originally produced the 2-day guide. It didn’t run through the SEIC. If something like this comes up in the future, does this need to run through SEIC.
 - Chris - That’s true. In the past we’ve had a situation where documents from a committee lived only with single or a small group of committee members. Since this is an “ACA” document it would be best if it came through this body to get additional input and feedback.
 - Steve - Is there reason to consider renaming this document?
 - Chris - Staff is comfortable with the title as presented.
 - Greg - This would be the official document from the ACA?
 - Steve - Yes.
 - Chris - We’ll put the correct header and footer on it before it goes live
 - Vote - Motion approved by unanimous vote

- **Motion 2018-11-09-D:** To allow inclusion of Recreational Kayak into the existing Essentials of River Kayaking, SOT limited Instructor Certification Program for Recreational Kayaks, not using spray skirts.
 - Mike - There are many, many different types of paddlers and boats that are being paddled and can be paddled in our courses. There is a significant portion of the folks in our courses that are paddling recreational kayaks with no skirts. We don’t really have a good way to mix folks in skirted boats and non-skirted boats. We have a SOT only curriculum currently, and the initial thought was to combine rec kayaks with SOT. After the committee meeting yesterday the thought is to delineate it differently - in the Level 2; Essentials of River Kayaking courses.
 - Beth - I created new documents for Level 2: Essentials of Recreational Kayaks. I highlighted the few things that would be removed for the recreational kayaks only course that are

currently in the Level 2: ERK course. Instead of making another course and document set we put an "*" with a note in the Level 2: ERK documents that denote what skills may not be taught by people that have taken their ICW in a recreational kayak.

- Mike - Added some comments about why recreational kayaks are different and require different techniques for dealing with rescues of these crafts.
 - Steve - To be clear, it seems that what we have from Beth is a friendly amendment for the motion as present by Beth - add "*" with note to denote what candidates in recreation kayaks would be approved to teach.
 - Josh - How does this relate to coastal kayaking
 - Mike - John stated yesterday that Coastal Kayaking would support and want to join this proposal.
 - Beth - Personally, I don't want to vote on this motion now. I'd rather us decide on which direction we're going to go then go back and work out the details of the motion over the winter.
 - Josh - The third things to consider whether or not we need skirts at all at L2.
 - Kelsey - I think the market is there. Creating a new certification title is a big deal for me. But I'd like to have more time to consider how these changes might impact the administration of these.
 - Discussion on whether or not to table this motion
 - Steve - Could I suggest an alternate friendly amendment
 - "existing statement...plus "with details to be discussed and voted upon at the Spring 2019 meeting to include CKC and RKC"
 - Mike - Accepted amendment
 - Vote - Motion approved by unanimous vote
- **Motion 2018-11-09-E:** The IPC requests the approval of newly formatted Level 1 Skills Course Outlines, Level 1 Assessments, and Level 1 Instructor Criteria that incorporate the NOWS language and standards.
 - Beth - Introduced motion from motion form. I have not included Prone Kayaking in this proposal. This has been a project spanning 2 years. The IPC tasked each discipline with coming up with a shortened list of strokes to shorten and simplify the L1 curriculum. Once we got that list together we went a step further to simplify and make these documents easier to follow and more objective. Once the NOWS language was approved, the IPC voted to incorporate those criteria into those documents.
 - The NASBLA group has offered to do the 3rd party verification for the ACA L1 curriculum. Upon doing the spreadsheet for this review I noticed three additional changes that needed to be made to the documents that were sent with motion.
 - Chris - Josh Hall & Robin Pope have both been working with the NOWS project. These are only guidelines they are not legally binding. Thank you to Beth for going through the process to submit that 3rd party verification work for the ACA Level 1 curriculum. If these documents get approved, we will submit these documents to NASBLA. They'll likely have a few tweaks that will be needed.
 - Beth - We addressed this yesterday in the committee. If something comes back from NASBLA that needs input from the full IPC I'll bring those things to the committee for a vote.

- Beth - Reviewed the four changes needed.
 - Addition of “current less than .5 knots”
 - Propel craft forward 50-yds to “15-20 boat lengths”
 - “Turn the kayak while maintaining forward motion 90 degrees to the right and left
 - “Arrive at a destination point, checking for clear approach, and exit the kayak...”
 - “Secure the kayak and equipment before leaving unattended, with attention paid to environment and conditions.”
- Josh - The work is fantastic! In the instructor criteria - There is significant differences in the language on draw strokes for SUP, Canoe, and Kayak. I realize that these came from each committee, but wanted to point out that these differences do exist in the current documents.
- Beth - As I mentioned at the beginning, this was a 2+year process. Most of the documents across the three disciplines are the same. Some in the rescue portion, some in the list of strokes because we could not get everyone to agree on only 5 strokes. I don’t think there is any problem adding in-water and out of water recovery in SUP documents.
- Chris - If IPC could go back to have additional conversation about the recovery needed for the three disciplines...
- Mike - This would not affect how we comply with NOWS?
 - Josh - Correct. This only affects the ACA and how useful this is for us.
- Robin - As for NOWS - they explicitly said they don’t care about which stroke is used.
- Steve - Just to clarify - there is not an intention to apply NOWS to all of our courses?
 - Chris - Correct. This venue only applies to this venue. The NOWS project is no longer funded through the USCG.
- Beth - We purposely did not put strokes on skills or assessment forms to keep the courses focused on the intended outcomes. The strokes were kept in the instructor criteria to ensure that instructors have a core set.
- Mike - We do need to review the requirements in the succeeding courses to be sure we’re not requiring things that are more difficult at Level 1 than Level 2 or higher
- Vote - Motion approved as amended by unanimous vote with settlement authority to SEIC Ex. Comm. and SEI Staff
- Chris - What’s next? On-water portion will go to 3rd party. There is also a corresponding IAS for “how to teach”. NASBLA only does verification for the on-water portion.
- Robin - The IAS is more high level approaches to teaching not concerned with paddling technique.
- Chris - When we do the next revision on the instructor manual, a goal would be to comply with the IAS. Can we make a note to put that on the agenda for a future meeting
 - Trey - We can make a note of that

New Business:

Steve Hutton

- USOC Requirement for Athlete Representation - Chris Stec
 - Last October when we became the governing body - we have to adhere to a range of things. Due to Ted Stevens Act we have to have 20% athlete representative on all committees. We challenged this with the USOC. This was denied by the USOC.
 - In early 2019 staff will provide an opportunity for athletes to join the ACA SEIC committees. We have to show that they have had the opportunity to join these committees.
 - Joe - Is there guidance on what type of member they would be?

- Chris - These would be voting positions.
 - Robin - When we do this, currently there are requirements to be on some of these committees. Does these requirements apply to athletes?
 - Robin - Do you have a feel for how many athletes would meet current participation requirements?
 - Chris - As part of my COO role I've spent a lot of time with athletes and parents. A lot of our athletes are minors or very young adults. They are athletes. I suspect we'll have a very low turn out on this.
 - Molly - Are there provisions for DC's to change the number of committee members.
 - Chris - Yes, as long as it's within the parameters stated in the bylaws.
 - Trey- Will we need to change the SEIC bylaws?
 - Chris - Yes.
 - Sam - In 2015 I brought this up as a problem. Seems like we are here now.
 - Chris - Not that it's a problem now. We just have to be able to prove that we did our due diligence to get them involved.
 - Joe - How many athletes are there?
 - Chris - Under 500 currently. A significant majority of these are minors or young adults.
- Kayak Polo Curriculum Development - Chris Stec
 - See Motion 2018-11-09-G (10/31/18)
 - Outrigger Canoe Presentation/Discussion - Chris Stec
 - Outrigger canoe is currently an advisory committee in our competition council.
 - Due to issues with wrong people, in wrong boats, etc they are interested in getting into the instructional side of things.
 - Mike - Currently about 15,000 paddlers over all the regions. Majority of these members in Hawaii. Popular pockets of these paddlers in CA. Smaller contingents other states.
 - Carrie Mailing - Going into 20th year paddling outrigger.
 - Chris - There are some enhanced insurance considerations that would have to be addressed. Things like hull insurance, moving boat insurance, pfd issues, etc.
 - Mike - One of the biggest hurdles we may have is integrating with the cultural components of this sport. If we can't figure that part out the Hawaiians wouldn't sign on for this partnership. Many of our paddlers are also paddlers of other disciplines.
 - Denise - I'd really like to see us share safety, education and insurance materials. For two years now we've been trying to implement a stersman or coaching program online. There are other organizations that are looking to do similar things that are dealing with similar issues.
 - Mike - the strength of the structure we have is the knowledge of the people we have on the water. We want to find a way to cultivate new local experts - in the cultural as well as the more technical side of this.
 - Mike - Our advisory committee is made up of leaders of all of the US organizations. We do have representation from the umbrella organization but not from the local organizations/clubs.
 - Sam - How intractable are the hawaiians about PFDs

- Carrie - We have an exemption with the USCG, we don't even have to carry PFDs. That said, we have been doing work to just get people comfortable with having them. It could be possible to incorporate something like inflatable pfd's.
 - Chris - In the past two years since we've become NGB, we've been granting waivers to our PFD policy for spring kayakers. As these kinds of things grow we need more people than just me approving exemptions to our pfd policy.
 - David - What's your fatality ratio?
 - Carrie - In HI - Yes. Typically heart attacks. We've never had someone drown.
 - Chris - My closing thought is that if we bring something like this in the future it may look very different.
- Instructor Renewal Survey Results & Trends - Trey Knight/Kelsey Bracewell
 - Done during Instructional Committee report
- PSF Grant Program & Next Steps - Kelsey Bracewell
 - None
- **Motion 2018-11-09-F (10/26/18):** We move to create a "Universal Paddling Program" which will include the existing Adaptive Paddling Program, but will also allow logical inclusion of additional endorsements designed for paddlers who have disabilities other than physical disabilities / adaptive paddling needs.
 - John M - This was a motion brought to the APC from Joe Moore. No changes to the existing AP program.
 - Joe - A little bit of background. The AP committee has traditionally focused on accounting for individuals with physical adaptation needs. There are many aspects of other disabilities that aren't addressed in the current adaptive program. This change would make it easier for folks with various to find the type of course that would fit their needs. Joe continued with clarification of the motion as presented in the motion form.
 - Joe - As I see it, each of these endorsements would get their own discipline committee.
 - Chris - Staff would like to thank Joe and the APC for working on this. We think that logically this is an appropriate way for us to go. I think there is likely to be discussion on the committee structure.
 - Joe - I think it is not as daunting as it seems. The SO and Therapeutic paddling endorsements wouldn't be as big of a task to design.
 - Josh - This is similar to how we did the committee for SUP - it houses coastal, river, and surf.
 - Joe - To clarify - this motion does nothing to change anything about the APC or the AP program.
 - Mike - I'm all for what's being said here. We work weekly with TRR and suicide prevention. Are we talking about creating additional resources, new programs, etc.?
 - Joe - Good example. There currently isn't a document that provides guidance on dealing with PTSD on the committee.
 - John - We do see overlap in programs. These are not entirely separate programs. There is some overlap in courses. The AP program does have a strong focus adaptive needs but do
 - Joe - There are certainly people with multiple disabilities.
 - Kyle - Comments provided in the Gotomeeting chat.

- Greg - The whole idea of this is fantastic. I have confusion about the name. When a person goes to the ACA website - Universal Paddling Program could mean a lot of things.
 - Joe - The name was chosen to fit common nomenclature - Universal Access and Universal Design
 - Beth - I fully support this whole concept. I'm not sure why you're opposed to changing the name of the committee.
 - Joe - The committee that exists is working really well. Everyone that is there is focused on adaptive paddling.
 - Steve - Are we adding an advanced communications committee?
 - John - This has not come before the committee.
 - Steve - What I'm trying to understand is the exact point? Are we changing the name of the APC?
 - Chris - Staff would not be in favor of the structure described with each endorsement having its own committee and each of these committees having their own seat at this table.
 - Steve - You're comfortable with the motion as written.
 - Chris - Yes.
 - Steve - If we approve this. Does the existing AP committee become the universal paddling committee?
 - Joe - Not as written.
 - Vote - Motion approved as amended by unanimous vote
- **Motion 2018-11-09-G (10/31/18):** Adopt Kayak Polo as a provisional ACA Endorsement Program.
 - Chris - We've learned a lot about launching new programs since implementing 4 new successful programs. When the ACA became the NGB the canoe polo folks were very interested in putting together this program. The canoe polo group has put together a terrific set of paperwork for this motion.
 - Nigel - Though we do have a fair number of people that compete nationally and internationally, but a majority of our players do so recreationally. What we have observed that some current coaches don't have the fundamental instruction skills needed to successfully teach paddling basics. Likewise there are paddlers that don't have the fundamentals of polo. We'd like to bring both sides together. We'd like to have an endorsement that would teach current instructors the fundamentals of polo.
 - Mike - We looked at kayak fishing but came to the conclusion that we teach kayaking but we don't teach fishing. I'm not sure what the plan for roll out would be for this.
 - Kelsey - Reviewed supporting documents with roll-out plan
 - Mike - How is this different from kayak fishing
 - Chris - Now that we're the NGB this makes this endorsement make more sense for us than fishing
 - Sam - This is an ICF sport yes?
 - Nigel - yes. This is a major sport in other parts of the world.
 - Steve - What committee would oversee the maintenance and implementation of this endorsement?
 - No committee was decided. ACA Staff and SEIC Ex Com. will continue to work with kayak polo group to determine the best fit.
 - Trey - When the first ITE comes to standards committee, who votes?

- Chris - We could either make this a provisional committee
- Steve - Do you feel like we can work out these governance details over the next few months.
 - Chris - yes
- Kelsey - With regard to kayak fishing - we were the ones trying to push our education on to this group unsuccessfully. This is a motivated group coming to us to be part of the organization.
- Joe - Do we know whether our endorsements are more successful under another discipline or with their own committee?
 - Steve - The best example is Adaptive Paddling. The endorsement has been very successful
- Amendment - Prerequisites would be added to Level 2 instructor endorsement to include rolling endorsement requirement.
- Vote - Motion approved as amended by unanimous vote.

Upcoming SEIC Meetings : Spring 2019 SEIC Meeting - March 1st, Fredericksburg, V.A.

- Motions & Reports Due - January 19th, 2018.

Additional Comments:

Plus / Delta for Meeting:

Robin - I have been on SEIC for 13 years. Thanks to everyone that has been involved with this group. Thank officers I've worked with and in particular Steve Hutton. My plus is being involved with this and plus I'm stepping down.

Sam - It's been an honor working with Steve and great watching him run these meeting. Robin has been the mastermind for 15 year. Plus - Universal paddling and canoe polo. No delta. Appreciate

Greg - Great meeting. Enjoyed hearing about outrigger. Do have some concerns about the venue that was selected for these meeting. Locations that afford more opportunities - cheaper alternatives.

Beth - + This particular meeting was the most supportive and flexible meeting we've had in a while. We've discussed many different ideas. Snacks would be good for afternoon.

Raff - + Why do you do this every year? This is fun and I learn a lot. This is my ACA family. Always a good push to continue doing this work for the coming year. Delta - I think I should work on my accent for next year. :)

Chris - _+ All of you and the way you handle these topics and the professionalism this group exhibits.

Josh - Thanks for coming to Charleston. Appreciate the confidence in the new leadership for SEIC. Happy to step into new or different role.

Nigel - Plus - it's been awesome to come down here and meet all of you. Thank you all for your support

Peg - Very impressed with how you all conducted yourselves during the meeting. The camaraderie and cooperation has been terrific.

Paula - Again impressed by how professional everyone is. I'd really like to see more members of the committees come to these meetings.

David - Continually pleasantly surprised at how you all function as a committee. Want to thank outrigger and polo folks for coming to share.

Lynn - My first official meeting. It was snowing in MI when I left... Hoping to get to more meetings.

Molly - Still learning and looking forward to contributing . Would like to see venue that is more affordable with water that includes more L1/L2 options. Would like to invite SEIC to more of our events

Joe - Part of being part of such a wonderful group

Janet - Appreciative of the warm welcome we've received.

Denise - Got out for SUP coastal. This is our first time in SC. Great to check out new areas. Friendly instructors.

Morgan - Thanks for letting me sit in. The functionality of this group is great - Hope to move some over to comp council

Carrie - Thanks for the opportunity to share.

Mark - Really enjoying this experience so far. We're open to talking with everyone and answering questions about outrigger. IT is refreshing to see this board work so well.

John T - + Always learn a ton coming to SEIC meeting. Having more people come would be terrific. Enjoyed conversation about universal paddling, polo, and outrigger. Thanks to C.C.

Trey - Leadership of robin and steve- been great mentoring me over the past two years. Discussions today were objective and productive. Delta - technological solutions to make the meeting more accessible. Would like to be there in person.

John M. - Thank you all for accommodating those of us on the call. Amazing the progress we make together. Delta - we did not get lunch and hang out

John B. - Heading out of country. Good meeting. Delta - would have been nice to be there in person

Kyle - Great meeting. well done to pivot from OKC to this meeting. Good discussion as always. Appreciate the support I've gotten from many of you. Delta - Start time for west coast people. Plus - Universal paddling program

Kelsey - So glad you all are here! You all are the reason I do what I do

Steve - appreciate all the new ideas. Want to recognize all the new people who have step up for the SEIC but

also to pull off this event. Main delta - We're finishing at 505 instead of 500.

Josh made a motion, seconded by Beth, to adjourn. Motion passed with unanimous vote.

Meeting Adjourned at 5:05 pm.

Respectfully submitted by SEIC Secretary C.C. Williams.