



Firm Name: _____

Corporate Name: _____

Phone: _____

Street Address: _____

Fax: _____

City: _____

State: _____ Zip: _____

Firm Location: Business district Residential area Shopping Center

E-mail: _____ Web Address: _____

Name of Sole Owner(s): _____ Active: Yes No

Name of Principals/Officers:

Name: _____ Title: _____ Active: Yes No

Name: _____ Title: _____ Active: Yes No

How long has the firm been operating under the current ownership? _____

Year Established: _____ Number of Employees: F/T: _____ P/T: _____

Give a complete description of your product and merchandising activities: _____

Do you have any other locations? Yes No

If yes, list additional address locations and number of employees on a separate sheet

Is there any other business outside of jewelry connected with your firm? Yes No

If yes, please explain on a separate sheet.

Please complete the following sections and/or provide the necessary documentation in order to complete your membership application:

Photos: Photographs of the interior and exterior of your firm (and branches if applicable).

Letter Describing Your Business: Please write one or two paragraphs on your company stationary describing your business policies and standards, and why you wish to join the American Gem Society.

References: List the American Gem Society members you do the most business with.

Letters of Recommendation: Sustaining members must submit three (3) letters of recommendation from active American Gem Society members with at least one (1) letter from a retail firm member.

Consumer Protection: Has your firm ever had a case before the Better Business Bureau, Federal Trade Commission, Jewelers Vigilance Committee or other such municipal, county or state consumer protection agencies? Yes No
If yes, please submit information on a separate sheet.

Jewelers Board of Trade (JBT) Report: I understand that the American Gem Society can request a Jewelers Board of Trade (JBT) report about our firm. If not listed with JBT, a credit report and/or credit references will be provided by our firm. Members of the American Gem Society must comply with United Nations Resolutions to purchase diamonds from legitimate sources not involved in funding conflict.

Initials of Firm Principal _____

Total Gross Business Volume for all locations during the last fiscal year (12 months) _____ (for dues billing proposes only)

Accountant or Firm Principal Signature: _____ **Date:** _____

I hereby certify that the above statements and information are complete, true and accurate and understand that the correctness of the accuracy of the above statements and information and verification of the same are to be construed as a condition of precedent to membership. I authorize an investigation of the credit report of the above firm and of the above statements and information and authorize the release of information concerning damages or liabilities which might result from issuance of a credit report or from the verification or attempted verification of the above information and statements. If elected to membership, I agree to abide by the Articles of Incorporations, Standards and Bylaws of the American Gem Society.

Firm Principal Signature: _____ **Date:** _____

I give the American Gem Society permission to share the email address on this application with other American Gem Society members.