

# AmericanHort: Steps To Online Membership Renewal

*Thank you for renewing your AmericanHort membership.*

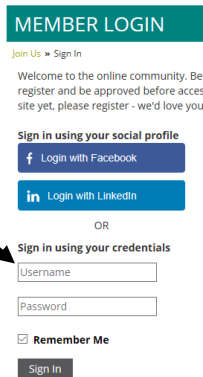
*For your convenience, here is a step-by-step guide for renewing online.*

1. Start by logging in using your company username and password

- a. You can get to the login page by using the “sign in” button at the top of **AmericanHort.org**, or by going to **AmericanHort.org/MyHort**.



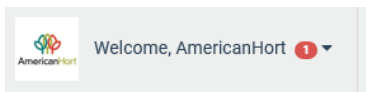
Both Places will take you to a page that looks like this.



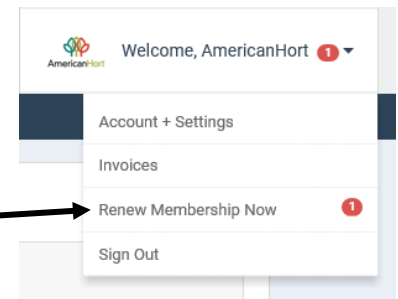
**Unsure of your company username?**

We are always happy to help!  
Feel free to give us a call at  
614-487-1117 or email us at  
Hello@AmericanHort.org

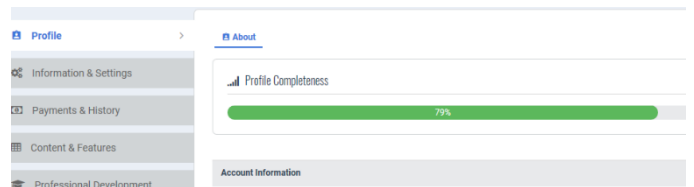
2. Once logged into the company account, you should see the company name in the top left corner.



3. Click on the company name and select “Renew Membership Now”.

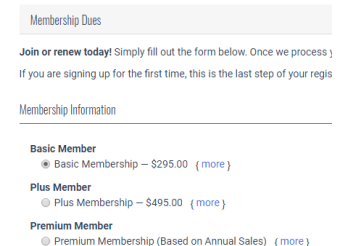


4. You will then be asked to update your company demographic information.



5. Next you will be taken to the Membership Renewal screen


- a. Select your desired membership level and scroll down to enter billing and payment information



6. Once you click “Submit” you are all set!

- a. Clicking on the View Invoice/Receipt link. Your invoice will pop up and you can print by right clicking and selecting print.

**MEMBERSHIP DUES - THANK YOU!**

 [View Invoice/Receipt](#)