



FAQS: NETWORKING AT AMERICORPS ALUMS VIRTUAL CAREER FAIR

1. What will the Virtual Career Fair look like?

The online fair will have virtual booths set up for each employer. By the time the fair starts, each booth will have the employer's logo, a brief organizational description, a list of recruiting representatives, an overview of job openings, and a description of their benefits. Booths will also have a discussion feed in which you can post public comments once the event is live.

2. How will I be able to talk with recruiters without being face to face, and how much time will I have at each booth?

It's easy! You choose a booth to enter, click to enter, and you'll be placed in a queue (line) for that employer and put into a text-based conversation directly with a recruiter as soon as one is available to chat. Conversations are limited to ten minutes so we recommend coming with a short list of questions you know you want to ask. You can also post public comments and questions in each booth's Discussion Feeds.

To make sure you maximize your time at the fair, we recommend entering multiple booths at once. You can wait to chat in each booth. You will be placed into the first available chat. Once you are in a chat, your position in the other booths will be held while you are chatting.

3. How should I prepare for the Virtual Career Fair?

Be in the know, before you go. Employer booths will be open before the fair so you can view the booths of the participating organizations before the event starts. If you see an employer that interests you, visit their website for more information. Once the event begins, it is more likely that you will have successful interactions because you are already familiar with who the employer is and what openings are available. You also will be able create a list of target employers that most interest you so that you can focus your time on them during the fair.

4. How can I maximize my time so that I can ask all my questions?

A great way to save time is to type a list of stock questions that you can copy and paste from a text document into an employer chat room. You have only 10 minutes to connect with recruiters, and having questions available will significantly improve how you utilize this time.

5. What are some good questions to ask recruiters?

What counts as a good question depends on who you are, and what information you are looking to discover. But, some of the common, relevant questions we see are:

- a. What skills and experience do the most successful team members demonstrate at your company? What skills and experience would be ideal in XXX job posting?



- b. Do you offer continuing education and professional training?
- c. What are some exciting new programs or products coming up for your company?
- d. What do you enjoy most about working with your organization?
- e. How would you describe the culture and environment where I could be working?
- f. Do you currently have AmeriCorps alumni working at your company? If so, can you connect me to them so I can hear about their experience?
- g. What steps can I take to ensure my application is as competitive as possible?
- h. What's the best way to follow up with you after the fair?

6. Are there questions I should NOT ask?

If you can find the answer online or in the booth, move on to your next question since conversations are capped at 10 minutes. To help maximize your time, below is a list of questions we recommend you research online and NOT ask at the fair.

- a. **“What jobs opportunities are open?”** To save time, employers have provided this information in their virtual booth.
- b. **“Can you tell me about your company?”** To save time, employers have provided this information in their virtual booth.
- c. **“How are you today?”** While we understand the need to be friendly, employers know that you have limited time and understand the need to skip questions like these. Remember, you have only 10 minutes, and the recruiters are excited to know more about you and the type of position and company for which you're looking.

7. How should I follow-up with employers that I am interested in?

After you chat with a recruiter during the event, you will be redirected to a rating screen where you can rate the employer and jot down any notes you have from the chat. We recommend you review your ratings and notes after the event. All ratings and notes will be stored on your dashboard, which you can access anytime during or after the event. For employers you continue to be interested in, increase your chances of being a memorable candidate by following up via email or phone within 48 hours of the event's conclusion.