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## ADMINISTRATIVE ASSISTANT
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## Membership as of February 1, 2017
- Fellow/Life Members: 33
- Fellow Members: 509
- Associate Members: 104
- Affiliate Members: 0
- Resident Members: 164
- Student Members: 148

Total Membership: 958
2015-2017 AOCD OFFICERS

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Office: 212-889-6225
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COMMITTEE APPOINTMENTS 2015-2017

AAD Liaison Committee
Chair: Michael Scott, D.O., FAOCD (Chair)
Bradley Glick, D.O., FAOCD
Joseph Laskas, D.O., FAOCD
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Christopher Messana, D.O., FAOCD
Albert Rivera, D.O., FAOCD
Peter Saitta, D.O., FAOCD
Dawn Sammons, D.O., FAOCD
Pezhman Shoureshi, D.O.
Suzanne Sirota Rozenberg, D.O., FAOCD
Shannon Trotter, D.O., FAOCD
Brooke Walls, D.O.
Edward Yob, D.O., FAOCD

AOA Bureau of Osteopathic Specialty Societies
Bradley Glick, D.O., FAOCD (2013-2016)

AOA House of Delegates Representative
Alpesh Desai, D.O., FACOD
David Grice, D.O., FAOCD

AOA Postdoctoral Training and Residency Committee

Awards Committee
Chair: Michael Scott, D.O., FAOCD
Members: James Bernard, D.O., FACOD
Stephen Purcell, D.O., FAOCD – Ulbrich Award
Susan Kelly, D.O., FAOCD
Roger Byrd, D.O., FAOCD
Eugene Conte, D.O., FAOCD – Resident Call for Papers
Shelly Friedman, D.O., FAOCD
Daniel Hurd, D.O., FAOCD
Shari Sperling, D.O., FAOCD
Ben Adams, D.O., FAOCD

Bylaws Committee
Chair: Jim Young, D.O., FAOCD
Members: Steve Grekin, D.O., FAOCD
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David Grice, D.O., FAOCD
CME Committee
Chairs:    John Minni, D.O., FAOCD
          Dwayne Montie, D.O., FAOCD
Members:   Danica Alexander, D.O., FAOCD
          Laura DeStefano, D.O., FAOCD

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Newsletter Editor:  Danica Alexander, D.O., FAOCD
Associate Editor:  Marsha A. Wise, BS, Executive Director
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          Jason Green, DO, FAOCD
          Susun Kim, D.O., FAOCD
          Albert Rivera, D.O., FAOCD
          Lawrence Schiffman, D.O., FAOCD

Education Evaluation Committee
          John Cangelosi, MD  (2016-2019)

Ethics Committee
Chair:    Rick Lin, D.O., FAOCD  (2015-2018)
          David Grice, D.O., FAOCD  (2013-2016)
          James Young, D.O., FAOCD
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Chair: Stanley Skopit, D.O., FAOCD
Members: Jere Mammino, D.O., FAOCD
Richard Miller, D.O., FAOCD
Lynn Sikorski, D.O., FAOCD
Bill Way, D.O., FAOCD

Finance Committee
Chair: Don Tillman, D.O., FAOCD
Members: Michelle Foley, D.O., FAOCD
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Suzanne Sirotta-Rozenberg, D.O., FAOCD
John Minni, D.O., FAOCD
Steve Grekin, D.O., FAOCD / Secretary Treasurer (Consultant)

Grants
Chair:
Members:

Historical
Chairman: Shelly Friedman, D.O., FAOCD
Members: James Bernard, D.O., FAOCD
Marc Epstein, D.O., FAOCD
Dudley Goetz, D.O., FAOCD
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Michael Scott, D.O., FAOCD
David Brooks Walker, D.O., FAOCD

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Chair: Ryan Carlson, DO, FAOCD
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Shari Sperling, D.O., FAOCD
Alison Tam, D.O., FAOCD
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Chair:    Derrick Adams, D.O., FAOCD
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          Laura DeStefano, D.O., FAOCD
          Michelle Foley, D.O., FAOCD
          Joseph Laskas, D.O., FAOCD
          Kate Marks, D.O., FAOCD
          Brandon Miner, D.O., FAOCD
          Peter Saitta, D.O., FAOCD
          Amara Sayed, D.O., FAOCD
          Michael Scott, D.O., FAOCD
          Alison Tam, D.O., FAOCD
          Shannon Trotter, D.O., FAOCD
          Brooke Walls, D.O.
          Scott Wickless, D.O., FAOCD

Meeting Site Selection
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Members:  Peter Saitta, D.O., FAOCD
          Danica Alexander, D.O., FAOCD
          David Cleaver, D.O., FAOCD
          Tracy Favreau, D.O., FAOCD
          Robert Schwarze, D.O., FAOCD
          Amy Spizuoco, D.O., FAOCD
          Michael Whitworth, D.O., FAOCD

Membership

Nominating
Chair:    Rick Lin, D.O., FAOCD  (2015-2018)
          David Grice, D.O., FAOCD  (2013-2016)
          Karthik Krishnamurthy, D.O., FAOCD (2015-2016)
          Cindy Hoffman, D.O., FAOCD
          Bill Way, D.O., FACOD
Program Directors

Chair: Lloyd Cleaver, D.O., FAOCD
Members: Reagan Anderson, D.O., FAOCD
         Jason Barr, D.O., FACOD
         David Cleaver, D.O., FAOCD
         Jonathan Crane, D.O., FAOCD
         Alpesh Desai, D.O., FAOCD
         Bradley Glick, D.O., FAOCD
         Marcus Goodman, D.O., FAOCD
         Steven Grekin, D.O., FAOCD
         Cindy Hoffman, D.O., FAOCD
         Daniel Hurd, D.O., FAOCD
         Stephen Kessler, D.O., FAOCD
         Karthik Krishnamurthy, D.O., FAOCD
         Mark Kuriata, D.O., FAOCD
         Annette LaCasse, D.O., FAOCD
         Matt Leavitt, D.O., FAOCD
         Rick Lin, D.O., FAOCD
         Jenifer Lloyd, D.O., FAOCD
         Vernon Mackey, D.O., FAOCD
         Peter Malouf, D.O., FAOCD
         Richard Miller, D.O., FAOCD
         Navid Nami, D.O., FAOCD
         Carlos Nousari, M.D.
         Warren Peterson, D.O., FAOCD
         Stephen Purcell, D.O., FAOCD
         Adriana Ros, D.O., FAOCD
         Dawn Sammons, D.O., FAOCD
         Robin Shecter, D.O., FAOCD
         Suzanne Sirota-Rozenberg, D.O., FAOCD
         Stanley Skopit, D.O., FAOCD
         Daniel Stewart, D.O., FAOCD
         Schield Wikas, D.O., FAOCD
         John Young III, M.D.

Resident Liaison

Lacey Elwyn, D.O.
AMERICAN OSTEOPATHIC COLLEGE OF DERMATOLOGY
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2016-2017

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KCU-GMEC/Alta Dermatology
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480-981-2888

NYCOMEC/St. Barnabas Hospital
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LECOMT St. John's Episcopal Hospital, South Shore
Program Director: Suzanne Sirota Rozenberg, D.O.
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718-869-7815

CORE/O’Bleness Memorial Hospital
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740-592-9334

KCU-GMEC/Tri-County Dermatology
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SCS/MSUCOM/St. Joseph Mercy Health System
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CEME/Palm Beach Consortium for GME
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PCOM/North Fulton Hospital Medical Campus
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LECOMT/University Hospitals Regional Hospitals
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PCOM/Lehigh Valley Health Network
Program Director: Steve Purcell, D.O.
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OPTI-West/Chino Valley Medical Center
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Still OPTI/Northeast Regional Medical Center
Program Director: David Cleaver, D.O.
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OMNEE/Sampson Regional Medical Center
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Texas OPTI/South Texas Osteopathic Dermatology
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SCS/MSUCOM/Lakeland Regional Medical Center
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Hialeah, FL 33012
Phone: 305-284-7783
The Foundation for Osteopathic Dermatology (FOD) is dedicated to providing grants for education and research in dermatology and related areas. The various levels of support are as follows:

- **Pinnacle Table**: $25,000 over a 5-year period
- **The Ulbrich Circle**: $10,000 over a 10-year period
- **Koprince Society**: $1,000
- **Leaders of Osteopathic Dermatology**: $500
- **Scholars Circle**: $250
- **Residents’ Forum**: $100

The Foundation for Osteopathic Dermatology was founded in 2002 by the AOCD as a unique extension of the Osteopathic Dermatology community. Its purpose is to improve the standards of the practice of Osteopathic Dermatology by raising awareness, providing public health information, conducting charitable events, and supporting research through grants and awards given to those applicants under the jurisdiction of Osteopathic Dermatology Physicians.

Funding is solely through voluntary donations from physicians and members of the Osteopathic Dermatology community and the generous sponsorship of corporate donors. The FOD instituted a research grants program to encourage and support scientific investigations into the potential causes of dermatological issues and other key aspects of various dermatological conditions. Research grants are provided to encourage improvement in its treatment, potential prevention and/or cure in the related Dermatology field.

Applications will be entertained from osteopathic physicians in postdoctoral training programs and research fellowships in dermatology. Each grant supports one individual. Not more than two consecutive or non-consecutive grants may be awarded to an individual.

The grant is not exclusive and the investigator may seek additional funding from other sources such as the AOA Bureau of Research, governmental agencies, other outside agencies, college or hospital, etc.
All requests for grants are submitted in accordance with established guidelines and deadlines for the individual grants and are subject to review by established procedures of the Board of Directors of the Foundation. All areas of dermatology research will be considered based on their scientific merit. Researchers interested in applying for a research grant can download the application from the American Osteopathic College of Dermatology’s website.

There are multiple grants available to an Osteopathic Dermatologist. They include:

The **FOD Resident Research Grant** is awarded annually to an osteopathic dermatology resident in an AOA accredited institution. The purpose of this grant is to foster research in dermatology medicine conducted by dermatologists at a graduate level.

The **FOD Young Investigator Grant** is awarded annually to an osteopathic dermatologist who is a graduate of an accredited dermatology residency and practicing dermatology in an accredited institution for five years or less. The purpose of this grant is to foster research among young dermatologists and is awarded to promising physician researchers meeting these criteria.

The **FOD Physician Investigator Grant** is awarded annually to an established osteopathic physician with five or more years in practice, who is certified in dermatology and conducting research in dermatology at an accredited institution. The purpose of this grant is to sponsor or co-sponsor research in any area of dermatology.

The **FOD Institutional Grant** is awarded to an osteopathic physician who is certified in dermatology and providing care in a developing country. The purpose of this grant is to sponsor a dermatologist helping to improve the dermatologic needs of that specific country.

Applications must be typewritten or printed and contain all of the following:

1. Curriculum vitae: Limited to four pages. Include the following, listed in chronological order: employment, positions and honors, selected peer-reviewed publications (do not include publications submitted or in preparation), research experience.

2. A photo portrait (head and shoulders) of the applicant.

3. Budget: A budget detailing how the funds will be used.

4. Research proposal containing the following: Introduction: Include description of the general concepts of the project, background information, preliminary work and observations or reference to existing literature.

5. Major Methods: A detailed description of the research plan including methods and controls. Include a description of the proposed experiments or procedures; the techniques to be used; the number and type of subjects; the control population; the types of data expected to be generated; and the means by which the data will be analyzed and interpreted.

6. Analysis of Results: Present an overview of the planned analysis and summary of the data.

7. Conclusion: Provide a description of the significance of this research to the field of dermatology and osteopathic medicine (philosophy or practice) in general.

8. Project Summary The summary should provide a concise overview of the project (limited to one page).
Thank you for the award for our study titled “Genomic Characterization of Melanomas in the Hispanic Population by Single Nucleotide Polymorphism (SNP) Analysis.” The project is overall moving smoothly. Under the approval of the institutional review board at Montefiore Medical Center, we have thus far completed the collection of archived melanoma tissue over the past ten years (for a total of approximately 50 cases). These cases are controlled for age and sex. The cases are also stratified according to anatomic groups for future clinicopathologic correlation. At this point in time, we are undergoing the process for DNA extraction in order to obtain adequate DNA samples to perform genotyping.

Alexis Stephens, D.O.
Dermoscopy Research

Specific Aim:
We will create an atlas of clinical, dermoscopic and histopathological images from benign and malignant skin lesions in individuals of darker skin color (Fitzpatrick skin type IV-VI). For each diagnostic entity, we will specify the dermoscopic diagnostic criteria that are seen at comparable frequency in both lighter and darker skin color, and the dermoscopic features that are unique or notably more frequent in patients of darker skin color.

Succinct and Pertinent Background:
Dr. Alexis Stephens completed a year of skin cancer diagnosis and treatment fellowship under the mentorship of Dr. Harold Rabinovitz, a renowned skin cancer specialist and Mohs micrographic surgeon; Dr. Rabinovitz is an internationally-recognized expert in the field of dermoscopy. Under his mentorship, Dr. Stephens has become highly skilled in dermoscopy, having completed over 3500 patient full body dermoscopic exams, reviewing thousands of dermoscopic images, attending dermoscopy courses and conferences and giving multiple lectures to dermatologists and bedside teaching sessions to residents and medical students. In July 2013, Dr. Stephens began a dermatology residency at Broward Health Medical Center.

During the skin cancer fellowship, Dr. Stephens has observed that patients with darker skin color often present with pigmented skin lesions that display dermoscopic patterns and features that can be markedly different than described in the literature and depicted in dermoscopic atlases and online resources. It was at this juncture, that Dr. Stephens realized that a repository of dermoscopic images of skin lesions in dark colored skin is greatly needed and has decided to undertake this project.
Frontal fibrosing alopecia (FFA) is a type of scarring hair loss that is a clinical variant of lichen planopilaris (LPP), the follicular form of lichen planus. The pathogenesis of LPP variants is currently poorly understood. Classically FFA is described in postmenopausal women; however, the incidence of premenopausal women and men presenting with this disease has markedly increased in recent years. The increased incidence in these populations warrants investigation into additional causative factors outside of the previously theorized postmenopausal hormonal changes. Our study is aimed at compiling data through a cross-sectional survey to help characterize this disease. This will be a hypothesis generating exploratory study involving approximately 40-50 patients from the Lehigh Valley area. The data will be collected using a cross-sectional survey and from reviewing patients’ medical records.

My name is Gregory Delost, and I was awarded an FOD Young Investigator Grant with the goal of researching cutaneous lymphoproliferative disorders at University Hospitals Case Medical Center in Cleveland, Ohio. My research team created and organized a patient database spanning twenty years, containing over 800 patients who were presented at the institution’s multidisciplinary cutaneous oncology tumor board. Using the database, our team was able to compare primary cutaneous lymphomas in the adolescent and young adult population with those in the adult and pediatric patient population. Also, we were able to describe comparative clinicopathological features, autoimmune markers, and immunohistochemistry of these cases.

The research project was presented at the annual meeting of the Society for Investigative Dermatology (SID) in Atlanta, Georgia. Additionally, the project was presented as an oral presentation during the annual meeting of The International Society for Cutaneous Lymphomas (ISCL).

Currently, the manuscript for the project is being prepared for submission to JAAD. We look forward to completing the project and hope that it will be impactful to furthering the understanding of cutaneous lymphoma, especially in younger patient populations. The funding from the grant will have made all of this possible. Thank you for the wonderful opportunity.
About the Foundation for Osteopathic Dermatology

The Foundation for Osteopathic Dermatology was founded in 2002 by the AOCD as a unique extension of the Osteopathic Dermatology community. Its purpose is to improve the standards of the practice of Osteopathic Dermatology by raising awareness, providing public health information, conducting charitable events, and supporting research through grants and awards given to those applicants under the jurisdiction of Osteopathic Dermatology Physicians.

Funding is solely through voluntary donations from physicians and members of the Osteopathic Dermatology community and the generous sponsorship of corporate donors.

The FOD instituted a research grants program to encourage and support scientific investigations into the potential causes of dermatological issues and other key aspects of various dermatological conditions. Research grants are provided to encourage improvement in its treatment, potential prevention and/or cure in the related Dermatology field.

There are multiple grants available to an Osteopathic Dermatologist. They include:

1. The FOD Resident Research Grant is awarded to an osteopathic dermatology resident in an AOA accredited institution. The purpose of this grant is to foster research in dermatology medicine conducted by dermatologists at a graduate level and supervised by an attending dermatologist.

2. The FOD Young Investigator Grant is awarded to an osteopathic dermatologist who is a graduate of an accredited dermatology residency and practicing dermatology in a clinical and/or research setting. The purpose of this grant is to foster research among young dermatologists and is awarded to promising physician researchers meeting these criteria.

3. The FOD Physician Investigator Grant is awarded to an established osteopathic physician who is certified in dermatology and conducting research in dermatology in a clinical setting or an accredited institution. The purpose of this grant is to sponsor or co-sponsor research in any area of dermatology.

4. The FOD Institutional Grant is awarded to the institution where an osteopathic dermatologist is currently conducting their clinical or bench research. This research may be clinical, diagnostic and/or therapeutic as it relates to the specialty of dermatology.

Foundation Officers

Bradley P. Glick, D.O., FAOCD, President
Eugene Conte, D.O., FAOCD, Vice President
Gregory Papadeas, D.O., FAOCD
John P. Minni, D.O., FAOCD
Dwayne Montie, D.O., FAOCD
Jonathan Keeling, D.O., FAOCD
Suzanne Sirota Rozenberg, D.O., FAOCD
Bryan Sands, D.O., FAOCD
Marsha A. Wise, BS, Executive Director, Secretary-Treasurer
# Foundation for Osteopathic Dermatology
## Profit & Loss
### Accrual Basis
#### January through December 2016

<table>
<thead>
<tr>
<th>Income Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>INTEREST INCOME</td>
<td>177.62</td>
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<tr>
<td>4100 · Scholars Circle</td>
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<tr>
<td>4400 · ULBRICH CIRCLE</td>
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<tr>
<td>4500 · DONATION INCOME</td>
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<tr>
<td>4600 · Pinnacle Table</td>
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<td><strong>Total Income</strong></td>
<td><strong>19,702.62</strong></td>
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<table>
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<td>6000 RESIDENT RESEARCH GRANT</td>
<td>920.00</td>
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<tr>
<td>6002 PHYSICIAN INVESTIGTR GRANT</td>
<td>1,819.50</td>
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<td>6003 INST'L CHARITABLE GRANT</td>
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<td>7000 ADMINISTRATIVE STIPEND</td>
<td>1,200.00</td>
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<td>7002 SUPPLIES</td>
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<td>7003 PRINTING/COPIES</td>
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<tr>
<td>8000 ACCOUNTING SERVICES</td>
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<td><strong>Total Expense</strong></td>
<td><strong>6,668.84</strong></td>
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</tbody>
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**Net Ordinary Income**: 13,033.78

**Other Income/Expense**

**Other Income**:
- Vanguard Change in Value: 2,053.38
- Vanguard Dividend: 2,650.38

**Total Other Income**: 4,703.76

**Net Other Income**: 4,703.76

**Net Income**: 17,737.54
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<tr>
<td>Current Assets</td>
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<td>Foundation for Osteopathic Derm</td>
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<td>Total Checking/Savings</td>
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<td>Total Current Assets</td>
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<td>Other Assets</td>
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<tr>
<td>Vanguard</td>
<td>121,703.76</td>
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<td>Total Other Assets</td>
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<tr>
<td>TOTAL ASSETS</td>
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<table>
<thead>
<tr>
<th>LIABILITIES &amp; EQUITY</th>
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</tr>
</thead>
<tbody>
<tr>
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<td>3900 · Retained Earnings</td>
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<td>Total Equity</td>
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</tr>
<tr>
<td>TOTAL LIABILITIES &amp; EQUITY</td>
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</tr>
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Upcoming Meetings:

SPRING 2017
Ritz Carlton Atlanta
181 Peachtree Street, Northeast
Atlanta, GA
March 29- April 2, 2017

FALL 2017
Intercontinental, New Orleans
444 St. Charles Ave.
New Orleans, LA 70130
October 24-28, 2017

SPRING 2018
Hilton West Palm Beach
600 Okeechobee Blvd.
West Palm Beach, FL 33401
March 19-25, 2018

FALL 2018
The Westin San Diego, Gaslamp Quarter
400 West Broadway
San Diego, CA 92101
October 9-13, 2018
2016 AOCD Current Concepts in Dermatology Seminar

Corporate Membership
March 31, 2016 to April 3, 2016
New York, NY

RUBY
Sun Pharma

DIAMOND
Galderma Laboratories

PLATINUM
Lilly USA, LLC
Valeant Pharmaceuticals

GOLD
AbbVie
Celgene

BRONZE
Allergan
Anacor Pharmaceuticals
Dermpath Lab - Central States

PEARL
DUSA Pharmaceuticals
Novartis

Sponsors/Unrestricted Educational Grants
Galderma Laboratories, SunPharma, Valeant Pharmaceuticals

Product Theater
Allergan

Spring Meeting Exhibitors
Aclaris Therapeutics, Inc. ▪ Allergan ▪ Aurora Diagnostics ▪ Bayer Healthcare ▪ Celgene
Crown Laboratories, Inc. ▪ Dermpath Diagnostics ▪ Dermpath Lab - Central States
DUSA Pharmaceuticals ▪ Encore Dermatology ▪ EzDerm ▪ Galderma Laboratories
George Tiemann ▪ Heartland Payment Systems ▪ Hill Dermaceuticals, Inc.
IntraDerm Pharmaceuticals ▪ Janssen Biotech ▪ Leo Pharma ▪ Lilly USA
Medimetriks Pharmaceuticals Novartis ▪ PharmaDerm
Promius Pharma LLC. ▪ ProPath Services LLP ▪ Ra Medical Systems, Inc.
Sun Pharma ▪ Valeant Pharmaceuticals
2016 AOCD Current Concepts in Dermatology Seminar

Corporate Membership
September 14-18, 2016
Santa Monica, CA

<table>
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<tr>
<th>RUBY</th>
<th>DIAMOND</th>
<th>PLATINUM</th>
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<tbody>
<tr>
<td>Sun Pharma</td>
<td>Galderma Laboratories</td>
<td>Lilly USA, LLC</td>
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<td></td>
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<td>Valeant Pharmaceuticals</td>
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<table>
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<tr>
<th>GOLD</th>
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<tr>
<td>AbbVie</td>
<td>Allergan</td>
<td>Aclaris Therapeutics</td>
</tr>
<tr>
<td>Celgene</td>
<td>Anacor Pharmaceuticals</td>
<td>DUSA Pharmaceuticals</td>
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<tr>
<td></td>
<td>Dermpath Lab - Central States</td>
<td>Novartis</td>
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Sponsors/Unrestricted Educational Grants
Sun Pharma, Lilly USA, LLC, Novartis Pharmaceuticals

Product Theater
Allergan • Lilly USA, LLC

Fall Meeting Exhibitors
3Gen, Inc. • AbbVie • Aclaris Therapeutics, Inc.
Advanced Dermatology & Cosmetic Surgery • Allergan • Aurora Diagnostics
Bayer Healthcare • Cedars-Sinai Pathology & Lab Medicine • Celgene
Cleveland Skin Pathology Laboratory, Inc. • Dermpath Diagnostics
Dermpath Lab - Central States • DUSA Pharmaceuticals • Elekta • Encore Dermatology
Galderma Laboratories • Genentech • Leo Pharma • Lilly USA • Mayne Pharma
Medimetriks Pharmaceuticals • Novartis • Passion to Heal (ME to We Trips, Inc.)
ProPath Services LLP • Sensus Healthcare • Sun Pharma • Valeant Pharmaceuticals
2017 Spring Current Concepts in Dermatology Seminar

Corporate Membership
March 29-April 1, 2017
Atlanta, GA

RUBY
Galderma Laboratories

DIAMOND
Pfizer

PLATINUM
Lilly USA, LLC

Sponsors/Unrestricted Educational Grants

Product Theater

Lilly USA, LLC, AbbVie, Valeant Pharmaceuticals, Pfizer

Spring Meeting Exhibitors

3Gen, Inc. ▪ AbbVie ▪ Aclaris Therapeutics, Inc.
Advanced Dermatology & Cosmetic Surgery ▪ Anne Arundel Dermatology
Aurora Diagnostics ▪ Bayer Healthcare ▪ Celgene ▪ Dermpath Diagnostics
Dermpath Lab - Central States ▪ DermTech ▪ D-Path
Encore Dermatology ▪ Galderma Laboratories ▪ Heartland Payment Systems
Hill Dermaceuticals, Inc., ▪ Janssen Biotech, Inc., ▪ Leo Pharma ▪ Lilly USA, LLC
Medimetriks Pharmaceuticals ▪ Pfizer/Eucrisa ▪ ProPath Services LLP
Ra Medical Systems, Inc., ▪ Sagis Diagnostics ▪ Strata Skin Sciences
Valeant Pharmaceuticals
March 2, 2016

BY U.S. MAIL

American Osteopathic College of Dermatology
c/o Marsha Wise
Executive Director
P.O. Box 7525
Kirksville, MO 63501

Re: Revisions to Bylaws

Dear Ms. Wise,

The Committee on Basic Documents & Operations of Affiliated Organizations (the “Committee”) reviewed the proposed amendments to the Bylaws of the American Osteopathic College of Dermatology (AOCD) at the Committee’s meeting by telephone conference on February 16, 2016. Upon motion, with second and following discussion, the Committee voted to recommend that the AOA approve the AOCD document. The Committee also requested and the AOCD agreed – to defer consideration of amendments to the AOCD’s constitution until – July 2016.

The American Osteopathic Association Board of Trustees (the “Board”) met on February 25, 2016 and considered the Committee’s resolution. Upon motion, with second, and following a chance for discussion, the Board voted to APPROVE the Committee’s resolution and the AOCD document.

The Board of Trustees and the Committee thank the AOCD for its compliance and cooperation with the approval process. Please contact me directly if you have any questions.

Very truly yours,

[Signature]
Joshua L. Prober, JD
Secretary, Committee on Basic Documents & Operations of Affiliated Organizations

C: John W. Becher, DO, President
Boyd R. Buser, DO, President-elect
Richard R. Thacker, DO, Chair, Committee on Basic Documents & Operations of Affiliated Organizations
Ernest R. Gelb, DO, Chair, Department of Affiliate Relations
Adrienne White-Faines, CEO
Diana Ewert, MPA, CAE, Vice President, Affiliate Affairs
July 28, 2016

BY U.S. MAIL

American Osteopathic College of Dermatology
c/o Marsha Wise
Executive Director
2902 N. Baltimore St.
P.O. Box 7525
Kirksville, MI 63501

Re: Amendments – Constitution and Bylaws

Dear Ms. Wise:

The Committee on Basic Documents & Operations of Affiliated Organizations (the “Committee”) met by telephone conference on July 11, 2016 to review the proposed amendments to the Constitution and Bylaws of the American Osteopathic College of Dermatology (“AOCD”).

The Committee voted to recommend that the Board of Trustees APPROVE the AOCD’s amendments. Thereafter, the Board of Trustees met on July 21, 2016 and voted to APPROVE the Committee’s resolution.

The Committee and Board of Trustees thank the AOCD for its compliance and cooperation with the approval process. Please contact me directly if you have any questions.

Very truly yours,

Joshua L. Prober, JD
Secretary, Committee on Basic Documents & Operations of Affiliated Organizations

C: Boyd R. Buser, DO, President
   Mark A. Baker, DO, President-elect
   Richard R. Thacker, DO, Chair, Committee on Basic Documents & Operations of Affiliated Organizations
   Ronald R. Burns, DO, Chair, Department of Affiliate Affairs
   Adrienne White-Faines, MPA, AOA, CEO & Executive Director
   Diana Ewert, AVP, State, Affiliate and International Affairs
July 20, 2016

Marsha A. Wise, B.S.
Executive Director
American Osteopathic College of Dermatology
P.O. Box 7525
Kirksville, MO 63501

Re: HVAOP 2016 Report

On behalf of the American Osteopathic Association (AOA) and the Committee on Basic Documents and Operations of Affiliated Organizations (Committee), thank you for submitting the American Osteopathic College of Dermatology (AOCD) information in response to the AOA's Healthy and Viable Affiliate Organizations Program.

The Committee reported to the AOA Board of Trustees at the 2016 Midyear meeting that AOCD is Compliant with the 2016 reporting cycle.

We appreciate AOCD's response and commend AOCD for its cooperation with the Program. Together, we can protect and enhance the integrity and image of the osteopathic community, the AOA, divisional and specialty affiliate organizations, physician leaders, members, and staff.

Sincerely,

Richard R. Thacker, DO
Chair, Committee on Basic Documents and Operations of Affiliated Organizations

cc: John W. Becher, DO, AOA President
Alpesh Desai, DO, FAOCD, President, American Osteopathic College of Dermatology
Joshua Prober, JD, General Counsel and Senior Vice President
Diana Ewert, MPA, CAE, AOA Associate Vice President, Division of Affiliate Relations
### ASSETS

**Current Assets**
- Checking/Savings: $1,003,740.29

**Total Current Assets**: $1,003,740.29

**Fixed Assets**
- 1000-OFFICE EQUIPMENT: $19,558.46
- 1500 · EQUIPMENT: $34,183.17
- 1510 · ACCUM DEPR - EQUIPMENT: $-52,996.40

**Total Fixed Assets**: $745.23

**TOTAL ASSETS**: $1,004,485.52

### LIABILITIES & EQUITY

**Liabilities**
- **Current Liabilities**
  - Other Current Liabilities
    - 2101 · FEDERAL & FICA PAYABLE: $2,188.18
    - 2105 · MISSOURI WITHHOLDING: $598.00
  - Total Other Current Liabilities: $2,786.18

**Total Current Liabilities**: $2,786.18

**Total Liabilities**: $2,786.18

**Equity**
- 3900 · RETAINED EARNINGS: $914,086.58
- Net Income: $87,612.76

**Total Equity**: $1,001,699.34

**TOTAL LIABILITIES & EQUITY**: $1,004,485.52
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<th>Amount</th>
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<td>4000 · MEMBERSHIP DUES MISC</td>
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<td>4001 · FELLOW DUES</td>
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<td>4004 · RESIDENT DUES</td>
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<td>4005 · STUDENT DUES</td>
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<td>4300 · CORPORATE DUES INCOME</td>
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<td>4400 · DERMLINE ADVERTISING</td>
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<td>4600 · EEC INCOME</td>
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<td>4700 · ANNUAL MEETING INCOME</td>
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<td>4702 · ANNUAL MEETING CORPORATE</td>
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<td>4704 · RECEPTION INCOME</td>
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<td>4706 · PRODUCT THEATER ANNUAL</td>
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<td>4800 · MIDYEAR MEETING INCOME</td>
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<td>4801 · MIDYEAR MEETING EXHIBITOR</td>
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<td>4805 · MIDYEAR MEETING GRANTS</td>
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| Gross Profit                                           | 1,001,876.76 |

<table>
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<tr>
<td>6000 · ANNUAL MEETING EXPENSE</td>
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<td>8000 · FACILITY MISC</td>
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<td>8011 · OFFICE SUPPLIES MISC</td>
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<td>8020 · PUBLIC RELATIONS MISC</td>
<td>8,319.75</td>
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<tr>
<td>8029 · AWARDS MISC</td>
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<td>8040 · DUES AND SUBSCRIPTIONS MISC</td>
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<td>8050 · EXECUTIVE DIRECTOR TRAVEL MISC</td>
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<td>8200 · DEPRECIATION EXPENSE</td>
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<tr>
<td>8301 · ACCOUNTING</td>
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<td>8302 · LEGAL FEES</td>
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<td>8400 · COMMITTEE EXPENSES MISC</td>
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<td>8700 · FUNDS TRANSFER</td>
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<td>8701 · CREDIT CARD FEES</td>
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<tr>
<td>Net Ordinary Income</td>
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<td>Other Income/Expense</td>
<td>Jan - Dec 16</td>
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<tr>
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<td>4150 · INTEREST &amp; DIVIDEND INCOME</td>
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<td>Net Other Income</td>
<td>18,628.93</td>
</tr>
<tr>
<td>Net Income</td>
<td>87,612.76</td>
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Committee Reports

Awards
Michael Scott, D.O., FAOCD (Chair)

Koprince 2015 Fall Meeting – Orlando, FL
NSUCOM/Largo Medical Center
Title: Pediatric Epidermal and Appendageal Tumors: An Update
Residents: Sarah Croft, DO; Jill Salyards, DO; Brandon Shutty, DO; Joseph Dyer, DO; Natalie Edgar, DO; Dawnielle Endly, DO; Michael Garone, DO; Jessica Perkins, DO; Natalie Steinhoff, DO
Program Director: Richard Miller, DO, FAOCD

NYCOMEC/St. Barnabas Hospital
Title: Pediatric Pigmented Lesions
Residents: Marisa Wolff, DO; Lacey Elwyn, DO; Christopher Mancuso, DO
Program Director: Cindy Hoffman, DO, FAOCD

Texas OPTI/UNTHSC
Title: Pregnancy Dermatoses
Residents: Christa Tomc, DO; Bridget McIlwee, DO; Michael Carletti, DO; Heather Reagin, DO
Program Director: Peter Malouf, DO, FAOCD

LECOMT/University Hospitals Regional Hospital
Title: Photodermatoses
Residents: Ashley Feneran, DO; Aziza Wahby, DO; Rosanne Paul, DO; Madeline Tarrillion, DO; Mathew Loesch, DO; Miesha Merati, DO
Program Director: Jenifer Lloyd, DO, FAOCD

2015 James Bernard Leadership Award
Jennifer DePry, D.O.
Program: LECOMT/University Hospitals Regional Hospital
Program Director: Jenifer Lloyd, DO, FAOCD

2016 James Bernard Leadership Award
Sarah Croft, D.O.
Program: NSUCOM/Largo Medical Center
Program Director: Richard Miller, DO, FAOCD

2015 AOCD Resident Research Paper Competition, Sponsored by Lilly USA, LLC
Michael Baze, DO, PhD (1st Place)
Title: Cutaneous Vasculitis: A Clinical Approach
Program: NSUCOM/Broward Health Medical Center
Program Director: Tracy Favreau, DO, FAOCD

Monica Van Acker, DO (2nd Place)
Title: Inheritance-Specific Dysregulation of Th17 Associated Cytokines in Alopecia Areata
Program: St. Joseph Mercy Health System
Program Director: Daniel Stewart, DO, FAOCD
Cynthia Lazzaro, DO (3rd Place)
Title: How Full is a Full Body Skin Exam
Program: Botsford Hospital
Program Director: Annette LaCasse, DO, FAOCD

2016 AOCD Resident Research Paper Competition, Sponsored by Lilly USA, LLC
Finalists
Sarah Croft, D.O.
Title: A Clinical Case Series and Review of Cutaneous Metastasis from Internal Malignancies
Program: NSUCOM/Largo Medical Center
Program Director: Richard Miller, DO, FAOCD

Bridget McIlwee, DO
Title: Lymphatic Complaints in the Dermatology Clinic: An Osteopathic Approach
Program: Texas OPTI/UNTHSC
Program Director: Peter Malouf, DO, FAOCD

Benjamin Perry, DO
Title: Eruptive Nevi Associated with Medications
Program: OPTI-West/Silver Falls Dermatology
Program Director: John Young, MD, FAOCD

2016-17 Dermatologic Surgery in the Outback Australian Paper Competition
TBD

CME Committee
John Minni, D.O., FAOCD (Chair)
Dwayne Montie, D.O., FAOCD (Vice Chair)

The AOCD application for ACCME accreditation was accepted and the AOCD is now going through the interview stages. A final determination will be known by August of 2017.

The JAOCD was previously approved for Category 2B CME. Application was made to award Category 1B. This was approved by the AOA in February of 2017. The AOCD will begin to offer 1B CME in March 2017 for the reading of the JAOCD with the completion of a Quiz.

The CME Committee is also working on a method to provide on-line category 1A CME.
Nine electronic newsletters were produced and distributed in 2015 and 2016.

January 2015, 811 members notified, 672 views
April 2015, 849 members notified, 837 views
May 2015, 740 members notified, 748 views
September 2015, 863 members notified, 854 views
January 2016, 881 members notified, 731 views
June 2016, 862 members notified, 918 views
September 2016, 908 members notified, 1225 views
2016 Fall Meeting Supplement, 908 members notified, 1225 views
December 2016, 923 members notified, 970 views

In 2015 there were 5,346 member log-ins on the web page.
In 2016 there were 4,703 member log-ins on the web page.
In 2015 and 2016, there were 316 occasions of blast emails sent for a total of 137,098 member emails sent.

January 1, 2015 – December 31, 2015
2,521,712 web sessions
2,212,309 users
3,074,490 page views
87% were new visitors
13% were returning visitors

January 1, 2016 – December 31, 2016
2,428,928 web sessions
2,147,416 users
2,933,649 page views
87.8% were new visitors
12.2% were returning visitors
Education Evaluating
James Bernard, D.O., FAOCD (2016-2019) (Chair)

The EEC monitors the training of over 160 residents in 32 residency programs. The committee meets on an average of at least once a month via conference call. The purpose of these meetings is to review the resident’s annual reports, inspection reports, and other documents or training issues that arise.

- 47 graduating in 2016
- 50 graduating in 2017
- 55 graduating in 2018
- 58 graduating in 2019

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<tr>
<th>Year</th>
<th>Number of Programs</th>
<th>Number of Residents</th>
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<tbody>
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<td>2007-2008</td>
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<td>2016-2017</td>
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Six AOCD residency programs have gained ACGME Initial Accreditation.
- St. Joseph Mercy
- Oakwood Southshore
- Lehigh Valley
- Largo Medical Center
- Alta Dermatology
- Botsford Hospital

Other programs are in the process of submitting applications.

Nominating
Rick Lin, D.O., FAOCD (Chair)

2017 - 2018 Slate of Officers
President Karthik Krishnamurthy, D.O.
President-Elect Daniel Ladd, D.O.
First Vice-President John Minni, D.O.
Second Vice-President Reagan Anderson, D.O.

Nominees for vacant positions
Third Vice-President David Cleaver, D.O. (one year term)
Trustee Steven Brooks, D.O.
Trustee Jonathan Crane, D.O. (three year term)
Trustee Michael Whitworth, D.O. (three year term)
ARTICLE I  NOMINATION, ELECTION, TENURE, AND RESPONSIBILITIES OF OFFICERS

Section 1. Nomination

The election of officers will occur at the annual meeting. Only eligible voting members may nominate and elect candidates to serve as officers. A slate of nominees will be sent to the membership by the Board of Trustees at least thirty (30) days prior to the annual meeting. Additional nominations may come from the floor. A majority vote shall elect the nominee to the office under consideration.

Section 2. Election

Voting will be by secret written ballots. Only eligible voting members shall vote. Proxy votes shall not be accepted. Eligible voting members will be determined immediately prior to the election by the Board of Trustees. The members of the Board of Trustees shall be responsible for the collection and tabulation of the secret written ballots. The order in which offices will be voted upon shall be in the following sequence; President-elect, First Vice President, Second Vice President, Third Vice President, Secretary-Treasurer, and Trustees.

Section 3. Tenure and Responsibilities

The tenure and responsibilities of the officers are as follows:

A. The President shall serve a one (1) year term beginning at the annual meeting and following a term as President-elect. The President shall be an ex-officio member of all committees. He/She shall preside at all meetings of the College as its officer and execute those duties delegated to the President in these Bylaws.

B. The President-elect shall serve a one (1) year term commencing at his/her election and terminating at the next annual election of officers. The President-elect shall preside at all meetings of the College or its officers. The President-elect shall execute all duties delegated in these Bylaws to that office and in the event of the death or resignation of the President shall fill the office of President for the remainder of his/her term. The President-elect shall be a member of the CME Committee, Finance Committee, and the Nominating Committee.

C. The First Vice President shall serve a one (1) year term commencing with his/her election and terminating at the beginning of the next annual election of officers. The First Vice President shall be a member of the CME Committee. The First Vice President shall preside at all meetings in the absence of both the President and the President-elect and shall execute all duties delegated to him/her. In the event of death or resignation of the President-elect he/she shall assume the duties of that office in addition to maintaining those of the First Vice President.

D. The Second Vice President shall serve a one (1) year term commencing with his/her election and terminating at the beginning of the next annual election of officers. The Second Vice President shall be a member of the CME Committee and shall execute all duties delegated to him/her.
E. The Third Vice President shall serve a one (1) year term commencing with his/her election and terminating at the beginning of the next annual election of officers. The Third Vice President shall be a member of the CME Committee and Finance Committee, and shall execute all duties delegated to him/her.

F. The Secretary-Treasurer shall serve a three year (3) term, and no more than three consecutive 3 year terms for a member serving in this position. The Secretary-Treasurer shall work with the Executive Director and the Finance Committee, regarding financial matters of the college. He/She shall work with the Executive Director to prepare and preserve records of all meetings of the College. The records shall include attendance and proceedings of each meeting. He/She shall be a member of the By-laws Committee and will serve as parliamentarian at the board meetings and the annual membership meetings. He/She shall deliver an annual financial report to the membership at its annual meeting. Any of the duties of the Secretary-Treasurer may, by action of the Board of Trustees and consent of the Secretary-Treasurer, be assigned to the Executive Director.

G. The Immediate Past President shall serve a one (1) year term immediately following his/her tenure as the President of the AOCD and terminating at the beginning of the next annual election of officers. He/She shall be the Chairperson of the Nominating and Ethics Committee, and shall also serve as the mentor to the Resident Liaison.

H. The chair of the Education Evaluation Committee shall be a permanent voting member of the Executive Committee.

I. There shall be six (6) Trustees and they shall hold office for three (3) year terms. Two Trustees shall be elected each year at the annual election. Trustees shall assist the officers in the conduct of college business to gain experience and shall be active on various committees and shall execute all duties delegated to him/her.

J. If an elected officer other than President or President-elect resigns, dies, or becomes disabled during his/her term of office, the Board of Trustees, by majority vote, may appoint a successor until the next annual election of officers.

K. Any officer elected by the membership or appointed by the Board of Trustees may be removed from office for failure to fulfill the responsibilities of their office. Removal from office shall require a two-thirds (2/3) vote of the entire Board of Trustees taken at any regularly scheduled meeting or special meeting called for that purpose.

L. Executive Council: There shall be an Executive Council consisting of the President, President-Elect, First Vice-President, Second Vice-President, Third Vice-President, Secretary-Treasurer, and Immediate Past President. The Executive Council meets as necessary to prepare issues to be presented to the full board and/or to make emergency decisions on behalf of the Board when it is not possible or practical to assemble a quorum of the full board. This council has no power other than emergency action or other powers as may be delegated to it by the full board from time to time. The Executive Council is charged to do the will of the board, not set direction for or make new policy for the board.
ARTICLE II BOARD OF TRUSTEES AND STANDING COMMITTEES

Section 1. Voting Members

The voting members of the Board shall consist of the President, President-elect, First Vice President, Second Vice President, Third Vice President, Secretary-Treasurer, Education Evaluation Committee Chair, Immediate Past President, six (6) Trustees and an appointed representative of the American Osteopathic Board of Dermatology. In addition, the Executive Director, and the Resident Liaison shall attend all meetings of the Board of Trustees as non-voting members.

Section 2. Meetings and Duties

The Board of Trustees shall meet at the annual meeting and fall meeting. The Board of Trustees shall also meet on call of the President for the transaction of its assigned or regular business. Written notice of the time, place, and purpose of special meetings shall be mailed and emailed to each Board of Trustees member not less than fourteen (14) days nor more than thirty (30) days prior to the proposed meeting. A telephone conference of a Board of Trustee meeting may be called by the President with notice of not less than three (3) days by email. Eight (8) members of the Board of Trustees shall constitute a quorum at any officially sanctioned meeting.

Section 3. Administrative Staff

The Board of Trustees shall employ an Executive Director, and additional staff as needed to carry out the business functions of the College. The basic job descriptions will be set by the Board of Trustees and incorporated into the Administrative Policy Manual. The immediate supervisor of the Executive Director shall be the President.

Section 4. Standing Committees and Representatives

The standing committees shall be: AAD Liaison, Awards, Bylaws, CME, Editorial/Public Relations, Education Evaluating, Ethics, Fellow of Distinction, Finance, Historical, In-Training Examination, Meeting Site Selection, Membership, Nominating and Program Directors. Unless indicated otherwise in the committee descriptions, all committee members shall be appointed annually by the President and ratified by a majority vote of the Board of Trustees. All standing committees shall report to the Board of Trustees.

A. AMERICAN ACADEMY OF DERMATOLOGY LIAISON: This committee shall consist of a Chairperson and members appointed by the president. These members will serve to present the issues of the AOCD which are important to our college to the appropriate members of the American Academy of Dermatology (AAD), and to bring issues from the AAD appropriate to the AOCD back to our college president and Board of Trustees.

B. AWARDS: This committee shall consist of a chairperson and additional members appointed by the president. This committee shall review and assess various awards.

C. BYLAWS: This committee shall consist of a chairperson and members appointed by the president plus the Secretary-Treasurer. This committee shall recommend appropriate changes to the Constitution and Bylaws which shall be presented to the Board of Trustees for review and submission to the general membership for approval.
D. CME COMMITTEE: The committee shall consist of a chairperson, the Third Vice President, the Second Vice President, the First Vice President, The President-Elect, and two members appointed by the President. The committee is charged with planning the educational events. They will follow the CME criteria set by the AOA, including needs assessments, outcome evaluation forms, long-range course curricula, and inclusion of osteopathic content. The BOT may assign other related tasks as needs arise. Program chairs shall plan and develop the didactic sessions for each meeting and be responsible for presenting the educational program.

E. EDITORIAL/PUBLIC RELATIONS: This committee shall oversee the content and publication of AOCD written communications including (DERMLINE) as well as oversee the public relations of the College. The committee shall have responsibility for content on the AOCD website including the DERMATOLOGIC DISEASE DATABASE, and special tasks as assigned by the BOT.

F. EDUCATION EVALUATING: The Committee shall consist of a minimum of seven (7) members appointed for three (3) year terms on a staggered basis, including the representative to the American Osteopathic Association Council on Postdoctoral Training, at least one (1) member of the American Osteopathic Board of Dermatology, with the remaining positions appointed from the eligible fellow membership. The chairperson shall be chosen by a majority vote of the members of the Education Evaluating Committee. The Education Evaluating Committee shall review all osteopathic postdoctoral training programs in dermatology for recommendation to the American Osteopathic Association Council on Postdoctoral Training.

G. ETHICS: The committee shall consist of the three (3) most recent past Presidents with the immediate past President as chairperson and additional members appointed by the president. This committee shall review all matters of an ethical nature regarding any member or resident/trainee referred to them.

H. FELLOW OF DISTINCTION: The committee shall consist of a Chairperson and members of Fellow of Distinction status appointed by the President. This committee shall establish the criteria for Fellow of Distinction and will submit it to the Board of Trustees for approval by three-fourths (3/4) of the voting members of the Board of Trustees. The Fellow of Distinction Committee shall evaluate candidates’ applications based upon their criteria and report their recommendations to the Board of Trustees. The Board shall forward their recommendations to the general membership for ratification at the annual business meeting.

I. FINANCE COMMITTEE: The committee shall consist of a chairperson appointed by the President, the Immediate Past President, the President Elect, the Third Vice President, and additional members appointed by the Chair with the Executive Director, Secretary/Treasurer and CPA serving as consultants. The Finance Committee is responsible for generating the annual budget, reporting any financial issues of concern to the BOT, investigating ways to invest a percentage of AOCD revenue, generating ways to create additional revenue, assisting in generating corporate funding, overseeing the compensation policy and will have oversight on all funds received from all sources.

J. GRANTS COMMITTEE: The Committee shall consist of a Chair, Vice Chair, and a minimum of three (3) members. The Grants Committee is charged with coordinating the procurement of grant funding to further the interests and goals of the AOCD and its members by obtaining grants to cover costs at AOCD Meetings. The Committee shall review and recommend criteria for grant applications and awards according to contemporary funding circumstances.
K. HISTORICAL: The committee shall consist of a Chairperson and additional members as appointed by the President. This committee shall oversee the archives of the College and maintain and update a general history of the College annually.

L. IN-TRAINING EXAMINATION: The committee shall consist of a chairperson and a minimum of three (3) members appointed by the President, with at least one member being from the American Osteopathic Board of Dermatology. This committee shall develop, administer and evaluate mock boards for candidates (residents/trainees).

M. MEETINGS SITE SELECTION: This committee shall consist of a chairperson, the six (6) trustees of the AOCD and two (2) additional members appointed by the president. These members are charged with polling our college members for particular locations of interest, and then to investigate these sites to determine which ones will present the very best opportunities for our college meetings. The members of this committee will look for the correct combination of prime meeting space and cost effectiveness which will ensure the meeting site draws the optimum attendance and the best educational experience.

N. MEMBERSHIP: The committee shall consist of a chairperson and additional members appointed by the president. Appointments are for a three (3) year term. One member shall be appointed each year at the annual meeting. The Membership Committee shall review and submit written recommendations of applicants for membership to be acted upon by the Board of Trustees.

O. NOMINATING: The Nominating Committee shall consist of the three (3) most recent past presidents, the President-Elect, a representative from the American Osteopathic Board of Dermatology and a representative from the general membership. The Chairperson shall be the most immediate Past President. The Nominating Committee shall present a slate of officers to the Board of Trustees at least three (3) months prior to the annual meeting.

P. PROGRAM DIRECTORS: The Program Directors Committee shall consist of the Chairperson or vice chairperson of each residency training program. This committee shall select a chairperson from among their ranks. This chairperson will report to the Board of Trustees. This committee shall be charged with monitoring issues of importance in the training of our resident members, overseeing the In-training Examination, monitoring new trends and be proactive in addressing these issues, as well as any other tasks the Board of Trustees charges them with.

Q. RESIDENT LIAISON: A delegate from the resident body shall be elected by majority vote of their peers at their annual meeting following the in-training examination. This delegate shall attend the fall and annual meeting Board of Trustees meetings as a non-voting member to represent the residents.

R. JOURNAL of the AMERICAN OSTEOPATHIC COLLEGE OF DERMATOLOGY (JAOCD): This committee shall consist of the journal editor, and a minimum of (4) additional members. This committee shall oversee the content and publication of the JAOCD.
Section 5. American Osteopathic Association Delegates

A. BUREAU OF OSTEOPATHIC SPECIALTY SOCIETIES: The President shall nominate three (3) fellow members to present to the American Osteopathic Association President for selection to serve as the College representative to the Bureau of Osteopathic Specialty Societies. The American Osteopathic Association President shall make the final selection of the representative who will serve a three (3) year term. A representative may serve no more than seven (7) years.

B. COUNCIL ON POSTDOCTORAL TRAINING: The American Osteopathic Association President shall make the final selection of the Council on Postdoctoral Training representative nominated from the AOCD. The delegate's term will be determined by the COPT. All specialty college representatives shall be certified in the specialty they represent, and shall be members of their educational evaluating committees.

C. PROGRAM AND TRAINEE REVIEW COMMITTEE: The American Osteopathic Association President shall make the final selection of the representative nominated from the AOCD to the Program and Trainee Review Committee. The delegate's term will be determined by the PTRC. All specialty college representatives shall be certified in the specialty they represent, and shall be members of their educational evaluating committees.

D. HOUSE OF DELEGATES: The President will appoint a delegate and alternate to attend the American Osteopathic Association Annual House of Delegates Meeting. The Board of Trustees will ratify this appointment. The names of the delegate and alternate will be submitted by the Executive Director to the American Osteopathic Association at least thirty (30) prior to the meeting.

Section 6. TERM LIMITS

Unless otherwise provided in these By-Laws, standing committee members and chairs shall serve a maximum of up to three (3) consecutive three-year terms, with the exception that the member may complete the term in which nine (9) years or more of service is completed. The Board of Trustees shall approve a minimum of a one year transition period for the member coming off as the chair of a committee to mentor the new chair.

ARTICLE III MEETINGS

Section 1. Annual Meeting
There shall be an annual meeting of the College for educational purposes and the transaction of business. The annual business meeting shall be held at the annual meeting of the College.

Section 2. Fall Meeting
There shall be a fall meeting of the College for educational purposes and the transaction of business.

Section 3. Notification
Notification of the time and place of regular meetings of the College shall be sent to each member at least thirty (30) days in advance of such meeting.
Section 4. Special Meetings
Special meetings may be called by the Board of Trustees and announced by the Executive Director. Special
meetings may also be called by twenty percent (20%) of the eligible voting members. Notification of special
meetings shall be sent to the eligible voting members at least ten (10) days prior to such meeting.

Section 5. Quorum
For the transaction of business at any general membership meeting of the College, twenty (20) eligible voting
members shall constitute a quorum.

ARTICLE IV FISCAL

Section 1. Fiscal Year
The fiscal year shall be January 1 to December 31.

Section 2. Dues
A. Membership dues shall be paid on a timely basis by January 1 of each year.
B. No application for membership shall be considered unless accompanied by the dues for the current year.
C. Dues and assessments shall be established by the Board of Trustees. All changes in dues structures
shall be presented to the general membership for vote. All changes will require a simple majority vote.
Special assessments may be made by the Board of Trustees upon a three-quarters (3/4) vote of the
membership of the Board of Trustees.

ARTICLE V MEMBERSHIP

Section 1. Application
Individuals interested in membership as fellow, associate, affiliate, resident, student or life member must submit a
membership application and annual dues to the Membership Committee who will make a recommendation to the
Board of Trustees. The applicant is considered an applicant until final approval of appropriate status is conferred by
the Board of Trustees.

Section 2. Suspension
A member whose dues remain unpaid for three (3) months following the beginning of the membership renewal
period shall be suspended from membership and the member's name shall be dropped from the rolls. The
suspended member may be reinstated if payment of the dues is received within six months. Suspended members
shall be ineligible to vote, hold office or serve on committees.

Section 3. Reinstatement
Suspended members may be reinstated by the Board of Trustees, at its discretion, upon payment of all delinquent
dues and assessments, or presentation of sufficient evidence to support a waiver of the obligation to pay such dues
and assessments.
Section 4. Affiliated Specialty Colleges

Membership in the AOCD shall be available to osteopathic physicians who have had allopathic postdoctoral training, who are members in good standing of the American Osteopathic Association and are otherwise qualified for such membership.

ARTICLE VI ADMINISTRATIVE POLICY MANUAL

The day-to-day business of the College shall be outlined in the American Osteopathic College of Dermatology Administrative Policy Manual. This manual shall be kept current and be available to any member upon their request. Policies affecting the day-to-day business are devised, modified, and deleted by a simple majority vote of the Board of Trustees at any Board of meeting.

ARTICLE VII PARLIAMENTARY PROCEDURE

Robert's Rules of Order, Newly Revised, shall govern the College in its conduct of business in all circumstances to which they are applicable and are not inconsistent with the Constitution and Bylaws.

ARTICLE VIII ETHICS

The College subscribes to, abides by and adopts by reference the Code of Ethics of the American Osteopathic Association as revised from time to time and requires adherence thereto by its members.

The American Osteopathic Association has formulated this code to guide its member physicians in their professional lives. The standards presented are designed to address the osteopathic physician's responsibilities to others involved in health care, to patients and to society. This Code of Ethics is adopted by the American Osteopathic College of Dermatology.

AOCD Approved October 2015
AOA Approved February 2016 and July 2016
ARTICLE I NAME
This organization shall be known as the American Osteopathic College of Dermatology (hereinafter also referred to as the College).

ARTICLE II OBJECTIVES
The objectives of this organization are:
1. To maintain the highest possible standards in the practice of dermatology
2. To stimulate study and to extend knowledge in the field of dermatology
3. To promote a more general understanding of the nature and scope of the services rendered by osteopathic dermatologists to the other divisions of medical practice, hospitals, clinics, and the public
4. To contribute to the best interests of the osteopathic profession by functioning as an affiliated organization of the American Osteopathic Association

ARTICLE III MEMBERSHIP
Section 1. Class of Members
Membership in this organization shall consist of the following classifications: fellow, associate, resident, affiliate, fellow of distinction, honorary, life, corporate, and student.

Section 2. Eligibility, Rights, and Obligations
The eligibility requirements for and the rights and obligations of the members of each classification shall be as follows:

A. FELLOW: Any osteopathic or allopathic physician who has been certified by the American Osteopathic Association through the American Osteopathic Board of Dermatology, or certified through the American Board of Medical Specialists by the American Board of Dermatology shall be eligible for fellow membership. Fellow members shall have full membership rights which include specifically, the right to vote, to hold office, to be assessed dues, and to accept appointment to committees and councils. He/She must be a member in good standing of the American Osteopathic Association. Failure to maintain membership in the American Osteopathic Association or the Canadian Osteopathic Association will be due cause to lose membership and listing in the annual directory of the American Osteopathic College of Dermatology.

B. ASSOCIATE: Any osteopathic physician who has successfully completed an American Osteopathic Association approved postdoctoral training program in dermatology shall be eligible for associate membership. Associates shall have all the rights and obligations of fellow members except they shall not be eligible to hold elected office.

C. RESIDENT: Osteopathic physicians participating in an American Osteopathic Association approved residency training program shall be eligible for resident membership and shall meet the following requirements:
   1. Be a graduate of an American Osteopathic Association accredited college of osteopathic medicine.
   2. Have satisfactorily completed an American Osteopathic Association approved internship.
   3. Have satisfactorily entered an American Osteopathic Association approved postdoctoral training program in dermatology.
   4. Have a license to practice within the state from which he/she applies, or be in the military service.
5. Be a member in good standing of the American Osteopathic Association and the American Osteopathic College of Dermatology

Resident members shall have all the rights of fellow and associate members except that they shall not be eligible to vote or hold elective office.

D. AFFILIATE: Any physician who has completed a dermatology residency approved by the Accreditation Council for Graduate Medical Education (ACGME) of the American Medical Association or has completed a dermatopathology training program approved by the American Osteopathic Association Council on Postdoctoral Training or the ACGME or who is certified in Dermatopathology by the American Osteopathic Board of Dermatology or American Board of Dermatology or the equivalent pathology boards recognized by the American Osteopathic Association Council on Postdoctoral Training or ACGME shall be eligible for affiliate membership. Affiliates shall have all rights and obligations of fellow members except they shall not be eligible to hold elective office or vote.

E. FELLOW OF DISTINCTION: The honorary title of Fellow of Distinction of the American Osteopathic College of Dermatology (FOD) may be conferred on fellow members who have made outstanding contributions through teaching, authorship, research or professional leadership to the stated purposes of the College. Applicant must have submitted a completed application to the Fellow of Distinction Committee, which will then make a recommendation to the Board of Trustees. Upon review by the Board of Trustees, the committee recommendation will be submitted to the general membership at the next annual meeting. Fellow of Distinction status will be conferred upon approval by three fourths (3/4) of the voting members at the annual business meeting.

F. HONORARY: Honorary membership may be granted to any person upon unanimous vote of the Board of Trustees of the American Osteopathic College of Dermatology. An honorary member shall not have the right to vote, hold elected office, or be assessed dues. In general, they shall not have any membership rights other than attendance and participation in membership and educational programs.

G. LIFE: Any member in good standing who has been a member for twenty (20) years and has reached the age of sixty-five (65) or who has fully retired from practice because of disability shall be eligible for life membership. Life members shall continue to have their previous category rights. Life members are exempt from dues and assessments, but are obligated to observe all Bylaws and administrative regulations of the College. Reinstatement to previous membership category may be achieved by unanimous vote of the Board of Trustees of the College. Members interested in becoming life members must apply to the Membership Committee for status change which upon approval by the Board of Trustees, will be granted.

H. CORPORATE: Corporate membership shall be granted to those corporations/companies which have a desire to be involved with the college through the promotion of dermatology. Corporate membership may be conferred by the Board of Trustees upon the recommendation of the Corporate Membership Committee. Corporate members shall not be eligible to vote or hold elected office.

I. STUDENT: Any osteopathic medical student who is in good standing with the American Osteopathic Association and interested in pursuing a career in the field of dermatology shall be eligible to become a student member. This membership status may be maintained for a maximum of three years after a student graduates. Student members shall have all rights and obligations of fellow members except they shall not be eligible to hold elective office or vote.
J. ACTIVE MILITARY: Any osteopathic physician who is on active military duty and who has been certified by the American Osteopathic Association through the American Osteopathic Board of Dermatology, or certified through the American Board of Medical Specialists by the American Board of Dermatology, OR who has successfully completed an American Osteopathic Association approved postdoctoral Dermatology training program, but not yet certified, shall be eligible for active military membership and are eligible for a reduced membership dues rate. Active military members who are Board certified shall have full membership rights which include specifically, the right to vote, to hold office, to be assessed dues, and to accept appointment to committees and councils. Active military members who are not Board certified shall have full membership rights except they shall not be eligible to hold office. He/She must be a member in good standing of the American Osteopathic Association or the Canadian Osteopathic Association. Failure to maintain membership in the American Osteopathic Association or the Canadian Osteopathic Association will be due cause to lose membership and listing in the annual directory of the American Osteopathic College of Dermatology.

Section 3. Specialty College Membership
Membership in the AOCD shall be available to osteopathic physicians who have had allopathic postdoctoral training, who are members in good standing of the American Osteopathic Association, and are otherwise qualified for such membership.

ARTICLE IV OFFICERS
The officers of the College shall be President, President-elect, First Vice President, Second Vice President, Third Vice President, Secretary-Treasurer, Past President and six (6) Trustees as provided in the Bylaws. Only fellow members in good standing may serve as officers.
ARTICLE V  AMENDMENTS

Section 1. Proposals Approved by Board of Trustees

A. Amendments to the Bylaws shall be submitted to the Board of Trustees and if approved by a majority vote may be adopted by a two-thirds (2/3) vote of eligible votes received via an electronic vote or by a two-thirds (2/3) vote of eligible voting members at the next annual meeting. The proposed amendment shall have been sent to all voting members not more than ninety (90) days or less than thirty (30) days prior to the next meeting vote.

B. Amendments to the Constitution may be submitted to the Board of Trustees and if unanimously approved may be adopted by a three-fourths (3/4) vote of eligible votes received via an electronic vote or at the next annual meeting. The proposed amendment shall have been sent to all voting members not more that ninety (90) days or less than thirty (30) days prior to the next meeting vote.

Section 2. Other Proposals

A. Amendments to the Bylaws not approved by the Board of Trustees may be adopted by a two-thirds (2/3) vote of the eligible voting members at the next annual college meeting under the following conditions: 1) at least six (6) voting members must support the amendment; 2) the proposed amendment shall have been presented to the Secretary-Treasurer at the preceding annual meeting; and 3) a written notice of the proposed amendment shall be sent to all voting members not more than ninety (90) days or less than thirty (30) days prior to the next annual College meeting.

B. Amendments to the Constitution not approved by the Board of Trustees may be adopted by a three-fourths (3/4) vote of the eligible voting members at the next annual College meeting under the following conditions: 1) at least twelve (12) eligible voting members must support the amendments; 2) the proposed amendment shall have been presented to the Secretary-Treasurer at the preceding annual meeting; and 3) a written notice of the proposed amendment shall be sent to all eligible voting members not more than ninety (90) days or less than thirty (30) days prior to the next annual College meeting.

Section 3. AOA Approval

Amendments to the Constitution and Bylaws shall not become effective until approved by the Board of Trustees of the American Osteopathic Association.

AOCD Approved October 2015
AOA Approved February 2016 and July 2016
Here’s to a Happy and Healthy 2017! Another year has passed and we’ve all been busy with various projects and issues. Our membership continues to grow. The AOCD staff continues to look for time savings AND cost savings ideas to help the membership.

CME!
2017 will hopefully open up new opportunities for our members to obtain CME. We have applied to receive Category 1B CME for reading the JAOCD and completing a quiz. The AOA has approved our request. This new opportunity will be available on March 1, 2017. We also plan to begin to offer online category 1A CME.

The AOCD was recently audited on our Spring 2014 meeting in Dallas. We were notified on January 23, 2017, that we have received a tentative score of 100%, which is 5 years accreditation with Commendation pending the final AOA CME Committee review in April 2017. Thank you to all of our speakers for submitting all of the documentation we’ve thrown at you. The end result is worth it!

The AOCD staff has been working to obtain ACCME accreditation in order to provide AMA credit for our CME meetings. By obtaining this accreditation we will be able to award AMA CME in addition to AOA CME. To receive Provisional Accreditation, which is a 2 year term, the AOCD must comply with ACCME Criteria 1,2,3, and 7-12. To view this criteria, please visit the ACCME page at http://www.accme.org/requirements/accreditation-requirements-cme-providers/accreditation-criteria. The application has been submitted and are scheduled for our initial interview in March of 2017. By August 1, 2017 we will have an official determination from the ACCME on whether the AOCD qualifies to provide AMA credit. Wish us luck!!!

The new AOA CME cycle began on January 1, 2016. The CME Guide for Physicians can be found here http://www.osteopathic.org/inside-aoa/development/continuing-medical-education/Pages/cme-guide.aspx. Please monitor your CME report. The AOA no longer will provide to this information to the AOCD office due to their privacy policy. To Manage Your CME, contact the AOA at (800) 621-1773, ext. 8262, or send an email to the Customer Resource Center at crc@osteopathic.org. To report your CME Credits, fax your CME credits to (312) 202-8202, Attention: Customer Resource Center, or email attachments to crc@osteopathic.org. Be sure to include your name and AOA ID.

AOCD members must earn One hundred and twenty (120) CME credits for membership in the American Osteopathic Association within this three-year cycle, beginning Jan. 1, 2016 and ending Dec. 31, 2018. Of this total, 30 CME credits must be obtained in Category 1-A and the remaining 90 CME credit may be obtained with either Category 1-A, 1-B, 2-A, or 2-B credits.

To maintain your Specialty Certification, you must earn a minimum of FIFTY (50) specialty CME credits in each primary specialty held (e.g. Dermatology) during the three year CME cycle. For Dermatology, as required by the AOBD, at least TWENTY FIVE (25) of the required fifty (50) specialty credits must be Category 1A. AOA Category 1A credit is granted for formal face-to-face programs that meet the Category 1 quality guidelines, faculty requirements and are sponsored by AOA-accredited Category 1A CME sponsors. The AOCD is a Category 1A accredited sponsor for DERMATOLOGY CME.
AAD
In 2016 the American Academy of Dermatology’s By-Laws amendment vote passed with 69.42% voting in favor, will allow osteopathic physicians certified by the American Osteopathic Board of Dermatology (DOs) within the Fellow membership category of the AAD. We want to stress to our members that this is only a status change. Both the AAD and the AOCD remain separate organizations and offer unique services to their respective members.

ACGME UPDATES
The AOCD was recently notified that six of our residency programs have achieved Initial Accreditation with ACGME. They include:

1. Botsford Hospital Program, Annette LaCasse, D.O., Program Director
2. Alta Dermatology, Stephen Kessler, D.O., Program Director
3. Largo Medical Center, Richard Miller, D.O., Program Director
4. Lehigh Valley Health Network, Stephen Purcell, D.O., Program Director
5. Oakwood Southshore Hospital, Steven Grekin, D.O., Program Director

The application process for ACGME is intense and we congratulate these six programs for their hard work in obtaining Initial Accreditation.

AOA EVENTS
In January 2017, the AOA held their annual Advocacy for Healthy Partnerships meeting. This session is attended by executives from the state associations and AOA specialty colleges. Guest speakers included Lt. General Russel L. Honoré, USA (Ret.), whose topic was “Resilient Leadership: Prepare Today to Prevail Tomorrow”. LTG Honore served as commander of Joint Task Force Katrina, and is best known for his slogan “You're Stuck on STUPID”.

https://www.youtube.com/watch?v=qv5m4hTMuWU

Captain Mark Kelly an American astronaut, U.S. Navy Captain and an experienced naval aviator who flew combat missions during the Gulf War also spoke to the attendees. His topic was “Endeavor to Succeed” and as Vice President of the Society of Osteopathic Specialty Executives, I had the honor of introducing Captain Kelly to the group. He spoke of his life's experiences and moving out of one's comfort zone when it comes to dealing with some of these experiences. Captain Kelly is married to Gabrielle Giffords, the former US Representative from Arizona who survived an attempt on her life in 2011. Captain Kelly has also authored several children's books and did not mind having his picture taken with a couple of Flat Stanleys, (and me)

The AOA also held an Executive Director workshop during this meeting. During this workshop, the executives discussed and provided ideas and comments regarding the Affiliation Re-Alignment that the AOA is working towards now. The focus was on five key areas of Education, the Future of the Profession, Membership, Communications, and Affiliate Relations. Five flipcharts were filled with ideas, concerns, and comments by the attendees. The items were then compiled into a document and is being shared with AOA leadership. A task force will be appointed by the AOA and affiliate relationships and re-alignment will continue to be a focus for the AOA in the coming months. I look forward to sharing this information with our membership as it becomes available.

The AOCD Board of Trustees will be holding a Board Retreat and will also be conducting our own review of membership, education, and the future as it pertains specifically to the AOCD.

How can you as a member help the AOCD? Get involved! Consider joining a committee, attend our CME sessions, and most importantly, remain current on your AOCD dues. Your annual dues are important to the AOCD. They provide the majority of the funding for our CME conferences as pharmaceutical funding continues to decline.
SAVE THE DATES!!
The 2017 Fall Meeting will take place from October 24-28, 2017 at the Intercontinental, New Orleans, 444 St. Charles Ave., New Orleans, LA 70130

The 2018 Spring Meeting will take place from March 19-25, 2018 at the Hilton West Palm Beach 600 Okeechobee Blvd., West Palm Beach, FL 33401

The 2018 Fall Meeting will take place from October 9-13, 2018 at the Westin San Diego, Gaslamp Quarter, 400 West Broadway, San Diego, CA 92101

When you log on to renew your AOCD membership dues there is a form to update your database information. This database is maintained on our web site so you can make changes to your membership information at any time. All changes you make will be recorded in the database and will also update the “Find a DO” section of the web site. Although you will see all of your information in your personal file, all inquiries will only see your office address, office telephone and fax number.

The Foundation for Osteopathic Dermatology is accepting applications for research grants. For more information visit the Foundation page at https://aocd.site-ym.com/?page=Foundation. An update on the Foundation’s activities can be found in this report.

AOCD GOOD GOVERNANCE
The AOCD’s Policy and Procedural Manual is updated yearly and is available to our membership for review. AOCD policies have been highlighted in issues of the DermLine. The AOCD was once again to be in compliance with the AOA’s Healthy and Viable Affiliate Organization Program for 2016.

The American Osteopathic College of Dermatology (AOCD) is a 501(c)(3) organization. Any person may request to inspect the AOCD’s Annual Return 990 in person at the AOCD’s principal office, 2902 N. Baltimore St., Kirksville, Missouri, 63501, during regular business hours. Unrelated business income tax returns filed by organizations exempt under Code section 501(c)(3) are also available.

A request for copies of such materials may also be made in writing. The AOCD may charge a reasonable fee to cover copying and mailing costs. The AOCD will provide the copies within 30 days from the date we receive the request. A fee of $1.00 for the first page and .15 for each subsequent page, plus mailing costs (if mailed) is required. The documents will be sent 30 days from the date we receive the payment.

WEB NEWS
We continue to offer informational updates to our members via the Thursday Bulletin. When the bulletin arrives in your inbox, be sure to take a moment to review. We try to include reminders and updates on pertinent information as much as possible. We also continue to expand our website and member database. Members will need to be current on AOCD membership dues in order to have access to their own profile information. We encourage everyone to log in and review your profiles. The AOCD site contains an enormous amount of information pertaining to residency training, meetings, and other AOCD news as well as archives of both the JAOCD and Dermline. Likewise, the American Osteopathic Board of Dermatology’s site, www.aobd.org also contains all of the information residents need for obtaining Board certification AND meeting OCC requirements AFTER Board certification. There is no reason to be uninformed with the amount of items available at the click of a mouse!
It has been my pleasure working for the AOCD these past 11 years, with the past 7 years working as your Interim Executive Director and Executive Director. It is my goal to continue to work to keep the AOCD transparent with governing and financial issues as well as keeping YOU, the member, informed. The AOCD is your organization! Please let the national office know what we can do to improve communications to you. I welcome your comments and suggestions.

As always, if you have questions or concerns, please feel free to call or email the AOCD office at dermatology@aocd.org if you need assistance. We appreciate your continued support of the AOCD.

Should you have questions pertaining to Board Certification, re-certification, or Osteopathic Continuous Certification (OCC), please refer to www.aobd.org. You may also contact Libby Strong with the AOA/AOBD at 312-202-8112.

“Let your light so shine that the world will know you are an osteopathic physician pure and simple, and that no prouder title can follow a human name.”
Andrew Taylor Still, MD, DO, Founder of Osteopathic Medicine

Interesting statistics….

### AOCD Meeting Attendance Statistics

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<td>94</td>
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<td>129</td>
<td>151</td>
<td>85</td>
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#### AOCD Meeting Statistics

- **Spring 2015:** Charlotte
- **Fall 2015:** Orlando
- **Spring 2016:** New York
- **Fall 2016:** Santa Monica
- **Spring 2017 as of 2/14/17:** Atlanta

<table>
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<tr>
<th>Registration</th>
<th>Spring 2015</th>
<th>Fall 2015</th>
<th>Spring 2016</th>
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<td>550</td>
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<td>Total Attendance</td>
<td>225</td>
<td>505</td>
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<td>265</td>
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<td>AOCD Members</td>
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<td>235</td>
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<td>Non-Member DO's</td>
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<td>7</td>
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<tr>
<td>Non-Member MD's</td>
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<tr>
<td>Attendings</td>
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<td>151</td>
<td>196</td>
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<tr>
<td>Residents</td>
<td>25</td>
<td>149</td>
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<td>16</td>
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<tr>
<td>Students</td>
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<td>76</td>
<td>26</td>
<td>23</td>
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<td>PA's</td>
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<td>Other</td>
<td>2</td>
<td>2</td>
<td>9</td>
<td>9</td>
<td>22</td>
</tr>
</tbody>
</table>
Charlotte, NC Spring 2015 Meeting Attendee coming from the following states

Orlando, FL Fall 2015 Meeting Attendee coming from the following states
New York, NY Spring 2016 Meeting Attendee coming from the following states

Santa Monica, CA Fall 2016 Meeting Attendee coming from the following states
Marsha Wise

From: Rodgers, Delores <DRodgers@osteopathic.org>
Sent: Monday, January 23, 2017 12:42 PM
To: 'mwise@aocd.org'
Subject: DS: American Osteopathic College of Dermatology

Marsha,

We are in the process of reviewing the American Osteopathic College of Dermatology survey materials for the following program(s): “2014-Mid-Year Meeting & Scientific Seminar” – February 20-23, 2014.

Currently, AOCO’s score is 100 points (5 Years Accreditation with Commendation). The CCME will review the document at its April 2017 meeting. You will be notified of the Council’s action immediately after the meeting.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Delores

Delores J. Rodgers
Director of CME Policy and Accreditation
AMERICAN OSTEOPATHIC ASSOCIATION
142 E. Ontario St.
Chicago, IL 60611-2864
Toll Free: (800) 621-1773, ext. 8054
Phone: (312) 202-8054
Fax: (312) 202-8354
www.osteopathic.org
Find the AOA on, Facebook, Twitter and LinkedIn

Learn more at DoctorsThatDO.org
Tuesday, December 13, 2016

Marsha Wise
Executive Director
American Osteopathic College of Dermatology
PO Box 7525
Kirksville, MO 63501

Dear Ms. Wise:

The CME accreditation records of the American Osteopathic Association show that it is time for a document survey of your organization's CME activity.

In accordance with the document survey protocol, the following program or programs have been chosen for official document survey review:

"2014 Mid-Year Meeting & Scientific Seminar" - February 20, 2014

Please forward the document survey materials to the AOA Division of CME by 2/7/2017.

Enclosed is a document survey checklist that is used to evaluate the documents that you submit. You may use this checklist to ensure that you have provided the necessary information to complete the document survey.

You will be notified of any missing documentation and given 10-working days to submit missing information before the Council on CME's final approval.

Please do not hesitate to contact me, should you have any questions at (800) 621-1773 ext. 8054 or (312) 202-8054, e-mail: drodgers@osteopathic.org.

Thank you for your attention to this matter.

Sincerely,

[Signature]
Dorothy J. Rodgers
Director of CME Policy and Accreditation

Enclosure
SECTION VII.

DOCUMENT SURVEY EVALUATION METHODOLOGY

The Council uses the following checklist to evaluate the document survey. Points are awarded when the items are clearly marked in the document survey.

A CME Sponsor who achieve a perfect score of 100 points on the document survey and collect outcomes data on their CME programs, will be awarded “Accreditation with Commendation.”

<table>
<thead>
<tr>
<th>Checklist Items</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. A description of the needs assessment process and procedure used in determining the content and topic of the program (include any supporting documents). (MAJOR)</td>
<td>8</td>
</tr>
<tr>
<td>2. A copy of the CME program brochure or agenda distributed to participants at the CME program. (MINOR)</td>
<td>4</td>
</tr>
<tr>
<td>3. Copies of all program speakers’ (in chronological order) curriculum vitae or bio-sketch defining their qualifications for involvement in the CME program. (MAJOR). Partial credit is awarded based on the percentage of CVs and bio-sketches provided during the document survey review. (e.g., 5 CVs provided from a total of 10 speakers yields 4 points) All fractions are rounded down. Less than 50% - 0 50% - 4 90% - 8</td>
<td>8</td>
</tr>
<tr>
<td>4. A copy of each speaker’s signed Disclosure Declaration Statement in chronological order. (MAJOR) Partial credit is awarded based on the percentage of the disclosure statements provided during the document survey. Less than 90% - 0 99% - 4</td>
<td>8</td>
</tr>
<tr>
<td>5. A copy of the CME credits requested by the CME Sponsor for each participating physician in accordance with the attestation document and specialty credits. (MINOR)</td>
<td>4</td>
</tr>
<tr>
<td>6. A copy of the program administration evaluation document and the total number of evaluation documents returned by conference attendees. Provide two copies of the program evaluation documents that were returned by conference attendees, or a completed electronic evaluation/summary. (MINOR)</td>
<td>4</td>
</tr>
<tr>
<td>7. A statement indicating the total number of attendees, and the number of attestation forms returned by conference participants. (MAJOR) 25% - 2 50% - 4 95% - 8</td>
<td>8</td>
</tr>
<tr>
<td>8. A statement reflecting the distribution of program evaluation documents (e.g., The beginning of the program, random survey, etc.) (MINOR)</td>
<td>4</td>
</tr>
<tr>
<td>9. A policy statement on managing grievances relative to the returned program administration and evaluation document(s). (MINOR)</td>
<td>4</td>
</tr>
<tr>
<td>10. A copy of the program outcomes questionnaire and the total number of outcomes questionnaire documents returned by conference attendees. Provide two copies of the outcomes questionnaire documents that were returned by conference attendees, or a completed electronic evaluation/summary. (MINOR) (Within 14 days and no later than 30 days)</td>
<td>4</td>
</tr>
</tbody>
</table>
11A. Provide needs assessment per program topic. *(MAJOR)* Partial credit is awarded.  
25% - 2 50% - 4 75% - 6 95% - 12

11B. A statement relative to how topics and/or speakers were selected in direct response to needs assessment procedures. *(MINOR)*

12. If the program was commercially supported, the following additional items must be submitted:

   A) A copy of the formal written agreement between the CME Sponsor and each Commercial Supporter reflecting that activity (program) is educational and not promotional. *(MAJOR)* Partial credit is awarded.
   
   Less than 90 - 0 90% - 4

   B) Proof that commercial support is appropriately acknowledged in any printed promotional materials. *(MINOR)*

   C) A brief statement regarding all funding arrangements, include how funds received from commercial supporters were expended, how speakers were paid, i.e., if speakers were directly funded by a third party agent (someone besides the AOA CME Sponsor/Provider), attach copy of the funding arrangement between the CME Sponsor and the third party agent. *(MAJOR)* Partial credit is awarded.
   
   Less than 90 - 0 90% - 4

   D) A statement indicating how disclosure of potential conflict of interest regarding each speaker was given to the participants. *(MAJOR)* Partial credit is awarded.
   
   Less than 90 - 0 90% - 4

**Total Score**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
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</tbody>
</table>

The Council on Continuing Medical Education will award accreditation based on the following document survey scores:

**Scoring Key:**
Major – 8-12 points; Minor – 4 points (Total of 100 points)

**Accreditation:**
- 100 points perfect score on the document survey is awarded 5 years of continuing accreditation with Commendation;
- 95-99 points on the document survey is awarded 4-year accreditation;
- 90-94 points on the document survey is awarded 3-year accreditation;
- 80-89 points on the document survey is awarded 2-year accreditation;
- 70-79 points on the document survey is awarded 1-year accreditation;
- 60-69 points on the document survey is awarded 1-year accreditation, with required attendance at the next CME Sponsors Conference or required review of a CCME-generated webinar(s) for CME Sponsors;
- Less than 60 points on the document survey accreditation is withdrawn.
January 21, 2015

Ms. Marsha A. Wise
Executive Director
American Osteopathic College of Dermatology
P.O. Box 7525
Kirksville, MO 63501

Dear Marsha:

Thank you for American Osteopathic College of Dermatology’s generous gift of $1,000.00 on 1/20/2015 to the American Academy of Dermatology’s Camp Discovery! Your support helps ensure that children with chronic skin conditions will continue to experience the fun, acceptance, and personal growth offered by Camp Discovery.

The life lessons that are realized at Camp extend beyond the time a child is physically there. The friendships that are made, camper to camper and camper to counselor, can shape a child’s outlook and how he or she approaches life’s challenges.

"Camp Discovery is wonderful! So important to my son, and for his self-confidence and belonging." —Camp Discovery parent

Over its 20 year history, Camp Discovery has grown from a modest program serving a handful of children to a robust program that offers six one-week sessions of camp in five locations throughout the country. Last year approximately 350 children attended Camp Discovery thanks to the generosity of donors like you.

Once again, thank you for helping to enrich the lives of children with chronic skin conditions by giving them the gift of Camp Discovery.

Regards,

Bill
C. William Hanke, MD, FAAD
Chair, Development Committee

The American Academy of Dermatology is a 501(c)(3) not-for-profit organization under the Internal Revenue Code. All donations are therefore tax-deductible in accordance with IRS regulations and will be acknowledged as such. No goods or services have been provided in exchange for your contribution.

In recognition of your support, your name may be listed at our website (www.SupportAAD.org), in Aspire magazine, and in various other publications. If you would like your name to appear differently than American Osteopathic College of Dermatology, including the addition of a spouse name, or if you wish to remain anonymous, please contact SupportAAD@aad.org.
June 27, 2016

Ms. Marsha A. Wise
American Osteopathic College of Dermatology
PO Box 7525
Kirkville, MO 63501

Dear Marsha:

Thank you for American Osteopathic College of Dermatology’s gift of $1,000.00 on 6/27/2016 to the American Academy of Dermatology’s Camp Discovery. Because of the generosity of donors like you, each summer nearly 350 children with chronic skin conditions participate in this life-changing experience at no cost to their families.

For many children, Camp is a place where they can do things they do not normally have a chance to do, like riding a horse. And at Camp they have fun, make friends, and learn they are not defined by their skin conditions.

“Camp for me was a chance to see what it would be like not being around my protective family and see what I could do on my own. This experience will last me a lifetime. It gave me a chance to talk to others that could be going through the same thing I am going through.” – Camp Discovery camper

Life-changing programs like Camp Discovery are made possible by donors like you. To learn more about AAD programs and services or become involved further, visit www.SupportAAD.org or email SupportAAD@aad.org.

Once again, thank you for giving children the gift of Camp Discovery.

Regards,

David M. Pariser, MD, FAAD
Chair, Council on Community, Corporate and Philanthropic Relations

The American Academy of Dermatology is a 501(c)(3) not-for-profit organization under the Internal Revenue Code. All donations are therefore tax-deductible in accordance with IRS regulations and will be acknowledged as such. No goods or services have been provided in exchange for your contribution.

In recognition of your support, your name may be listed at our website (www.SupportAAD.org), in Aspire magazine, and in various other publications. If you would like your name to appear differently than American Osteopathic College of Dermatology, including the addition of a spouse name, or if you wish to remain anonymous, please contact SupportAAD@aad.org.
November 16, 2015

The Honorable Aaron Bean
Chair, Committee on Health Policy
404 S. Monroe Street
Tallahassee, FL 32399

Dear Chairman Bean:

The American Osteopathic Association (AOA), the American Osteopathic College of Dermatology (AOCD) and the Florida Osteopathic Medical Association (FOMA) are writing to encourage you to support SB 414. This bill would prohibit the use of artificial tanning devices by minors unless the use of the tanning device is prescribed by a health care provider to treat a medical condition. The AOA, AOCD and FOMA strongly support restricting the use of tanning devices, which can have serious long-term health consequences including cancer, by minors.

The AOA represents more than 122,000 osteopathic physicians (DOs) and osteopathic medical students, promotes public health, encourages scientific research, serves as the primary certifying body for DOs, is the accrediting agency for osteopathic medical schools, and has federal authority to accredit hospitals and other health care facilities. More information on DOs/osteopathic medicine can be found at www.osteopathic.org. The AOCD represents over 600 physicians, dermatology residents and student members. It is dedicated to improving the standards of the practice of dermatology, stimulating the study of dermatology and promoting understanding of the nature and scope of services rendered by osteopathic dermatologists. FOMA is a professional organization that represents over 7,000 DOs providing patient care in Florida.

Tanning equipment works by bombarding the skin with ultraviolet (UV) radiation. Tanning salons use lamps that emit UV-A and UV-B radiation, both of which damage the skin and can cause skin cancer.\(^1\) In 2009, the International Agency for Research on Cancer, a working group of the World Health Organization (WHO), classified UV-emitting tanning devices as a carcinogen, an agent known to cause cancer in humans.\(^2\) In 2012, a study found that indoor tanning can cause the most common form of skin cancer, non-melanoma skin cancer, in addition to the deadliest form of skin cancer, malignant melanoma.\(^3\)

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Prohibiting minors from using tanning equipment is an effective means to protect them from the long-term health risks of these devices. Young people are at a heightened risk of developing skin cancer from indoor tanning, as they subject themselves to additional years of artificial UV exposure. For this reason, the WHO and the American Academy of Dermatology recommend banning the use of tanning devices by minors. States that have restricted access to indoor tanning for minors have seen stable or decreased rates of skin cancer, while states without these policies have seen an increase in the same.

The use of tanning equipment by children is inappropriate and should be prohibited due to its long-term health effects. We urge you to protect Florida’s citizens from artificial UV exposure by supporting SB 414. Should you need any additional information, please feel free to contact Nicholas Schilligo, MS, AOA Associate Vice President of State Government Affairs, at nschilligo@osteopathic.org or (800) 621-1773, ext. 8185.

Sincerely,

John W. Becher, DO       Alpesh Desai, DO, FAOCD       William H. Stager, DO, MPH, FACOFP
President, AOA       President, AOCD       President, FOMA

CC: Boyd R. Buser, DO, AOA President-elect
    Joseph A. Giaimo, DO, Chair, AOA Department of Governmental Affairs
    Michael K. Murphy, DO, Chair, AOA Bureau of State Government Affairs
    Adrienne White-Faines, MPA, AOA Chief Executive Officer
    Ray Quintero, Senior Vice President, AOA Public Policy
    Nicholas Schilligo, MS, Associate Vice President, AOA State Government Affairs
    Marsha A. Wise, BS, Executive Director, AOCD
    Stephen R. Winn, Executive Director, FOMA

---

6 Dore, et al., supra.
March 16, 2016

The Honorable Michael O'Donnell
Chairman, Senate Public Health and Welfare
300 Southwest 10th Avenue, Room 225-E
Topeka, KS 66612

Dear Chairman O'Donnell:

The American Osteopathic Association (AOA) and the American Osteopathic College of Dermatology (AOCD) are writing to strongly encourage you to support HB 2369. This bill would prohibit tanning facilities from providing access to a tanning device for any person under the age of 18. Violators of this provision could also be charged a fine not in excess of $250. The AOA and AOCD strongly support restricting the use of tanning devices, which can have serious long-term health consequences including cancer, by minors.

The AOA represents more than 123,000 osteopathic physicians (DOs) and osteopathic medical students, promotes public health, encourages scientific research, serves as the primary certifying body for DOs, is the accrediting agency for osteopathic medical schools, and has federal authority to accredit hospitals and other health care facilities. More information on DOs/osteopathic medicine can be found at www.osteopathic.org. The AOCD represents over 600 physicians, dermatology residents and student members. It is dedicated to improving the standards of the practice of dermatology, stimulating the study of dermatology and promoting understanding of the nature and scope of services rendered by osteopathic dermatologists.

Tanning equipment works by bombarding the skin with ultraviolet (UV) radiation. Tanning salons use lamps that emit UV-A and UV-B radiation, both of which damage the skin and can cause skin cancer. In 2009, the International Agency for Research on Cancer, a working group of the World Health Organization (WHO), classified UV-emitting tanning devices as a carcinogen, an agent known to cause cancer in humans. In 2012, a study found that indoor tanning can cause the most common form of skin cancer, non-melanoma skin cancer, in addition to the deadliest form of skin cancer, malignant melanoma.

Prohibiting minors from using tanning equipment is an effective means to protect them from the long-term health risks of these devices. Young people are at a heightened risk of developing skin cancer from indoor tanning, as they subject themselves to additional years of artificial UV exposure.\(^4\) For this reason, the WHO and the American Academy of Dermatology recommend banning the use of tanning devices by minors.\(^5\) States that have restricted access to indoor tanning for minors have seen stable or decreased rates of skin cancer, while states without these policies have seen an increase in the same.\(^6\)

The use of tanning equipment by children is inappropriate and should be prohibited due to its long-term health effects. **We urge you to protect Kansas’s citizens from artificial UV exposure by supporting HB 2369 in committee.** Should you need any additional information, please feel free to contact Nicholas Schilligo, MS, AOA Associate Vice President of State Government Affairs, at nschilligo@osteopathic.org or (800) 621-1773, ext. 8185.

Sincerely,

John Becher, DO  
President, AOA

Alpesh Desai, DO, FAOCD  
President, AOCD

CC:  
Boyd R. Buser, DO, AOA President-elect  
Joseph Giaimo, DO, Chair, AOA Department of Governmental Affairs  
Michael Murphy, DO, Chair, AOA Bureau of State Government Affairs  
Larry Campbell, DO, President, Kansas Association of Osteopathic Medicine  
Adrienne White-Faines, MPA, AOA Chief Executive Officer  
Ray Quintero, Senior Vice President, AOA Public Policy  
Nicholas Schilligo, MS, Associate Vice President, AOA State Government Affairs  
Marsha A. Wise, BS, Executive Director, AOCD  
Bob Williams, MS, Executive Director, Kansas Association of Osteopathic Medicine

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\(^6\) Dore, et al., supra.
The American Osteopathic Association (AOA), the American Osteopathic College of Dermatology (AOCD) and the Arkansas Osteopathic Medical Association (AOMA) are writing to strongly encourage you to support HB 1280. This bill would prohibit the use of artificial tanning devices by minors unless the use of the tanning device is prescribed by a health care provider to treat a medical condition. The AOA, AOCD and AOMA strongly support restricting the use of tanning devices, which can have serious long-term health consequences including cancer, by minors.

The AOA represents nearly 130,000 osteopathic physicians (DOs) and osteopathic medical students, promotes public health, encourages scientific research, serves as the primary certifying body for DOs and is the accrediting agency for osteopathic medical schools. More information on DOs/osteopathic medicine can be found at www.osteopathic.org. The AOCD represents nearly 1,000 physicians, dermatology residents and student members. It is dedicated to improving the standards of the practice of dermatology, stimulating the study of dermatology and promoting understanding of the nature and scope of services rendered by osteopathic dermatologists. AOMA is a professional organization that represents over 300 DOs providing patient care in Arkansas.

Tanning equipment works by bombarding the skin with ultraviolet (UV) radiation. Tanning salons use lamps that emit UV-A and UV-B radiation, both of which damage the skin and can cause skin cancer. In 2009, the International Agency for Research on Cancer, a working group of the World Health Organization (WHO), classified UV-emitting tanning devices as a carcinogen, an agent known to cause cancer in humans. In 2012, a study found that indoor tanning can cause the most common form of skin cancer, non-melanoma skin cancer, in addition to the deadliest form of skin cancer, malignant melanoma.

Prohibiting minors from using tanning equipment is an effective means to protect them from the long-term health risks of these devices. Young people are at a heightened risk of developing skin cancer from indoor tanning, as they subject themselves to additional years of artificial UV exposure. For this reason, the WHO and

The Honorable Jeff Wardlaw  
January 30, 2017  
Page 2

the American Academy of Dermatology recommend banning the use of tanning devices by minors.\(^5\) States that have restricted access to indoor tanning for minors have seen stable or decreased rates of skin cancer, while states without these policies have seen an increase in the same.\(^6\)

The use of tanning equipment by children is inappropriate and should be prohibited due to its long-term health effects. **We urge you to protect Arkansas’s citizens from artificial UV exposure by supporting HB 1280.** Should you need any additional information, please feel free to contact Nicholas Schilligo, MS, AOA Associate Vice President of State Government Affairs, at nschilligo@osteopathic.org or (800) 621-1773, ext. 8185.

Sincerely,

Boyd R. Buser, DO  
President, AOA

Alpesh Desai, DO, FAOCD  
President, AOCD

Gary S. Edwards, DO, FACOFP  
President, AOMA

CC:  
Mark A. Baker, DO, AOA President-elect  
William J. Burke, DO, Chair, AOA Department of Governmental Affairs  
Richard Thacker, DO, Chair, AOA Bureau of State Government Affairs  
Adrienne White-Faines, MPA, AOA Chief Executive Officer  
Laura Wooster, Interim Senior Vice President, AOA Public Policy  
Nicholas Schilligo, MS, Associate Vice President, AOA State Government Affairs  
Marsha A. Wise, BS, Executive Director, AOCD  
Frazier A. Edwards, MPA, Executive Director, AOMA

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\(^6\) Dore, et al., supra.
February 7, 2017

The Honorable Joel Fry
1473 - 195th Avenue
Osceola, Iowa 50213

Dear Chairman Fry:

The American Osteopathic Association (AOA), the American Osteopathic College of Dermatology (AOCD) and the Iowa Osteopathic Medical Association (IOMA) are writing to strongly encourage you to support HF 143. This bill would prohibit the use of artificial tanning devices by persons under 17 years of age. The AOA, AOCD and IOMA strongly support restricting the use of tanning devices, which can have serious long-term health consequences including cancer, by minors.

The AOA represents nearly 130,000 osteopathic physicians (DOs) and osteopathic medical students, promotes public health, encourages scientific research, serves as the primary certifying body for DOs and is the accrediting agency for osteopathic medical schools. More information on DOs/osteopathic medicine can be found at www.osteopathic.org. The AOCD represents nearly 1,000 physicians, dermatology residents and student members. It is dedicated to improving the standards of the practice of dermatology, stimulating the study of dermatology and promoting understanding of the nature and scope of services rendered by osteopathic dermatologists. IOMA is a professional medical organization that represents over 1,500 DOs providing patient care in Iowa.

Tanning equipment works by bombarding the skin with ultraviolet (UV) radiation. Tanning salons use lamps that emit UV-A and UV-B radiation, both of which damage the skin and can cause skin cancer. In 2009, the International Agency for Research on Cancer, a working group of the World Health Organization (WHO), classified UV-emitting tanning devices as a carcinogen, an agent known to cause cancer in humans. In 2012, a study found that indoor tanning can cause the most common form of skin cancer, non-melanoma skin cancer, in addition to the deadliest form of skin cancer, malignant melanoma.

Prohibiting minors from using tanning equipment is an effective means to protect them from the long-term health risks of these devices. Young people are at a heightened risk of developing skin cancer from indoor tanning, as they subject themselves to additional years of artificial UV exposure. For this reason, the WHO and the American Academy of Dermatology recommend banning the use of tanning devices by minors. States that

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have restricted access to indoor tanning for minors have seen stable or decreased rates of skin cancer, while states without these policies have seen an increase in the same.\textsuperscript{6} The use of tanning equipment by children is inappropriate and should be prohibited due to its long-term health effects. \textbf{We urge you to protect Iowa's citizens from artificial UV exposure by supporting HF 143.} Should you need any additional information, please feel free to contact Nicholas Schilligo, MS, AOA Associate Vice President of State Government Affairs, at nschilligo@osteopathic.org or (800) 621-1773, ext. 8185.

Sincerely,

Boyd R. Buser, DO  Alpesh Desai, DO, FAOCD  Bruce Ricker, DO
President, AOA  President, AOCD  President, IOMA

CC: Mark A. Baker, DO, AOA President-elect
    William J. Burke, DO, Chair, AOA Department of Governmental Affairs
    Richard Thacker, DO, Chair, AOA Bureau of State Government Affairs
    Adrienne White-Faines, MPA, AOA Chief Executive Officer
    Laura Wooster, Senior Vice President, AOA Public Policy
    Nicholas Schilligo, MS, Associate Vice President, AOA State Government Affairs
    Marsha A. Wise, BS, Executive Director, AOCD
    Leah McWilliams, Executive Director, IOMA

\textsuperscript{6} Dore, et al., supra.
### AOCD Past Presidents

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<td>Albert P. Ulbrich, D.O.</td>
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<td>Rick Lin, D.O.</td>
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<td>Alpesh Desai, D.O.</td>
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<td>Karthik Krishnamurthy, D.O.</td>
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### AOCD Secretary-Treasurers

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### AOCD Growth over the Years

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AS-Associate Members  
AF-Affiliate Members  
ST-Student Members  
LM-Life Members