Annual Report to Membership

2012

American Osteopathic College of Dermatology
P.O. Box 7525
1501 E. Illinois Street
Kirkville, MO 63501
1-800-449-2623
660-665-2184
660-627-2623 (fax)
www.aocd.org
TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Office Contact Information</td>
<td>2</td>
</tr>
<tr>
<td>2011-2012 AOCD Officers</td>
<td>3</td>
</tr>
<tr>
<td>2011-2012 AOCD Committees</td>
<td>4-8</td>
</tr>
<tr>
<td>2012-2013 Residency Programs</td>
<td>9-10</td>
</tr>
<tr>
<td>Foundation for Osteopathic Dermatology</td>
<td>11</td>
</tr>
<tr>
<td>Upcoming Meetings</td>
<td>12</td>
</tr>
<tr>
<td>Corporate Members</td>
<td>13</td>
</tr>
<tr>
<td>Executive Director Yearly Review</td>
<td>14-15</td>
</tr>
<tr>
<td>Committee Reports</td>
<td>16-21</td>
</tr>
<tr>
<td>Financial</td>
<td>22-27</td>
</tr>
<tr>
<td>AOA Healthy &amp; Viable Affiliate Organizations Program Report</td>
<td>28-30</td>
</tr>
<tr>
<td>AOA Approval of 2011 By-Laws Revisions</td>
<td>31-44</td>
</tr>
<tr>
<td>AOA Specialty Affiliation Agreement</td>
<td>45-50</td>
</tr>
<tr>
<td>2013 Membership Dues Structure</td>
<td>51</td>
</tr>
</tbody>
</table>

NATIONAL OFFICE
1501 E. Illinois Street
P.O. Box 7525
Kirksville, MO 63501
660-665-2184 800-449-2623
660-627-2623 Fax
execdirector@aocd.org
www.aocd.org

EXECUTIVE DIRECTOR
Marsha A. Wise, BS
mwise@aocd.org

ADMINISTRATIVE SERVICES MANAGER
Richard Mansfield
rmansfield@aocd.org

RESIDENT COORDINATOR/ MEMBER SUPPORT
John C. Grogan, BA
jgrogan@aocd.org

GRANTS AND CORPORATE SUPPORT COORDINATOR
Shelley Wood, MaE
swood@aocd.org

Membership
Fellow/Life Members  23
Fellow Members       377
Associate Members    34
Affiliate Members    7
Resident Members     120
Student Members      104
****************************************************************************
Total Membership      665
### 2011-2012 AOCD Officers

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Bradley P. Glick, D.O., FAOCD</td>
<td>2960 N State Road 7, Ste. 101</td>
<td>954-974-3664</td>
<td>954-974-4509</td>
</tr>
<tr>
<td>President-Elect</td>
<td>David L. Grice, D.O., FAOCD</td>
<td>3155 S. Carrier Parkway</td>
<td>972-263-5004</td>
<td>972-263-5102</td>
</tr>
<tr>
<td>First Vice-President</td>
<td>David L. Grice, D.O., FAOCD</td>
<td>3155 S. Carrier Parkway</td>
<td>972-263-5004</td>
<td>972-263-5102</td>
</tr>
<tr>
<td>Second Vice-President</td>
<td>Suzanne Rozenberg D.O., FAOCD</td>
<td>11 Irving Place, Woodmere, NY</td>
<td>516-295-5570</td>
<td>516-295-5575</td>
</tr>
<tr>
<td>Third Vice-President</td>
<td>Rick Lin, D.O., FAOCD</td>
<td>3100 Buddy Owens Ave., Ste. 101</td>
<td>956-971-0404</td>
<td>956-971-0408</td>
</tr>
<tr>
<td>Executive Director</td>
<td>Marsha A. Wise, B.S.</td>
<td>P.O. Box 7525, Kirksville, MO</td>
<td>660-665-2184</td>
<td>660-627-2623</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustee</td>
<td>Mark A. Kuriata, D.O., FAOCD</td>
<td>300 E. Maiden Lane, St. Joseph, MI</td>
<td>269-429-7546</td>
<td>269-429-0807</td>
</tr>
<tr>
<td>Trustee</td>
<td>Alpesh Desai, D.O., FAOCD</td>
<td>2120 Ashland St., Houston, TX</td>
<td>713-864-2659</td>
<td>713-864-5577</td>
</tr>
<tr>
<td>Trustee</td>
<td>Andrew Racette, D.O., FAOCD</td>
<td>4840 E. Indian School Road, Ste. 102</td>
<td>602-954-3919</td>
<td>602-954-3670</td>
</tr>
<tr>
<td>Trustee</td>
<td>John P. Minni, D.O., FAOCD</td>
<td>1400 SE Goldtree Dr., Ste. 107</td>
<td>772-335-3550</td>
<td>772-337-4113</td>
</tr>
<tr>
<td>Trustee</td>
<td>Karthik Krishnamurthy, D.O., FAOCD</td>
<td>1400 Pelham Pkwy South / Bldg 1, Suite 4W-4D</td>
<td>718-918-4274</td>
<td></td>
</tr>
<tr>
<td>Trustee</td>
<td>Reagan Anderson, D.O., FAOCD</td>
<td>8580 Scarborough Drive, Suite 225</td>
<td>719-531-5400</td>
<td>719-531-9545</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>AOBD Representative</td>
<td>Stephen Purcell, D.O., FAOCD</td>
<td>1259 S. Cedar Crest Blvd. #100</td>
<td>610-437-4134</td>
<td></td>
</tr>
<tr>
<td>Immediate Past-President</td>
<td>Leslie Kramer, D.O., FAOCD</td>
<td>411 10th Street S.E. - Ste. 1200</td>
<td>319-362-3434</td>
<td></td>
</tr>
</tbody>
</table>
COMMITTEE APPOINTMENTS 2011-2012

AAD Liaison Committee
Chair: Michael Scott, D.O., FAOCD
Bradley Glick, D.O., FAOCD
Joan Tamburro, D.O., FAOCD
Edward Yob, D.O., FAOCD

AOA Bureau of Osteopathic Specialty Societies
Robert Schwarze, D.O., FAOCD (2010-2013)

AOA House of Delegates Representative
Bradley Glick, D.O., FAOCD
Lloyd Cleaver, D.O., FAOCD

AOA Postdoctoral Training and Residency Committee
Marc Epstein, D.O., FAOCD

Awards Committee
Chair: Michael Scott, D.O., FAOCD
Members: James Bernard, D.O., FACOD
Stephen Purcell, D.O., FAOCD – Ulbrich Award
Susan Kelly, D.O., FAOCD
Roger Byrd, D.O., FAOCD
Eugene Conte, D.O., FAOCD – Resident Call for Papers
Shelly Friedman, D.O., FAOCD
Daniel Hurd, D.O., FAOCD

Bylaws Committee
Chair: James Young, D.O., FAOCD
Members: Gene Graff, D.O., FAOCD
Jere Mammino, D.O., FAOCD
Bill Way, D.O., FAOCD

Site Selection
Chair: John Minni, D.O., FAOCD
Members: Leslie Kramer, D.O., FAOCD
Reagan Anderson, D.O., FAOCD
Alpesh Desai, D.O., FAOCD
Karthik Krishnamurthy, D.O., FAOCD
Mark Kuriata, D.O., FAOCD
### CME Committee
**Chairs:**
- John Minni, D.O., FAOCD
- Dwayne Montic, D.O., FAOCD

**Members:**
- Danica Alexander, D.O., FAOCD
- Marc Epstein, D.O., FAOCD
- David Grice, D.O., FAOCD
- Suzanne Sirota Rozenberg, D.O., FAOCD
- Rick Lin, D.O., FAOCD

1. TBA
2. TBA

### Editorial Committee/Public Relations
**Chair:**
- Karthik Krishnamurthy, D.O., FAOCD

**Newsletter Editor:**
- Ruth Carol

**Associate Editor:**
- Marsha A. Wise, BS, Executive Director

**Members:**
- Robert Schwarze, D.O., FAOCD
- Danica Alexander, D.O., FAOCD
- Susun Kim, DO, FAOCD
- Albert Rivera, DO, FAOCD

**JAOCED Editor:**
- Karthik Krishnamurthy, D.O., FAOCD

### Education Evaluation Committee
**Chair:**
- James Bernard, D.O., FAOCD (2010-2013)
- Lloyd Cleaver, D.O., FAOCD (2011-2014)

**Members:**
- Marc Epstein, D.O., FAOCD (2010-2013)
- Brad Glick, D.O., FAOCD (2009-2012)
- Steve Grekin, D.O., FAOCD (2010-2013)
- Cindy Hoffman, D.O., FAOCD (2010-2013)
- Steven Kessler, D.O., FAOCD (2009-2012)
- Mark Kuriata, D.O., FAOCD (2010-2013)
- Michael Scott, D.O., FAOCD (2011-2014)
- Suzanne Sirota-Rozenberg, D.O., FAOCD (2011-2014)
- Stanley Skopit, D.O., FAOCD (2011-2014)
- Bill Way, D.O., FAOCD (2010-2013)
- Schield Wikas, D.O., FAOCD (2010-2013)

### Ethics Committee
**Chair:**

**Members:**
- Marc Epstein, D.O., FAOCD (2010-2013)
- Donald Tillman, D.O., FAOCD (2009-2012)
- James Young, D.O., FAOCD
- Charles Hughes, D.O., FAOCD
Fellow of Distinction
Chair: Stanley Skopit, D.O., FAOCD
Members: Jere Mammino, D.O., FAOCD
Richard Miller, D.O., FAOCD
Lynn Sikorski, D.O., FAOCD
Bill Way, D.O., FAOCD

Finance Committee
Chair: Steve Grekin, D.O., FAOCD
Members: Leslie Kramer, D.O., FAOCD,
Brad Glick, D.O., FAOCD
Rick Lin, D.O., FAOCD
Reagan Anderson, D.O., FAOCD
Michelle Foley, D.O., FAOCD
Jere Mammino, D.O., FAOCD / Secretary Treasurer (Consultant)
Marsha A. Wise, Executive Director (Consultant)
Tina M. Taggart, CPA (Consultant)

Historical
Chairman: Shelly Friedman, D.O., FAOCD
Members: Marc Epstein, D.O., FAOCD
David Horowitz, D.O., FAOCD
Michael Scott, D.O., FAOCD
David Brooks Walker, D.O., FAOCD
James Bernard, D.O., FAOCD

Internet
Chair: Rick Lin, D.O., FAOCD
Members: Robert Finkelstein, DO, FAOCD
Alka Madan, DO, FAOCD
Bryan Sands, DO, FAOCD
Aaron Bruce, DO, FAOCD
Jere Mammino, DO, FAOCD
James Towy, DO, FAOCD
Yuri Kim, STUDENT
Dylan Alston, STUDENT
### In-Training Examination

**Chair:** Ryan Carlson, DO, FAOCD  
**Vice Chair:** Shaheen Oshtory, DO, FAOCD  
**Member:** Danica Alexander, DO, FAOCD  
Lloyd Cleaver, DO, FAOCD  
Jonathan Keeling, DO, FAOCD  
Angela Leo, DO, FAOCD  
Dwayne Montie, DO, FAOCD  
Matthew Smetanick, DO, FAOCD  
Brooke Bair, DO, FAOCD  
Merrick Elías, DO, FAOCD  
Gwyn King, DO, FAOCD  
John Minni, DO, FAOCD  
Peter Morrell, DO, FAOCD  
James Towry, DO, FAOCD  
Matthew Smetanick, D.O., FAOCD

### Membership

**Chair:** OPEN  
**Members:**  
Leslie Kramer, D.O., FAOCD (2010-2013)  
James Towry, D.O., FAOCD (2010-2013)

### Nominating

**Chair:** Leslie Kramer, D.O., FAOCD (2011-2014)  
**Members:**  
Marc Epstein, D.O., FAOCD (2010-2013)  
Donald Tillman, D.O., FAOCD (2009-2012)  
David Grice, D.O., FAOCD (2011-2012)  
Stephen Purcell, D.O., FAOCD  
Cindy Hoffman, D.O., FAOCD
Program Directors
Chair: Lloyd Cleaver, D.O., FAOCD
Members:
  Shino Bay Aguilera, DO, FAOCD
  James Del Rosso, D.O., FAOCD
  Alpesh Desai, DO, FAOCD
  Bradley Glick, D.O., FAOCD
  Steven Grekin, D.O., FAOCD
  S. Robert Harla, D.O., FAOCD
  John Hibler, D.O., FAOCD
  Cindy Hoffman, D.O., FAOCD
  David Horowitz, D.O., FAOCD
  Charles Hughes, D.O., FAOCD
  Daniel Hurd, D.O., FAOCD
  Stephen Kessler, D.O., FAOCD
  Mark Kuriata, DO, FAOCD
  Annette LaCasse, D.O., FAOCD
  Jenifer Lloyd, D.O., FAOCD
  Vernon Mackey, D.O., FACOD
  Richard Miller, D.O., FAOCD
  Warren Peterson, DO, FAOCD
  Steve Purcell, D.O., FAOCD
  Robin Shechter, DO, FAOCD
  Kimball Silverton, D.O., FAOCD
  Stanley Skopit, D.O., FAOCD
  Daniel Stewart, D.O., FAOCD
  Marvin Watsky, D.O., FAOCD
  Schield Wikas, D.O., FAOCD
  John Young III, MD

Resident Liaison
  Ralph Fiore, D.O.

American Osteopathic Board of Dermatology
(Term expires annually in July)

Chair: Stephen Purcell, DO, FAOCD (2011-2014)
Vice Chairman:
  Gene Graff, DO, FAOCD (2011-2014)
Secretary-Treasurer:
  Lloyd Cleaver, DO, FAOCD (2012-2015)
Members:
  Eugene Conte, DO, FAOCD (2012-2015)
  Cindy Hoffman, DO, FAOCD (2010-2013)
  Leslie Kramer, DO, FAOCD (2012-2015)
  Mark Kuriata, DO, FAOCD (2012-2015)
  Ronald Miller, DO, FAOCD (2012-2015)
  Michael Scott, DO, FAOCD (2010-2013)
  Donald Tillman, Jr, DO, FAOCD (2011-2014)
  Edward Yob, DO, FAOCD (2010-2013)
  James Young, DO, FAOCD (2011-2014)
AMERICAN OSTEOPATHIC COLLEGE OF DERMATOLOGY
RESIDENCY PROGRAMS
2012-2013

NSUCOM/Largo Medical Center (9)
Program Director: Richard Miller, D.O.
8220 US Highway 19 North
Port Richey, FL 34668
727-841-8505

Larkin Community Hospital (9)
Program Director: Stanley Skopit, D.O.
7031 Southwest 62nd Avenue
South Miami, FL 33143
305-284-7761

Alta Dermatology (3)
Program Director: Stephen Kessler, D.O.
130 S. 63rd., Bldg. 350
Mesa, AZ 85206
480-981-2888

Columbia Hospital (9)
Program Director: Robin Shecter, D.O.
5808 Jog Road
Lake Worth, FL 33467
561-968-7546

St. Barnabas Hospital (6)
Program Director: Cindy Hoffman, D.O.
Third Avenue & 183rd Street
Bronx, NY 10457
718-960-9000

Wellington Regional Medical Center (6)
Program Director: Brad Glick, D.O.
5901 Colonial Drive #106
Margate, FL 33063
954-974-3664

St. John’s Episcopal Hospital, South Shore (6)
Program Director: Marvin S. Watsky, D.O.
150 E. Sunrise Highway
Lindenhurst, NY 11757
718-869-7108

NSU-COM/BGMC (9)
Program Director: Shino Bay Aguilera, D.O.
350 E. Las Olas Blvd., Ste. 110
Fort Lauderdale, FL 33301
954-765-3005

O’Bleness Memorial Hospital (4)
Program Director: John Hibler, D.O.
55 Hospital Drive
Athens, OH 45701
740-592-9334

University Hospitals Regional Hospitals (6)
Program Director: Jenifer Lloyd, D.O.
8060 Market St.
Youngstown, OH 44106
330-758-9189

Summa Western Reserve Hospital (4)
Program Director: Schield M. Wikas, D.O.
421 Graham Rd., Ste. C
Cuyahoga Falls, OH 44221
330-929-9009

Lehigh Valley Health Network (9)
Program Director: Steve Purcell, D.O.
1259 S. Cedar Crest Blvd. #100
Allentown, PA 18103
610-437-4134

Genesys Regional Medical Center (3)
Program Director: Kimball Silverton, D.O.
8245 N. Holly Rd. Ste. 101
Grand Blanc, MI 48439
810-606-7500

McLaren-Oakland (6)
Program Director: Annette LaCasse, D.O.
8906 Commerce Road, Suite 5
Commerce Township, MI 48382
248-363-5555
Oakwood Southshore Medical Center (6)
Program Director: Steven Grekin, D.O.
13450 E. 12 Mile Road
Warren, MI 48088
586-759-5525

Northeast Regional Medical Center (7)
Program Director: Lloyd J. Cleaver, D.O.
700 W. Jefferson
Kirkville, MO 63501
660-626-2191

TU COM/Valley Hospital Medical Center (3)
Prog. Dir: James Del Rosso, D.O.
880 Seven Hills Drive, Ste. 260
Henderson, NV 89059

TCOM Dermatology (3)
Program Director:
3500 Camp Bowie Blvd.
Fort Worth, TX 76107
817-735-2549

Lewis-Gale Hospital
Montgomery Regional Dermatology (6)
Program Director: Daniel Hurd, D.O.
GME Dept., MRH 3700 South Main St.
Blacksburg, VA 24060
540-953-5445

MSUCOM/Lakeland Regional Medical Center (3)
Program Director: Mark Kuriata, D.O.
1234 Napier Avenue
St. Joseph, MI 49085
800-968-0115

Colorado Dermatology Institute (3)
Program Director: Charles Hughes, D.O.
8580 Scarborough Dr., Ste. 225
Colorado Springs, CO 80920
719-531-5400

St. Joseph Mercy Health System (12)
Program Director: Daniel Stewart, D.O.
43900 Garfield, Ste. 106
Clinton Township, MI 48038
586-286-0112

WESTERN UNIV./PACIFIC HOSPITAL (6)
Program Director: David Horowitz, D.O.
23550 Hawthorne Blvd. Ste. 200
Torrance, CA 90505
310-540-3636

Advanced Desert Dermatology (3)
Program Director: Vernon T. Mackey, D.O.
9179 W. Thunderbird Rd., B-105
Peoria, AZ 85381
623-977-6700

South Texas Osteopathic Dermatology (4)
Program Director: Alpesh Desai, D.O.
3500 Camp Bowie Boulevard, MET 330 D
Fort Worth, TX 76107
817-735-2549

OPTI-West/Aspen Dermatology (9)
Program Director: Warren Peterson, D.O.
114 East 800 North
Spanish Fork, UT 84660
801-794-1490

WUHS/Silver Falls Dermatology (6)
Program Director: John Young III, M.D.
1430 Commercial St. SE
Salem, OR 97302
866-599-3376
Foundation for Osteopathic Dermatology
C/O American Osteopathic College of Dermatology
P.O. Box 7525
Kirksville, MO 63501
Office: 660-665-2184   800-449-2623   Fax: 660-627-2623

http://www.aocd.org/aboutus/foundation_osteopathic_dermatology.html

Bradley P. Glick, D.O., FAOCDD
Chairman
2960 N. State Road 7, Ste. 101
Margate, FL 33063
954-974-3664

The Foundation for Osteopathic Dermatology (FOD) is dedicated to providing grants for education and research in dermatology and related areas. The various levels of support are as follows:

- The Ulbrich Circle: $10,000 over a 10-year period
- Koprince Society: $1,000
- Leaders Of Osteopathic Dermatology: $500
- Scholars Circle: $250
- Residents’ Forum: $100

The Ulbrich Circle and Koprince Society are named after founding members A.P. Ulbrich, D.O., and Daniel Koprince, D.O., respectively. The Founding Members of the Ulbrich Circle were acknowledged at the 2011 Annual Meeting in Orlando. They are as follows:

Tracy Favreau, D.O.        Bradley Glick, D.O.        David Grice, D.O.        Cindy Henry, D.O.

Other members who have contributed at various levels include
David Grice, D.O.; Lloyd Cleaver, D.O.; and Suzanne Sirota-Rozenberg, D.O.
American Osteopathic College of Dermatology
P.O. Box 7525 Kirksville, MO 63501
Office: 660-665-2184  800-449-2623  Fax: 660-627-2623
execdirector@aocd.org

Upcoming Meetings:

2013 Midyear Meeting
Winter Park, CO
January 23-26, 2013

2013 Annual Meeting
Las Vegas, NV
September 30-October 4, 2013

2014 Midyear Meeting
Dallas, TX
February 20-23, 2014

2014 Annual Meeting
Seattle, WA
October 25-29, 2014

2015 Annual Meeting
Orlando, FL
October 17-21, 2015
2012 Corporate Members

DIAMOND LEVEL
Galderma
Medicis

GOLD LEVEL
Biopelle

SILVER LEVEL
Ranbaxy Laboratories, Inc.
Valeant Dermatology
Stiefel, a GSK Company

BRONZE LEVEL
Abbott Pharmaceuticals
Dermatopathology Laboratories of Central States
Ferndale Healthcare
Sanofi-Aventis
Triax Pharmaceuticals

PEARL LEVEL
Warner Chilcott

2012 Annual Meeting Sponsors
Fallene
Ranbaxy Laboratories, Inc.
TopMD Skin Care
Tru-Skin Dermatology

2012 Annual Meeting Grants
Abbott Pharmaceuticals
Stiefel, a GSK Company
Valeant Dermatology
Warner Chilcott
Executive Director’s Annual Review

*by Marsha A. Wise, Executive Director*

The College continues to implement new ideas and services, and update existing ones, in order to serve our members better and, we hope, faster. We began using a new provider for our email blasts. The new provider, *Exact Target*, is expected to allow us more flexibility regarding the information we can put into our email blasts. In August 2012, the national office began sending out the “Thursday Bulletin”. This weekly email is intended to keep our members updated on important events.

During 2012, a series of “Good Governance” articles were published in the *Dermline* to notify our membership of the various policies and procedures that the AOCD follows.

In early 2012, the AOCD went through an internal audit related to administration process and other financial matters. This audit was conducted by John C Gillum, a certified public accountant who reviewed, our Organization’s by-laws and minutes of meetings, federal form 990, financial statements, and internal control related to flow of financial data, financial reporting process, and contracting for services. The auditor also reviewed the reporting hierarchy, including organization staff, personnel, executive administrator, finance committee and board of trustees. A review of organizational relationships, between the AOCD related organizations and others.

The objective of this report was to obtain suggestions to improve the operation and accountability of the AOCD to those charged with governance.

Recommendations coming from the audit included:

1. Establish clear lines of authority including Board of Trustees, Finance Committee, Executive Director and organization staff.

2. Establish processes to clearly define and separate related costs, including space costs, equipment and personnel costs.

3. Charge responsible persons with preparing and implementing a complete organizational budget.

4. Consider outsourcing the accounting function to a professional firm.

5. Execute contracts or agreements with all organizations or persons doing business with the AOCD, including related organizations, consultants, and others.

6. All bank accounts utilizing the organization federal ID number should be maintained and operated from the organizations central office.

7. The board, through the various committees should develop plans to stabilize and grow the AOCD’s membership.

Beginning July 1, 2012, outsourced our accounting duties to Daniels and Taggart, a local Certified Public Accounting firm. The Internal Revenue Service has strict requirements when it comes to the accounting of not-for-profit organizations and this move will help the AOCD in our transparency to members and the public. The AOCD continues to grow and evolve. We are no longer considered a small organization and our procedures of operation need to meet that growth in order to better serve our members.
The AOA’s Annual Board of Trustee (BOT) Meeting and House of Delegates met in July. A total of 517 out of 528 delegates were certified for this meeting, representing a 98 percent attendance rate. Brad Glick, D.O., Lloyd Cleaver, D.O., and I attended on behalf of the AOCD. Other AOCD members attending the AOA House of Delegates meeting were Cindy Hoffman, D.O., for New York; Shield Wikas, D.O., for Ohio; and Richard Johnson, D.O., for Pennsylvania.

The AOCD will be participating in the AOA Match, however, not until 2014. Planning with the AOA to iron out the details is ongoing, and program directors will be updated once everything is finalized.

In January, Dr.’s Glick, Minni, Montic and I attended the CME Sponsors Conference in Ft. Lauderdale. This conference is required by the AOA for all accredited CME sponsors. A new requirement for the 2013-2015 CME Cycle deals with Outcome Measurements. One program _MUST_ be outcomes based in the CME Cycle starting 2013. To prepare everyone to meet this requirement, the AOA has asked that each sponsor conduct a trial run in 2012. Our annual meeting in San Diego will be our trial run. Our CME committee will be preparing Pre Tests/Post Tests/ Post-Post Tests. The AOA will require us to submit proof of this documentation to them. Your responses and feedback are vital! Members are encouraged to fill out all evaluation forms from our meetings.

**Important CME Changes.**
Beginning with the current CME cycle ending Dec. 31, 2012, AOA members will have **five months** to fulfill their CME requirements. Previously, members were allowed 17 months following the close of a cycle to fulfill the CME requirement and maintain their AOA membership and AOA board certification. If you have questions about the change, contact the CME Service Center at cme@osteopathic.org.

In 2013, in addition to our Midyear Meeting and Annual Convention, we are planning a weekend continuing medical education (CME) event in an effort to provide our members with an additional opportunity to obtain CME. This weekend event will be held in a location easily accessible to a major airport. We hope to provide a minimum of 12 CME credit hours during this event. Our 2014 Midyear Meeting will be held at the Ritz Carlton Dallas and our goal is to provide 25 CME credit hours at that meeting.

**2012 Recognitions**
The AOA approved our revisions to our By-laws voted on by the AOCD membership at the 2011 Annual Meeting.

The AOA recognized the AOCD as a signor to the **AOA’s Specialty Principles of Affiliation.**

The AOCD was once again to be in compliance with the AOA’s Healthy and Viable Affiliate Organization Program.

The AOCD is your organization! Please let the national office know what we can do to improve communications to you. I welcome your comments and suggestions.
AAD Liaison Committee
No Report

AOA Bureau of Osteopathic Specialty Societies
Robert Schwarze, D.O., FAOCD (2010-2013)
OCC: On January 31, 2011, the AOA Departments of Government Relations; Education, Quality and Research, and State, Affiliate, Socioeconomic and International Affairs submitted a self-nomination letter to CMS seeking recognition of the Osteopathic Continuous Certification (OCC) program for purposes of receiving an incentive payment under the Physician Quality Reporting Program.

Professional inspector update: It was noted that one specialty college wrote to the AOA Board of Trustees indicating they would have problems conducting fall inspections and asked the AOA to expedite hiring of the professional inspectors. This has been done. The AOA Department of Education reviewed applications in May-June (2012) and are prepared to make an offer shortly. This position will be filled with an osteopathic physician at a Director level. This individual will subsequently hire two additional staff and a coordinator to augment the department.

ACGME/AOA Joint Task Force on GME: Mr. Crosby has reminded the bureau that the basis for the action by ACGME was the IMG non-board certified physicians who have not received core specialty training. ACGME asserts there are no quality concerns with respect to osteopathic programs or products. However, at the AMA interim and HOD meetings, the issue of quality was raised. This issue was brought to the task force where the ACGME representatives reiterated there are no issues with quality. There is anecdotal information being received from interns/residents who want to know what the AOA is doing at this point. The consensus is that at this point.

Nick Schilligo, Director, AOA Division of State Government Affairs provided background on the process to assure that Nurses scope of practice issues do not move forward at the state level. To do so, the Division of State Government Affairs seeks to work more closely with the specialty colleges. The division worked on more than 900 pieces of scope legislation filed at the state level with a primary focus on nursing expansions. In May, nursing groups announced in Chicago a nationwide campaign to expand scope. The Committee on Organizational Structure discussed this issue at the BOSS Midyear meeting: Policy for Resolutions to the AOA Board of Trustees of the Board of Trustees noting that affiliated organizations do not have the standing to submit resolutions directly to the board but did have standing and recognition to submit resolutions through the various bureaus, councils, and committees of jurisdiction on an issue.

We passed the motions to support Board Resolutions 11, 14, 16, 27 and House Resolutions 201, 205, 208, 209, 211, 212, 300, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 413, 501, 502, 600, 603, 604, 605, 606, 607, 608, 609, 610, 611.

AOA House of Delegates Representative
Bradley Glick, D.O., FAOCD
Lloyd Cleaver, D.O., FAOCD

No Report
**AOA Postdoctoral Training and Residency Committee**

Marc Epstein, D.O., FAOCD

Five new residency training programs were approved in April 2012. The AOCD will take part in the AOA Match.

**Awards Committee**

Michael Scott, D.O., FAOCD

**Daniel Koprinse Education Award, AOCD 2011 Annual Meeting winners**

Roya Ghorsriz, D.O.
Amy Basile, D.O.
Christopher Messena, D.O.
Theresa Cao, D.O.

**Daniel Koprinse Education Award, AOCD 2012 Midyear Meeting winners**

Arathi Goldsmith, D.O.
Frank Morrocco, D.O.

**2011 Intendis Writing Award Winners**

Amy Basile, D.O.
Jessica Borowicz, D.O.
Rachel Epstein, D.O.
David Judy, D.O.

**2011 James Bernard, D.O., FAOCD, AOCD Residency Leadership Award winners**

Angela Bookout, D.O.
David Kasper, D.O.
John Stoner, D.O.
Peter Saitta, D.O.
Michelle Legacy, D.O.
Jonathan Cleaver, D.O.

**2012 James Bernard, D.O., FAOCD, AOCD Residency Leadership Award winner**

Alyn Hatter, D.O.

**Bylaws Committee**

James Young, D.O., FAOCD

The bylaws committee thanks its members for their service, and thanks the BOT for the privilege of serving our College. We conferred electronically over one small issue during the year, the proposed bylaws change which will be voted on at the annual business meeting. Any questions should be referred to James W. Young, DO, FAOCD

**Site Selection**

John Minni, D.O., FAOCD

1. The site selection committee was merged with the CME Committee at the 2012 midyear Board of Trustees meeting.
2. Membership survey results had Dallas, Texas as number 1 requested location. Dallas, Texas was selected for the 2014 midyear meeting. It will be held at the Ritz-Carlton, Dallas, February 20-23, 2014.
CME Committee

1. Summary of CME sponsor’s conference, Fort Lauderdale, Florida, January 2012
   New roles of CME sponsor
   Work to assess membership needs
   More emphasis on seven core competencies
   Performing outcomes measurements
2. New requirements for CME beginning January 2013
   One CME program between 2013-2015 must be outcomes based
   Must utilize Level 5 out comes measurement
   Attendees need to put in writing changes that they intend to make in their practice
   from information learned
   CME sponsor follows up with participants to see if attendee was able to implement changes in
   their practice
3. Introduction of Product theaters at 2013 Midyear meeting
4. Future planning of weekend workshops/seminars
5. Introduction of membership swipe cards in the future to track attendance at CME events
6. Use of member surveys to determine mid-year meeting location, topics and workshops
7. Incorporation of the site selection committee into the CME committee
8. Selection of Dallas, Texas as the 2014 mid-year site

Editorial Committee/Public Relations

Karthik Krishnamurthy, D.O., FAOCD

DermLine Update Ruth Carol

• DermLine is averaging between 28 and 32 pages to keep costs down. At 28 pages, DermLine is a very
  respectable size.
• DermLine continues to generate member interest. As an example, there were three by-lined articles in
  the latest issue. There are enough articles being generated to fill the 28 to 32 pages.
• With the hiring of the new Administrative Grants Coordinator, Shelley Wood, we hope to continue
  the feature—the Corporate Spotlight—that highlights different sponsors.
• With the addition of new residency training programs, we will have fodder to resume the Residency
  Spotlight feature that highlights specific programs.
• The Editorial/Public Relations Committee was expanded this year. It now includes Dr. Karthik
  Krishnamurthy (chair), Marsha Wise (associate editor), and members Drs. Robert Schwarze, Danica
  Alexander, Susun Kim, and Albert Rivera. The addition of new members has spread out the article
  review process.
• As a cost-savings measure, meeting coverage will no longer be published in DermLine, but rather will
  be posted on the website.
• In other cost-saving efforts, the resident coordinator, John Grogan, is serving as DermLine’s graphic
  editor and the publication is being printed and published in Missouri. This has resulted in a savings of
  $3,150 per issue; an annual savings of $12,600.
• In the last issue of *DermLine*, members were asked whether they would like to receive the newsletter in either an electronic or print format. We anticipate that this will save an additional $4.30 per issue in printing costs.

• *DermLine* ads have generated $1,500 in revenues in 2012. (The majority of ads are gratis for corporate members.)

**JAOCDD Editor:** Karthik Krishnamurthy, D.O., FAOCD

The members will vote at the 2012 Annual Meeting to make the JAOCDD a separate committee.

**Education Evaluation Committee** James Bernard, D.O., FAOCD

The EEC has addressed multiple issues over the past year, and one of the administrative moves was to follow the advice of the AOCD Administration, and the AOCD Finance Committee, by decreasing air travel, and using phone conferences in order to cut out expenses.

The EEC monitors the quality and performance of each residency and fellowship in order to assure that every trainee receives the most optimal educational experience mandated by the AOA.

It is incumbent upon this committee to evaluate all AOCD postdoctoral programs in order to make recommendations to the respective AOA committee, the PTRC and the COPT, who in turn forward their recommendations to the AOA Board of Trustees for final approval or denial.

Additionally, the EEC works close at hand with the AOCD’s Program Directors Committee and the American Osteopathic Board of Dermatology, giving an in depth approach to the educational environment of the AOCD.

There has been tremendous growth over the years in the AOCD Programs (27) and slots (161); also AOA/AOCD Fellowships (MOHS and Dermatopathology) have been added. As Osteopathic Dermatology progresses, other sub-specialties loom in the horizon. We now have ad-hoc sub-specialty committees, which indeed has added extra time and effort to all EEC and AOBDD members and our Administration.

**Ethics Committee** Leslie Kramer, D.O., FAOCD

No Report

**Fellow of Distinction** Stanley Skopit, D.O., FAOCD

No Report

**Finance Committee** Steve Grekin, D.O., FAOCD

(see pages 22-27)

**Historical** Shelly Friedman, D.O., FAOCD

Dr. Friedman continues to compile a historical report on the AOCD.

**Internet** Rick Lin, D.O., FAOCD

No report
**In-Training Examination**  
Ryan Carlson, D.O., FAOCD

We currently have 11 members who have contributed questions for the 2012 In-training Examination. All question writers are Board Certified in Dermatology. The questions created by each writer this year were saved to a secure Fileworks site. Both multiple choice type questions (for the comprehensive section) and Kodachromes were submitted. From there the final Examinations were created.

Our tasks this year include creation of the following sections:
- Comprehensive (100 questions), Kodachrome (20 questions) and Essay (OPP)
- Dermatopathology (Dr. Michael Morgan is in charge of this again)

Changes to the ITE for 2012 include:
1) Continued changes to the registration/sign-in process for time efficiency purposes
2) The Dermatopathology section will be similar to last year, with less time for each question. I have discussed this with Dr. Morgan
3) We again referenced questions according to the table of test specifications which was provided to us at the Item Writers Committee meeting in St. Louis. This is in line with how questions are referenced for the AOBID. Citations are provided for each question
4) Several questions are sourcing from Journal articles again this year

We have continued to receive great feedback from the residents. The goal is to provide a well-balanced examination which will help examiners determine their strengths and/or weaknesses.

**Membership**

Chair OPEN

The membership statistics can be found on page 2 of this report.

**2013 Dues Structure Effective January 1, 2013**

Fellows, Affiliates, $425.00 Annual Dues (No Change)
ACTIVE Military $200.00 (NEW MEMBERSHIP CATEGORY)

Associates (first year out) $150
Those who graduate in June 2012 and take the Boards in the Fall 2012 would pay this amount January 2013 for their FIRST year out of residency. This applies to all graduating Residents in the future as well.

Associates (second year and above out) $425.00

Associates in a Fellowship Program $ 75.00
Those who graduate in June 2012 and take the Boards in the Fall 2012 would pay this amount January 2013 for their FIRST year out of residency while enrolled in a Fellowship program and must provide a letter verifying their enrollment in the program.

Residents $ 75.00 (No Change)
Students $ 50.00  (Increase)
Nominating
Leslie Kramer, D.O., FAOCD
No report

Program Directors
Lloyd Cleaver, D.O., FAOCD
The program directors meet every year during OMED for a faculty development session.

American Osteopathic Board of Dermatology
Stephen Purcell, D.O., FAOCD

Over the past year, the AOBD has been busy developing a website and criteria for Osteopathic Continuous Certification (OCC).

Our website (www.aobd-derm.org) was launched after the AOCD Mid-Year meeting in March 2012. The website outlines the requirements for the various certifications offered by the AOBD. Application materials and instructions are also available on the website. We will continue to update the website and provide current and relevant information to AOCD members.

We have completed a proposal for the Clinical Assessment Program portion of the OCC. This has been submitted to the AOA and we hope to have it incorporated in one of the AOA web programs and available for AOCD members by January 2013.

Currently, we are planning and preparing the certification examination for October 2012. In addition, we will be administering CAQ examinations in dermatopathology and Mohs micrographic surgery. We will also be administering a re-certification examination in Mohs micrographic surgery.

AOCD physicians who were certified beginning in 2004 will be required to take the re-certification examination in 2014. We plan to offer the re-certification examination at the annual meeting in 2013 for those who are interested in taking the exam early.
# AMERICAN OSTEOPATHIC COLLEGE OF DERMATOLOGY

**Balance Sheet**

**As of August 31, 2012**

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Aug 31, 12</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
</tr>
<tr>
<td>Checking/Savings</td>
<td></td>
</tr>
<tr>
<td>AOCID - ALLIANT BANK</td>
<td>81,781.99</td>
</tr>
<tr>
<td>BANK MIDWEST</td>
<td>8,416.35</td>
</tr>
<tr>
<td>Bank of Kirksville - Checking</td>
<td>10,429.82</td>
</tr>
<tr>
<td>Bank of Kirksville - MM</td>
<td>118,104.82</td>
</tr>
<tr>
<td>BMW MONEY MKT</td>
<td>45,808.37</td>
</tr>
<tr>
<td>EDUCATION RESEARCH - NE</td>
<td>22,575.15</td>
</tr>
<tr>
<td>JACOD JOURNAL - NE</td>
<td>163,590.79</td>
</tr>
<tr>
<td>JOURNAL CHECKING</td>
<td>15,939.31</td>
</tr>
<tr>
<td>KOPRINGE - NE #</td>
<td>12,912.23</td>
</tr>
<tr>
<td>SCHWAB ACCOUNTS</td>
<td></td>
</tr>
<tr>
<td>1100 - Schwab Value Advantage</td>
<td>27,013.19</td>
</tr>
<tr>
<td>NICHOLA - NICHOLAS INVESTMENT FUND</td>
<td>52,906.03</td>
</tr>
<tr>
<td>SCHWAB - SCHWAB ONE ASSET MGMT</td>
<td>17,472.94</td>
</tr>
<tr>
<td>VANQUAR - VAN GUARD GNMA FUND</td>
<td>85,658.15</td>
</tr>
<tr>
<td>SCHWAB ACCOUNTS - Other</td>
<td>14,841.92</td>
</tr>
<tr>
<td>Total SCHWAB ACCOUNTS</td>
<td>197,891.83</td>
</tr>
<tr>
<td>Total Checking/Savings</td>
<td>677,450.65</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
</tr>
<tr>
<td>Total Assets</td>
<td></td>
</tr>
<tr>
<td>Total Fixed Assets</td>
<td>10,319.94</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>687,770.60</td>
</tr>
</tbody>
</table>

| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Other Current Liabilities | | |
| 2100 - Payroll Liabilities | 4,901.45 |
| 2105 - MISSOURI WITHHOLDING | 587.00 |
| 2110 - SIMPLE IRA PAYABLE | 190.00 |
| Total Other Current Liabilities | 5,678.45 |
| Total Current Liabilities | | |
| Total Liabilities | | |
| Equity | | |
| 3900 - Retained Earnings | 568,679.97 |
| Net Income | 113,212.18 |
| Total Equity | 682,092.15 |
| **TOTAL LIABILITIES & EQUITY** | 687,770.60 |
# American Osteopathic College of Dermatology

## Profit & Loss

**January through August 2012**

### Ordinary Income/Expense

<table>
<thead>
<tr>
<th>Income</th>
<th>Jan - Aug 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>4000 - Membership Dues Misc</td>
<td>139,142.50</td>
</tr>
<tr>
<td>4015 - Journal Income</td>
<td>30,200.00</td>
</tr>
<tr>
<td>4104 - KOPRINCE Award - Income</td>
<td>170.00</td>
</tr>
<tr>
<td>4110 - AAD Resident Travel Grant</td>
<td>20,000.00</td>
</tr>
<tr>
<td>4111 - Scripps Travel Grant Resident</td>
<td>20,000.00</td>
</tr>
<tr>
<td>4112 - Intendis Paper Grant</td>
<td>5,000.00</td>
</tr>
<tr>
<td>4113 - Australia Travel Grant</td>
<td>3,500.00</td>
</tr>
<tr>
<td>4200 - AOBD Income</td>
<td>800.00</td>
</tr>
<tr>
<td>4202 - KOPRINCE Resident Award</td>
<td>425.00</td>
</tr>
<tr>
<td>4300 - Corporate Dues Income</td>
<td>52,350.00</td>
</tr>
<tr>
<td>4400 - Dermline Advertising</td>
<td>300.00</td>
</tr>
<tr>
<td>4600 - EEC Income</td>
<td>13,499.89</td>
</tr>
<tr>
<td>4700 - Annual Meeting Income</td>
<td>98,058.13</td>
</tr>
<tr>
<td>4800 - Midyear Meeting Income</td>
<td>75,770.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>457,213.52</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expense</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6000 - Annual Meeting Expense</td>
<td>5,593.80</td>
</tr>
<tr>
<td>7000 - Midyear Meeting Misc</td>
<td>92,131.12</td>
</tr>
<tr>
<td>8000 - Facility Misc</td>
<td>14,193.99</td>
</tr>
<tr>
<td>8011 - Office Supplies Misc</td>
<td>6,323.82</td>
</tr>
<tr>
<td>8020 - Public Relations Misc</td>
<td>21,738.74</td>
</tr>
<tr>
<td>8029 - Awards Misc</td>
<td>1,819.98</td>
</tr>
<tr>
<td>8037 - Resident Travel Misc</td>
<td>39,999.97</td>
</tr>
<tr>
<td>8040 - Dues and Subscriptions Misc</td>
<td>2,806.23</td>
</tr>
<tr>
<td>8050 - Executive Director Travel Misc</td>
<td>12,042.31</td>
</tr>
<tr>
<td>8301 - Accounting</td>
<td>2,500.00</td>
</tr>
<tr>
<td>8303 - Directors Liability Insurance</td>
<td>1,440.00</td>
</tr>
<tr>
<td>8400 - Committee Expenses Misc</td>
<td>6,576.57</td>
</tr>
<tr>
<td>8450 - Journal Expenses</td>
<td>21,024.06</td>
</tr>
<tr>
<td>8500 - Corporate Membership</td>
<td>184.07</td>
</tr>
<tr>
<td>8600 - AOBD</td>
<td>-4.40</td>
</tr>
<tr>
<td>8701 - Credit Card Fees</td>
<td>4,050.52</td>
</tr>
<tr>
<td>8702 - Fed Transfer</td>
<td>3,100.00</td>
</tr>
<tr>
<td>9000 - Payroll</td>
<td>115,827.01</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td><strong>352,047.79</strong></td>
</tr>
</tbody>
</table>

### Net Ordinary Income

| Net Ordinary Income                         | 105,165.73    |

### Other Income/Expense

<table>
<thead>
<tr>
<th>Other Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Income</td>
<td></td>
</tr>
<tr>
<td>4150 - Interest &amp; Dividend Income</td>
<td>8,046.45</td>
</tr>
<tr>
<td><strong>Total Other Income</strong></td>
<td><strong>8,046.45</strong></td>
</tr>
<tr>
<td><strong>Net Other Income</strong></td>
<td><strong>8,046.45</strong></td>
</tr>
</tbody>
</table>

<p>| Net Income                                  | 113,212.18    |</p>
<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$13,650</td>
</tr>
<tr>
<td>MINER CHILCOFF</td>
<td>$0.00</td>
</tr>
<tr>
<td>WALLER PHARM (CPI)</td>
<td>$0.00</td>
</tr>
<tr>
<td>MEDICAL NEUROGENA</td>
<td>$0.00</td>
</tr>
<tr>
<td>CIGNA INSURANCE</td>
<td>$0.00</td>
</tr>
<tr>
<td>MEDICONS PHARMACUTICALS</td>
<td>$0.00</td>
</tr>
<tr>
<td>TOTALS</td>
<td>$13,650</td>
</tr>
<tr>
<td>Company</td>
<td>2012 AM</td>
</tr>
<tr>
<td>---------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Valeant</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Warner Chilcott</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Bayer Healthcare Dermatology</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Ranbaxy</td>
<td>$15,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Tru-Skin Dermatology</td>
<td></td>
</tr>
<tr>
<td>Fallene, Ltd.</td>
<td></td>
</tr>
<tr>
<td>TopMD Skin Care</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Ranbaxy</td>
<td></td>
</tr>
<tr>
<td>Abbott Laboratories, Inc</td>
<td></td>
</tr>
<tr>
<td>Amgen USA</td>
<td></td>
</tr>
<tr>
<td>Bayer Healthcare Dermatology</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Valeant</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>DUSA Pharmaceuticals</td>
<td></td>
</tr>
<tr>
<td>DUSA Pharmaceuticals</td>
<td></td>
</tr>
<tr>
<td>DUSA Pharmaceuticals</td>
<td></td>
</tr>
<tr>
<td>DUSA Pharmaceuticals</td>
<td></td>
</tr>
<tr>
<td>DCLS</td>
<td></td>
</tr>
</tbody>
</table>
October 8, 2012

The American Osteopathic College of Dermatology (AOCD) is a 501(c)(3) organization.

Any person may request to inspect the AOCD’s Annual Return 990 in person at the AOCD’s principal office, 1501 E. Illinois St., Kirksville, Missouri, 63501, during regular business hours. Unrelated business income tax returns filed by organizations exempt under Code section 501(c)(3) are also available.

A request for copies of such materials may also be made in writing. The AOCD may charge a reasonable fee to cover copying and mailing costs. The AOCD will provide the copies within 30 days from the date we receive the request. A fee of $1.00 for the first page and .15 for each subsequent page, plus mailing costs (if mailed) is required. The documents will be sent 30 days from the date we receive the payment.
## Foundation for Osteopathic Dermatology
### Profit & Loss
January through December 2012

<table>
<thead>
<tr>
<th>Income</th>
<th>Jan - Dec 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>DONATION INCOME</td>
<td>1,325.00</td>
</tr>
<tr>
<td>INTEREST INCOME</td>
<td>128.56</td>
</tr>
<tr>
<td>ULBRICH FUND</td>
<td>13,000.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>14,453.56</strong></td>
</tr>
<tr>
<td>Expense</td>
<td></td>
</tr>
<tr>
<td>ACKERMAN FELLOWSHIP</td>
<td>240.00</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td><strong>240.00</strong></td>
</tr>
<tr>
<td><strong>Net Income</strong></td>
<td><strong>14,213.56</strong></td>
</tr>
</tbody>
</table>

## Foundation for Osteopathic Dermatology
### Balance Sheet
As of August 31, 2012

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Aug 31, 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Assets</td>
<td></td>
</tr>
<tr>
<td>Checking/Savings</td>
<td></td>
</tr>
<tr>
<td>Foundation for Osteopathic Derm</td>
<td>61,402.92</td>
</tr>
<tr>
<td>Total Checking/Savings</td>
<td>61,402.92</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>61,402.92</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>61,402.92</strong></td>
</tr>
<tr>
<td>LIABILITIES &amp; EQUITY</td>
<td></td>
</tr>
<tr>
<td>Equity</td>
<td></td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>47,189.36</td>
</tr>
<tr>
<td>Net Income</td>
<td>14,213.56</td>
</tr>
<tr>
<td>Total Equity</td>
<td>61,402.92</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES &amp; EQUITY</strong></td>
<td><strong>61,402.92</strong></td>
</tr>
</tbody>
</table>
July 20, 2012

Marsha A. Wise, B.S.
American Osteopathic College of Dermatology
P.O. Box 7525
1501 East Illinois Street
Kirkville, MO 63501

Dear Ms. Wise:

On behalf of the American Osteopathic Association (AOA) and the Committee on Basic Documents and Operations of Affiliated Organizations (Committee), thank you for submitting the American Osteopathic College of Dermatology (AOCD) information in response to the AOA’s Healthy and Viable Affiliate Organizations Program.

The Committee met on July 16, 2012. During an executive session, the Committee determined it found AOCD’s submission in compliance with the reporting requirements.

We appreciate AOCD’s response and commend AOCD for its cooperation with the Program. Together, we can protect and enhance the integrity and image of the osteopathic community, the AOA, divisional and specialty affiliate organizations, physician leaders, members, and staff.

Sincerely,

Michael K. Murphy, DO

Michael K. Murphy, DO
Committee on Basic Documents and Operations of Affiliated Organizations

c:  Martin S. Levine, DO, MPH, AOA President
Ray E. Stowers, DO, AOA President-elect
Bradley P. Gluck, DO, FAOCD, President, American Osteopathic College of Dermatology
John B. Crosby, JD, AOA Executive Director
Joshua Prober, JD AOA General Counsel, and Secretary, Committee on Basic
Documents and Operations of Affiliated Organizations
Linda Mascheri, AOA Director, Department of State, Affiliate and International Affairs
Diana Ewert, MPA, CAE, AOA Director, Division of Affiliate Affairs
## Affiliate Organization: American Osteopathic College of Dermatology (AOCD)

### I. Governing Documents

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Not Applicable</th>
<th>Please send information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h</td>
<td></td>
<td></td>
<td></td>
<td>IN PROGRESS!</td>
</tr>
<tr>
<td>i</td>
<td></td>
<td></td>
<td></td>
<td>UNDER REVISION</td>
</tr>
</tbody>
</table>

### II. Operations

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Not Applicable</th>
<th>Please send information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>j</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>k</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>l</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>m</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Fiscal Operations

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Not Applicable</th>
<th>Please send information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>j</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>k</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>l</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>m</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>n</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Insurances

<table>
<thead>
<tr>
<th>Item</th>
<th>Yes</th>
<th>No</th>
<th>Not Applicable</th>
<th>Please send information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a A comprehensive general liability insurance policy is current.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b Directors and Officer's, professional liability, or similar insurance policy(ies) are current.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c Renter/owner insurance is current.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d Employees are covered through fidelity bonding.</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e Meetings have cancellation insurance.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f Insurance policies were reviewed within the past 12 months to ensure sufficient coverage.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g Association management companies have the proper insurance protection for an affiliate's intellectual and physical property.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Personnels

<table>
<thead>
<tr>
<th>Item</th>
<th>Yes</th>
<th>No</th>
<th>Not Applicable</th>
<th>Please send information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Staff job descriptions are on file and are current.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b All staff receive a written annual performance review.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c Association management companies have current contracts that outline responsibilities.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d Association management contracts are reviewed during the terms of the agreement and revisions are made as necessary.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Leadership

<table>
<thead>
<tr>
<th>Item</th>
<th>Yes</th>
<th>No</th>
<th>Not Applicable</th>
<th>Please send information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a The Board and committees are structured according to Bylaws (i.e. number of members, terms, etc.)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b Elections are held according to Bylaws</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c The Board and committees receive an annual orientation regarding roles, responsibilities, and operations.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d Officer, trustee, and committee chair job descriptions are current, and are part of the orientation.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e The Board and committees conduct self-evaluations to identify strengths/weaknesses; issues are addressed.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f Leadership receives an operating report from the executive director at least quarterly regarding the affiliate's health, viability, and progress toward short and long-term goals.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Needed Documents

**Articles of Incorporation - most recent version**
- On File: X
- Enclosed: X
- Other: X

**Constitution & Bylaws - most recent version**
- On File: X
- Enclosed: X
- Other: X

**Letter of Determination**
- On File: X
- Enclosed: X
- Other: X

**Proof of active state recognition for the current year**
- On File: X
- Enclosed: X
- Other: X

**Year-end membership report**
- On File: X
- Enclosed: X
- Other: X

**Year-end financials (990 or Statement of Financial Position & Statement of Revenue/Expense)**
- On File: X
- Enclosed: X
- Other: X

2011 return MAY NOT BE AVAILABLE ON APRIL 2

**By signing this report, I attest that the documentation submitted for the 2012 HVAOP are true.**

Executive Director: **MARSHA A. WISE** (on file)  
Date: 3-1-2012

President: **Bradley Glick, D.O.** (on file)  
Date:  

President-elect: **David Grice, D.O.** (on file)  
Date:  

Treasurer: **Jen Hamming, D.O.** (on file)  
Date:  
March 6, 2012

BY U.S. MAIL

Marsha A. Wise, BS
Executive Director
American Osteopathic College of Dermatology
P.O. Box 7525
1501 East Illinois Street
Kirksville, MO 63501

Re: Revisions to Constitution and Bylaws

Dear Ms. Wise:

The Committee on Basic Documents & Operations of Affiliated Organizations (the “Committee”) reviewed the proposed amendments to the Constitution and Bylaws of the American Osteopathic College of Dermatology (“AOCD”) at the Committee’s meeting by telephone conference on February 8, 2012. The Committee then discussed the changes proposed in response to the Committee’s concerns at its meeting on February 29, 2012 in Miami. Upon motion, with second and following discussion, the Committee voted to recommend that the AOA approve the AOCD document.

The American Osteopathic Association Board of Trustees (the “Board”) met on March 3, 2012 and considered the Committee’s resolution. Upon motion, with second, and following a chance for discussion, the Board voted to approve the Committee’s resolution and the AOCD document.

The Board of Trustees and the Committee thank the AOCD for its compliance and cooperation with the approval process. Please contact me directly if you have any questions.

Very truly yours,

[Signature]

Joshua L. Prober, JD
Secretary, Committee on Basic Documents & Operations of Affiliated Organizations

C: Martin S. Levine, DO, President
   Ray E. Stowers, DO, President-elect
   Michael K. Murphy, DO, Chair, Committee on Basic Documents & Operations of Affiliated Organizations
   Joseph M. Yasso, Jr., DO, Chair, Department of Affiliate Affairs
   John B. Crosby, JD, Executive Director
   Diana Ewert, Director, Division of Affiliate Affairs

www.osteopathic.org | do-online.org
ARTICLE 1  NOMINATION, ELECTION, TENURE, AND RESPONSIBILITIES OF OFFICERS

Section 1.  Nomination

The election of officers will occur at the annual meeting. Only eligible voting members may nominate and elect candidates to serve as officers. A slate of nominees will be sent to the membership by the Board of Trustees at least thirty (30) days prior to the annual meeting. Additional nominations may come from the floor. A majority vote shall elect the nominee to the office under consideration.

Section 2.  Election

Voting will be by secret written ballots. Only eligible voting members shall vote. Proxy votes shall not be accepted. Eligible voting members will be determined immediately prior to the election by the Board of Trustees. The members of the Board of Trustees shall be responsible for the collection and tabulation of the secret written ballots. The order in which offices will be voted upon shall be in the following sequence; President-elect, First Vice President, Second Vice President, Third Vice President, Secretary-Treasurer, and Trustees.

Section 3.  Tenure and Responsibilities

The tenure and responsibilities of the officers are as follows:

A. The President shall serve a one (1) year term beginning at the annual meeting and following a term as President-elect. The President shall be an ex-officio member of all committees. He/She shall preside at all meetings of the College as its officer and execute those duties delegated to the President in these Bylaws.

B. The President-elect shall serve a one (1) year term commencing at his/her election and terminating at the next annual election of officers. In the absence of the President, the President-elect shall preside at all meetings of the College or its officers. The President-elect shall execute all duties delegated in these Bylaws to that office and in the event of the death or resignation of the President shall fill the office of President for the remainder of his/her term. The President-elect shall serve as chair of the Annual Meeting Educational Program Committee, and be a member of the CME Committee, Finance Committee, and the Nominating Committee.
C. The First Vice President shall serve a one (1) year term commencing with his/her election and terminating at the beginning of the next annual election of officers. The First Vice President shall serve as vice chair of the Annual Meeting Education Program Committee and be a member of the CME Committee.

The First Vice President shall preside at all meetings in the absence of both the President and the President-elect and shall execute all duties delegated to him/her. In the event of death or resignation of the President-elect he/she shall assume the duties of that office in addition to maintaining those of the First Vice President.

D. The Second Vice President shall serve a one (1) year term commencing with his/her election and terminating at the beginning of the next annual election of officers. The Second Vice President shall chair the Midyear Meeting Educational Program Committee and be a member of the CME Committee and shall execute all duties delegated to him/her.

E. The Third Vice President shall serve a one (1) year term commencing with his/her election and terminating at the beginning of the next annual election of officers. The Third Vice President shall serve as vice chair of the Midyear Meeting Educational Program Committee, be a member of the CME Committee and Finance Committee, and shall execute all duties delegated to him/her.

F. The Secretary-Treasurer shall serve a three year (3) term. The Secretary-Treasurer shall prepare and preserve records of all meetings of the College and its officers. The records shall include attendance and proceedings of each meeting. He/She shall receive, protect and disperse the funds of the College as directed. He/She shall be a member of the By-laws Committee and will serve as parliamentarian at the BOT meetings.

G. The Immediate Past President shall serve a one (1) year term immediately following his/her tenure as the President of the AOCD and terminating at the beginning of the next annual election of officers. He/She shall be the Chairperson of the Nominating and Ethics Committee, and shall also serve as the mentor to the Resident Liaison.

H. The chair of the Education Evaluation Committee shall be a permanent voting member of the Executive Committee.

I. There shall be six (6) Trustees and they shall hold office for three (3) year terms. Two Trustees shall be elected each year at the annual meeting. Trustees shall assist the officers in the conduct of college business to gain experience and shall be active on various committees and shall execute all duties delegated to him/her.

J. If an elected officer other than President or President-elect resigns, dies, or becomes disabled during his/her term of office, the Board of Trustees, by majority vote, may appoint a successor until the next annual election of officers.

K. Any officer elected by the membership or appointed by the Board of Trustees may be removed from office for failure to fulfill the responsibilities of their office. Removal from office shall require a two-thirds (2/3) vote of the entire Board of Trustees taken at any regularly scheduled meeting or special meeting called for that purpose.
L. Executive Council: There shall be an Executive Council consisting of the President, President-Elect, First Vice-President, Second Vice-President, Third Vice-President, Secretary-Treasurer, and Immediate Past President. The Executive Council meets as necessary to prepare issues to be presented to the full board and/or to make emergency decisions on behalf of the Board when it is not possible or practical to assemble a quorum of the full board. This council has no power other than emergency action or other powers as may be delegated to it by the full board from time to time. The Executive Council is charged to do the will of the board, not set direction for or make new policy for the board.

ARTICLE II BOARD OF TRUSTEES AND STANDING COMMITTEES

Section 1. Voting Members

The voting members of the Board shall consist of the President, President-elect, First Vice President, Second Vice President, Third Vice President, Secretary-Treasurer, Education Evaluation Committee Chair, Immediate Past President, six (6) Trustees and an appointed representative of the American Osteopathic Board of Dermatology. In addition, the Executive Director and the Resident Liaison shall attend all meetings of the Board of Trustees as non-voting members.

Section 2. Meetings and Duties

The Board of Trustees shall meet at the annual meeting and midyear meeting. The Board of Trustees shall also meet on call of the President for the transaction of its assigned or regular business. Written notice of the time, place, and purpose of special meetings shall be mailed and emailed to each Board of Trustees member not less than fourteen (14) days nor more than thirty (30) days prior to the proposed meeting. A telephone conference of a Board of Trustee meeting may be called by the President with notice of not less than three (3) days by email. Eight (8) members of the Board of Trustees shall constitute a quorum at any officially sanctioned meeting.

Section 3. Administrative Staff

The Board of Trustees shall employ an Executive Director, and additional staff as needed to carry out the business functions of the College. The basic job descriptions will be set by the Board of Trustees and incorporated into the Administrative Policy Manual. The immediate supervisor of the Executive Director shall be the President.
Section 4.  Standing Committees and Representatives

The standing committees shall be: AAD Liaison, Awards, Bylaws, CME, Editorial/Public Relations, Education Evaluating, Ethics, Fellow of Distinction, Finance, Historical, Internet, In-Training Examination, Meeting Site Selection, Membership, Nominating and Program Directors. Unless indicated otherwise in the committee descriptions, all committee members shall be appointed annually by the President and ratified by a majority vote of the Board of Trustees. All standing committees shall report to the Board of Trustees.

A. AMERICAN ACADEMY OF DERMATOLOGY LIAISON: This committee shall consist of a Chairperson and members appointed by the president. These members will serve to present the issues of the AOCD which are important to our college to the appropriate members of the American Academy of Dermatology (AAD), and to bring issues from the AAD appropriate to the AOCD back to our college president and Board of Trustees.

B. AWARDS: This committee shall consist of a chairperson and Four (4) members appointed by the president. This committee shall review and assess various awards.

C. BYLAWS: This committee shall consist of a chairperson and members appointed by the president plus the Secretary-Treasurer. The chairman shall serve as Parliamentarian at all Business Meetings. This committee shall recommend appropriate changes to the Constitution and Bylaws which shall be presented to the Board of Trustees for review and submission to the general membership for approval.

D. CME COMMITTEE: The committee shall consist of a chairperson, the Third Vice President, the Second Vice President, the First Vice President, The President-Elect, and two members appointed by the President. The committee is charged with planning the educational events. They will follow the CME criteria set by the AOA, including needs assessments, outcome evaluation forms, long-range course curricula, and inclusion of osteopathic content. The BOT may assign other related tasks as needs arise. Program chairs shall plan and develop the didactic sessions for each meeting and be responsible for presenting the educational program. The President-elect shall serve as Program Chair and the First Vice President shall serve as vice Program Chair of the Annual Meeting. The Midyear Meeting shall be chaired by the Second Vice President with the Third Vice President as vice chair.

E. EDITORIAL/PUBLIC RELATIONS: This committee shall consist of the newsletter editor, associate editor (Executive Director) and up to four(4) additional members as appointed by the President. This committee shall oversee the content and publication of the AOCD Newsletter, (DERMLINE) as well as oversee the public relations of the College.

F. EDUCATION EVALUATING: The Committee shall consist of a minimum of seven (7) members appointed for three (3) year terms on a staggered basis, including the representative to the American Osteopathic Association Council on Postdoctoral Training, at least one (1) member of the American Osteopathic Board of Dermatology, with the remaining positions appointed from the eligible fellow membership. The chairperson shall be chosen by a majority vote of the members of the Education Evaluating Committee. The Education Evaluating Committee shall review all osteopathic postdoctoral training programs in
dermatology for recommendation to the American Osteopathic Association Council on Postdoctoral Training.

G. ETHICS: The committee shall consist of the three (3) most recent past Presidents with the immediate past President as chairperson and two (2) additional members appointed by the president. This committee shall review all matters of an ethical nature regarding any member or resident/trainee referred to them.

H. FELLOW OF DISTINCTION: The committee shall consist of a Chairperson and four (4) members of Fellow of Distinction status appointed by the President. This committee shall establish the criteria for Fellow of Distinction and will submit it to the Board of Trustees for approval by three-fourths (3/4) of the voting members of the Board of Trustees. The Fellow of Distinction Committee shall evaluate candidates’ applications based upon their criteria and report their recommendations to the Board of Trustees. The Board shall forward their recommendations to the general membership for ratification at the annual business meeting.

I. FINANCE COMMITTEE: The committee shall consist of a chairperson appointed by the President, the Immediate Past President, the President Elect, the Third Vice President, and two additional members appointed by the Chair with the Executive Director, Secretary/Treasurer and CPA serving as consultants. The Finance Committee is responsible for generating the annual budget, reporting any financial issues of concern to the BOT, investigating ways to invest a percentage of AOCD revenue, generating ways to create additional revenue, assisting in generating corporate funding, overseeing the compensation policy and will have oversight on all funds received from all sources.

J. HISTORICAL: The committee shall consist of a Chairperson and two (2) members as appointed by the President. This committee shall oversee the archives of the College and maintain and update a general history of the College annually.

K. INTERNET: The committee shall consist of a chairperson and additional members as appointed by the President. This committee is responsible for the development and maintenance of the American Osteopathic College of Dermatology website and any other internet related activity entered into by the College.

L. IN-TRAINING EXAMINATION: The committee shall consist of a chairperson and a minimum of three (3) members appointed by the President, with at least one member being from the American Osteopathic Board of Dermatology. This committee shall develop, administer and evaluate mock boards for candidates (residents/trainees).

M. MEETINGS SITE SELECTION: This committee shall consist of a chairperson, the six (6) trustees of the AOCD and two (2) additional members appointed by the president. These members are charged with polling our college members for particular locations of interest, and then to investigate these sites to determine which ones will present the very best opportunities for our college meetings. The members of this committee will look for the correct combination of prime meeting space and cost effectiveness which will ensure the meeting site draws the optimum attendance and the best educational experience.
N. MEMBERSHIP: The committee shall consist of a chairperson and two (2) members appointed by the president. Appointments are for a three (3) year term. One member shall be appointed each year at the annual meeting. The Membership Committee shall review and submit written recommendations of applicants for membership to be acted upon by the Board of Trustees.

O. NOMINATING: The Nominating Committee shall consist of the three (3) most recent past presidents, the President-Elect, a representative from the American Osteopathic Board of Dermatology and a representative from the general membership. The Chairperson shall be the most immediate Past President. The Nominating Committee shall present a slate of officers to the Board of Trustees at the midyear meeting. If a midyear meeting is not held, the slate of nominees shall be presented to the Board of Trustees at least three (3) months prior to the annual meeting.

P. PROGRAM DIRECTORS: The Program Directors Committee shall consist of the Chairperson or vice chairperson of each residency training program. This committee shall select a chairperson from among their ranks. This chairperson will report to the Board of Trustees. This committee shall be charged with monitoring issues of importance in the training of our resident members, overseeing the In-training Examination, monitoring new trends and be proactive in addressing these issues, as well as any other tasks the Board of Trustees charges them with.

Q. RESIDENT LIAISON: A delegate from the resident body shall be elected by majority vote of their peers at their annual meeting following the in-training examination. This delegate shall attend the midyear and annual meeting Board of Trustees meetings as a non-voting member to represent the residents.

Section 5. American Osteopathic Association Delegates

A. BUREAU OF OSTEOPATHIC SPECIALTY SOCIETIES: The President shall nominate three (3) fellow members to present to the American Osteopathic Association President for selection to serve as the College representative to the Bureau of Osteopathic Specialty Societies. The American Osteopathic Association President shall make the final selection of the representative who will serve a three (3) year term. A representative may serve no more than seven (7) years.

B. COUNCIL ON POSTDOCTORAL TRAINING: The Board of Trustees shall nominate three (3) fellow members to present to the American Osteopathic Association President for selection to serve as the College representative to the Council on Postdoctoral Training. The American Osteopathic Association President shall make the final selection of the representative, who will serve a three (3) year term. A representative may serve no more than three (3) consecutive three (3) year terms.

C. PROGRAM AND TRAINEE REVIEW COMMITTEE: The President shall nominate three (3) fellow members to present to the American Osteopathic Association President for selection to serve as the College delegate to the Program and Trainee Review Committee of the Council on Postdoctoral Training. The American Osteopathic Association President shall make the final selection of the representative. The delegate’s term will be determined by the PTRC.
D. HOUSE OF DELEGATES: The President will appoint a delegate and alternate to attend the American Osteopathic Association Annual House of Delegates Meeting. The Board of Trustees will ratify this appointment. The names of the delegate and alternate will be submitted by the Executive Director to the American Osteopathic Association at least thirty (30) prior to the meeting.

ARTICLE III   THE AMERICAN OSTEOPATHIC BOARD OF DERMATOLOGY

Section 1. Membership

Nominations for membership to the American Osteopathic Board of Dermatology are mandated by the Bureau of Osteopathic Specialists to come from the Board itself directly to the Board of Trustees. The AOBDD will be responsible for determining those candidate(s) who are skilled in writing test items or who have that training within one year of selection to the AOBDD. If there is disagreement on a candidate between the AOBDD and the AOCD Board of Trustees, the President of the AOCD and the chair of the AOBDD will dialogue and are responsible for resolution of the conflict (as provided for in the Handbook of the Bureau of Osteopathic Specialists, page 31).

Section 2. Qualifications

Nominees must be certified in dermatology by the American Osteopathic Association through the American Osteopathic Board of Dermatology.

ARTICLE IV MEETINGS

Section 1. Annual Meeting

There shall be an annual meeting of the College for educational purposes and the transaction of business. The annual business meeting shall be held at the annual meeting of the College and in conjunction with the annual convention of the American Osteopathic Association.

Section 2. Midyear Meeting

There shall be a midyear meeting of the College for educational purposes and the transaction of business.

Section 3. Notification

Notification of the time and place of regular meetings of the College shall be sent to each member at least thirty (30) days in advance of such meeting.
Section 4. Special Meetings

Special meetings may be called by the Board of Trustees and announced by the secretary. Special meetings may also be called by twenty percent (20%) of the eligible voting members. Notification of special meetings shall be sent to the eligible voting members at least ten (10) days prior to such meeting.

Section 5. Quorum

For the transaction of business at any general membership meeting of the College, twenty (20) eligible voting members shall constitute a quorum.

ARTICLE V FISCAL

Section 1. Fiscal Year

The fiscal year shall be January 1 to December 31.

Section 2. Dues

A. Membership dues shall be paid on a timely basis by January 1 of each year.

B. No application for membership shall be considered unless accompanied by the dues for the current year.

C. Dues and assessments shall be established by the Board of Trustees. All changes in dues structures shall be presented to the general membership for vote. All changes will require a simple majority vote. Special assessments may be made by the Board of Trustees upon a three-quarters (3/4) vote of the membership of the Board of Trustees.

ARTICLE VI MEMBERSHIP

Section 1. Application

Individuals interested in membership as fellow, associate, affiliate, resident, student or life member must submit a membership application and annual dues to the Membership Committee who will make a recommendation to the Board of Trustees. The applicant is considered an applicant until final approval of appropriate status is conferred by the Board of Trustees.

Section 2. Suspension

A member whose dues remain unpaid for three (3) months following the beginning of the membership renewal period shall be suspended from membership and the member’s name shall be dropped from the rolls. The suspended member may be reinstated if payment of the dues is received within six months. Suspended members shall be ineligible to vote, hold office or serve on committees.
Section 3. Reinstatement

Suspended members may be reinstated by the Board of Trustees, at its discretion, upon payment of all delinquent dues and assessments, or presentation of sufficient evidence to support a waiver of the obligation to pay such dues and assessments.

Section 4. Affiliated Specialty Colleges

Membership in the AOCD shall be available to osteopathic physicians who have had allopathic postdoctoral training, who are members in good standing of the American Osteopathic Association and are otherwise qualified for such membership.

ARTICLE VII ADMINISTRATIVE POLICY MANUAL

The day-to-day business of the College shall be outlined in the American Osteopathic College of Dermatology Administrative Policy Manual. This manual shall be kept current and be available to any member upon their request. Policies affecting the day-to-day business are devised, modified, and deleted by a simple majority vote of the Board of Trustees at any Board of meeting.

ARTICLE VIII PARLIAMENTARY PROCEDURE

Robert's Rules of Order, Newly Revised, shall govern the College in its conduct of business in all circumstances to which they are applicable and are not inconsistent with the Constitution and Bylaws.

ARTICLE IX ETHICS

The College subscribes to, abides by and adopts by reference the Code of Ethics of the American Osteopathic Association as revised from time to time and requires adherence thereto by its members.

The American Osteopathic Association has formulated this code to guide its member physicians in their professional lives. The standards presented are designed to address the osteopathic physician's responsibilities to others involved in health care, to patients and to society. This Code of Ethics is adopted by the American Osteopathic College of Dermatology.

Revised/Approved/AOCD October 2011
Approved AOA March 2012
AMERICAN OSTEOPATHIC COLLEGE OF DERMATOLOGY
CONSTITUTION

ARTICLE I NAME
This organization shall be known as the American Osteopathic College of Dermatology (hereinafter
also referred to as the College).

ARTICLE II OBJECTIVES
The objectives of this organization are:
1. To maintain the highest possible standards in the practice of dermatology
2. To stimulate study and to extend knowledge in the field of dermatology
3. To promote a more general understanding of the nature and scope of the services rendered
   by osteopathic dermatologists to the other divisions of medical practice, hospitals, clinics,
   and the public
4. To contribute to the best interests of the osteopathic profession by functioning as an
   affiliated organization of the American Osteopathic Association

ARTICLE III MEMBERSHIP
Section 1. Class of Members
Membership in this organization shall consist of the following classifications: fellow, associate,
resident, affiliate, fellow of distinction, honorary, life, corporate, and student.

Section 2. Eligibility, Rights, and Obligations
The eligibility requirements for and the rights and obligations of the members of each classification
shall be as follows:

A. FELLOW: Any osteopathic physician who has been certified by the American Osteopathic
   Association through the American Osteopathic Board of Dermatology, or certified through
   the American Board of Medical Specialists by the American Board of Dermatology shall be
   eligible for fellow membership. Fellow members shall have full membership rights which
   include specifically, the right to vote, to hold office, to be assessed dues, and to accept
   appointment to committees and councils. He/She must be a member in good standing of
   the American Osteopathic Association. Failure to maintain membership in the American
   Osteopathic Association or the Canadian Osteopathic Association will be due cause to lose
   membership and listing in the annual directory of the American Osteopathic College of
   Dermatology.

B. ASSOCIATE: Any osteopathic physician who has successfully completed an American
   Osteopathic Association approved postdoctoral training program in dermatology shall be
   eligible for associate membership. Associates shall have all the rights and obligations of
   fellow members except they shall not be eligible to hold elected office.
C. RESIDENT: Osteopathic physicians participating in an American Osteopathic Association approved residency training program shall be eligible for resident membership and shall meet the following requirements:

1. Be a graduate of an American Osteopathic Association accredited college of osteopathic medicine.
2. Have satisfactorily completed an American Osteopathic Association approved internship.
3. Have satisfactorily entered an American Osteopathic Association approved postdoctoral training program in dermatology.
4. Have a license to practice within the state from which he/she applies, or be in the military service.
5. Be a member in good standing of the American Osteopathic Association and the American Osteopathic College of Dermatology

Resident members shall have all the rights of fellow and associate members except that they shall not be eligible to vote or hold elective office.

D. AFFILIATE: Any physician who has completed a dermatology residency approved by the Accreditation Council for Graduate Medical Education (ACGME) of the American Medical Association or has completed a dermatopathology training program approved by the American Osteopathic Association Council on Postdoctoral Training or the ACGME or who is certified in Dermatopathology by the American Osteopathic Board of Dermatology or American Board of Dermatology or the equivalent pathology boards recognized by the American Osteopathic Association Council on Postdoctoral Training or ACGME shall be eligible for affiliate membership. Affiliates shall have all rights and obligations of fellow members except they shall not be eligible to hold elective office or vote.

E. FELLOW OF DISTINCTION: The honorary title of Fellow of Distinction of the American Osteopathic College of Dermatology (FOD) may be conferred on fellow members who have made outstanding contributions through teaching, authorship, research or professional leadership to the stated purposes of the College. Applicant must have submitted a completed application to the Fellow of Distinction Committee, which will then make a recommendation to the Board of Trustees. Upon review by the Board of Trustees, the committee recommendation will be submitted to the general membership at the next annual meeting. Fellow of Distinction status will be conferred upon approval by three fourths (3/4) of the voting members at the annual business meeting.

F. HONORARY: Honorary membership may be granted to any person upon unanimous vote of the Board of Trustees of the American Osteopathic College of Dermatology. An honorary member shall not have the right to vote, hold elected office, or be assessed dues. In general, they shall not have any membership rights other than attendance and participation in membership and educational programs.
G. LIFE: Any member in good standing who has been a member for twenty (20) years and has reached the age of sixty-five (65) or who has fully retired from practice because of disability shall be eligible for life membership. Life members shall continue to have their previous category rights. Life members are exempt from dues and assessments, but are obligated to observe all Bylaws and administrative regulations of the College. Reinstatement to previous membership category may be achieved by unanimous vote of the Board of Trustees of the College. Members interested in becoming life members must apply to the Membership Committee for status change which upon approval by the Board of Trustees, will be granted.

H. CORPORATE: Corporate membership shall be granted to those corporations/companies which have a desire to be involved with the college through the promotion of dermatology. Corporate membership may be conferred by the Board of Trustees upon the recommendation of the Corporate Membership Committee. Corporate members shall not be eligible to vote or hold elected office.

I. STUDENT: Any osteopathic medical student who is in good standing with the American Osteopathic Association and interested in pursuing a career in the field of dermatology shall be eligible to become a student member. This membership status may be maintained for a maximum of three years after a student graduates. Student members shall have all rights and obligations of fellow members except they shall not be eligible to hold elective office or vote.

J. ACTIVE MILITARY: Any osteopathic physician who is on active military duty and who has been certified by the American Osteopathic Association through the American Osteopathic Board of Dermatology, or certified through the American Board of Medical Specialists by the American Board of Dermatology, OR who has successfully completed an American Osteopathic Association approved postdoctoral Dermatology training program, but not yet certified, shall be eligible for active military membership and are eligible for a reduced membership dues rate. Active military members who are Board certified shall have full membership rights which include specifically, the right to vote, to hold office, to be assessed dues, and to accept appointment to committees and councils. Active military members who are not Board certified shall have full membership rights except they shall not be eligible to hold office. He/She must be a member in good standing of the American Osteopathic Association or the Canadian Osteopathic Association. Failure to maintain membership in the American Osteopathic Association or the Canadian Osteopathic Association will be due cause to lose membership and listing in the annual directory of the American Osteopathic College of Dermatology.

Section 3. Specialty College Membership
Membership in the AOCD shall be available to osteopathic physicians who have had allopathic postdoctoral training, who are members in good standing of the American Osteopathic Association, and are otherwise qualified for such membership.
ARTICLE IV OFFICERS
The officers of the College shall be President, President-elect, First Vice President, Second Vice President, Third Vice President, Secretary-Treasurer, Past President and six (6) Trustees as provided in the Bylaws. Only fellow members in good standing may serve as officers.

ARTICLE V AMENDMENTS

Section 1. Proposals Approved by Board of Trustees
A. Amendments to the Bylaws shall be submitted to the Board of Trustees and if approved by a majority vote may be adopted by a two-thirds (2/3) vote of eligible voting members at the next annual meeting. The proposed amendment shall have been sent to all voting members not more than ninety (90) days or less than thirty (30) days prior to the next annual College meeting.

B. Amendments to the Constitution may be submitted to the Board of Trustees and if unanimously approved may be adopted by a three-fourths (3/4) vote of eligible voting members at the next annual meeting. The proposed amendment shall have been sent to all voting members not more than ninety (90) days or less than thirty (30) days prior to the next annual College meeting.

Section 2. Other Proposals
A. Amendments to the Bylaws not approved by the Board of Trustees may be adopted by a two-thirds (2/3) vote of the eligible voting members at the next annual college meeting under the following conditions: 1) at least six (6) voting members must support the amendment; 2) the proposed amendment shall have been presented to the Secretary-Treasurer at the preceding annual meeting; and 3) a written notice of the proposed amendment shall be sent to all voting members not more than ninety (90) days or less than thirty (30) days prior to the next annual College meeting.

B. Amendments to the Constitution not approved by the Board of Trustees may be adopted by a three-fourths (3/4) vote of the eligible voting members at the next annual College meeting under the following conditions: 1) at least twelve (12) eligible voting members must support the amendments; 2) the proposed amendment shall have been presented to the Secretary-Treasurer at the preceding annual meeting; and 3) a written notice of the proposed amendment shall be sent to all eligible voting members not more than ninety (90) days or less than thirty (30) days prior to the next annual College meeting.

Section 3. AOA Approval
Amendments to the Constitution and Bylaws shall not become effective until approved by the Board of Trustees of the American Osteopathic Association.

Revised/Approved/AOCD October 2011
AOA Approved March 2012
October 21, 2011

Leslie Kramer, DO
President
American Osteopathic College of Dermatology
7 Cottage Grove Drive NE
Iowa City, IA 52240-9171

RE: Specialty Affiliation Document

Dear Dr. Kramer:

I am pleased to share with you the AOA/Specialty Affiliation Agreement as approved by the AOA Board of Trustees at the 2011 Annual Meeting. This document acknowledges the unique relationship that exists between the AOA and its specialty colleges and societies. It represents the culmination of a process that started in 2007 at the Specialty Summit - a meeting that brought together the leaders and staff of the AOA specialty affiliated colleges and societies - to discuss the nature of the relationship that exists between our respective organizations.

The Specialty Affiliation Agreement was vetted through the AOA resolution process in July. Reflecting the true nature of our democratic process, specialty society leadership voiced concerns over some of the language in the document as submitted for consideration. Your concerns were heard and the document was revised to specifically address these concerns. The final result is attached. I recommend the document for final consideration by your organization.

Once approved, please return the executed agreement to the AOA, Attention - Diana Ewert, Director of Affiliate Affairs, by the end of this year if possible. Special recognition will be given to all participating affiliates at an upcoming event in the near future.

We are mutually dedicated to the advancement of the osteopathic medical profession. Your assistance, coordination, and cooperation in matters of mutual interest such as this will advance the achievement of our common goals in governance, research, education, advocacy and teamwork. I firmly believe this document reflects and demonstrates this commitment.

Sincerely,

Martin Levine, DO
President

Enc.

CC: John B. Crosby, JD, AOA Executive Director
Marsha A. Wise, BS, American Osteopathic College of Dermatology Executive Director
AOA Specialty Affiliation Agreement

I. Purpose
The purpose of affiliation between the American Osteopathic Association (AOA) and the named osteopathic specialty organizations is to ensure the health and viability of the osteopathic medical profession. The AOA and affiliated specialty organizations expect and desire that each shall support, assist and/or participate with the other with respect to all matters of common interest which further the fundamental and primary purposes of each.

This agreement to affiliate is made in order to:

a. Enhance the image of osteopathic physicians by fostering the profession’s intersociety relationships;
b. Have an effective national and affiliate network of trained volunteers who vigorously represent the osteopathic medical profession;
c. Promote and develop future affiliate and national leaders;
d. Support both the AOA and specialty affiliates in their activities and programs to benefit members and the osteopathic medical profession; and
e. Share information that helps to preserve and advance the livelihood of osteopathic physicians and the osteopathic medical profession.

II. Privileges of Affiliated Status
A. Representation: Affiliated specialty organizations have the privilege to representation at the annual meeting of the AOA House of Delegates, as defined by AOA Constitution and Bylaws, the Bureau of Osteopathic Specialty Societies, and such other bureaus, councils and committees as defined by AOA policy.

B. Advocacy: Affiliated specialty organizations have the privilege to participate in grassroots advocacy efforts which include, but may not be limited to, signing on to letters of position or statements sent to the federal, state, local and international governments, and participation in targeted legislative outreach.

C. Educational Programs: Affiliated specialty organizations are entitled to participate in cooperative educational programs including, but not limited to, the AOA Osteopathic Medical Education (OMED) program; Regional Osteopathic Medical Education (ROME) programs; and Advocacy for Health Partnerships (AHP) Programs.

D. Data Sharing: Affiliated specialty organizations and the AOA shall participate in a data sharing arrangement relative to the specialty. This data will include but not be limited to information regarding residency training, certification, CME, and any other information mutually agreed upon by parties.

E. Promotional Materials and Use of Logo: Specialty organizations recognized as AOA affiliates may identify themselves as such on circulars, brochures and other such promotional materials related to continuing education programs, unified and joint educational programs, or such other programs and materials according to logo use as defined within the AOA Brand Guideline documents.

F. Benefits and Services: Specialty organizations are entitled to participate in programs as noted in the AOA Benefits and Services Guide which is updated on an annual basis.

---
1 AOA Specialty Affiliation Agreement
As Approved July 14, 2011
Affiliate Standards

A. **Definition of a Specialty Affiliate:** The name by which a specialty affiliate is known within the AOA must clearly reflect both the character and purpose of that organization, and provide a description of that organization's composition.

1. The terms “Academy” and “College” are used in the names of specialty organizations that are directly involved in academics, postdoctoral residency training and/or the granting of a degree. These terms are considered synonymous when used in the name of an AOA specialty affiliate.

2. The terms “Association” and Society” are used in the names of specialty organizations that have common goals or interests, or are subgroups within a larger entity that are not necessarily involved in educational issues. These terms are considered synonymous.

B. **Jurisdiction:** The AOA will not recognize as a specialty affiliate any organization that duplicates the function or prerogatives of any presently affiliated specialty organization.

C. **Incorporation:** A specialty organization shall be incorporated in an appropriate state, territory or the District of Columbia. The specialty understands and agrees that it is the sole responsibility of the specialty to examine and comply with laws relating to: incorporated associations in the state where the specialty is located, the filing requirements of non-profit corporations, and the nature of activities to be undertaken by the specialty to maintain its corporate status in good standing as required by state laws.

D. **Annual Reporting of Specialty Activities:** The specialty shall prepare and report to the AOA annually through the Healthy and Viable Affiliate Organizations Program (HVAOP).

E. **Membership:** The AOA and specialty organizations recognize the value of membership in each other's association. AOA shall encourage osteopathic physicians to join the specialty affiliate and the specialty affiliate shall encourage specialists to join the AOA. In cases where a joint membership recruitment campaign is conducted, such a campaign will be based on mutually agreeable marketing expenses, if necessary.

III. Responsibilities

A. **Separate Corporate Entities:** The AOA and specialty organizations expressly acknowledge and agree that each are, and intend to maintain, separate corporate entities and, as such, shall not incur any liability, obligations or expense on behalf of each other. The specialty affiliate and the AOA and its members are prohibited from acting as agents or representatives of the other without express prior written authority. The specialty affiliate agrees to indemnify and holds harmless the AOA and its officers, directors and employees from and against any suit, claim, obligations, cost and expense which may arise by any such misrepresentation of authority by specialty, its officers, directors or employees. Similarly, the AOA agrees to indemnify and hold harmless the specialty affiliate and its officers, directors and employees from and against any suit, claim, obligations, cost and expense which may arise by reason of a misrepresentation of authority by the AOA, its officers, directors, or employees.

B. **Self-Governance:** The AOA understands and agrees that a specialty is a self-governed and independent legal entity which observes all AOA affiliated status obligations.

Term and Termination

A. The term of this affiliation agreement shall commence on the date this governing Resolution is approved and shall continue until revoked by the AOA or the affiliated organization upon sixty
(60) day notice, or surrendered by the affiliate pursuant to the terms under Item VI. Probation, Suspension and Revocation of Affiliate Status.

IV. Probation, Suspension and Revocation of Affiliated Status

A. **Authority and Events:** The AOA shall have the authority to place on probation, suspend or revoke the affiliated status granted to the specialty if the Board of Trustees determines the conduct of the specialty to be in violation of the affiliation agreement.

V. Procedure to Resolve Disputes Relative to Affiliates and Affiliation Status

A. **Inquiry:** Upon receipt of a signed, written request from a complainant, (i.e., member physician, other affiliated organization, or the public), the AOA Board of Trustees may request an investigation of an affiliate by a duly appointed investigating body for the purpose of determining whether there is reasonable basis to believe that a specialty’s affiliate status should be placed on probation, suspended or revoked.

B. **Panel:** The AOA Board of Trustees will appoint a panel of experts to conduct an investigation of an affiliate’s status. Such a panel will be made of two members of the Committee on Basic Documents and Operations of Affiliated Organizations, two executive directors of AOA approved affiliated organizations, two physicians selected at large from the AOA members and AOA legal counsel.

C. **Investigation:** The investigating body shall:

1. Review the initial complaint to determine if it contains sufficient evidence that an inquiry be conducted. Validity of complaints will be determined by the presentation of sufficient documented evidence to constitute grounds for probation, suspension, or revocation. Evidence shall be defined as allegations of misconduct, malfeasance or other behaviors by an officer, board member or executive director that would impact on the conduct of business and the reputation of the specialty affiliate or the AOA.

   Following the outcome of its deliberations, the panel shall notify the AOA Board of Trustees, which will notify both the originator of the request and the specialty affiliate.

2. If the panel determines that the complaint contains sufficient evidence to conduct an investigation, a meeting will be convened with the complainant and specialty affiliate representatives at which time evidence will be reviewed with both parties based on facts and information submitted.

3. On the basis of the material and testimony presented, the panel shall determine whether there is or is not sufficient evidence to support the complaint and make a recommendation to the AOA Board of Trustees

C. **Notification:** Within thirty (30) days after the determination of the panel, the President of the AOA shall send notification of the purported violation by Certified Mail, Return Receipt Requested to the appropriate representatives of the specialty and the originator of the request. This notification shall inform the specialty affiliate of the results of the panel and provide the

---

AOA Specialty Affiliation Agreement
As Approved July 14, 2011

48
specialty affiliate and complainant the opportunity to appeal the panel’s finding to the AOA Executive Committee and provide the parties with a designated time in which to respond.

In the event that no appeal to the determination is received, the AOA will notify the specialty affiliate and complainant of this outcome and, if required, provide the specialty affiliate with a set time in which remediation of the complaint will be conducted.

D. **Determination:** The AOA Board of Trustees shall review the findings of the investigating body and evidence and arguments offered by the specialty affiliate; it shall consider the gravity of the offense; and, it shall take any action which it deems appropriate, which may include placing the specialty on probation, suspending or revoking the specialty’s affiliated status. The determination of the AOA Board of Trustees shall be an affirmative vote of two-thirds of the Board of Trustees present and voting at the duly called meeting at which a quorum is present. The action of the AOA Board of Trustees shall immediately be communicated to the appropriate representatives of the specialty by Certified Mail, Return Receipt Requested.

1. Probation. The AOA Board of Trustees may place a specialty on probation for a period not to exceed six months.

2. Suspension. The AOA Board of Trustees may suspend a specialty’s affiliated status for a period of twelve months, which shall result in the loss of all privileges.

3. Revocation. The AOA Board of Trustees may also revoke a specialty’s affiliated status. In the event that a specialty’s affiliated status is revoked, the specialty affiliate will cease to have the right to represent itself as an affiliated specialty of the AOA and will lose all benefits and privileges provided therein.

4. Reapplication. Any specialty whose affiliation status has been revoked may reapply for affiliate status 12 months after the date of revocation.

VI. **Miscellaneous Provisions**

A. **Confidentiality:** The AOA will hold and will cause its officers, directors and employees to hold in strict confidence, unless compelled to disclose by judicial or administrative process or, in the opinion of its counsel, by other requirements of law or as necessary, all documents and information provided to the AOA as required by this agreement.

B. **Severability:** In the event any part of this agreement is found to be illegal, in violation of public policy, or otherwise unenforceable in laws, such finding shall not invalidate any other part(s) of this agreement.

C. **Choice of Law:** The parties acknowledge this agreement shall be governed by and construed under the laws of the State of Illinois.

American Osteopathic College of Dermatology

[Signature]

Leslie Kramer, DO, President

10/26/11

American Osteopathic Association

John B. Crosby, JD, Executive Director

Date
March 3, 2013

Specialty Principles of Affiliation

As a member of the
American Osteopathic College
the
RECOGNIZES

AMERICAN OSTEOPATHIC ASSOCIATION

AMEICAN OSTEOPATHIC ASSOCIATION

TEACHING OUR FAMILY AND YOURS

EXECUTIVE DIRECTOR, AMERICAN OSTEOPATHIC ASSOCIATION

John T. Creesy, D.O.

PRESIDENT, AMERICAN OSTEOPATHIC ASSOCIATION

Martin S. Levine, D.O.

Rebecca A. Foss, D.O.

American Osteopathic Association
2013 Dues Structure
Effective January 1, 2013

Fellows, Affiliates, $425.00 Annual Dues (No Change)

ACTIVE Military $200.00 (NEW MEMBERSHIP CATEGORY)

Associates (first year out) $150
Those who graduate in June 2012 and take the Boards in the Fall 2012 would pay this amount January 2013 for their FIRST year out of residency. This applies to all graduating Residents in the future as well.

Associates (second year and above out) $425.00

Associates in a Fellowship Program $75.00
Those who graduate in June 2012 and take the Boards in the Fall 2012 would pay this amount January 2013 for their FIRST year out of residency while enrolled in a Fellowship program and must provide a letter verifying their enrollment in the program.

Residents $ 75.00 (No Change)

Students $ 50.00 (Increase)