

Sample Residency Letter Final Regulations

SAMPLE RESIDENCY LETTER – FINAL REGULATIONS

[Official Letterhead of Residency Program]

{..Date of Letter..}

To Whom It May Concern:

Dr. { name } successfully completed his/her residency in diagnostic radiology on { date }. During the period of his/her residency program { inclusive dates }, Dr. { name } received the following training and experience specific to mammography:

1. At least three months { or may include exact amount of training } of training in the interpretation of mammograms, including instruction in radiation physics, radiation effects, and radiation protection.

[NOTE to residency program director: You may delete this paragraph if the resident has passed the diagnostic radiology certifying examinations and become a diplomate of the American Board of Radiology (ABR), the American Osteopathic Board of Radiology (AOBR), or the Royal College of Physicians and Surgeons of Canada (RCPSC) before the end of this residency.]

2. At least 60 hours of documented continuing medical education in mammography.

[NOTE to residency program director: These 60 hours may be included in the three months of training described in #1. It does not have to be an additional 60 hours of training. This paragraph may be deleted if the three months of training is already documented in #1.]

3. At least eight hours each of training in {specify the mammographic modality/ies: screen-film mammography, full field digital mammography, and/or a digital breast tomosynthesis system}.

[NOTE to residency program director: These eight hours may be included in the three months of training described in #1 or the 60 hours described in #2; it does not have to be an additional 8 hours of training. If item #3 is not included in the letter or no mammographic modality is specified, it will be assumed that the resident received eight hours of training in full field digital mammography only.]

4. Read or interpreted, under the direct supervision of an interpreting physician, the mammograms from the examinations of at least 240 patients within the last 6-month period of the residency program { give dates of 6-month period },

or,

if the resident physician passed the certifying board examination in diagnostic radiology at the first allowable time, the 6-month period could have been any time within the last 2 years of the residency program { give dates of 6-month period }.

or,

if the resident physician completed the residency training in June 2014 or later, the 6-month period could have been any time within the last 2 years of the residency program { give dates of 6-month period }

[NOTE: The “first allowable time” means the earliest time that a resident physician is eligible to take the certifying examination.]

[Signed by an official of the Residency Program]

[Must include signing official's title: e.g., Chairman of Program, Director of Residency Education, Director of Mammography Section]