



Verification of Information For First Year Resident's

You are responsible for meeting all deadlines required by your department, hospital, Osteopathic Postdoctoral Training Institution (OPTI), American Osteopathic College of Radiology (AOCR) and the American Osteopathic Association (AOA). These deadlines will be strictly adhered to.

Deadlines:

- Annual Report forms are due 30 days after the completion of the resident's contract year; however, all documentation for the final year of training should be submitted by July 1 (or the day following the completion of training). The Resident Individual Segregate Totals form is part of the resident's annual reports. The final year of training will not be considered for approval without the Program Complete Summary.
- Faculty Evaluation form is due July 1 of each year.
- Scientific Exhibits must be presented no later than the Annual Meeting of the resident's third year of training. Research projects of single case presentations must meet the criteria as defined in the Scientific Exhibit Guidelines and must be submitted for approval by January 15 of the resident's second year of training. All other abstracts are due May 15 of the resident's second year of training.

It is important that you are familiar with the *AOA Basic Documents for Postdoctoral Training* and the *AOA/AOCR Basic Standards for Residency Training in Diagnostic Radiology* and the *AOCR Scientific Exhibit Guidelines*. All are available through the AOCR website at www.aocr.org.

Your institution should provide you with a training syllabus for your training program. If you do not have a training syllabus, please contact your program director immediately to obtain this information. It is important that you read the material provided to you in the training syllabus.

Please retain a copy of all annual documentation for your personal records. Please note that the statistical data that you supply to the AOCR is not the same as your resident logs. You are required to keep a set of logs as you will need these for future credentialing purposes.

By signing this form I verify that I have read the information and I am aware of the following:

- Deadline for submission of scientific exhibit abstract
- Due date for submission of Annual Reports
- It is my responsibility to meet all deadlines
- It is my responsibility to read the *AOA Basic Documents for Postdoctoral Training*
- It is my responsibility to read the *AOA/AOCR Basic Standards for Residency Training in Diagnostic Radiology*
- It is my responsibility to read the *AOCR Scientific Exhibit Guidelines*
- It is my responsibility to read the training syllabus for my training program
- It is my responsibility to keep a copy of my procedure logs (not the same as the AOCR Individual Segregated Totals collected).
- Failure to meet any deadline may result in a delay or failure to receive AOCR approval of training year which is required annually for eligibility to sit for AOBR examinations.

Printed Name of Resident

Signature of Resident

Date