Introductions

- **Amy Ferrer**
  APA Executive Director

- **Andy Cullison**
  APA Eastern Division Secretary-Treasurer

- **Melissa Smallbrook**
  APA Meeting Coordinator
Agenda

- What to expect at the meeting
- How sessions work
- Registration, program, and meeting app
- Events to look out for
- Professional conduct & getting help at the meeting
- Q&A

Find Eastern Meeting details here: www.apaonline.org/event/2024eastern
What to expect at the meeting

- Scholarship
- Professional development, including teaching
- Networking

But first… it’s normal to feel overwhelmed or anxious, especially at first! Just about everyone does. We’ll help you know what to expect so you can make the most of the meeting.
How sessions work

- Types of Sessions
  - Colloquia & Symposia
  - Affiliated Group Sessions
  - Committee Sessions
  - Teaching Hub

Consider going to sessions outside your AOS! The meeting is a great opportunity to find out what’s happening in the field more broadly.
How sessions work

Basics and Important Reminders

- Most sessions run 1 hour 50 minutes
- For 2-paper sessions, we recommend 50 minutes per paper (including author, commentator, and Q&A) with a 10-minute break in between
- There are 1-hour lunch and dinner breaks
- Send your paper/comments to other panelists well in advance: papers should have been circulated already; send around comments before the end of the year
- See our **Guide for Meeting Participants** for additional details: [www.apaonline.org/participantsguide](http://www.apaonline.org/participantsguide)
How sessions work

Group, Committee, and Teaching Hub Sessions

- Affiliated group, APA committee, and Teaching Hub sessions can have many different formats and topics
- Organized entirely by their sponsoring committee/group
- Great opportunities to connect with people with common interests and concerns
How sessions work

Tips for a Successful Session

▶ Connect with the rest of the participants in advance and plan how you will use your time.
▶ Chairs play a very important role, especially in keeping speakers and Q&A to time—be assertive!
▶ Papers must be presented as they were refereed, without substantial revisions. Again, circulate them well in advance!
▶ If there are changes to your session, let us know so the app can be updated: meetings@apaonline.org
▶ Be prepared to step in if someone drops out at the last minute.
▶ Make sure to submit your slides/handouts to the meeting app, especially if you didn’t request A/V for your session: www.apaonline.org/2024e_handouts
Registration, program & app

- TOMORROW is the deadline for early bird registration!
- APA members get a discount, so remember to join/renew
- Student discount is only available to APA student members
- After tomorrow, registration won’t be available until the meeting (at on-site rates, which are $50 more)
- Everyone must register—no exceptions!
- Download the mobile app before the meeting
- Session locations appear in print program and are added to meeting app on the first morning of the meeting
- Submit your handouts/slides for the meeting app: www.apaonline.org/2024e_handouts
- Deadline for hotel reservations is 12/26!
Events to look out for

- Teaching Hub (Tuesday 1/16 & Wednesday 1/17)
- Exhibit Hall (Tuesday through Thursday)
- Coffee Breaks
- Prize Reception (Tuesday evening) — where grad student stipends are awarded!
- Poster Session (Wednesday afternoon)
- Department Leaders Meetup (Tuesday afternoon)
- Presidential Address (Wednesday afternoon)
- Annual Reception (Wednesday evening)
- Prize Lectures
- ACLS Fellowship Writing Workshop (Tuesday midday)
- Publishing Workshop (Tuesday midday)
- Business Meeting (Tuesday afternoon)
Professional Conduct

All participants are expected to conduct themselves professionally. Harassment and discrimination are not tolerated.

Any attendee who displays inappropriate behavior or creates a disturbance or safety hazard is prohibited inside any meeting facility and will be asked to leave the meeting.
Getting help at the meeting

- APA Executive Director Amy Ferrer: amyferrer@apaonline.org
- APA Ombudsperson Naomi Scheman: ombuds@apaonline.org
- Visit APA staff at registration desks, or look for our nametags with “STAFF” ribbons
- General APA staff contact: info@apaonline.org
- If you feel threatened or unsafe, contact hotel security immediately.
Final thoughts

- Make the most of the meeting!
- It’s normal to be nervous at first, and you’re far from alone in feeling that way.
- Since meeting events don’t include meals, small groups often form to go out for lunch or dinner. Suggest a meal after a session you enjoyed—or just hang out in the lobby!
- Find us and say hello!
Questions? Comments? Suggestions?
Contact Information

- General Meetings Info, meetings@apaonline.org
- Andy Cullison, andycullison@apaonline.org
- Melissa Smallbrook, melissasmallbrook@apaonline.org
- Amy Ferrer, amyferrer@apaonline.org

Don’t forget to register—Early bird ends tomorrow!
www.apaonline.org/event/2024eastern

Find recordings of past events at APA On Demand:
www.apaonline.org/ondemand