



# Advancing to Practitioner Certification

## Your Opportunity

Congratulations for earning your APMP Foundation Level Certification. You have demonstrated that you have extensive knowledge and understanding of best practices. Now it is time to validate that you have a real world mastery of those best practices and can lead others in their use through APMP's Practitioner Level Certification.



## The APMP Practitioner Assessment Format

Unlike Foundation Level, there is not an exam for APMP's Practitioner Level Certification. Instead you complete a 35 question Proposal Practitioner Assessment Questionnaire (PPAQ). Completing the PPAQ provides objective evidence from your professional experience record to substantiate your Practitioner level application. A certified assessor evaluates your PPAQ against the Practitioner Standards and Guidelines then performs a random check of evidence with your reference.

Think of it as an RFP response on your own experience with no time limit. You may take as long as you like to complete it.



## Preparing Your Proposal Practitioner Assessment Questionnaire

APMP offers an easy-to-follow online training program specifically designed to help you complete the PPAQ-. The tutorial is available over the web, 24/7, so participants can work through the PPAQ at their own pace.

The tutorial has 10 detailed chapters that guide through the entire process from getting ready to prepare your PPAQ, to submitting your PPAQ online. Start with your most comfortable competencies identified in a self-assessment. Then tackle more challenging competencies as you master the approach. See example competency responses and hear how to handle the challenging areas. You will receive on-going support from the Director of Certification and Mentors.

The cost for the APMP Practitioner Tutorial is \$129.

You may also choose not to take the Tutorial and try working through the PPAQ alone.

## APMP's Practitioner Certification Tutorial Helps You Understand

- ✓ Practitioner level Certification requirements
- ✓ Documents you need to collect begin your PPAQ
- ✓ How to navigate the Standards and Guidelines
- ✓ How to how to write a compliant competency evidence response
- ✓ Examples of competency evidence responses
- ✓ How to approach personally challenging competencies
- ✓ How the Chief Examiner scores PPAQs
- ✓ How to submit the your PPAQ when it is completed
- ✓ How to get expert advice when you have questions



## What the Members say about APMP's Practitioner Certification Tutorial

Members who have used the Practitioner Certification Tutorial are sold on its value:

- ✓ Among the best training of its type I've ever attended. The presenter took all the fear out of the PPAQ in the first five minutes.
- ✓ Extremely well written and delivered on-line training, with very pertinent examples and a complete explanation of the Practitioner requirements!
- ✓ I very much appreciated the "I've been there" tone - never condescending but sharing experience and tips on how to approach things.
- ✓ Very good tips - especially the eight challenging competency areas.
- ✓ Very good presentation, especially for non-native speaker.
- ✓ Very useful instruction got me started on my PPAQ that I had waited too long on.



## How Do I Sign Up?

APMP members that have achieved Foundation Level Certification and are ready to move on to the Practitioner Level should can sign up for the APMP Online Practitioner Certification Tutorial, which retails for \$129 USD. It is available in the APMP Store.



If you have any questions about the APMP Certification Program, please contact me.

Charlie Divine PPF. APMP  
Director of Certification – APMP  
[charlie.divine@apmp.org](mailto:charlie.divine@apmp.org)