



## Arkansas Newspaper Foundation Continuing Education Grant Application

### 2019 ArkLaMiss

### Circulation, Marketing & Audience Development Conference

Arkansas Newspaper Foundation (ANF) has available four (4) continuing education grants in the amount of \$200 each for the 2019 ArkLaMiss Circulation Conference, to be held November 7 and 8 at the Ameristar Hotel and Casino in Vicksburg, MS. Each grant of up to \$200 will help defray the cost of registration and hotel expenses for one attendee from a qualifying Arkansas Press Association member newspaper/media group. There will be one grant awarded per Arkansas media group, with priority going to first time attendees. If all grants have not been awarded based on this criteria, the remaining grants will be awarded on a first-come-first-served basis.

#### **Criteria**

- Application is required. Grants will be awarded to one person within one media group.
- Grantee must be a current employee of an Arkansas Press Association member newspaper in good standing, and must be a resident of Arkansas.
- The Continuing Education Grant will be funded up to \$200 for Conference costs, for the reimbursement of registration fees, food, lodging and/or mileage.
- Attendance at the Conference is required for grant recipients. Should a recipient become unable to attend, ANF should be notified no later than November 1.
- Receipts are required for reimbursement, including conference registration receipt. No monies will be disbursed without a receipt.
- Applicants are encouraged to retain conference receipts up to 30 days after attending the Conference. In the event a grant recipient becomes unable to attend, the award will move to the next eligible applicant.
- Grantees agree to write a summary of the Conference for publication in the Arkansas Publisher Weekly.
- Receipts, verification of attendance, and summaries must be turned in no later than December 7, 2019. Once receipts have been received and reviews, disbursement of funds will be made within 10 business days.

**Application should be emailed to Terri Cobb at [terri@arkansaspress.org](mailto:terri@arkansaspress.org) no later than October 21, 2019. For more information, email Terri at the address above or call (501) 374-1500.**



Arkansas Newspaper Foundation Continuing Education Grant Application  
**2019 ArkLaMiss**  
**Circulation, Marketing & Audience Development Conference**

\_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_  
 Newspaper Name City

\_\_\_\_\_  
 Newspaper Address Work Phone

\_\_\_\_\_  
 Fax Applicant's Email

\_\_\_\_\_  
 Publisher Signature Date

I, \_\_\_\_\_, have read and agree to the ANF Education Reimbursement Grant specifications and terms. I agree to attend the conference and provide the required invoices, receipts, and verification of attendance, plus a written summary of my experience at the conference.

**Reimbursement of Grant Awards**

Submit an itemized, dated invoice with copies of receipts to the Arkansas Newspaper Foundation for reimbursement. Invoice and receipts are to be submitted within thirty (30) days of the conference.

**Send invoices and all receipts including conference registration to**

Fax	Email
(501) 374-7509	terri@arkansaspress.org
ATTN: Terri	
RE: ANF Continuing Education Grant	SUBJECT: ANF Continuing Education Grant

**For Conference Information**

arklamisconference.wordpress.com

*Any grant for which required information has not been received within thirty days after the conference will be considered expired. The Arkansas Newspaper Foundation is not liable or responsible for injuries, additional expenses, or other unexpected occurrences.*