**Title:** Microsoft Technologies Track Sponsor Session  
**When:** 10/29/2020 11:10:00 AM - 12:00:00 PM  
**Presenter(s):** Announcement Coming Soon  
**Track:** Microsoft Technologies  
**Full Description:** Description Coming Soon

**Title:** Getting the Most From Microsoft Teams  
**When:** 10/29/2020 12:10:00 PM - 1:00:00 PM  
**Presenter(s):** Renu Hall  
**Track:** Microsoft Technologies  
**Full Description:** Many organizations are not ensuring adequate governance of the Microsoft Team information. Roll-outs are often characterized by uncontrolled sprawl, confusion from knowledge workers, and halt orders from compliance, legal, or the C-suite. In the session, you’ll learn the why, what, and how of a proven Teams deployment approach that addresses business needs while ensuring RIM and IT concerns are met. Explore the benefits of Teams and the common missteps, apply the essential strategic and tactical element of a deployment, and identify the Office 365 governance features that help you manage Teams.

**Title:** Session Announcement Coming Soon  
**When:** 10/29/2020 2:10:00 PM - 3:00:00 PM  
**Presenter(s):** Announcement Coming Soon  
**Track:** Microsoft Technologies  
**Full Description:** Description Coming Soon
Title: Information Architecture Tools in Modern SharePoint

When: 10/29/2020 3:10:00 PM - 4:00:00 PM

Presenter(s): Erica Toelle

Track: Microsoft Technologies

Full Description: The tools and building blocks for information architecture have changed in modern SharePoint. We now have hub sites, new navigation options, Office 365 groups for security, and more. It can be difficult to know where and how to start your planning. This session:

• Helps you understand the modern SharePoint information architecture building blocks
• Reviews how these building blocks can affect services such as search, security, compliance, workflow, and branding
• Looks at best practices for putting all of these components together into an information architecture
Title: A Case Study: Large-Scale Migration at a Government Agency

When: 10/30/2020 11:20:00 AM - 12:10:00 PM

Presenter(s): Michael Schweitzer, Jas Shukla

Track: Microsoft Technologies

Full Description: In this session, you’ll walk through the ins and outs of the HUB Project, a compliance-inspired digital transformation initiative for a billion-dollar provincial government agency. The HUB Project used SharePoint and Collabware to migrate and classify more than four million records. These records management solutions helped the organization collaborate more effectively, reduce compliance risk, increase confidence in a trusted single source of truth for documents, and increase productivity through enhanced search, retrieval, and information sharing. You’ll learn how the team used an Agile-Hybrid approach to manage a SharePoint and Collabware rollout and how the project leveraged fun, interactive tools and processes to keep stakeholders engaged.

Title: AI and Business Continuity: Where Are Your Disaster Recovery Records?

When: 10/30/2020 1:00:00 PM - 1:50:00 PM

Presenter(s): Amitabh Srivastav

Track: Microsoft Technologies

Full Description: Identifying and consistently classifying unstructured content as a vital record is a profound challenge. In this session, learn how AI can automate business processes to improve business continuity planning and reduce the risk associated with disaster recovery. The session covers the features in Office 365, SharePoint Online, and Project Cortex that use AI to support auto-classification.
Title: A Deep Dive into SharePoint Content Types and Managed Metadata

When: On-Demand

Presenter(s): Erica Toelle

Track: Microsoft Technologies

Full Description: This on-demand session looks closely at the recent changes made to SharePoint Content Types and Managed Metadata. Employing a demo, the session explores the new and refreshed capabilities coming to SharePoint Online and provides practical advice for those who are new to the tools, as well as SharePoint pros.

Title: An Overview of Records Management in Office 365

When: On-Demand

Presenter(s): Erica Toelle

Track: Microsoft Technologies

Full Description: This on-demand session provides an overview of the RIM features in Microsoft Office 365, such as retention, file plans, disposition, immutability, event-based retention, and more. You’ll learn best practices and ways to address common implementation challenges, and you’ll see examples of real-life lessons from large organizations.

Title: Case Study: An Office 365 Retention Implementation

When: On-Demand

Presenter(s): Caroline J. Walters

Track: Microsoft Technologies

Full Description: This on-demand session covers the journey of the RIM team at the University of Virginia’s implementation of Office 365 records retention. Learn about the challenges of coordinating with IT, implementing across more than one tenant, and communicating to users in a large, diverse organization. You’ll learn about handling challenges within your organizations, managing continual changes in functionality within Office 365, and developing and delivering user training and communication on Office 365 functionality.
Title: Five Ways to Automate Your IG Using Native Office 365

When: On-Demand

Presenter(s): Mark Diamond

Track: Microsoft Technologies

Full Description: The secret to automating your IG program may already be in your possession: Microsoft Office 365. In this session, you’ll learn about:

• Key O365 automation capabilities, including enforcement of schedule changes to resolve retention and legal hold conflicts
• How to better enforce retention, privacy, legal, and compliance requirements with intuitive one-step processes
• Ways to automate publishing and training
• Ways to audit for compliance

Title: IG Considerations for Microsoft 365

When: On-Demand

Presenter(s): James Koziol

Track: Microsoft Technologies

Full Description: Many organizations that use Microsoft 365 are struggling with balancing compliance and usability. This on-demand session will highlight e-discovery and legal hold considerations and will address the topics of data governance, records management, retention, and collaboration.

Title: Managing Electronic Records in Office 365

When: On-Demand

Presenter(s): Tim Shinkle

Track: Microsoft Technologies

Full Description: Microsoft Office 365 has evolved to meet more and more real-world requirements for the automated lifecycle management of records, including better compliance and reduced storage costs. In this on-demand session, you’ll learn how organizations are implementing an ERM framework that leverages Office 365 for meeting compliance with records policies and helping control the growth of data storage costs.

You’ll get an overview of a framework for improving the management of electronic records across all systems; learn how to optimize your file share cleanup and migration to the cloud and Office 365; and see how the ERM framework is being used to implement automated controls in Office 365.
Title: Recordkeeping in Microsoft 365: An Independent Assessment

When: On-Demand

Presenter(s): Bruce Miller

Track: Microsoft Technologies

Full Description: Recordkeeping capabilities of Office 365 include retention policies, multi-stage recycle bins, file plan manager, labels, inclusions/exclusions, retention precedence, and more. And the capabilities differ among the elements of Office 365, such as OneDrive, email, SharePoint, etc. What are these capabilities, and are they adequate for your organization? Do you need third-party software to fill the gaps? This on-demand session provides an honest, definitive assessment of recordkeeping in Office 365 from a truly independent source.