

ARMA INTERNATIONAL GOVERNANCE ORGANIZATIONAL CHART

Board of Directors
4 officers and 4-6 directors (varies)

Officers of the Board:

- **President** (*Leader of the CEO Compensation and Awards Task Forces*)
- **President Elect** (*Leader of the Strategic Planning Task Force, Member of the CEO Compensation Task Force and Ex-Officio of Annual Conference Programming*)
- **Immediate Past President** (*Leader of Election Management and Outside Director Appointment Task Forces*)
- **Treasurer** (*Chair of the Financial Planning Task Force, Chair of Internal Audit and Member of CEO Compensation Task Force*)

Duties:

- Govern with outward vision and strategic leadership, rather than focus on administrative detail
- Participate in dialogue and discussion relating to the strategic focus of the association and be part of the strategic planning process
- Encourage diversity in viewpoints without preventing the expression of opinions
- Support board-approved decisions
- Actively support the growth and initiatives of the records and information management profession

Region Advisory Board
Comprised of Region Directors and Chapter Advisors

Principal:

The Region Advisory Board provides important information and operational support to the chapters. The Board of Directors of ARMA International and ARMA headquarters receive accurate feedback from members and chapters through direct contact with the Region Directors and Chapter Advisors.

Regions:

Mid-Atlantic	Pacific
Great Lakes	Northeast
Southeast	Southwest
Northeast	Great Northwest
Canada	Europe
Midwest Rocky Mountain	International

Headquarters
Chief Executive Officer (CEO)

CEO Duties:

Is the chief executive officer of the Association; Is a non-voting, ex-officio member of the Board of Directors; May be a leader of or member of task forces as defined in various association procedures, or as created by the association in the ordinary course of business; Reports to the President of the Association; Insures that the conduct of Association activities is in accordance with all applicable laws and regulations as well as the Association Bylaws; Along with the President implements the Association's strategic plan and directs operations in support of the plan; Is a member of the Strategic Planning and Financial Planning Task Forces, as defined in the procedures cross-referenced above. Executive is the chief employed officer of ARMA with full authority for the engagement and discharge of all other employees of the Association

HQ Staff

Comprised of all organization functions including: Strategic Affairs, Finance, Membership, Events, Education, Publications, Sales, Marketing and Communications.

Chapter Leadership

Chapters by region:

<u>Mid-Atlantic</u> Delaware Maryland North Carolina Pennsylvania South Carolina Virginia Washington, D.C. West Virginia	<u>Southwest</u> Arkansas Louisiana New Mexico Texas <u>Canada</u> All Provinces and Territories	<u>Midwest Rocky</u> Colorado Iowa Kansas Minnesota Missouri Montana Nebraska North Dakota South Dakota Wyoming	<u>Northeast</u> Connecticut Maine Massachusetts New Hampshire New Jersey New York Rhode Island Vermont <u>Europe</u> All Countries in the European Union	<u>Great Northwest</u> Alaska Idaho Oregon Washington	<u>Great Lakes</u> Illinois Indiana Kentucky Michigan Ohio Wisconsin <u>Pacific</u> Arizona California Hawaii Utah Nevada
<u>International</u> All other countries outside North America and European Union				<u>Southeast</u> Alabama Florida Georgia Mississippi Puerto Rico	