Awards Classification Recommended Changes

Note: Not all awards have to be given each year. Three awards (shown with asterisks below) are mandatory.

**Mandatory**

*President’s Award (award each year)*
to recognize a chapter leader or member for outstanding contributions to the Chapter throughout the year.

The recipient will be selected by the Chapter President and the award is presented by the President. Only one award is given by the President each year.

*Award for Distinguished Service (award each year)*
to recognize members for their contributions and service “as a member” over many Chapter years

There may be more than one recipient in a year for this award.

*Chapter Member of the Year (award each year)*
to recognize a member for outstanding service to the Chapter in all endeavors (activities) throughout the year.

This award is given to only one person each year.

**Optional**

Ambassador Award (optional)
to recognize members who have made outstanding contributions outside of local Chapter activities (i.e., Regional, International)

There may be more than one recipient in a year for this award.

Award of Excellence (optional)
to recognize members for outstanding excellence in one endeavor (activity) of the Chapter during the current chapter year

There may be more than one recipient in a year for this award.

Frances Chartier Mentor Award (optional)
to recognize members for outstanding mentorship to others within and outside the Chapter throughout the year

There may be more than one recipient in a year for this award.
Mavis Eppes Award for Record Management Achievement (optional)
to recognize a member, vendor, or company for outstanding achievement in the field of Records and Information Management throughout the year

The recipient of this award will be selected by the awards committee. No application is required. There may be more than one recipient in a year for this award.

New Member of the Year Award (optional)
to recognize a new Chapter member for outstanding service to the Chapter throughout the year within their first or second year as a member

There may be more than one recipient in a year for this award.

Spirit of Education Award (optional)
to recognize a member for their promotion of educational and professional development throughout the year

There may be more than one recipient in a year for this award.